

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Station 2
525 Wasco Drive, The Dalles, Oregon
October 19, 2015

1. ROLL CALL / AGENDA CHANGES

Board Vice President Tom Ashmore called the October 19, 2015 meeting of Mid-Columbia Fire and Rescue to order at 5:34 pm.

Directors present: Tom Ashmore, John Willer and Dick Schaffeld.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dan Hammel, Division Chief; Dave Lapof, Division Chief; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel; Walt Denstedt, Firefighter; Dee Apperson, Citizen; Rob Graves, Firefighter; Erik Wright, Firefighter

Excused: Crystal Dodge and Robin Miles

2. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was not done as there was no American flag present.

3. MINUTES

Minutes from the September 21, 2015 Regular Board Meeting were accepted as presented.

4. PUBLIC COMMENT

None

5. **FINANCIAL REPORTS**

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

6. **COMMITTEE REPORTS**

Director Willer reported on the Urban Renewal Advisory Committee meeting. The City of The Dalles is starting to look at other investors who are interested in the Granada project.

7. **FIRE CHIEF'S REPORT**

Incident Report: There were 210 calls for service in the month of September. 188 were for EMS.

911 Usage: Holding steady at 10%.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet.

Other: Chief Palmer, Div. Chief Hammel and Board Vice President met with Commissioner Scott Hage and Mayor Steve Lawrence regarding the Phase 3 Google Funds. Chief Palmer presented them with MCF&R's "wish list", with the top priority being staffing. The desire would be to keep the SAFER positions which include 3 Firefighters and a Division Chief, as well as possibly adding a Floater position. The Enterprise Zone Committee is currently looking at three different scenarios of dividing the money between entities involved.

8. **CORRESPONDENCE**

None

9. **OLD BUSINESS**

- a. Station 2 Update: Project is complete. Final payment has been sent to 2KG Contractors. Final few items to be completed by staff.

- b. Training Tower / GO Bond Research: Chief Palmer has a meeting October 20 with David Ulbricht from SDAO regarding financing for the training tower and possible GO Bond. GO Bond project list to be presented to the Board at the November meeting. The necessary soil study for the training tower at Station 1 has been completed.

10. **NEW BUSINESS**

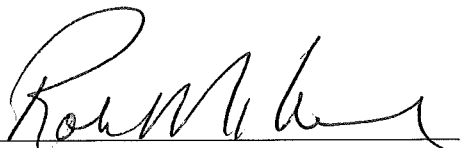
- a. Fire District Policy Review: Now that the Board Policy Manual review is complete, SDAO recommends that Board members should be familiar with policies and standards that relate to employee behavior, benefits, financial controls and district mission. The first five policies relating to these items have been distributed for Board review, with follow up scheduled for the next Board Meeting.
- b. SDAO Best Practices Program: Allows the opportunity for participating districts to earn up to a 10% discount on property / casualty insurance rates. Currently, MCF&R receives a 4% discount. There are 3 items remaining that need to be updated / completed to receive the maximum discount. Board reviewed the Best Practices Checklist that was completed by Chief Palmer and gave him the authorization to send it in to SDAO.

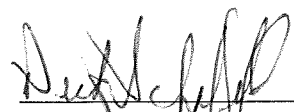
11. **GOOD OF THE ORDER**

Station 2 Open House will be October 24, 2015 from 10 am to 2 pm. There will be a ceremony starting at 10 am to include speeches, invocation, a station dedication and ribbon cutting. Refreshments will be provided.

12. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 6:07 p.m.


Board President


Secretary / Treasurer