

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Training Room, Station 1
1400 West 8th Street, The Dalles, Oregon
May 15, 2017

1. ROLL CALL / AGENDA CHANGES

Board President John Willer called the May 15, 2017 meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

Directors present: John Willer, Tom Ashmore, Dick Schaffeld, Robin Miles and Crystal Dodge.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dan Hammel, Division Chief; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel; Lieutenant Joel Brown; Firefighter Bruce Neelands; Firefighter Erik Wright; Firefighter Hal Woods; Firefighter Billy Adams; Firefighter Jesse Metheny and his wife Brittney.

Agenda Changes: Items listed under Public Comment will take place prior to the approval of April Minutes as well as the remainder of the regular scheduled items.

3. PUBLIC COMMENT

- a. CPR Citizen Lifesaving Awards: Chief Palmer recognized citizens Mike Stevenson and Josh Parke for their efforts in resuscitating a citizen in distress during The Cherry Festival.
- b. Swearing-In Ceremony for Firefighter Jesse Metheny.

2. MINUTES

Minutes from the April 17, 2017 Regular Board Meeting were accepted as presented.

4. FINANCIAL REPORTS

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

5. COMMITTEE REPORTS

President Willer was not in attendance at the last special meeting of Urban Renewal committee regarding Sunshine Mill.

6. FIRE CHIEF'S REPORT

Incident Report: There were 208 calls for service in the month of April. 168 were for EMS.

911 Usage: Usage was 10% for the month of April, no change from the previous month.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Other:

1. Hiring Process: Most recent new-hire Stockton Korst will begin his 3-week orientation process on May 22, 2017. Once the orientation process is complete, he will transition to A Shift.
2. Training Tower Project: The District has the permit and the building components. One of the contractors is not on the GSA. It is a "sole-source" company so their part of the project won't have to go out to bid. A Special Board Meeting / Public hearing will be scheduled so that Chief Palmer can present the "Findings of Fact" to Local Contract Review Board.
3. Reminder – The Fire Chief Performance Appraisal is due in June.
4. Reminder – Budget Committee Meeting is May 16, 2017 at 5:30 pm.

7. CORRESPONDENCE

None

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

- a. Resolution No. 2017-06: Mid-Columbia Fire and Rescue and Wasco County have entered into an IGA to provide Wasco County the right to use a portion of MCFR's Station 2 for Backup PSAP. The current agreement ends on June 30, 2017. Both parties wish to renew the IGA under the terms and conditions as set forth within the restated IGA.

MOTION: Director Miles moved to adopt Resolution 2017-06, "A Resolution Authorizing The Fire District To Renew An Intergovernmental Agreement With Wasco County For Use Of Portions Of MCFR Station #2". Director Ashmore seconded. The motion passed with Willer, Ashmore, Schaffeld, Dodge and Miles voting yes.

- b. Resolution No. 2017-07: It is necessary to complete planned transfers to meet budget objectives. There are no planned transfers to the Reserve or Special Funds, but there is a planned transfer of funds to the General Fund.

MOTION: Director Ashmore moved to adopt Resolution 2017-07, "Transfer of Funds to the General Fund". Director Schaffeld seconded. The motion passed with Willer, Ashmore, Schaffeld, Dodge and Miles voting yes.

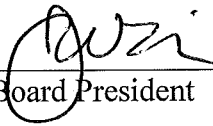
- c. Surplus Property: Director Schaffeld made a motion to declare the items listed on Exhibit "A" as Surplus Property. Director Ashmore seconded. The motion passed with Willer, Ashmore, Schaffeld, Miles and Dodge voting yes.

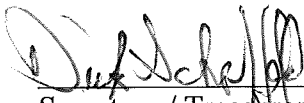
10. **GOOD OF THE ORDER**

None

11. ADJOURNMENT

There being no further business, the meeting was adjourned by motion at 6:23 p.m.


Board President


Secretary / Treasurer