

# MINUTES

Mid-Columbia Fire and Rescue  
Board of Directors Meeting  
Training Room, Station 1  
1400 West 8<sup>th</sup> Street, The Dalles, Oregon  
June 20, 2016

## 1. **ROLL CALL / AGENDA CHANGES**

Board President Robin Miles called the June 20, 2016 meeting of Mid-Columbia Fire and Rescue to order at 5:32 pm.

Directors present: Robin Miles, Tom Ashmore and John Willer.

Staff: Bob Palmer, Fire Chief; Dave Lapof, Division Chief; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel

Excused: Crystal Dodge and Dick Schaffeld. Division Chief Wood and Division Chief Hammel were both out on a Fire Call.

Agenda Changes: Addition of time allowance for public comment regarding Resolution 2016-06.

## 2. **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by President Miles.

## 3. **MINUTES**

Minutes from the May 16, 2016 Regular Board Meeting were accepted as presented.

## 4. **PUBLIC COMMENT**

None

## 5. OPEN PUBLIC HEARING

The regular board meeting adjourned into the Open Public Hearing at 5:36 pm to receive public testimony regarding the 2016-2017 proposed budget. Chief Palmer gave an overview of recommended adjustments to the proposed budget that was approved by the budget committee. Board President Miles asked for any public comment. There was no comment from the public. The Open Public Hearing closed and reconvened back into the regular board meeting at 5:45 pm.

## 6. FINANCIAL REPORTS

Cash Accounts Summary: Included in board packet. During the financial report review, President Miles asked multiple questions regarding the current budget, wondering if there were certain lines that were being “over-budgeted”.

Ambulance Service Financial Report: Included in board packet.

## 7. COMMITTEE REPORTS

Director Willer reported that the next Urban Renewal meeting would be Tuesday June 21<sup>st</sup> and it would be to discuss the new structure of the Urban Renewal Committee.

## 8. FIRE CHIEF'S REPORT

Incident Report: There were 211 calls for service in the month of May. 166 were for EMS.

911 Usage: Usage was 14% for the month of May – a 3% increase from the previous month.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet.

### Other:

1. Fire Chief Performance Review: Annual review is due. President Miles recommended doing it in July.
2. SAFER Grant Update: MCFR was contacted by FEMA who asked that we amend the SAFER Grant to use up the leftover funds. The amendment has been submitted. If the amendment is approved, the funds would replenish dollars paid by MCFR for the 3 SAFER positions for the months of March to June.

9. **CORRESPONDENCE**

None

10. **OLD BUSINESS**

- a. Training Tower Update: Updated preliminary pricing submitted to the Board. Based on these preliminary figures there would be a shortfall of funds that will need to be resolved in order to fund the project.
- b. GO Bond Update: The Resolutions will be ready for the Board's consideration at the July meeting.
- c. Resolution 2016-05: IGA between the Fire District and Parks District to maintain Firehouse Park. The current Intergovernmental Agreement has been expired. Under the updated IGA, the Fire District will retain ownership of the park while the Parks District will manage the park for the benefit of the public.

**MOTION: Director Willer moved to adopt Resolution 2016-05 "A Resolution Re-Establishing the Intergovernmental Agreement Between the Fire District and Parks District to Maintain Firehouse Park". Director Ashmore seconded. The motion passed with Miles, Ashmore and Willer voting yes.**

11. **NEW BUSINESS**

- a. Resolution 2016-04 Adopting the Budget: The budget committee approved the proposed 2016-2017 Mid-Columbia Fire and Rescue Budget with revisions. The governing body authorized adjustments proposed by Budget Officer with total appropriations in all funds in the amount of \$5,795,374.

**MOTION: Director Ashmore moved to adopt Resolution 2016-04 "Adopting the Budget, Making Appropriations and Imposing and Categorizing Taxes". Director Willer seconded. The motion passed with Miles, Ashmore and Willer voting yes.**

- b. Staff Report – EF Recovery: The Fire District is working to enter into an agreement with EF Recovery, which is a company that specializes in billing and collections for certain Fire and Rescue cost recovery fees. This will create better cost recovery results for the District.

- c. Resolution 2016-06 Adoption of revised fees for Fire and Rescue response: Changes are being made to the Districts fees for Fire and Rescue response that will clarify the fees and streamline the cost recovery process.

**MOTION:** Director Willer moved to adopt Resolution 2016-06 “A Resolution Adopting Fees for Fire and Rescue Response and to Provide Methods for Collection of Such Charges”. Director Ashmore seconded. The motion passed with Miles, Ashmore and Willer voting yes.

12. **EXECUTIVE SESSION**

- a. Adjourn to Executive Session in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

The regular board meeting adjourned into executive session at 6:54 pm.

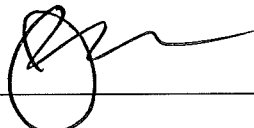
The executive session ended and the regular board meeting reconvened at 7:34 pm.

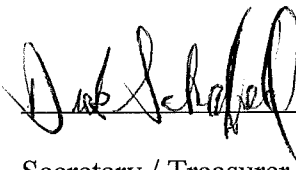
13. **GOOD OF THE ORDER**

None

14. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 7:35 p.m.

  
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Board President

  
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Secretary / Treasurer