

# **MINUTES**

Mid-Columbia Fire and Rescue  
Board of Directors Meeting  
Station 1  
1400 W. 8<sup>th</sup> Street, The Dalles, Oregon  
March 21, 2016

## **1. ROLL CALL / AGENDA CHANGES**

Board President Robin Miles called the March 21, 2016 meeting of Mid-Columbia Fire and Rescue to order at 5:31 pm.

Directors present: Robin Miles, Tom Ashmore, John Willer and Crystal Dodge. Dick Schaffeld arrived after the meeting was called to order.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dave Lapof, Division Chief; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel; Eric Blumenthal, Lieutenant; Fred Coleman, Captain; Justin Kriek, Firefighter; Neita Cecil from The Dalles Chronicle.

## **2. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Board President Miles.

## **3. MINUTES**

Minutes from the February 22, 2016 Regular Board Meeting were accepted as presented.

## **4. PUBLIC COMMENT**

None

## **5. FINANCIAL REPORTS**

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

## 6. COMMITTEE REPORTS

Urban Renewal Advisory Committee rejected all 3 proposals for The Granada / Recreation Building. The recommendation was to put them back on the market and sell with conditions.

## 7. FIRE CHIEF'S REPORT

Incident Report: There were 225 calls for service in the month of February. 203 were for EMS.

911 Usage: 13% for the month of February, a 2% increase from the previous month.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet.

Other: None

## 8. CORRESPONDENCE

None

## 9. OLD BUSINESS

- a. Training Tower Update: Tower load calculations have been sent to Miller Consulting – so we are about 3 weeks away from a foundation design.
- b. Policy Review: Policies 17 – 26 up for discussion. Policies 27 – 32 distributed for discussion at the April meeting.
- c. GO Bond Update: Citizen Panel meeting provided a lot of positive feedback. Chief Palmer to provide the Board with some solid numbers, including the cost of a new ladder truck, at the April meeting. At that time, the Board will vote on whether or not to move forward with the Bond.
- d. Firehouse Park Update: Still waiting to hear back from Parks & Rec. on the updated IGA.

10. **NEW BUSINESS**

- a. Audit Contract Renewal: It is time to re-establish a new audit contract so that we are in compliance with State Law. The accounting firm of Friend & Reagan, P.C. has audited / reviewed the District's fiscal affairs for many years and it seems prudent to renew that contract for another three year term.

**MOTION: Director Dodge made a motion to authorize Chief Palmer to take appropriate action to enter into a contract with Friend & Reagan, P.C. for another three year period. Director Schaffeld seconded. The motion passed with Miles, Ashmore, Willer, Schaffeld and Dodge voting yes.**

- b. SAFER Grant Letter: FEMA is requesting a letter of commitment from the governing body of the Fire District. This letter is to state the commitment of the Board of Directors to fulfill necessary requirements of a SAFER Grant.

**MOTION: Director Ashmore made a motion to authorize Board President Miles to sign a letter on behalf of the Governing Body, stating the Board's commitment to meet the requirements of the SAFER hiring grant upon acceptance. Director Dodge seconded. The motion passed with Miles, Ashmore, Willer, Schaffeld and Dodge voting yes.**

11. **EXECUTIVE SESSION**

- a. Adjourn to Executive Session in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

The regular board meeting adjourned into executive session at 6:30 pm.

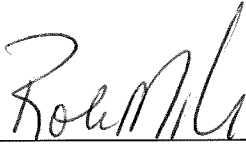
The executive session ended and the regular board meeting reconvened at 7:15 pm.

12. **GOOD OF THE ORDER**

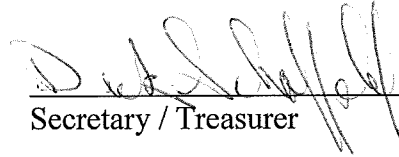
None

13. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 7:17 p.m.



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Board President



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Secretary / Treasurer