

# MINUTES

Mid-Columbia Fire and Rescue  
Board of Directors Meeting  
Training Room, Station 1  
1400 West 8<sup>th</sup> Street, The Dalles, Oregon  
August 17, 2015

## 1. **ROLL CALL / AGENDA CHANGES**

Board President Robin Miles called the August 17, 2015 meeting of Mid-Columbia Fire and Rescue to order at 5:35 pm.

Directors present: Robin Miles, Tom Ashmore, Crystal Dodge and John Willer.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dan Hammel, Division Chief; Division Chief Dave Lapof; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel; Fred Coleman, Captain; Walt Denstedt, Firefighter.

Excused: Dick Schaffeld

## 2. **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by President Miles.

## 3. **MINUTES**

Minutes from the July 20, 2015 Regular Board Meeting were accepted as presented.

## 4. **PUBLIC COMMENT**

None

## 5. FINANCIAL REPORTS

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

## 6. COMMITTEE REPORTS

None

## 7. FIRE CHIEF'S REPORT

Incident Report: There were 232 calls for service in the month of July. 189 were for EMS.

911 Usage: Usage was 10% for the month of July – no change from previous month.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet.

### Other:

1. Training Tower: Chief Palmer and Div. Chief Wood met with Fire Facilities, who is working up plans for the proposed training tower. Once plans are approved and contract is signed it will be a 16 week process from design to construction.

## 8. CORRESPONDENCE

Chief Palmer passed along information on a couple of different training opportunities for Board Members.

## 9. OLD BUSINESS

- a. Station 2 Update: Mostly complete. Still working on a few punch list items, both interior and exterior. Interior items to be completed by MCF&R with the exterior items to be completed by 2KG.
- b. EMS Billing Transition Update: Still in the early phases of the transition but things seem to be going quite smoothly.

10. **NEW BUSINESS**

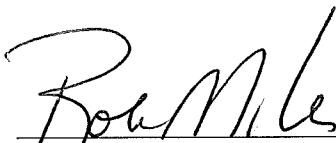
- a. Restatement of mutual aid agreement between MCFR and American Medical Response for Emergency Medical Services. This agreement has been in place since June 1, 2007, and allows participating agencies to assist each other with non-emergency medical transportation, which may transcend jurisdictional boundaries. Director Ashmore made a motion to approve the restatement of the mutual aid agreement and to authorize Chief Palmer to execute the agreement. Director Willer seconded. The motion passed with Ashmore, Miles, Dodge and Willer voting yes.
- b. Transition from Modified Accrual Basis of Accounting to Modified Cash Basis of Accounting: prior to the start of the FY 14-15 Audit, staff met with Nate Reagan of Friend and Reagan, to discuss the advantages of a small local government switching to the Modified Cash Basis. This transition will provide financial statements that are easier to prepare and more understandable (user friendly), they will be more in line with the budget process and will potentially save money during the audit process. The transition will be effective for the fiscal year ended June 30, 2015, so the upcoming audit report will reflect these changes.
- c. PERS Assumed Rate Change: Oregon PERS recently voted to decrease its assumed earnings rate from 7.75% to 7.5%. Any anticipated cost increase to PERS members because of this decrease would take effect in 2017.
- d. Grant Project Spreadsheet: Based on a request from President Miles, Chief Palmer compiled a spreadsheet that shows all of the current Grant Projects that the District is managing, along with how they are incorporated into the current budget.

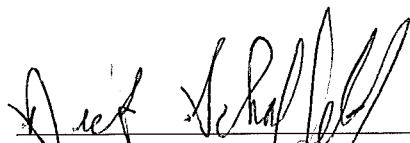
11. **GOOD OF THE ORDER**

None

12. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 6:20 p.m.

  
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Board President

  
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Secretary / Treasurer