

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Training Room, Station 1
1400 West 8th Street, The Dalles, Oregon
July 17, 2017

1. ROLL CALL / AGENDA CHANGES

Board Vice President Tom Ashmore called the July 17, 2017 meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

Directors present: David Jacobs, Tom Ashmore, Robin Miles, Dick Schaffeld and Kathy Schwartz.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel; Walt Denstedt, Firefighter; Dee Apperson; Billy Adams, Firefighter; Steve Brown, Captain; Erik Wright, Firefighter; Stockton Korst, Firefighter.

2. OATH OF OFFICE

Tom Peachey administered the Oath of Office to newly elected Board Members, David Jacobs and Kathy Schwartz.

3. ELECTION OF BOARD OFFICERS

At the first regular board meeting in July of each year, board officers are elected. The board shall choose a President, Vice President and a Secretary/Treasurer. The officers shall preside until the following July when election of officers are again held.

Vice President Tom Ashmore explained the procedure for electing officers. He then called for nominations for the office of President. Director David Jacobs nominated Tom Ashmore for the position of President. Director Schaffeld seconded the nomination. There being no other nominations. Vice President Ashmore then closed nominations and called for a vote. Tom Ashmore was elected to the position of President unanimously.

Nominations were called for the office of Vice President. Director Schaffeld nominated David Jacobs to the position of Vice President. Kathy Schwartz seconded. Nominations were then closed and a vote called for. David Jacobs was elected to the position of Vice President unanimously.

Nominations were called for the office of Secretary/Treasurer. Director Miles nominated Dick Schaffeld. Director Schaffeld nominated Robin Miles. Nominations were then closed and a vote called for. Dick Schaffeld was elected to the position of Secretary/Treasurer unanimously.

4. MINUTES

Minutes from the June 19, 2017 Regular Board Meeting were accepted as presented.

5. PUBLIC COMMENT

Swearing in of Firefighter Stockton Korst, administered by Tom Peachey.

6. FINANCIAL REPORTS

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

7. COMMITTEE REPORTS

Director Kathy Schwartz attended the June 20, 2017 Urban Renewal Committee meeting. Urban Renewal Committee will hold a planning session meeting on July 18, 2018.

8. FIRE CHIEF'S REPORT

Incident Report: There were 253 calls for service in the month of June. 201 were for EMS.

911 Usage: Usage was 10% for the month of June.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Other:

1. Training Tower Project: Construction has started. The large piles are in – the micro piles will start week of July 17th.
2. Retirement: Firefighter Rob Graves will be retiring on August 10. Bryan Sanchez is at the top of the hiring list. Chief Palmer would like to hire him as a temp. when he is finished with Paramedic school, receives his Oregon State license, and remains in good standing with the fire district. We will anticipate this happening by December 1, 2017.

9. CORRESPONDENCE

None

10. OLD BUSINESS

None

11. NEW BUSINESS

- a. Resolution No. 2017-12: Establishing Authorized Check Signers for Mid-Columbia Fire and Rescue: As a result of the most recent election, there are two new Board members to be appointed as check signers for the Fire District. Also, former Board President John Willer will need to be removed as a check signer.

MOTION: Director Schaffeld moved to adopt Resolution No. 2017-12, “Establishing Authorized Check Signers for Mid-Columbia Fire and Rescue”. Director Miles seconded. The motion passed with Ashmore, Miles, Schaffeld, Jacobs and Schwartz voting yes.

- b. Intergovernmental Agreement (IGA) Between Wasco County and Mid-Columbia Fire and Rescue for G.I.S Services: MCFR has been utilizing GIS mapping services through Wasco County for the past 15 years. These services are beneficial for providing important mapping information for use during fire district operations.

MOTION: Director Miles moved to authorize Chief Palmer to sign the IGA between Wasco County and MCFR for continuation of GIS services.

Director Jacobs seconded. The motion passed with Ashmore, Miles, Schaffeld, Jacobs and Schwartz voting yes.

- c. Budget Committee Vacancy: At the June 2017 Board Meeting, John Willer expressed interest in filling the Budget Committee vacancy that was created when David Jacobs was elected to the Board of Directors. After discussing options for the vacancy, it was determined that because of his recent experience as a MCFR Director, John Willer would be a good choice to fill the vacancy.


MOTION: Director Schaffeld moved to appoint John Willer to the Budget Committee. Director Jacobs seconded. The motion passed with Ashmore, Miles, Schaffeld, Jacobs and Schwartz voting yes.

12. GOOD OF THE ORDER

Director Schwartz had some questions regarding mandatory training needs.

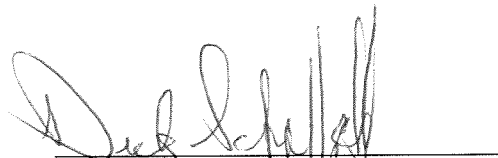
13. ADJOURNMENT

There being no further business, the meeting was adjourned by motion at 6:37 p.m.



Board President

DAVID JACOBS
IN ABSENCE OF
BOARD PRESIDENT



Secretary / Treasurer