

## **Board Meeting Agenda**

June 17, 2024

5:30 p.m.

Mid-Columbia Fire and Rescue Station  
1400 West 8<sup>th</sup> Street, The Dalles, Oregon

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Agenda Changes**
- 5. Minutes**
  - a. Correction of Minutes, if any – Monday, May 20, 2024
- 6. Public Comment**
  - a. During this portion of the meeting, a citizen may speak on any subject upon being recognized by the Board President. The citizen must state their name, address, and their discussion topic for the minutes. Five minutes per person will be allowed. If a response by the District is requested, the speaker will be referred to the Fire Chief for further action. At the discretion of the Board President, the issue may appear on a future meeting agenda for Fire District consideration.
  - b. The public may observe and/or listen to the meeting virtually by using either the link or the telephone number and access code provided below:  
  
TELEPHONE NO. +1 (213) 929-4212  
  
AUDIO ACCESS CODE: 449-936-975  
  
COMPUTER LINK: <https://attendee.gotowebinar.com/register/69891995691299678>  
  
WEBINAR ID: 123-925-939
  - c. Swearing In of Lieutenant Brian Johnson
- 7. Financial Reports**
  - a. Balance Sheets/Combined Cash Accounts as of 05/31/24
  - b. Ambulance Service Financial Report 06/01/23 to 05/31/24
- 8. Open Public Hearing**
  - a. Open hearing to receive citizen's testimony on the FY 2024-25 budget approved by the MCFR Budget Committee.
  - b. Board of Directors to consider public testimony in-person and online regarding the approved budget.
  - c. Board of Directors to consider and incorporate any proposed budget adjustments.
  - d. Adjournment to regular Board meeting.

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.

**9. Committee Reports**

- a. Urban Renewal Report – Director Denstedt
- b. SIP Enterprise Zone Funds Report – President Jacobs

**10. Fire Chief’s Report**

- a. Fire Chiefs Update
- b. Monthly Report – AC Jensen
- c. Monthly Report – DC Beckner
- d. Monthly Report - DC Wood
- e. Monthly Report - DC Cole
- f. Other items as needed

**11. Correspondence**

- a. Wasco County Burn Ban Proclamation
- b. Wasco County Fireworks Ban Resolution
- c. ODF Declaration of Fire Season
- d. Notes of Appreciation from Adalynn and Emerie re: protecting their home from E. 19<sup>th</sup> structure fire.
- e. Note of Appreciation from Linda and Jeramiah Urban re: fuels mitigation project work by Crew 24.
- f. Note of Appreciation from Med Quest camp organizers re: fire station tour and associated BLS training.
- g. Thank You letter – City of Dundee Fire Department

**12. Old Business**

**13. New Business**

- a. Resolution No. 2024-03 “Adopting a Supplemental Budget for FY 2023-24, Making Appropriations and Authorizing Expenditures from and within the General Fund of the Mid-Columbia Fire and Rescue Adopted Budget”.

(Note: Copies of the supplemental budget are available at the office of the Fire District Board and may be accessed on the Fire District’s website at [www.mcfr.org](http://www.mcfr.org)).

- b. Resolution No. 2024-04 “A Resolution Adopting the Budget, Making Appropriations, and Imposing and Categorizing Taxes”.

(Note: Copies of the FY 2024-25 approved budget are available at the office of the Fire District Board and may be accessed on the Fire District’s website at [www.mcfr.org](http://www.mcfr.org)).

- c. Information Sheet – Renewal of Wasco County GIS IGA

**14. Executive Session**

- a. Adjourn to Executive Session in accordance with ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.

**15. Good of the Order**

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.

16. **Adjournment**



**OUR MOTTO:**

*Educate, Serve & Protect*

**OUR SHARED VISION:**

*"To provide for the optimal safety and welfare of the community and our members."*

**OUR MISSION:**

*"We are committed to providing professional emergency and non-emergency services to minimize suffering, protect life, environment and property."*

**OUR VALUES:**

*P*-rofessionalism

*R*-espect

*I*-ntegrity

*D*-uty

*E*-ngaged

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.



MINUTES  
Mid- Columbia Fire and Rescue  
Board of Directors Meeting  
In Person / Virtually Held  
1400 W 8<sup>th</sup> Street, The Dalles, OR 97058  
May 20, 2024

**1. CALL MEETING TO ORDER**

President Jacobs called the Mid-Columbia Fire and Rescue meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

President Jacobs led the Pledge of Allegiance.

**3. ROLL CALL**

Directors Present: David Jacobs, Corey Case, Diana Bailey, Dick Schaffeld, and Walter Denstedt.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood, Division Chief Josh Beckner, Division Chief Adam Cole, and Office Manager Stephanie Ziegler.

Others Present: Legal Counsel Andrew Meyers.

**4. AGENDA CHANGES**

None.

**5. MINUTES**

The minutes of the April 15, 2024, meeting stand approved as written.

**6. PUBLIC COMMENT**

There was no public comment on-line or in-person.

**7. FINANCIAL REPORTS**

- a. Balance Sheets/Combined Cash Accounts – No Comments.
- b. Ambulance Service Financial Report – No Comments.

**8. COMMITTEE REPORTS**

- a. Urban Renewal Report – Director Denstedt had nothing to report at this time.

**9. FIRE CHIEF'S REPORT**

- a. Fire Chief's Report – Included in board packet. Chief Palmer read through his report, and provided more detail on each item. Chief Palmer received feedback from certain



board members on the ASA contract, and has compiled a list of the feedback he received and is having the District’s legal counsel look it over as well. Once Chief Palmer hears back from legal counsel input will be forwarded to the Wasco County Emergency manager for consideration.

- b. Monthly Report – Assistant Chief – included in board packet. Chief Palmer went through Chief Jensen’s report touching on each item. Chief Palmer did state that Chief Jensen was awarded the Chief Fire Officer designation, congratulating him on this high achievement.
- c. Monthly Report – DC Beckner – Included in board packet.
- d. Monthly Report – DC Wood - Included in board packet.
- e. Monthly Report – DC Cole - Included in board packet.
- f. Other items as noted – Chief Palmer spoke about Chief Beckner collaborating with Wasco County and the State Fire Marshal’s office on 2023/2024 Community Wildfire Protection Grant. This federal grant in the amount of \$5.9 million was awarded on May 14, 2024. Chief Palmer provided more details on the grant and the participants benefiting from it. He stated that MCFR will be responsible for the mitigation and defensible space around homes and that the Soil & Water Conservation District will be involved as well. There was considerable discussion surrounding the components of this grant and how it will benefit Wasco County as a whole.
- g. Structure Fire – Chief Palmer gave a report on the structure fire that took place on May 16, 2024.

**10. CORRESPONDENCE**

None.

**11. OLD BUSINESS**

None.

**12. NEW BUSINESS**

None.

**13. GOOD OF THE ORDER**

Nothing.

**14. ADJOURNMENT**

President Jacobs adjourned the meeting at 18:12 p.m.

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Board President

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Secretary/Treasurer

# MCFR INFORMATION SHEET

**DATE:** June 17, 2024

**TO:** Fire District Board of Directors

**FROM:** Bob Palmer, Fire Chief

**ISSUE:** Statement of Appointment

**SYNOPSIS:** Swearing in of member to newly appointed position.

**BACKGROUND:** The following member will officially be appointed to and is being sworn in to their respective position with Mid-Columbia Fire and Rescue this evening.

Lieutenant Brian Johnson

We are extremely delighted to have Lt. Johnson join our MCFR leadership team. This is an extremely important milestone in this individual's career. We are very proud of Lt. Johnson's accomplishments and look forward to watching him grow in this new position.

## ***A FIREFIGHTER'S AMBITION***

*I have no ambition in the world but one, and that is to be a fireman. The position may, in the eyes of some, appear to be a lowly one; but we who know the work which a fireman must do believes that his is a noble calling.*

*There is an adage which states that "Nothing can be destroyed except by fire." We strive to preserve from destruction the wealth of the world, which is the product of the industry of men, necessary for the comfort of both the rich and the poor.*

*We are the defenders from fire, of the art, which has beautified the world, the product of the genius of men and the means of refinement of mankind. But, above all, our proudest endeavor is to save lives of men – the work of God himself.*

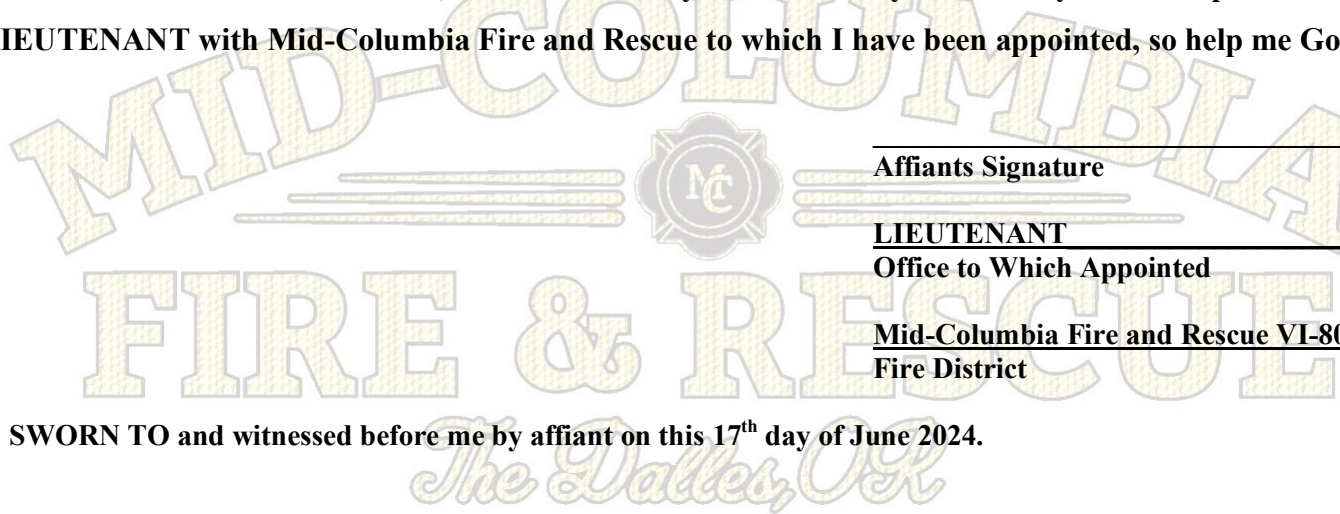
*Under the impulse of such thoughts, the nobility of the occupation thrills us and stimulates us to deeds of daring, even at the supreme sacrifice. Such considerations may not strike the average mind, but they are sufficient to fill to the limit our ambition in life and to make us serve the general purpose of human society.*

*Edward G. Croker  
FDNY  
Chief of Department  
(1899-1911)*

**RECOMMENDATION/ACTION:** Please offer your appreciation and congratulate Lt. Johnson on his achievements within the Fire Service and wish him every success into the future with MCFR.

## Statement of Appointment

**“I, BRIAN JOHNSON, do solemnly swear, that I will faithfully execute my duties as a LIEUTENANT with Mid-Columbia Fire and Rescue, and will support and thereby follow the Constitution of the United States of America, and the Constitution of the State of Oregon, and the laws thereof, and the policies and ordinances of Wasco County and Mid-Columbia Fire and Rescue, and will faithfully and honorably demean myself in the position of LIEUTENANT with Mid-Columbia Fire and Rescue to which I have been appointed, so help me God.”**



\_\_\_\_\_  
Affiants Signature

\_\_\_\_\_  
LIEUTENANT

\_\_\_\_\_  
Office to Which Appointed

\_\_\_\_\_  
Mid-Columbia Fire and Rescue VI-801  
Fire District

SWORN TO and witnessed before me by affiant on this 17<sup>th</sup> day of June 2024.

\_\_\_\_\_  
Fire Chief

\_\_\_\_\_  
Attest

MID-COLUMBIA FIRE & RESCUE  
 COMBINED CASH INVESTMENT  
 MAY 31, 2024

GENERAL FUND

COMBINED CASH ACCOUNTS

01-0-1009-00	LGIP	6,705,217.14
01-0-1020-00	PAYPAL BURN PERMIT ACCOUNT	.00
01-0-1025-00	COLUMBIA BANK PAYPAL ACCOUNT	.00
01-0-1030-00	CHECKING ACCOUNT	157,828.41
01-0-1031-00	CHECKING ACCOUNT	388,488.53
01-0-1040-00	PETTY CASH	125.00
01-0-1075-00	AR CASH CLEARING	.00
		<hr/>
	TOTAL COMBINED CASH	7,251,659.08
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	TOTAL UNALLOCATED CASH	7,251,659.08
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	4,857,832.84
20	ALLOCATION TO FF EQUIPMENT & SU	362,650.22
25	ALLOCATION TO FIREMED	57,163.52
30	ALLOCATION TO STACKER BUTTE	52,430.42
35	ALLOCATION TO DEBT SERVICE	372,363.30
40	ALLOCATION TO TECHNICAL RESCUE	58,041.05
45	ALLOCATION TO CAPITAL PROJECT	.00
50	ALLOCATION TO EQUIPMENT RESER	864,366.67
51	ALLOCATION TO BUILDING RESERVE	306,869.75
52	ALLOCATION TO TRAINING RESERVE	227,628.38
53	ALLOCATION TO RETIREMENT LIABILI	132,912.93
55	ALLOCATION TO BOND PRINCIPAL RE	.00
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUN	7,292,259.08
	ALLOCATION FROM COMBINED CASH	(7,251,659.08)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALA	40,600.00
		<hr/> <hr/>



MID-COLUMBIA FIRE & RESCUE  
BALANCE SHEET  
MAY 31, 2024

GENERAL FUND

ASSETS

10-0-1000-00	CASH ALLOCATION	4,857,832.84	
10-0-1015-00	PETTY CASH	.00	
10-0-1049-00	AMBULANCE	.00	
10-0-1050-00	AMBULANCE A/R	.00	
10-0-1055-00	AMB BILLING SERVICE A/ R	.00	
10-0-1065-00	A/R AMBULANCE HOLDING	.00	
10-0-1069-00	BAD DEBT ALLOWANCE	.00	
10-0-1080-00	A/R TAXES - GENERAL FUND	.00	
10-0-1085-00	OTHER RECEIVABLES - GF	.00	
10-0-1090-00	GRANT RECEIVABLE	.00	
10-0-1200-00	MISCELLANEOUS A/R	.00	
10-0-1250-00	AR BILLINGS	.00	
10-0-1499-00	UNDEPOSITED FUNDS	.00	
10-0-1510-00	MACHINERY AND EQUIPMENT	4,163,122.84	
10-0-1520-00	BUILDINGS AND STRUCTURES	3,514,225.18	
10-0-1530-00	LAND AND IMPROVEMENTS	71,508.00	
10-0-1600-00	AMOUNT PROV - LTD AERIAL	.00	
10-0-1601-00	AMOUNT PROV - LTD BONDS	.00	
10-0-1602-00	AMOUNT PROV LTD - COPIER	.00	
10-0-1603-00	AMOUNT PROV - LTD LAPTOPS	.00	
10-0-1605-00	AMOUNT PROV - 2005 BONDS	.00	
10-0-1700-00	PREPAID EXPENSES	.00	
		12,606,688.86	
	TOTAL ASSETS		12,606,688.86

LIABILITIES AND EQUITY

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

MAY 31, 2024

GENERAL FUND

LIABILITIES

10-0-2010-00	GENERAL FUND A/P	.00
10-0-2010-02	AMBULANCE BILLING PAYABLE	.00
10-0-2011-00	LIFE FLIGHT A/P	.00
10-0-2012-00	RETAINAGE PAYABLE	.00
10-0-2015-00	ACCRUED COMP ABSENCE	.00
10-0-2015-01	ACCRUED WAGES	.00
10-0-2023-00	SHORT TERM HOLDING ACCOUNT	.00
10-0-2060-00	DEF REVENUE	.00
10-0-2065-00	OFFSET BEGINNING BALANCE	( 7,176,153.74)
10-0-2100-00	BONDS PAYABLE LT	.00
10-0-2105-00	PAYROLL LIABILITIES	.00
10-0-2106-00	CHILD SUPPORT PAYABLE	.00
10-0-2107-00	GARNISHMENTS PAYABLE	.00
10-0-2110-00	UNION HOUSE FUND	.00
10-0-2111-00	ADMINISTRATION HOUSE FUND	.00
10-0-2115-00	HOLIDAY BANK	.00
10-0-2120-00	SHORT TERM DISABILITY	.00
10-0-2121-00	CANCER FUND	.00
10-0-2121-01	AFLAC ACCIDENT INSURANCE	.00
10-0-2121-02	AFLAC SHORT TERM DISABILITY	.00
10-0-2122-00	ADULT/FAMILY SERVICES	.00
10-0-2123-00	CELL PHONE	.00
10-0-2124-00	MEDICAL INSURANCE	.00
10-0-2124-01	DEPENDENT CARE	.00
10-0-2124-02	UNREIMBURSED MED EXPENSES	.00
10-0-2124-03	PEHP PAYABLE	.00
10-0-2125-00	PAYROLL ASSET	.00
10-0-2125-01	THE DALLES COUNTRY CLUB	.00
10-0-2126-00	OTFCU	.00
10-0-2126-01	CRBC	.00
10-0-2127-00	STANDARD RETIREMENT	.00
10-0-2127-01	TRANSAMERICA	.00
10-0-2127-02	EMPLOYEE RETIREMENT	.00
10-0-2127-03	NATIONWIDE RETIREMENT	.00
10-0-2127-04	UNITED MISSOURI BANK	.00
10-0-2127-05	FIDELITY	.00
10-0-2128-00	AMERICAN FUNDS	.00
10-0-2128-01	SAFECO/SYMETRA	.00
10-0-2128-04	NW MUTUAL DEFERRED COMP	.00
10-0-2128-05	OLIVER CAPITAL DEFERRED COMP	.00
10-0-2129-00	LIFE INSURANCE	.00
10-0-2130-00	UNION DUES	.00
10-0-2130-01	ADDITIONAL UNION DUES	.00
10-0-2131-00	FLEX-TRAN LOAN	.00
10-0-2140-00	PERS POLICE/FIRE UNITS	1,009.24
10-0-2160-00	WORKERS' COMP	422.14
10-0-2200-00	FEDERAL W/H TAXES PAYABLE	.00
10-0-2210-00	MEDICARE TAXES PAYABLE	.00
10-0-2220-00	STATE W/H TAXES PAYABLE	.00
10-0-2221-00	HOLIDAY ACCRUALS	.00
10-0-2222-00	EMPLOYEE DRAWS	.00
10-0-2223-00	STATE OTT TAXES PAYABLE	714.95
10-0-2224-00	OREGON PAID LEAVE PAYABLE	7,149.66
10-0-2249-00	CAPITAL LEASES A/P	.00
10-0-2250-00	CAPITAL LEASES PAYABLE LT	.00

MID-COLUMBIA FIRE & RESCUE  
BALANCE SHEET  
MAY 31, 2024

GENERAL FUND

10-0-2251-00	AERIAL LEASE LT DEBT	.00	
10-0-2252-00	AERIAL LEASE LT	.00	
10-0-2253-00	COPIER LEASE LT	.00	
10-0-2254-00	LAPTOP LEASE LT	.00	
10-0-2255-00	BLUMENTHAL REPAYMENT LOAN	.00	
10-0-2256-00	2005 BONDS PAYABLE LT	.00	
10-0-2300-00	457 CLEARING	.00	
		.00	
	TOTAL LIABILITIES		( 7,166,857.75)
	<u>FUND EQUITY</u>		
10-0-3300-00	FIXED ASSETS	.00	
10-0-3381-00	INVESTMENT IN FIXED ASSETS	.00	
10-0-3500-00	FUND BALANCES	.00	
10-0-3551-00	PPA	.00	
10-0-3552-00	GENERAL FUND	7,176,153.77	
10-0-3570-00	CAPITAL ASSETS	7,748,856.02	
10-0-3570-01	RESTATED MODIFIED CASH	.00	
10-0-3900-00	RETAINED EARNINGS	.00	
10-0-3999-99	UNAPPROPRIATED FUND BALANCE	.00	
	REVENUE OVER EXPENDITURES - YTD	4,848,536.82	
		19,773,546.61	
	BALANCE - CURRENT DATE		19,773,546.61
	TOTAL FUND EQUITY		19,773,546.61
	TOTAL LIABILITIES AND EQUITY		12,606,688.86

MID-COLUMBIA FIRE & RESCUE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-0-4300-00 BEGINNING FUND BALANCE	.00	4,763,407.74	4,571,157.00	( 192,250.74)	104.2
10-0-4990-00 TAXES - PRIOR YEAR	4,167.11	151,890.17	110,000.00	( 41,890.17)	138.1
10-0-4991-00 GF-INTEREST EARNED	20,663.15	230,331.74	60,000.00	( 170,331.74)	383.9
10-0-4997-00 TAXES - CURRENT YEAR	17,760.64	4,273,579.22	4,250,000.00	( 23,579.22)	100.6
10-0-4998-00 AMBULANCE REVENUE	132,861.96	1,545,653.92	1,575,000.00	29,346.08	98.1
10-0-4998-01 FIRE PROTECTION AGREEMENTS	.00	.00	40,000.00	40,000.00	.0
10-0-4998-04 GEMT AMBULANCE REVENUE	109,797.00	403,875.57	505,000.00	101,124.43	80.0
10-0-4998-07 TRANSFER FROM FIREMED	5,000.00	5,000.00	5,000.00	.00	100.0
10-0-4998-08 TRANSFER FROM RET LIAB. FUND	30,000.00	30,000.00	91,242.00	61,242.00	32.9
10-0-4999-00 GF-MISC REVENUE	132,019.43	188,534.63	104,000.00	( 84,534.63)	181.3
10-0-4999-02 GRANT PROCEEDS	35,000.00	35,000.00	35,000.00	.00	100.0
<b>TOTAL REVENUE</b>	<b>487,269.29</b>	<b>11,627,272.99</b>	<b>11,346,399.00</b>	<b>( 280,873.99)</b>	<b>102.5</b>

MID-COLUMBIA FIRE & RESCUE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN - PERSONAL SERVICES</u>					
10-1-6401-00 FIRE CHIEF	13,828.47	152,113.17	165,946.00	13,832.83	91.7
10-1-6402-00 ASSISTANT CHIEF	12,786.38	140,650.18	153,444.00	12,793.82	91.7
10-1-6402-03 DIVISION CHIEF - OPERATIONS	11,597.63	123,081.58	134,760.00	11,678.42	91.3
10-1-6402-04 DIVISION CHIEF-PREV/PUBLIC ED.	12,542.84	137,971.24	150,521.00	12,549.76	91.7
10-1-6402-05 DIVISION CHIEF - FEMA FUNDED	11,045.36	139,140.18	150,521.00	11,380.82	92.4
10-1-6403-07 OFFICE MANAGER / ADMIN. CLERK	5,344.61	58,281.69	63,632.00	5,350.31	91.6
10-1-6407-01 UNIFORMS - ADMINISTRATION	263.11	4,570.24	5,000.00	429.76	91.4
10-1-6414-01 VACATION ADMIN	29,621.58	29,621.58	40,785.00	11,163.42	72.6
10-1-6415-01 SICK LEAVE REDEMPTION ADMIN	.00	.00	15,957.00	15,957.00	.0
10-1-6421-02 RETIREMENT - ADMINISTRATION	15,003.11	172,587.58	171,451.00	( 1,136.58)	100.7
10-1-6421-03 PEHP - ADMINISTRATION	1,327.54	14,923.60	16,377.00	1,453.40	91.1
10-1-6422-01 WORKERS COMP - ADMINISTRATION	49.08	1,306.16	3,960.00	2,653.84	33.0
10-1-6423-01 LIFE INSURANCE - ADMIN	.00	1,196.28	1,750.00	553.72	68.4
10-1-6424-01 HEALTH INS - ADMINISTRATION	( 20,000.10)	132,948.67	163,100.00	30,151.33	81.5
10-1-6424-04 OCC. HEALTH - ADMINISTRATION	1,339.00	2,666.13	6,000.00	3,333.87	44.4
10-1-6426-01 LONG TERM DISABILITY - ADMIN	342.93	3,827.41	4,141.00	313.59	92.4
10-1-6430-01 OREGON PAID LEAVE ADMIN	208.31	2,625.80	3,400.00	774.20	77.2
10-1-6430-02 MEDICARE - ADMINISTRATION	792.23	10,204.88	12,283.00	2,078.12	83.1
10-1-6430-03 DEFINED CONT. - ADMIN	3,855.89	42,883.25	47,580.00	4,696.75	90.1
TOTAL ADMIN - PERSONAL SERVICES	99,947.97	1,170,599.62	1,310,608.00	140,008.38	89.3

MID-COLUMBIA FIRE & RESCUE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - PERSONAL SRVCS</u>					
10-2-6403-02 CAPTAIN	47,931.51	319,974.96	335,000.00	15,025.04	95.5
10-2-6404-00 LIEUTENANT	41,440.93	267,748.04	297,900.00	30,151.96	89.9
10-2-6405-01 FIREFIGHTER	216,577.42	1,343,063.12	1,829,450.00	486,386.88	73.4
10-2-6405-02 SINGLE ROLE - EMS	15,603.43	145,741.73	368,000.00	222,258.27	39.6
10-2-6406-00 VOLUNTEER PROGRAM	3,894.86	11,874.28	22,250.00	10,375.72	53.4
10-2-6406-02 VOLUNTEER REIMBURSEMENT	.00	7,270.00	7,000.00	( 270.00)	103.9
10-2-6407-00 UNIFORMS - PUBLIC SAFETY	570.10	24,164.31	43,320.00	19,155.69	55.8
10-2-6414-00 HOLIDAY	11,909.35	44,316.87	76,017.00	31,700.13	58.3
10-2-6414-01 VACATION	.00	.00	44,058.00	44,058.00	.0
10-2-6414-02 FUNERAL LEAVE	2,715.80	5,718.08	.00	( 5,718.08)	.0
10-2-6415-00 SICK OT	10,216.22	92,246.70	88,200.00	( 4,046.70)	104.6
10-2-6415-01 SICK LEAVE REDEMPTION	.00	.00	13,000.00	13,000.00	.0
10-2-6416-01 FIRE	8,040.72	61,885.97	100,827.00	38,941.03	61.4
10-2-6416-02 AMBULANCE	25,589.97	129,219.41	86,520.00	( 42,699.41)	149.4
10-2-6416-04 TECH RESCUE	.00	18,301.61	34,760.00	16,458.39	52.7
10-2-6416-05 TRAINING	10,684.17	47,900.02	109,201.00	61,300.98	43.9
10-2-6416-06 OTHER	3,062.79	58,252.42	76,000.00	17,747.58	76.7
10-2-6416-07 AMBULANCE STAND-BY	5,745.25	26,890.51	12,000.00	( 14,890.51)	224.1
10-2-6417-00 FLSA	11,278.44	77,242.02	116,565.00	39,322.98	66.3
10-2-6421-00 RETIREMENT - PUBLIC SAFETY	84,358.12	484,973.49	663,205.00	178,231.51	73.1
10-2-6421-01 PEHP PLAN - PUBLIC SAFETY	3,408.38	37,249.00	52,300.00	15,051.00	71.2
10-2-6422-00 WORKERS' COMPENSATION	87.90	62,662.47	86,520.00	23,857.53	72.4
10-2-6423-00 LIFE INSURANCE	.00	10,766.52	18,128.00	7,361.48	59.4
10-2-6424-00 HEALTH INSURANCE	34,297.31	414,870.03	688,258.00	273,387.97	60.3
10-2-6424-03 OCCUPATIONAL HEALTHCARE	10,705.00	21,088.23	47,195.00	26,106.77	44.7
10-2-6426-00 LONG TERM DISABILITY	817.89	15,364.95	21,929.00	6,564.05	70.1
10-2-6430-00 MEDICARE	6,053.36	37,951.36	51,905.00	13,953.64	73.1
10-2-6430-01 DEFINED CONTRIBUTION	15,657.89	121,284.37	132,600.00	11,315.63	91.5
10-2-6430-02 OREGON PAID LEAVE	1,626.43	10,082.89	14,500.00	4,417.11	69.5
10-2-6531-00 PAYROLL EXPENSES / SS	3,341.73	6,561.09	9,600.00	3,038.91	68.3
<b>TOTAL PUBLIC SAFETY - PERSONAL SRVCS</b>	<b>575,614.97</b>	<b>3,904,664.45</b>	<b>5,446,208.00</b>	<b>1,541,543.55</b>	<b>71.7</b>

MID-COLUMBIA FIRE & RESCUE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - MATERIALS</u>					
10-3-6434-00	.00	90,224.64	94,046.00	3,821.36	95.9
10-3-6435-00	481.50	5,421.17	6,000.00	578.83	90.4
10-3-6436-00	1,996.40	30,491.15	35,276.00	4,784.85	86.4
10-3-6441-00	1,744.30	23,310.23	32,350.00	9,039.77	72.1
10-3-6441-01	.00	1,307.62	1,600.00	292.38	81.7
10-3-6441-02	134.25	829.95	.00	( 829.95)	.0
10-3-6442-00	176.56	2,531.60	3,600.00	1,068.40	70.3
10-3-6443-00	105.33	2,353.36	4,000.00	1,646.64	58.8
10-3-6445-01	260.58	2,007.49	1,600.00	( 407.49)	125.5
10-3-6446-00	5,836.25	57,316.41	75,000.00	17,683.59	76.4
10-3-6451-00	5,113.90	16,042.52	15,700.00	( 342.52)	102.2
10-3-6453-00	10,605.09	42,535.29	42,500.00	( 35.29)	100.1
10-3-6453-01	.00	504.24	3,000.00	2,495.76	16.8
10-3-6454-00	678.31	3,504.71	4,600.00	1,095.29	76.2
10-3-6457-02	411.25	1,672.46	1,250.00	( 422.46)	133.8
10-3-6457-03	.00	3,989.15	6,100.00	2,110.85	65.4
10-3-6457-04	.00	6,346.49	14,334.00	7,987.51	44.3
10-3-6457-05	.00	4,720.63	11,266.00	6,545.37	41.9
10-3-6459-00	4,392.34	164,611.39	191,218.00	26,606.61	86.1
10-3-6461-00	.00	21,830.00	22,910.00	1,080.00	95.3
10-3-6462-00	1,587.50	16,862.50	72,800.00	55,937.50	23.2
10-3-6462-01	10,725.70	133,606.19	166,072.00	32,465.81	80.5
10-3-6464-00	168.96	2,804.38	4,500.00	1,695.62	62.3
10-3-6465-00	474.07	12,059.70	16,500.00	4,440.30	73.1
10-3-6466-00	1,044.67	11,428.42	14,500.00	3,071.58	78.8
10-3-6467-00	1,734.75	17,695.72	18,028.00	332.28	98.2
10-3-6468-00	283.28	3,116.08	4,000.00	883.92	77.9
10-3-6469-00	421.45	6,118.34	6,780.00	661.66	90.2
10-3-6477-00	.00	6,281.00	6,275.00	( 6.00)	100.1
10-3-6479-00	104.00	3,093.00	1,775.00	( 1,318.00)	174.3
10-3-6480-00	5,000.00	12,500.00	22,000.00	9,500.00	56.8
10-3-6481-00	1,092.00	9,198.00	11,000.00	1,802.00	83.6
10-3-6482-00	11,073.71	78,082.61	95,000.00	16,917.39	82.2
10-3-6482-01	337.58	8,286.74	10,560.00	2,273.26	78.5
10-3-6483-00	.00	297.00	1,500.00	1,203.00	19.8
10-3-6485-00	281.86	6,405.15	32,935.00	26,529.85	19.5
10-3-6485-01	2,638.83	25,526.58	31,600.00	6,073.42	80.8
10-3-6486-00	47.98	12,952.34	16,400.00	3,447.66	79.0
10-3-6486-01	2,698.75	8,685.83	25,500.00	16,814.17	34.1
10-3-6487-00	( 504.00)	9,416.00	19,855.00	10,439.00	47.4
10-3-6491-00	553.89	13,469.23	325,000.00	311,530.77	4.1
10-3-6495-00	.00	2,547.39	6,900.00	4,352.61	36.9
10-3-6497-00	.00	790.00	2,800.00	2,010.00	28.2
10-3-6502-00	.00	2,800.00	3,200.00	400.00	87.5
10-3-6503-00	.00	1,406.00	10,500.00	9,094.00	13.4
10-3-6507-00	1,097.70	58,745.21	92,650.00	33,904.79	63.4
10-3-6508-00	.00	3,246.89	5,400.00	2,153.11	60.1
10-3-6509-00	.00	33,080.25	33,000.00	( 80.25)	100.2
10-3-6510-00	17.18	9,126.97	17,154.00	8,027.03	53.2
10-3-6510-01	675.00	7,542.38	7,000.00	( 542.38)	107.8
10-3-6511-00	290.00	3,029.96	3,500.00	470.04	86.6
10-3-6512-00	39.00	1,162.89	2,372.00	1,209.11	49.0

MID-COLUMBIA FIRE & RESCUE  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-3-6513-00 MISCELLANEOUS EXPENSE	1,394.49	4,297.81	7,550.00	3,252.19	56.9
10-3-6520-00 911 SERVICES	4,764.00	52,404.00	59,000.00	6,596.00	88.8
<b>TOTAL PUBLIC SAFETY - MATERIALS</b>	<b>79,978.41</b>	<b>1,059,615.06</b>	<b>1,719,956.00</b>	<b>660,340.94</b>	<b>61.6</b>
<b>CAPITAL OUTLAY</b>					
10-4-6533-00 FIREFIGHTING EQUIPMENT	.00	79,680.31	102,230.00	22,549.69	77.9
10-4-6533-01 OFFICE EQUIPMENT	.00	3,935.74	4,000.00	64.26	98.4
10-4-6533-05 RADIO EQUIPMENT	.00	5,729.99	6,875.00	1,145.01	83.4
10-4-6533-06 FIRE TRAINING EQUIPMENT	.00	33,661.00	36,750.00	3,089.00	91.6
<b>TOTAL CAPITAL OUTLAY</b>	<b>.00</b>	<b>123,007.04</b>	<b>149,855.00</b>	<b>26,847.96</b>	<b>82.1</b>
<b>OTHER &amp; TRANSFERS</b>					
10-6-7002-00 DUE TO FF EQUIP & SUPP	57,000.00	57,000.00	57,000.00	.00	100.0
10-6-7003-00 DUE TO BLDG RESERVE FUND	42,500.00	42,500.00	42,500.00	.00	100.0
10-6-7004-00 DUE TO EQUIPMENT RESERVE	419,000.00	419,000.00	419,000.00	.00	100.0
10-6-7007-00 DUE TO STACKER BUTTE	2,350.00	2,350.00	2,350.00	.00	100.0
10-6-7009-00 DUE TO RETIREMENT LIABILITY	.00	.00	40,600.00	40,600.00	.0
<b>TOTAL OTHER &amp; TRANSFERS</b>	<b>520,850.00</b>	<b>520,850.00</b>	<b>561,450.00</b>	<b>40,600.00</b>	<b>92.8</b>
<b>CONTINGENCY</b>					
10-7-8000-00 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
<b>TOTAL CONTINGENCY</b>	<b>.00</b>	<b>.00</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>.0</b>
<b>UNAPPROPRIATED FUND BALANCE</b>					
10-8-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	2,058,322.00	2,058,322.00	.0
<b>TOTAL UNAPPROPRIATED FUND BALANCE</b>	<b>.00</b>	<b>.00</b>	<b>2,058,322.00</b>	<b>2,058,322.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>1,276,391.35</b>	<b>6,778,736.17</b>	<b>11,346,399.00</b>	<b>4,567,662.83</b>	<b>59.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 789,122.06)</b>	<b>4,848,536.82</b>	<b>.00</b>	<b>( 4,848,536.82)</b>	<b>.0</b>

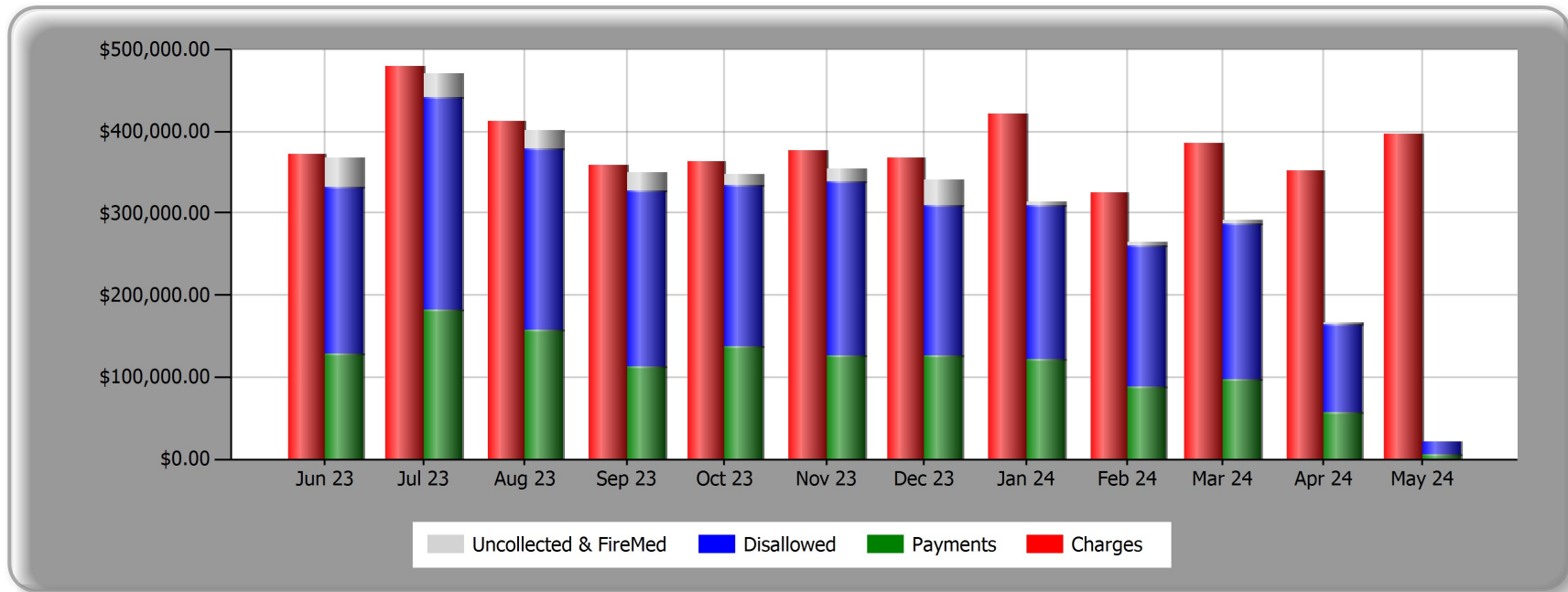


**Mid-Columbia Fire & Rescue  
ANNUAL COLLECTION STATISTICS**

Date Of Service	6/1/23
Date Of Service	5/31/24
Invoices	0
Company	Mid-Columbia Fire & Rescue

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Jun 23	206	372,998.27	-128,015.71	34 %	-475.00	0 %	-204,301.61	55 %	-34,694.59	9 %	5,511.36	1 %
Jul 23	245	480,809.02	-181,427.38	38 %	-2,818.22	1 %	-260,142.93	54 %	-26,731.56	6 %	9,688.93	2 %
Aug 23	213	411,904.15	-157,791.34	38 %	-1,483.18	0 %	-220,606.30	54 %	-21,513.07	5 %	10,510.26	3 %
Sep 23	202	358,096.79	-112,074.46	31 %	-3,118.65	1 %	-214,850.65	60 %	-20,216.03	6 %	7,837.00	2 %
Oct 23	193	363,001.34	-137,827.81	38 %	-2,363.43	1 %	-196,333.91	54 %	-11,223.19	3 %	15,253.00	4 %
Nov 23	201	376,538.62	-125,877.69	33 %	-1,522.28	0 %	-212,763.08	57 %	-15,254.82	4 %	21,120.75	6 %
Dec 23	182	369,206.95	-127,575.98	35 %	-3,623.00	1 %	-181,742.05	49 %	-29,359.58	8 %	26,906.34	7 %
Jan 24	220	422,007.66	-121,297.56	29 %	-2,453.14	1 %	-188,970.76	45 %	-2,306.65	1 %	106,979.55	25 %
Feb 24	171	325,594.97	-88,140.89	27 %	-3,076.24	1 %	-171,747.23	53 %	-1,962.56	1 %	60,668.05	19 %
Mar 24	200	386,452.19	-96,838.48	25 %	-3,125.30	1 %	-191,571.63	50 %	-2.11	0 %	94,914.67	25 %
Apr 24	187	352,614.27	-57,146.30	16 %	-162.24	0 %	-108,508.42	31 %	0.00	0 %	186,797.31	53 %
May 24	210	397,891.53	-5,724.84	1 %	0.00	0 %	-16,516.32	4 %	0.00	0 %	375,650.37	94 %
		<b>2,430</b>	<b>4,617,115.76</b>	<b>-1,339,738.44</b>		<b>-24,220.68</b>	<b>-2,168,054.89</b>		<b>-163,264.16</b>		<b>921,837.59</b>	

**All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports**



MID-COLUMBIA FIRE AND RESCUE  
INFORMATION SHEET

**DATE:** June 17, 2024

**TO:** Fire District Board President and Board Members

**FROM:** Robert Palmer, Fire Chief

**PREPARED BY:** Robert Palmer, Fire Chief

**ISSUE:** Public Hearing for Adoption of Resolution No. 2024-04 – Adopting the FY 2024-25 budget, making appropriations and categorizing taxes.

**BACKGROUND:** The spreadsheet below reflects the appropriations approved by the budget committee for the FY 2024-25 budget, with recommended adjustments and revised proposal for adoption:

CATEGORY	APPROVED	REC. ADJ.	PROP. FOR ADOPTION
General Fund	\$9,273,427	\$35,250	\$9,308,677
Building Reserve Fund	\$350,288	-	\$350,288
Equipment (App) Reserve Fund	\$1,305,383	-	\$1,305,383
Technical Rescue Reserve Fund	\$67,362	-	\$67,362
Capital Project Fund	-	-	-
Debt Service Fund	\$309,200	-	\$309,200
Fire Med Fund	\$81,140	-	\$81,140
Stacker Butte Fund	\$66,934	-	\$66,934
Training Reserve Fund	\$232,365	-	\$232,365
FF Equipment Reserve Fund	\$425,615	-	\$425,615
Retirement Liability Fund	\$153,200	-	\$153,200
Total All Funds	\$12,264,914	\$35,250	\$12,300,164
Total Unappropriated and Reserve Amounts	\$2,050,770	\$35,250	\$2,015,520
Total Approved Budget	\$14,315,684	-	\$14,315,684

As illustrated above, the approved budget with recommended adjustments incorporates appropriations to meet obligations associated with wage and benefit adjustments, and maintains our carryover, reserve fund, operational objectives, and capital purchases.

**RECOMMENDED ADJUSTMENTS:** The District was recently informed by our W/C carrier of the renewal premium cost for FY 2024-25. The new premium amount exceeds the number Staff budgeted for the new budget year. Therefore, staff is recommending an adjusted increase of \$750 to Line 6422-01 W/C Admin, and \$34,500 to Line 6422-00 Public Safety W/C for a total of \$35,250 within the approved FY 2024-25 budget. This is a balanced budget as illustrated in the spreadsheet illustrated above.

**LEVY AMOUNTS:** The budget committee of Mid-Columbia Fire and Rescue approved property taxes for FY 2024-25 at the rate of \$2.1004 per \$1000 of assessed value for operating purposes in the General Fund and a tax levy amount of \$331,935.00 for the general obligation bond debt service.

**BUDGET IMPACT:** The FY 2024-25 budget as approved by the budget committee with proposed recommendations by staff reflects a balance budget as required by budget law. Because the total increase in the general fund does not exceed \$5,000 or 10%, whichever is greater, no additional process steps other than this budget hearing are required to effect the recommended adjustment.

**RECOMMENDATION:** **Under new business** - Adoption of Resolution No. 2024-05 "A resolution adopting the budget, making appropriations, imposing taxes, and categorizing taxes for FY 2024-25" with recommended adjustments. (Reference "Exhibit "A").

**EXHIBIT "A"**  
**RESOLUTION NO. 2024-04**  
**RESOLUTION ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of Directors of Mid-Columbia Fire and Rescue hereby adopts the budget for fiscal year 2024-2025 in the total amount of \$14,315,684.\* This budget is now on file at **Mid-Columbia Fire and Rescue 1400 W. 8th St.** in The Dalles, Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2024, for the following purposes:

<b>General Fund</b>	
<u>Organizational Unit or Program:</u>	
<b>Administration</b>	1,406,247
<b>Public Safety</b>	7,174,080
	0
	0
<u>Not Allocated to Organizational Unit or Program:</u>	
Personnel Services.....	0
Materials & Services.....	0
Capital Outlay.....	0
Debt Service .....	0
Special Payments.....	0
Transfers Out.....	628,350
Contingency.....	100,000
<b>Total.....</b>	<b>\$9,308,677</b>

<b>Building Reserve Fund</b>	
Org. Unit/Program: Operations	0
Materials & Services	0
Capital Outlay	350,288
Transfers Out.....	0
Contingency.....	0
<b>Total.....</b>	<b>\$350,288</b>

<b>Equipment (App) Reserve Fund</b>	
Org. Unit/Program: Operations	0
Materials & Services	0
Capital Outlay	<b>\$1,305,383</b>
Transfers Out.....	0
Contingency.....	0
<b>Total.....</b>	<b>\$1,305,383</b>

<b>Technical Rescue Reserve Fund</b>	
Org. Unit/Program: Operations	0
Materials & Services	13,740
Capital Outlay	53,622
Transfers Out.....	0
Contingency.....	0
<b>Total.....</b>	<b>\$67,362</b>

<b>Debt Service Fund</b>	
Debt Service Principal	235,000
Debt Service Interest	73,700
Admin Fee	500
<b>Total.....</b>	<b>\$309,200</b>

<b>FireMed Fund</b>	
Org. Unit/Program: Operations	0
Materials & Services	8,000
Capital Outlay.....	68,140
Transfers Out.....	5,000
Contingency.....	0
<b>Total.....</b>	<b>\$81,140</b>

<b>Stacker Butte Fund</b>	
Org. Unit/Program: Operations	0
Materials & Services	28,934
Capital Outlay	38,000
Transfers Out.....	0
Contingency.....	0
<b>Total.....</b>	<b>\$66,934</b>

<b>Training Reserve Fund</b>	
Org. Unit/Program: Operations	0
Materials & Services	56,000
Capital Outlay	116,969
Training Tower Loan Principal	53,934
Training Tower Loan Interest	5,462
<b>Total.....</b>	<b>\$232,365</b>

<b>FF Equipment Reserve Fund</b>	
Org. Unit/Program: Operations	0
Materials & Services	50,000
Capital Outlay	375,615
Transfers Out.....	0
Contingency.....	0
<b>Total.....</b>	<b>\$425,615</b>

<b>Retirement Liability Fund</b>	
Org. Unit/Program: Operations	0
Special Payments.....	0
Transfers Out.....	153,200

<b>Capital Project Fund</b>		Contingency.....	0
Org. Unit/Program: Operations	0	<b>Total.....</b>	<b>\$153,200</b>
Capital Outlay	0		
Transfers Out.....	0		
Contingency.....	0		
<b>Total.....</b>	<b>\$0</b>		

<b>Total APPROPRIATIONS, All Funds . . . .</b>	<b>\$12,300,164</b>
Total Unappropriated and Reserve Amounts, All Funds . . . .	2,015,520
<b>TOTAL ADOPTED BUDGET . . . .</b>	<b>\$14,315,684 *</b>

*(\*amounts with asterisks must match)*

**RESOLUTION IMPOSING THE TAX**

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2024- 2025 :

- (1) At the rate of \$2.1004 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$ \_\_\_\_\_ **OR** at the rate of \$ \_\_\_\_\_ per \$1000 of assessed value for local option tax; and
- (3) In the amount of \$331,935 for debt service on general obligation bonds;

**RESOLUTION CATEGORIZING THE TAX**

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

**Subject to the General Government Limitation**

Permanent Rate Tax.....\$ \_\_\_\_\_ **OR** \$ 2.1004/\$1,000  
 Local Option Tax.....\$ \_\_\_\_\_ **OR** \$ \_\_\_\_\_ /\$1,000

**Excluded from Limitation**

General Obligation Bond Debt Service.....\$331,935.

The above resolution statements were approved and declared adopted on June 17, 2024.

X \_\_\_\_\_  
 Signature

## MCFR INFORMATION SHEET

**DATE:** June 17, 2024

**TO:** Fire District Board of Directors

**FROM:** Bob Palmer, Fire Chief

**ISSUE:** Fire Chief's Report

**ASA UPDATE PROCESS:** The ASA plan was reviewed by the Oregon Health Authority was completed. The Plan was once again disseminated to ASA committee for final review and input. The deadline for this process was the first week in June. Final input before will be considered before it goes to the County Commission for consideration and adoption.

**GROUND EMERGENCY TRANSPORT (GEMT) FFS PROGRAM:** The Office of Financial Services has given OHA the updated version of the Accounts Payable form. OHA will use the AP form to submit the accounts payable requests and will start the payment process for the program where they left off. The contracts that will be sent to our agency by the Office of Contracts and Procurement will have updated due-dates. Agency payments will be due July 15, 2024 and OHA's payment date will be moved to August 15, 2024. The Office of Financial Services is discussing what needs to be done for the GEMT FFS previous state fiscal years 2017-2022. But it has been decided a final settlement process will not take place for SFY 2023. This is what we currently know.

**OREGON GEMT CCO PROGRAM:** OHA forwarded e-mails soliciting providers intent to participate and eligibility verification if needed. We forwarded our intent to participate on March 29, 2024 and OHA confirmed receipt of our e-mail and plan to follow-up the week of June 10, 2024. OHA has wrapped up payment reports and activity for the first half of 2023. Rates for the second half of 2023 are finalized and in the process of being wrapped up as well. We can anticipate a payment from OHA in the near future.

**STACKER BUTTE LEASE PROJECT:** The ODOT sublease is complete. Klickitat County Emergency Management's sublease has been forwarded to our landlord for her signature. We are awaiting final approval and signatures from the USFS on their utility agreement. Blue Mountain Networks, and WSDOT.

**STACKER BUTTE SUBLEASE:** The draft sublease agreement for Klickitat County PUD to locate at the Stacker Butte Radio Site has been reviewed by legal counsel. I am in the process of incorporating both his and my changes into the agreement. Once complete, the agreement will be forwarded to Klickitat County PUD for their consideration.

**STACKER BUTTE BATTERY STACK REPLACEMENT:** I am awaiting a response from ODOT on a proposed plan with associated costs.

**WILDLAND RISK REDUCTION/MITIGATION PROGRAM:** Crew 24 is being kept very busy with mitigation projects. As the wildland season picks up, they are getting busier with wildland fire and standby activities as well. For further details on our mitigation program and Crew 24, DC Beckner should have the answer to your questions.

**GROUND AMBULANCE DATA COLLECTION SYSTEM (GADCS):** Frontier Reimbursement (Crystal Stiles), remains in the process of compiling the required EMS response data which will be reported to CMS after the conclusion of FY 2023-24.

**BUDGET PROCESS - FY 2024-25:** The budget hearing is scheduled for Monday, June 17, 2024. The purpose of the hearing is two-fold. The first is for the Board to take public testimony regarding the budget and the second is for the Board to consider the budget for adoption. The public notice for the budget hearing meeting was posted in The Dalles Chronicle on June 5, 2024.

**PARAMEDIC PROGRAM:** FF/EMT Tanner Fletcher, EMT O'Brian Daly, FF Cameron Crowley and AFF Nicole Clark are enrolled into the paramedic training program. We anticipate these individuals will receive their paramedic licenses toward the end of the calendar year. FF/EMT Collin Matthias and EMT Austin Morris continue their Advanced EMT (AEMT) training through Idaho Medical Academy located in Boise ID. We expect these individuals to receive their respective licenses sometime in June.

**BANK TRANSITION:** May's bank statement once again reflected ACH deposits going into our Umpqua checking account. I have addressed two of those accounts and am working with Systems Design to handle the third account.

**INJURY LIST:** EMT Asher has remains on the injured list and is awaiting a release to return to work. She remains on light duty with the District, and we expect to have her back to full active duty sometime in June. Firefighter Hall sustained an injury during a training activity on May 29, 2024. She is restricted to both full and modified duty pending the results of further evaluation.

**NON-EMERGENCY INTERFACILITY TRANSFERS:** The District is providing AHCG the ample time to complete their research into conducting their own inter-facility transfers from the hospital. We plan to follow-up within the next two to three weeks to inquire as to their options.

**FUND TRANSFERS:** Planned budget transfers were completed in the month of May to the General, Reserve and Special Funds as authorized by the adopted 2023-24 FY budget. Such transfers are necessary to meet future operational and equipment replacement/improvement objectives as well as to replenish our reserve fund accounts.

**ENTERPRISE ZONE (EZ) TAX PAYMENT:** An EZ tax payment was received in the amount of \$130,438.56. This tends to be a random amount that we receive annually from the Oregon Department of Revenue for long term tax exemption projects. These unanticipated funds will allow us to fund two different projects without having to recommend adjustments to the FY 2024-25 approved budget. Staff is planning to propose a supplemental budget for the current fiscal year at the June 2024 meeting to recommend appropriation of a portion of these funds for expenditure. The remaining funds will be accounted for in the ending fund balance for FY 2024-25.

**MCFR DEPARTURES:** Lt. Erik Wright has tendered his resignation with the Fire District to take a position as firefighter with Sunriver Fire District effective June 16, 2024. FF Kameron Barone has tendered his resignation with the Fire District to take a position as firefighter with Hillsboro Fire Department effective July 1, 2024. We thank them for the time they have served with MCFR and wish them all the best in their future endeavors.

**LT. APPOINTMENT:** Firefighter Brian Johnson has been offered and accepted an appointment to the classification of Lt. with MCFR. Lt. Johnson will transfer to “A” shift under Captain Brown and assigned to Station 2. Lt. Johnson’s official start date will be on Monday, June 17, 2024. I am delighted and proud to welcome Lt. Johnson to the Mid-Columbia Fire and Rescue leadership team and congratulate him on achieving this important milestone in his career.

**MID-TERM BARGAINING:** Local 1308 has submitted a demand to bargain letter over potential impacts associated with discontinuing inter-facility transfers. Our first meeting is scheduled for Thursday, June 13, at 9:00 a.m. We will keep the Board updated as to this process.

**911 STATISTICS:**

<b>911 STATISTICS</b>				
<b>MAY 2024</b>			<b>YEAR-TO-DATE</b>	
<b>AGENCY</b>	<b>CALLS</b>	<b>PERCENT</b>	<b>CALLS</b>	<b>PERCENT</b>
<b>MCFR</b>	386	13%	1,648	13%
<b>TDPD</b>	1,758	57%	7,403	59%
<b>WCSO</b>	915	30%	3,564	28%
<b>TOTAL</b>	3,059	100%	12,615	100%

**RECOMMENDATION/ACTION:** Staff update.



# Assistant Fire Chief- Board Report

David Jensen, Assistant Fire Chief

May 2024

## Major Topics for May 2024

- Staffing

***Dual Role- 21 of 24 currently filled.***

- Of the 24 Dual-Role positions, currently 3 Firefighter/Paramedic positions are open. We have received notice of a Lieutenant leaving in June and a Firefighter/Paramedic leaving in July. Our Lieutenant position is being filled through the list created by our last Lieutenant hiring process, which places Firefighter/Paramedic Brian Johnson in the position. He has been provided with an offer and has accepted the position. Our last recruitment in May produced a candidate which is now in the background process and just completed the college portion of his paramedic program. He will be in the internship process when he is brought on board at MCFR in July. Also, in July two of our Single-Role EMTs which are on our Firefighter EMT list will be transitioned into dual-role positions.

***Single-Role EMS- 4 of 6 currently filled. (Unchanged)***

- All EMT positions are filled.
- Two of our Paramedic single-role positions are open, but we are currently not recruiting to fill these positions.

***Single-Role Wildland- (4 of 6 positions filled)***

- The Wildland crew is currently filled with 4 wildland firefighters. Chief Beckner is still recruiting to fill the last two budgeted positions for the crew this season, but we do consider the crew filled with 4.

***Apprentices- Apprentice Positions 4 of 6 budgeted are filled (not currently recruiting)***

- Four Apprentice positions are filled and are working as qualified firefighters. One of our Apprentice Firefighters resigned pending a pre-disciplinary meeting.

***Administration- 6 of 6 positions filled. (Unchanged)***

- All Administrative positions are filled.

- **Budget Preparation**

Finalizing budget additions, presentation, and completing projects for the current year budget.

- **Standards of Cover Update (Progress)**  
The SOC Project has been moving forward. This has a great deal of data elements, and I am excited to see it progressing.
- **Dispatch CAD (Computer Automated Dispatching)**  
The Computer-Aided Dispatch system proposals were evaluated and a top candidate, ProPhoenix has been notified. Next, the committee plans to travel to see the system in a joint dispatching center similar to Wasco County's. This is planned to take place in July.
- **Other ongoing projects/engagements:**
  - Updating Standards of Cover
  - Continuity of Operations Plan
  - Managing Day-to-Day operations
  - Conducting Daily Briefings at both Station 1 and Station 2 each morning to enhance communication.
  - Reviewing response and productivity metrics to ensure forward progression.
  - Reviewing evaluations on probationary firefighters and coaching probationary officers.
  - Two training sessions with James Rowan (our organizational leadership coach)
  - Dispatch meetings to complete the CAD RFP project with the County and City.
  - Monitoring operational budget and the grant funded lines we have currently operating.
  - Continued work to implement PACE (electronic timesheet) program
- **Response Statistics:**

# January through May 2024 Calls by Type

## Total Record Volume By Incident Type

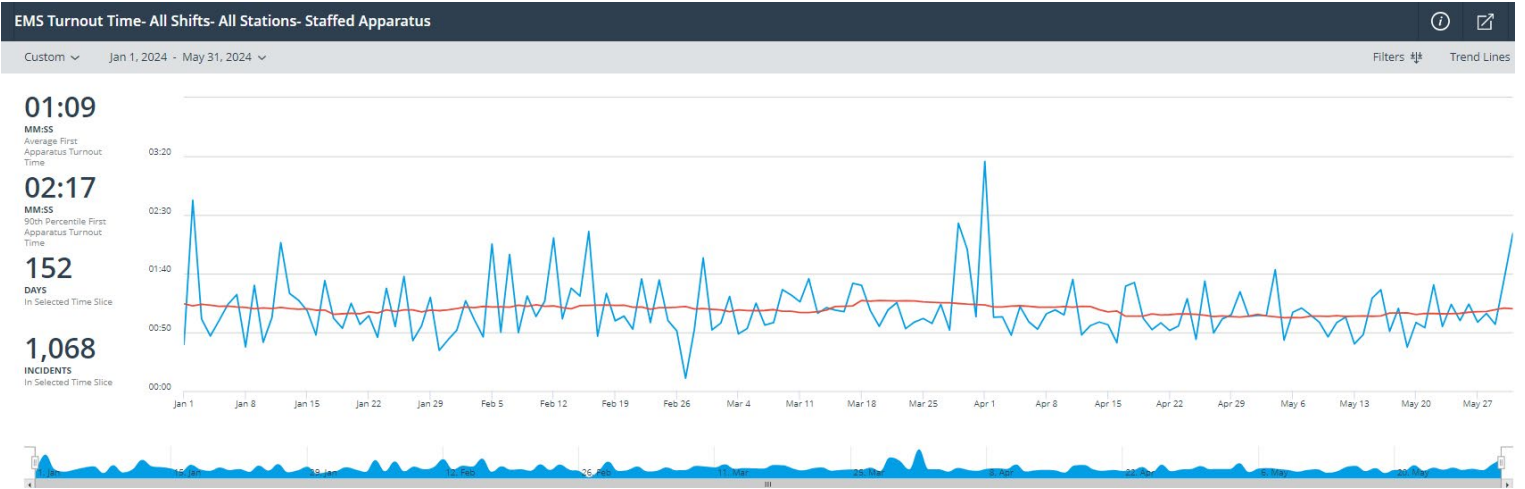
Custom Jan 1, 2024 - May 31, 2024

Filter



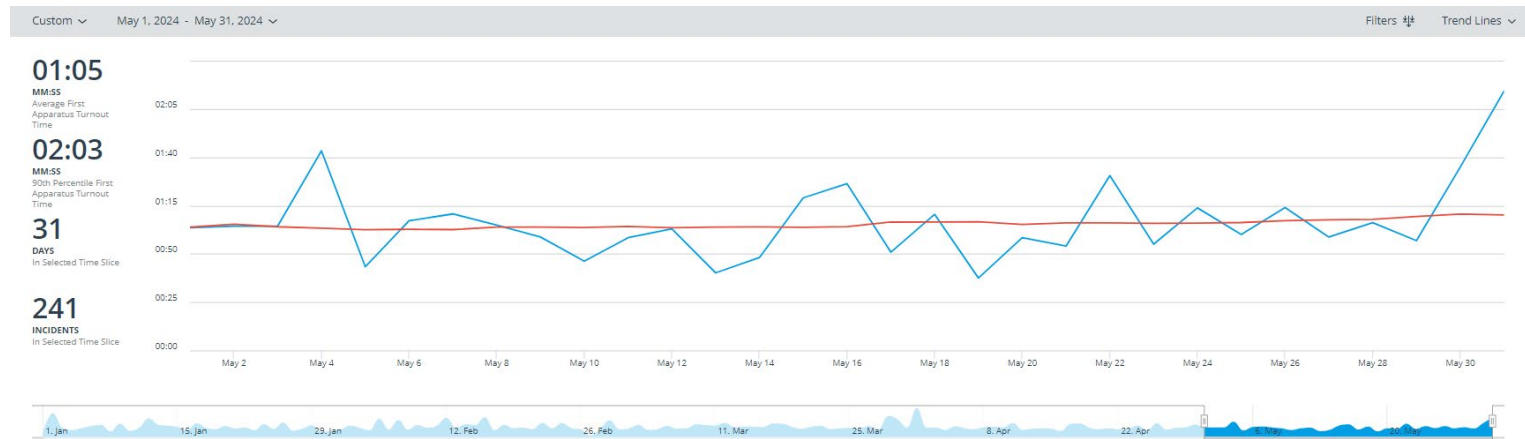
	Jan '24	Feb '24	Mar '24	Apr '24	May '24	Jun '24	Jul '24	Aug '24	Sep '24	Oct '24	Nov '24	Dec '24	Jan '25	Total
(10) Fire, other		1	2	2	1	1								7
(11) Structure Fire		3	3	1	3	7								17
(12) Fire in mobile property used as a fixed structure		2	1	1										4
(13) Mobile property (vehicle) fire			2	4	1	2								9
(14) Natural vegetation fire			1	1		5								7
(15) Outside rubbish fire			1	2		1								4
(16) Special outside fire					1	2								3
(25) Excessive heat, scorch burns with no ignition		2	1											3
(30) Rescue, emergency medical call (EMS), other		22	30	21	14	13								100
(31) Medical assist		6	6	3	5	5								25
(32) Emergency medical service (EMS) incident		204	165	194	186	230								979
(35) Extrication, rescue			1		1									2
(40) Flammable gas or liquid condition, other			2			1								3
(41) Combustible/flammable spills & leaks			1											1
(42) Chemical release, reaction, or toxic condition		2												2
(44) Electrical wiring/equipment problem		1	2			1								4
(50) Service call, other			8		3	2								13
(51) Person in distress		1		1		1								3
(52) Water problem		2												2
(55) Public service assistance		15	13	13	9	17								67
(56) Unauthorized burning			1	3	1	2								7
(60) Good intent call, other		4	4	2		2								12
(61) Dispatched and canceled en route		18	6	16	12	9								61
(62) Wrong location, no emergency found		9	4	3	4	4								24
(63) Controlled burning		1	1	3	4	1								10
(65) Steam, other gas mistaken for smoke						1								1
(67) HazMat release investigation w/no HazMat		2			1	1								4
(70) False alarm and false call, other		3	4	2	3	7								19
(73) System or detector malfunction		4	3		1	1								9
(74) Unintentional system/detector operation (no fire)		4	1	2	3	1								11
(91) Citizen complaint		1	2		1	4								8
NULL		39	19	41	46	58								203
<b>Total</b>		<b>346</b>	<b>284</b>	<b>315</b>	<b>300</b>	<b>379</b>								<b>1,624</b>

# January through May 2024 Response Performance



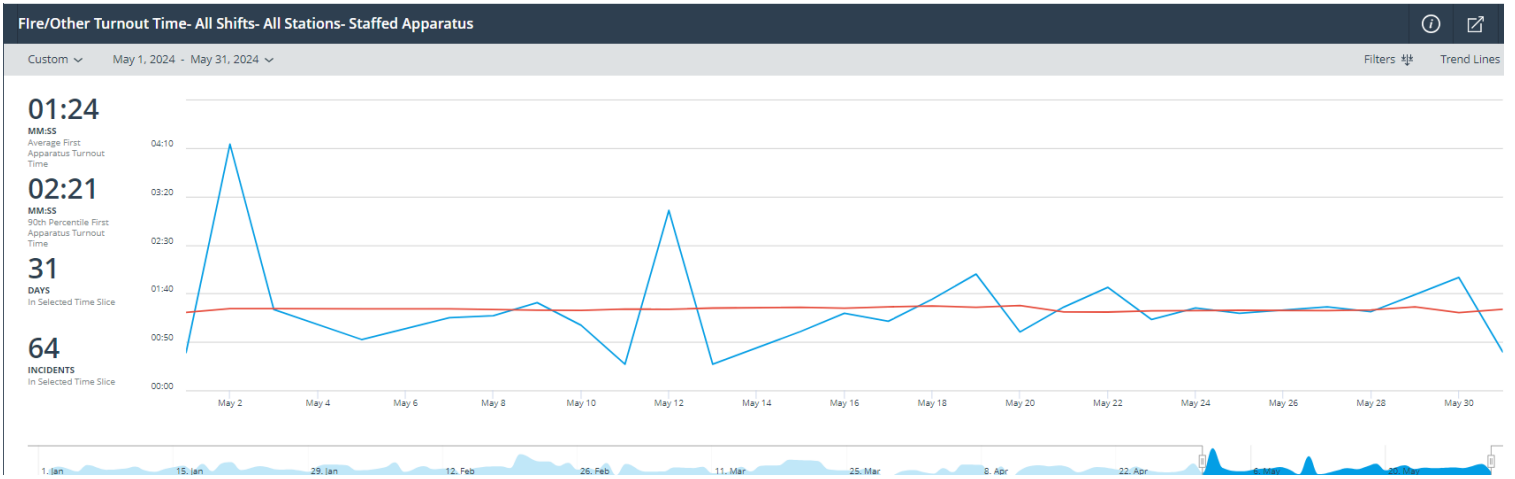
# January through May 2024 Turnout Time Performance

## EMS District Total



# January through May 2024 Turnout Time Performance

## Fire/Other District Total



# Board Report

Josh Beckner, Division Chief  
May 2024

May was busy with numerous projects, meetings and work sessions. Below highlights some of the projects and work being done. We have diligently been working to update all our records for Vehicle Maintenance, EMS supplies and Assets, etc. This will help as we build out some new programs to track our District assets and equipment.

## Programs

### **Advertising and Hiring**

- We have extended an offer that was accepted by one candidate for Firefighter/Paramedic. He is in the background phase currently.

### **Facility Maintenance**

- Browns Roofing provided a quote to address damage to Station 1 after the last few winter storms. The quote was missing some data, waiting for an update.
- C&M Gutters bid on the project to repair and or replace gutters at Station 1.
- Planning for generator repairs in June or July.
- Station 1 front office project is scheduled for early June.
- Various projects, maintenance and repairs are in process.

### **Wildland Program**

- CWRR Program for Defensible Space projects is ongoing.
- Firewise Community in the Chenoweth area is moving forward.
- CWDG Grant was approved, likely starts in November of 2024.
- Planning for roadway address sign installs with Crew 24 and DC Wood.
- Gorge Arbor Care will begin working on projects with C24 under the CWRR grant.

### **PPE/SCBA/Equipment**

- We have shipped out the second batch of SCBA bottles for Hydro Testing. Our in-house technicians have been making considerable progress on getting our SCBA maintenance and repairs done.
- Regular routine replacement is addressed in the 24-25 Budget.

### **UAS Operations**

- We have found the software we will utilize for data, maintenance, and operational tracking. This will begin in the next fiscal year.
- Oregon Aviation Board Application was approved for UAS Operations.

### **Vehicle Maintenance**

- Dash Cameras and DVR's are being installed 4 of 5 vehicles are done.
- Tires were partially or completely replaced on Engine 21, Truck 21.
- Medic 21 went to Jacks Body Shop to finish the previous repair, parts finally came in.
- AA&L is working on various other projects.

**Meetings/Training/Safety/Other**

- Meeting with OSFM regarding CWDG-Community Wildfire Defense Grant
- Meeting with OSFM on Wildland Preparedness Grant
- Meetings with ODF/USFS
- Assist DC Cole with Apparatus Operator and Firefighter training and testing.
- Various Staff Meetings and Weekly Planning Meetings
- Coaching and Strategy Sessions with James Rowan
- CGCC Meetings & Training regarding UAS Program
- NWCSD Drills
- Wasco County Chiefs Meeting
- Board of Directors Meeting

**Emergency Response /Staffing/ Fire Investigations**

- All Calls – 2
- Motor Vehicle Accidents – 1
- Fire Response – 3
- Fire Investigation – 0
- Duty Officer – 8 days in May

# Prevention Division- Board Report

Jay Wood, Division Chief

May 2024

The district had eight (8) hostile fires in May 2024. A dryer fire was kindled at a local nursing homes laundry room and the fire was contained by a single fire suppression sprinkler. A residential fire caused the complete loss of a home and unfortunately a civilian death. There were two fires caused by unattended cooking by teenagers. One was in a single-family home. The other was in a multifamily apartment building which was contained by the fire suppression system. There were two passenger vehicle fires, one due to a mechanical failure and the other was misuse of fuel on a motorcycle. An evergreen hedge fire was ignited by an individual using a weed burner, and a fishing platform fire caused by an unknown source rounds out the rest of the hostile fires with monetary loss. There were three bark dust fires at the library from freshly laid bark dust. Total value at risk in May was approximately \$5,380,700 with an overall loss of approximately \$595,900.

## **Community Risk Reduction [Prevention, Public Education, Code Enforcement]**

- Site Team – There were two meetings in May. Projects included a commercial equipment storage building; an extensive remodel of another commercial building; an affordable housing project and a resubmission of an already approved multifamily project (lot line adjustment and utility adjustment). The most significant project was the multifamily development which had no changes that had any effect on MCFR.
- With school coming to an end, we are seeing individual schools requesting either a visitation from the Fire District or Tours of the Fire Station. We hosted Dry Hollow Kindergarten kids. There were approximately 100 kids and adults who came to the Fire Station to meet Firefighters, listen to a Fire Safety topic, see a Firefighter in full turnouts with breathing apparatus and see the Fire Apparatus. We also visited Chenoweth Elementary School to visit with their Kindergarten students and provide similar topics and a Firefighter in full gear, along with seeing the Fire Engine. We visited with approximately 120 kids and adults. Finally, Crew 24, along with Division Chief Beckner, Cole and I attended Colonel Wright's 5<sup>th</sup> Grade Water Relay and provided water for the bucket brigade (and maybe getting the kids wet).
- The Natural Hazard Mitigation Plan (NHMP) for Wasco County is still being edited. This month we reviewed the last edition's goals and objectives as well as started the process of outlining the goals and objectives for this current edition.

## **Meetings/Training/Safety/Other:**

- Board Meeting and Budget Meeting
- Various Staff Meetings and Weekly Planning Meetings
- Coaching and Strategy Session with James Rowan
- Lockdown drill at St. Mary's
- National Night Out Planning Meeting

## **Emergency Responses/Station Staffing/Fire Investigations:**

- Fire Investigations – Met with the private insurance investigator for the W. 19<sup>th</sup> home fire



- EMS/Motor Vehicle Accident Response – 0
- Fire Response – 3
- Duty Officer – 7 days



Crew 24 Assisting with Hedge Row Fire keeping Structural Firefighters available for response to other Fire and/or EMS incidents

# Board Report

Adam Cole, Division Chief  
May 2024

In May, the Training Division was heavily involved in preparing the District for the upcoming wildland season and in preparation for a new hire academy. Our current academy is being reviewed with a training cadre to identify areas of improvement for the next academy to ensure continuity in training being delivered and consistency in evaluation. This newly identified cadre will serve as a work group for training department wide as well.

Another large project for May was facilitating the paramedic program for our apprentices and current employees. We currently have seven people enrolled in paramedic programs with three who anticipate completion and licensure in January or February 2025 and the others who are on schedule for completion in May 2025.

## Programs & Projects

### Major projects and completion status:

- Career officer development course-in progress
- Working on training for dispatchers- ongoing
- Apprenticeship Program- ongoing.
- ~~Working on~~ Paramedic education for our EMT's- 3/4 completed

### Meetings/Training/Safety/Other

- Testing of Firefighters for Apparatus Operator and End of probation testing
- Staff Meetings and Weekly Planning Meetings
- Coaching and Strategy Sessions with James Rowan
- CGTA Meetings to discuss training in the area and at MCFR.
- Board of Directors Meeting

### Emergency Response /Staffing/ Fire Investigations

- All Calls – 3
- Motor Vehicle Accidents – 1
- Fire Response – 1
- Fire Investigation – 1
- Duty Officer – 4 Days in



## Press Release

**Date:** June 5, 2024  
**To:** All Media  
**Subject:** **Wasco County Burn Ban**

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Contact: Stephanie Krell, Wasco County Public Information Officer  
pio@co.wasco.or.us | 541-993-8173

Oregon Department of Forestry, The Dalles Unit 541-296-4626

The Oregon Department of Forestry (ODF), Wasco County Board of County Commissioners, and county fire districts are issuing a debris burn ban that will go into effect beginning at 12:01 A.M. on Monday, June 10<sup>th</sup>. The timing of this debris burn ban coincides with ODF's Central Oregon District declaring fire season, which will also occur at 12:01 A.M. on Monday, June 10<sup>th</sup>. The purpose of the debris burn ban is to ensure the safety of Wasco County residents and is an effort to prevent human caused wildfires from occurring as we go into the 2024 summer fire season. While we have had a mild spring, wildfire safety is of the utmost importance to fire managers across Wasco County. Human activities are the number one cause of wildfire starts in Oregon and this burn ban aims to reduce that statistic. We urge all residents to abide by these restrictions and educate those who may be unaware of their importance.

This debris burn ban restricts the use of fire to dispose of backyard woody material through general property clean up, or from slash created from forestry work, and includes slash piles and burn barrels. The ban differs from other restrictions administered through ODF's Regulated Use Closure (like public use restrictions), which typically goes into effect in early July. Until Regulated Use Closure goes into effect, activities such as small campfires are still allowed.

During this time, we encourage residents to check piles they burned through the spring to ensure there is no residual heat that could rekindle as conditions heat up and dry out. In addition, residents are encouraged to use alternative methods for disposing of yard debris such as composting or chipping. We thank everyone for acting in the prevention of wildfire ignitions and keeping our communities safe. For additional information on ODF's Central Oregon District, including Wildfire Restrictions & Closures, contact information, and unit offices, please visit [www.ODFcentraloregon.com](http://www.ODFcentraloregon.com).

###



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF DECLARING A LOCAL STATE OF EMERGENCY IN WASCO COUNTY AS A RESULT OF ADVERSE CLIMATE CONDITIONS AND DECLARING A BAN ON THE USE OF FIREWORKS

**RESOLUTION 24-012**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

**WHEREAS**, ORS 401.025(1)(a) defines “emergency” as a natural event or circumstance causing or threatening widespread loss of life, injury to person or property, human suffering, or financial loss, including but not limited to “fire” and “severe weather”;

**WHEREAS**, ORS 401.309 authorizes the County governing body to declare a state of emergency within the County and to establish procedures to prepare for and carry out activities which are necessary to prevent, minimize, respond to, or recover from an emergency;

**WHEREAS**, the National Oceanic and Atmospheric Administration (NOAA) Seasonal Temperature Outlook for June through August of 2024 is leaning to above normal temperatures; and

**WHEREAS**, the National Oceanic and Atmospheric Administration (NOAA) Seasonal Precipitation Outlook for June through August of 2024 is leaning to below normal precipitation; and

**WHEREAS**, As of June 10, 2024, all outdoor burning has been prohibited with a total burn ban for Wasco County in effect;

**WHEREAS**, according to the National Fire Protection Association fireworks cause over 19,000 fires in the United States each year; and

**WHEREAS**, this region, like many other regions in the western United States, is experiencing extremely low water levels and cannot afford to use its limited water supply for fighting fires caused by fireworks.

NOW, THEREFORE, THE WASCO COUNTY BOARD OF COMMISSIONERS DECLARES AS FOLLOWS:

1. A local State of Emergency is declared to exist throughout Wasco County as a result of adverse climate conditions.
2. This Declaration of a State of Emergency is effective immediately and shall remain in effect until the Wasco County Burn Ban is lifted in coordination with local Fire Officials. It may be amended, modified, supplemented, and/or extended in additional increments by the Board of Commissioners so long as conditions continue to pose an ongoing, immediate, and substantial threat to life, safety, health, or property in Wasco County.
3. The Board of Commissioners directs the Wasco County Emergency Manager to address mitigating risks associated with adverse climate conditions and extreme heat including but not limited to coordinating

services with other public bodies and requesting assistance from the State of Oregon to the extent available.

4. To preserve limited public safety and water resources, and to prioritize emergency preparedness and response to maximize public safety, including those related to extreme weather conditions, use of all fireworks as defined by ORS 480.111 within the unincorporated areas of Wasco County during this emergency is strictly prohibited. Violations are subject to Class C misdemeanors and all civil and/or criminal penalties, sanctions, and liability allowed by law. For purposes of this section, "use" includes lighting, exploding, or igniting in any way. Fireworks displays approved by the Oregon State Fire Marshall are exempt from this restriction. Use of fireworks that are illegal under state law continues to be prohibited at all times.
5. The County may take any other actions within its authority for the protection of safety, health, life, or property during this emergency.


APPROVED AND ADOPTED THIS 5<sup>th</sup> DAY OF JUNE, 2024.

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Kristen Campbell, County Counsel

**WASCO COUNTY BOARD OF COMMISSIONERS:**

  
\_\_\_\_\_  
Steven D. Kramer, Commission Chair

  
\_\_\_\_\_  
Scott C. Hege, Vice-Chair

  
\_\_\_\_\_  
Philip L. Brady, County Commissioner

**STATE OF OREGON  
DEPARTMENT OF FORESTRY  
DECLARATION OF FIRE SEASON**

**Number 04  
Effective 12:01 a.m., June 10, 2024**

By virtue of the authority vested in me by ORS 477.505, I have determined conditions of fire hazard exist in the following subject area and declare Fire Season to be in effect: All lands protected within the Central Oregon Forest Protection District and all forestland within one-eighth mile thereof.

The following acts are prohibited during fire season in accordance with ORS 477.510 and ORS 477.512:

- (1) Smoking while working in or traveling through any operation area.
- (2) The use of fuse and caps for blasting, unless approval is granted by the forester.
- (3) The discharge of an exploding target inside the district or within one-eighth mile of the district.
- (4) The discharge of tracer ammunition on land that is within the district or within one-eighth mile of the district, or when discharged, crosses above land that is within the district or within one-eighth mile of the district.

Unless prohibited by the forester, a permit is required for any open burning in accordance with ORS 477.515.

Additional fire restrictions or regulations may apply to various fire risks throughout the fire season.

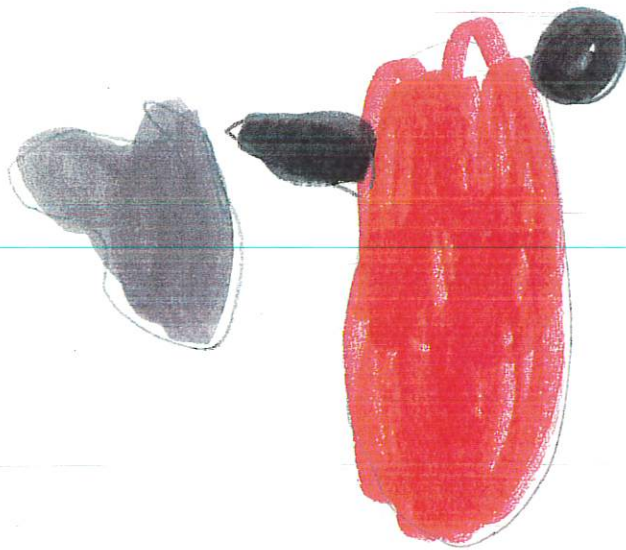
Fire Season shall remain in effect until terminated by an additional declaration of the State Forester that conditions of fire hazard no longer exist.

Maps of the subject area may be viewed at the State Forester's Office, in Salem, Oregon, and at principal offices of the Forest Protection District.



Kyle Williams  
Deputy Director of Fire Operations  
Oregon Department of Forestry  
June 4, 2024

Dear firefighters,  
thank you for  
putting out the  
fire.

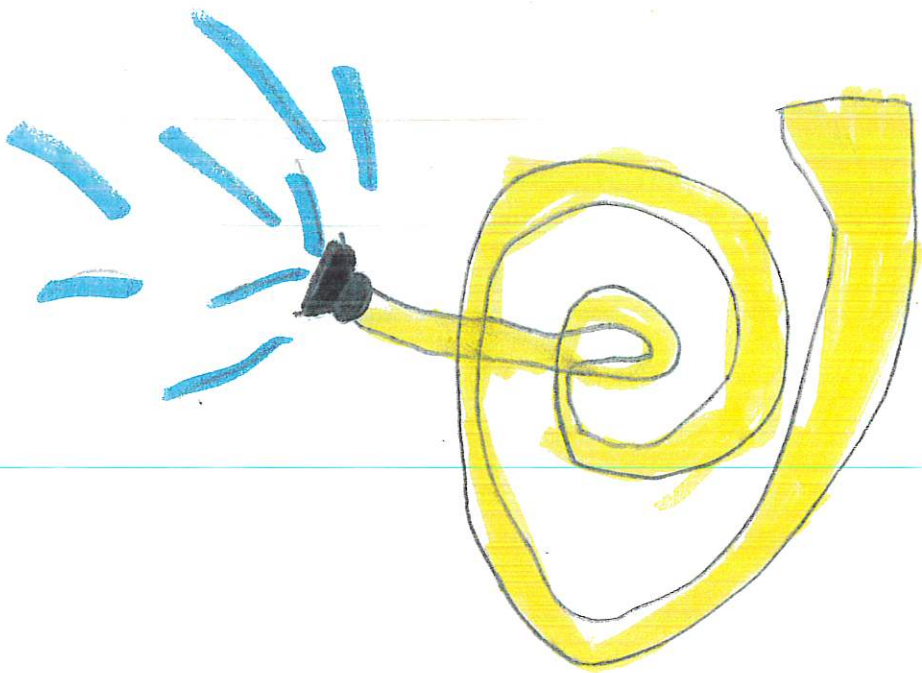


Love Adalynn 

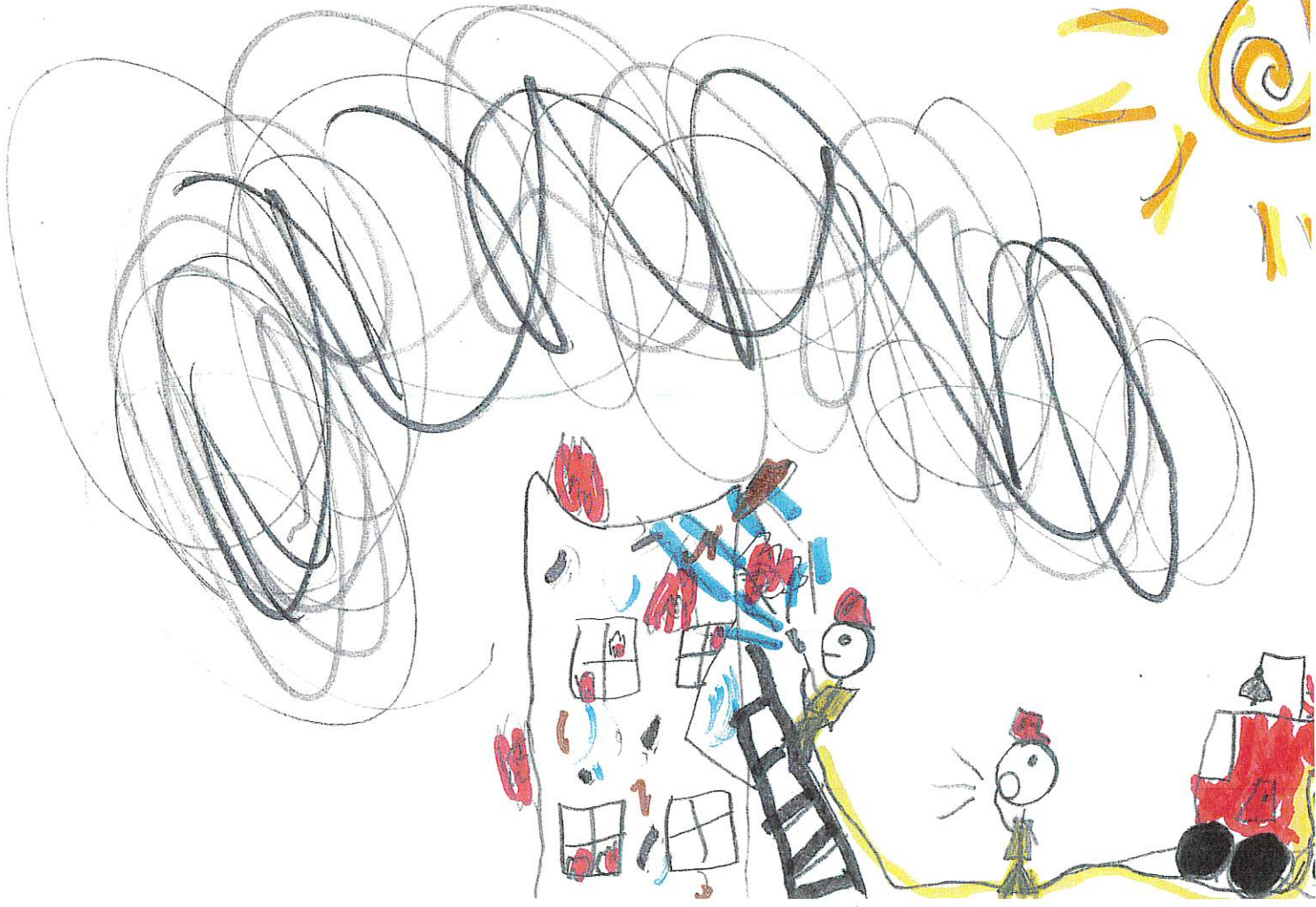




Dear Firefighters,  
Thank you for saving our  
house from the fire.



Love, Emerie



To all of our Courageous & Outstanding  
Fire Team Crew <sup>Michael's</sup> 24 Thank you  
from the bottom of my heart for  
all that you did here today on  
our property @ 546 Summit Ridge Drive  
East. And for all that you do for us  
in the fire season and otherwise.  
Please Accept my donation of 100.00.

Sincerely  
Jinda & Jeremiah Urka

Hello firefighters,

Thank you so much for your time with the students during our MedQuest camp. They really enjoyed the BLS training, seeing the ambulance, and taking pictures with the truck outside. You were all so kind and patient with them; it made a big impact on the success of our camp.

- Seth Deister

- Juli Moutli

Thank you for being great teachers to us! It was a very fun experience!  
-marjolin moragueda

Thank you so much for teaching and giving us an amazing experience  
-Amal Singh Saunders Amal

Thank you for the whole year!  
you guys were amazing at talking time  
it shows us students!!

Thank you so much for being great teachers!  
I love it especially because you do it so well!  
-Jovanna Garcia  
Thank you!  
Alyson E.

Thank you for teaching us!  
-Katie  
Thank you for having us.  
had fun and learned a lot!  
-Kelsey

Thank you for teaching me about CPR safety and other important things to keep a person safe!  
-Rebecca

# Thank you!!

Thank you for giving us the experience in the fire station.  
learned so much.  
-Andy

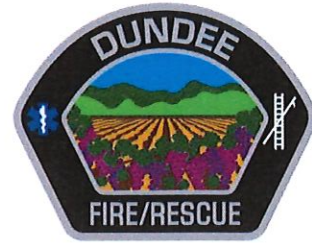
Thank you very much!  
for your service  
-Ariane

Thank you so much for allowing me to be a firefighter!  
I learned a lot and enjoyed every minute of it.  
-Mikaela  
Thank you for the fire station!  
I learned a lot and enjoyed every minute of it.  
-Lidia

Thank you for letting us come!  
-Lidia

Thank you for letting me take pictures in your trucks!  
me take pictures is so fun and you guys support is so fun (thumbs up)  
-Juni

Thank you for being so kind and fun!  
-Vicky G.



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June 10, 2024

Board of Directors  
Mid-Columbia Fire & Rescue  
1400 W 8<sup>th</sup> St  
The Dalles, OR 97058

Board of Directors,  
On October 1, 2023, The Dundee Fire Department experience a broken domestic hot water line in the ceiling of our turnout room. Unfortunately, this happened late in the evening when personnel were in bed, so the water ran for some time until the fire alarm system was activated due to the steam and heat in the room. As a result, we had significant damage to our building due to flooding.

As a result of this, our membership's turnouts were displaced for quite some time during repairs and remediation. I had put out an email through the Oregon Fire Chief's Association to membership requesting to borrow roll-around style turnout racks to keep our turnouts orderly and prepared for use.

Chief Palmer quickly replied and offered two roll-around style racks for us to use as long as we needed. We are extremely grateful for this gesture and offered to rent them for a fee, which he graciously declined.

I wanted to write and offer Dundee Fire's thank you for the use of the racks. The State of Oregon is large; however, the Oregon Fire Service is quite small. We all step up and help our brothers and sisters in their time(s) of need. This is no exception.

In closing, thank you again for your assistance and if Dundee Fire can ever be of any assistance, please do not hesitate to reach out!

Sincerely,

A handwritten signature in blue ink, appearing to be "Brandon Hamilton", written over a horizontal line.

Brandon Hamilton, Fire Chief  
503-554-8442  
brandon.hamilton@dundeecity.org.

# MCFR INFORMATION SHEET

**DATE:** June 17, 2024

**TO:** Fire District Board of Directors

**FROM:** David Jensen, Assistant Fire Chief

**THRU:** Bob Palmer, Fire Chief

**SYNOPSIS:** Supplemental Budget and Appropriations

**ISSUE:** Resolution No. 2024-03 Adopting a Supplemental Budget for FY 2023-24, Making Appropriations and Authorizing Expenditures from and within Various Funds of the Mid-Columbia Fire and Rescue Adopted Budget.

**BACKGROUND:** Oregon Budget Law recognizes that after the beginning of the fiscal year, changes in appropriations in the budget sometimes become necessary, and so allows for those changes via supplemental budgets and budget amendments. Supplemental budgets add funds to existing budgets, while budget amendments move already budgeted funds between categories of the same fund without adding to the fund's total budget.

A Public Hearing is required for any supplemental budget that changes a fund by more than 10%. The proposed supplemental budget is less than 10% of the operating budget of the affected fund, so a Public Hearing is not required.

A notice of the Supplemental Budget is required to be published, and that notice was printed in The Columbia Gorge News and on the MCFR website as of Wednesday, June 5, 2024.

Resolution No. 2024-03 addresses a Supplemental Budget for the General Fund.

The District's General Fund has realized an additional \$84,000 in unanticipated revenue above budgeted miscellaneous Revenue with \$35,400 recommended for allocation to provide funds for a 14-month service contract for the District Station Dispatching system; and \$12,000 to provide funds to establish a new system to replace our current apparatus, station, DEA drug log, and tool check data system.

The availability of these funds could not reasonably be foreseen upon preparing the original budget whereby appropriations were not made in the FY 2023-24 Budget of the District for expenditures that will be needed for the current fiscal year.

Generally speaking, the allocations noted above will be used for the following purposes:  
1) To provide necessary funds for a 14-month service contract to maintain our station dispatching system; 2) to provide additional funds to establish a replacement system for apparatus/ station checks and DEA Drug Logs; and 3) to increase the ending fund balance.

**BUDGET IMPLICATION:** Upon adoption of the proposed supplemental budget, adjustments within the various fund categories will be implemented based upon Resolution No. 2024-03.

**RECOMMENDATION ACTION AND ALTERNATIVES:**

1. Move to Adopt Resolution No. 2024-03 “Adopting a Supplemental Budget for FY 2023-24, Making Appropriations and Authorizing Expenditures within the General Fund of the Mid-Columbia Fire and Rescue Adopted Budget”. **Staff Recommendation.**
2. The Board may choose to decline to make any changes to the adopted budget at this time.



**Mid-Columbia Fire and Rescue  
Resolution No. 2024-03**

**A Resolution Adopting a Supplemental Budget for FY 2023-24, Making Appropriations, and Authorizing Expenditures from and within the General Fund of the Mid-Columbia Fire and Rescue Adopted Budget**

**WHEREAS**, the FY 2023-24 Budget of Mid- Columbia Fire and Rescue (hereinafter referred to as "District) adopted by the District incorporates operational funding for the current fiscal year; and

**WHEREAS**, the District’s General Fund has realized an additional \$84,000 in unanticipated revenue above budgeted miscellaneous Revenue with \$35,400 to be allocated to provide funds for a 14-month service contract for the District Station Dispatching system; and \$12,000 to provide funds to establish a new system to replace our current apparatus, station, DEA drug log, and tool check system; and

**WHEREAS**, the availability of these funds could not reasonably be foreseen upon preparing the original budget; and

**WHEREAS**, appropriations were not made in the FY 2023-24 Budget of the District for expenditures that will be needed for the current fiscal year; and

**WHEREAS**, the Board of Directors of Mid-Columbia Fire and Rescue find it reasonable and prudent to adopt this supplemental budget.

<b>SUMMARY OF PROPOSED BUDGET CHANGES</b>						
<b>Amounts shown are both detailed and revised totals in those funds being modified</b>						
<b>DATE:</b>	06/17/24					
<b>FUND:</b>	General Fund					
	RESOURCE	INCREASE	ADJUSTED BUDGET TOTAL	EXPENDITURE (Org. Unit/Prog. & Activity and Object Class)	INCREASE	ADJUSTED BUDGET TOTAL
1	Misc. Revenue	\$ 84,000	\$ 188,000	Dues and Subscriptions	\$ 12,000	\$ 47,276
2	<b>Total Increase</b>	<b>\$ 84,000</b>		Professional Services	\$ 35,400	\$ 201,472
3				GF Ending Fund Balance	\$ 36,600	\$ 2,094,922
4				<b>Total Increase</b>	<b>\$ 84,000</b>	
5						
6						
7						
8						
9						
10						
11						
12						
	<b>REVISED TOTAL FUND RESOURCES:</b>		\$ 11,430,399	<b>REVISED TOTAL FUND REQUIREMENTS:</b>		\$ 11,430,399

**EXPLANATION OF CHANGES:**

Additional resources have been realized during the mid-term of FY 2023-24 which will be used to increase expenditures for the following purposes: (1) Provide necessary funds for a 14 month service contract to maintain our station dispatching system; (2) Provide additional funds to establish a replacement system for apparatus/ station checks and DEA Drug Logs; (3) increase the ending fund balance.

Resolution No. 2024-01  
June 17<sup>th</sup>, 2024

**NOW THEREFORE, BE IT RESOLVED**, by the Mid-Columbia Board of Directors as follows:

Section 1. The District hereby adopts the Supplemental Budget for FY 2023-24, increasing revenues and making appropriations as follows:

1. That the FY 2023-24 General Fund Miscellaneous Revenue are increased by the amount of \$84,000.00, increasing total General Fund resources to \$11,430,399.00.
2. That the FY 2023-24 General Fund appropriation for Professional Services 6462-01 is hereby increased by \$35,400 to a total amount of \$201,472.00.
3. That the FY 2023-24 General Fund appropriation for line Dues and Subscriptions 6436-00 is hereby increased by \$12,000.00 to \$47,276.00.
4. That the FY 2023-24 General Fund Ending Fund Balance is hereby increased by \$36,600.00 to \$2,094,922.00.

Section 2. This Resolution shall become effective upon adoption by the Mid- Columbia Fire and Rescue Board of Directors and shall remain in effect until receipt and acceptance of the FY 2023-24 audit report.

Approved and adopted this 17<sup>th</sup> day of June 2024, by the Board of Directors of Mid- Columbia Fire and Rescue.

Ayes: \_\_\_\_\_

Nayes: \_\_\_\_\_

\_\_\_\_\_  
President/Board of Directors

Attest: \_\_\_\_\_  
Secretary/Board of Directors

Approved as to Form: \_\_\_\_\_  
Attorney of Record

Resolution No. 2024-01  
June 17<sup>th</sup>, 2024

**EXHIBIT "A"**  
**RESOLUTION NO. 2024-04**  
**RESOLUTION ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of Directors of Mid-Columbia Fire and Rescue hereby adopts the budget for fiscal year 2024-2025 in the total amount of \$14,315,684.\* This budget is now on file at **Mid-Columbia Fire and Rescue 1400 W. 8th St.** in The Dalles, Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2024, for the following purposes:

<b>General Fund</b>	
<u>Organizational Unit or Program:</u>	
<b>Administration</b>	1,406,247
<b>Public Safety</b>	7,174,080
	0
	0
<u>Not Allocated to Organizational Unit or Program:</u>	
Personnel Services.....	0
Materials & Services.....	0
Capital Outlay.....	0
Debt Service .....	0
Special Payments.....	0
Transfers Out.....	628,350
Contingency.....	100,000
<b>Total.....</b>	<b>\$9,308,677</b>

<b>Building Reserve Fund</b>	
Org. Unit/Program: Operations	0
Materials & Services	0
Capital Outlay	350,288
Transfers Out.....	0
Contingency.....	0
<b>Total.....</b>	<b>\$350,288</b>

<b>Equipment (App) Reserve Fund</b>	
Org. Unit/Program: Operations	0
Materials & Services	0
Capital Outlay	<b>\$1,305,383</b>
Transfers Out.....	0
Contingency.....	0
<b>Total.....</b>	<b>\$1,305,383</b>

<b>Technical Rescue Reserve Fund</b>	
Org. Unit/Program: Operations	0
Materials & Services	13,740
Capital Outlay	53,622
Transfers Out.....	0
Contingency.....	0
<b>Total.....</b>	<b>\$67,362</b>

<b>Debt Service Fund</b>	
Debt Service Principal	235,000
Debt Service Interest	73,700
Admin Fee	500
<b>Total.....</b>	<b>\$309,200</b>

<b>FireMed Fund</b>	
Org. Unit/Program: Operations	0
Materials & Services	8,000
Capital Outlay.....	68,140
Transfers Out.....	5,000
Contingency.....	0
<b>Total.....</b>	<b>\$81,140</b>

<b>Stacker Butte Fund</b>	
Org. Unit/Program: Operations	0
Materials & Services	28,934
Capital Outlay	38,000
Transfers Out.....	0
Contingency.....	0
<b>Total.....</b>	<b>\$66,934</b>

<b>Training Reserve Fund</b>	
Org. Unit/Program: Operations	0
Materials & Services	56,000
Capital Outlay	116,969
Training Tower Loan Principal	53,934
Training Tower Loan Interest	5,462
<b>Total.....</b>	<b>\$232,365</b>

<b>FF Equipment Reserve Fund</b>	
Org. Unit/Program: Operations	0
Materials & Services	50,000
Capital Outlay	375,615
Transfers Out.....	0
Contingency.....	0
<b>Total.....</b>	<b>\$425,615</b>

<b>Retirement Liability Fund</b>	
Org. Unit/Program: Operations	0
Special Payments.....	0
Transfers Out.....	153,200

<b>Capital Project Fund</b>		Contingency.....	0
Org. Unit/Program: Operations	0	<b>Total.....</b>	<b>\$153,200</b>
Capital Outlay	0		
Transfers Out.....	0		
Contingency.....	0		
<b>Total.....</b>	<b>\$0</b>		

<b>Total APPROPRIATIONS, All Funds . . . .</b>	<b>\$12,300,164</b>
Total Unappropriated and Reserve Amounts, All Funds . . . .	2,015,520
<b>TOTAL ADOPTED BUDGET . . . .</b>	<b>\$14,315,684 *</b>

*(\*amounts with asterisks must match)*

**RESOLUTION IMPOSING THE TAX**

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2024- 2025 :

- (1) At the rate of \$2.1004 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$ \_\_\_\_\_ **OR** at the rate of \$ \_\_\_\_\_ per \$1000 of assessed value for local option tax; and
- (3) In the amount of \$331,935 for debt service on general obligation bonds;

**RESOLUTION CATEGORIZING THE TAX**

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

**Subject to the General Government Limitation**

Permanent Rate Tax.....\$ \_\_\_\_\_ **OR** \$ 2.1004/\$1,000  
 Local Option Tax.....\$ \_\_\_\_\_ **OR** \$ \_\_\_\_\_ /\$1,000

**Excluded from Limitation**

General Obligation Bond Debt Service.....\$331,935.

The above resolution statements were approved and declared adopted on June 17, 2024.

X \_\_\_\_\_  
 Signature

# MCFR INFORMATION SHEET

**DATE:** June 17, 2024

**TO:** Fire District Board of Directors

**FROM:** Bob Palmer, Fire Chief

**ISSUE:** IGA Between Wasco County and MCFR for GIS services

**SYNOPSIS:** Endorsement of IGA between Wasco County and MCFR for GIS mapping services.

**BACKGROUND:** MCFR has been utilizing GIS mapping services through Wasco County for the past 18 years. This IGA will continue our subscription to the Wasco County mapping digitization program. A cooperative effort shared by several other agencies, this program maintains current maps for emergency response and pre-planning. These services are beneficial for providing important mapping information for use during fires, EMS, Hazmat, code enforcement, dispatch, standards of cover data, pre-planning and a myriad of other related fire district operations. Through continued partnerships, GIS coordinator Tycho Granville continues to upgrade and improve this service, making it a valuable informational tool for the Fire District as well as other participating agencies. The IGA is attached as Exhibit “A” for your reference.

**BUDGET IMPLICATION:** This is a three-year agreement. On July 1, 2024, MCFR’s contribution amounts to \$6,366 towards the maintenance of WCGIS for FY 2024-25. Subsequently, MCF&R shall contribute a minimum of \$6,366 on July 1, 2025, and July 1, 2026. These subsequent payments may increase by up to 3% of the prior year's payment, directly reflecting any percentage increase in Wasco County’s cost to maintain WCGIS for the coming year. Wasco County will notify MCF&R of any such increase at least 90 days prior to the payment due date for budgeting purposes. Funds for this contribution have been appropriated in line item 6462-01 of the FY 2024-25 budget.

**RECOMMENDATION/ACTION:**

**Option 1:** Motion to authorize the Fire Chief to sign the IGA between Wasco County and MCFR for continuation of GIS services – **Recommended.**

**Option 2:** Do nothing and let the IGA expire.



## **INTERGOVERNMENTAL AGREEMENT BETWEEN WASCO COUNTY AND MID-COLUMBIA FIRE & RESCUE FOR G.I.S. SERVICES**

This Agreement is entered into by and between Wasco County, a political subdivision of the State of Oregon, hereinafter called "Wasco," and MID-COLUMBIA FIRE AND RESCUE hereinafter called "MCF&R."

WHEREAS, both Wasco and MCF&R find it beneficial to enter into this Agreement in order for Wasco to provide GIS services to MCF&R; and

WHEREAS, Wasco's GIS Center has a Geographic Information System (GIS), the Wasco County Geographic Information System (WCGIS), covering Wasco County, which is a proprietary government database, exempt from the cost/fee provisions of Oregon's public records law except as specified in ORS 190.050; and

WHEREAS, Wasco is permitted to copyright WCGIS data so that a proportion of costs for maintaining this large and dynamic GIS can be partially borne by other users.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, it is mutually agreed as follows:

### **1. EFFECTIVE DATE**

1.1 This Agreement is effective July 1, 2024 and terminates at 11:59 p.m. on June 30, 2027, unless terminated sooner under Section 2 of this Agreement

### **2. TERMINATION**

2.1 Either party, upon 30 days written notice to the other party, may terminate this Agreement. Termination under this Section shall not affect to any obligations or liabilities accrued prior to such termination.

### **3. PURPOSE**

3.1 The purpose of this Agreement is to:

3.1.1 Provide ongoing GIS data and support to MCF&R.

3.1.2 All digitized line work shall be co-incident with base Wasco features such as roads, streams, rights of way, and tax lots. The base scale for digitizing shall be 1:24000 or greater.

### **4. GEOGRAPHIC AREA OF AGREEMENT**

4.1 The geographic area involved in this Agreement includes, but is not limited to the following units of land:

Those portions of Wasco County within the District Boundary of MCF&R

## 5. STATEMENT OF WORK

- 5.1 Wasco Agrees to:
- 5.1.1 Provide any of its existing data that currently resides within the geographic area listed 4.1 of this contract; and
  - 5.1.2 Provide associated meta-data for the WCGIS data listed above; and
  - 5.1.3 Provide updates of the CWGIS data listed above on a monthly basis; and
  - 5.1.4 Provide GIS support as needed and available.
- 5.2 MCF&R Agrees to:
- 5.2.1 Provide any paper maps that cover the contracted area; and
  - 5.2.2 On July 1, 2024, MCF&R shall contribute \$6,366 towards the maintenance of WCGIS. Subsequently, MCF&R shall contribute a minimum of \$6,366 on July 1, 2025, and July 1, 2026. These subsequent payments may increase by up to 3% of the prior year's payment, directly reflecting any percentage increase in Wasco's cost to maintain WCGIS for the coming year. Wasco shall notify MCF&R of any such increase at least 90 days prior to the payment due date.
- 5.3 Both Wasco and MCF&R agree that:
- 5.3.1 Any required modifications to the geographic data within the service area will be agreed upon cooperatively by both parties; and
  - 5.3.2 The data provided between Wasco and MCF&R will be in a format acceptable by both parties. Acceptable formats include, but are not limited to, ESRI shapefile format.

## 6. LIABILITY AND INDEMNITY

- 6.1 MCF&R shall indemnify Wasco for, and hold Wasco harmless from any and all claims existing or arising out of the negligent acts or omissions caused by MCF&R, or its officers, employees or agents.
- 6.2 Wasco shall indemnify MCF&R for, and hold MCF&R harmless from any and all claims existing or arising out of the negligent acts or omissions caused by Wasco, or its officers, employees or agents.
- 6.3 Wasco warrants that data provided hereunder will be prepared and presented in accordance with the local standards of Geographic Information System professionals in effect at the time the services are performed. WASCO MAKES NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, OR ANOTHER MATTER. WASCO IS NOT RESPONSIBLE FOR POSSIBLE ERRORS, OMISSIONS, MISUSE or MISINTERPRETATION. COUNTY DIGITAL INFORMATION IS PREPARED FOR REFERENCE PURPOSES ONLY AND SHOULD NOT BE USED, AND IS NOT INTENDED FOR SURVEY OR ENGINEERING PURPOSES. NO REPRESENTATION IS MADE CONCERNING THE LEGAL STATUS OF ANY APPARENT ROUTE OF ACCESS IDENTIFIED IN DIGITAL MAPPING. DATA FROM WASCO'S ASSESSORS OFFICE MAY NOT BE CURRENT. DATA IS UPDATED AS SCHEDULES

AND RESOURCES PERMIT AT WASCO'S DISCRETION.

**7. ASSIGNMENT**

- 7.1 This Agreement is binding on each party, its successors, assigns and legal representatives and may not, under any circumstance, be assigned or transferred by either party.



**8. AGENCY/PARTNERSHIP**

- 8.1 It is agreed by and between the parties that neither party is carrying out a function on behalf of the other and neither party has the right of direction or control of the manner in which the other delivers services under this Agreement nor the right to exercise any control over the activities of the other.
- 8.2 Wasco is not, by virtue of this Agreement, a partner or joint venturer with MCF&R in connection with activities carried out under this Agreement, and shall have no obligation with respect to MCF&R's debts or any other liabilities of each and every nature.

**9. NON WAIVER OF CLAIMS**

- 9.1 The failure to enforce any provision of this Agreement shall not constitute a waiver by either party to that or any other provision.

**10. MODIFICATION**

- 10.1 Notwithstanding and succeeding any and all prior Agreement(s) or practice(s), this Agreement constitutes the entire Agreement between parties and may only be expressly modified in writing(s) signed by both parties.

**11. LAW OF OREGON**

- 11.1 Any litigation hereto shall be governed by the laws of the State of Oregon and conducted in the State Circuit Court for Wasco County.

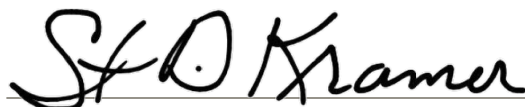
APPROVED this 5<sup>th</sup> day of June, 2024.

APPROVED ASTO FORM:

WASCO COUNTY BOARD OF COMMISSIONERS



Kristen Campbell, County Counsel



Steven D. Kramer, Commission Chair



Scott C. Hege, Vice-Chair

MID-COLUMBIA FIRE & RESCUE

Robert Palmer, Fire Chief



Philip L. Brady, County Commissioner