

# MINUTES

Mid-Columbia Fire and Rescue  
Board of Directors Meeting  
Training Room, Station 1  
1400 West 8<sup>th</sup> Street, The Dalles, Oregon  
February 27, 2017

Prior to the start of the Regular Board Meeting, there was a Swearing-In Ceremony for Firefighters Ben Sletmoe and Trevor Pratt.

## **1. ROLL CALL / AGENDA CHANGES**

Board President John Willer called the February 27, 2017 meeting of Mid-Columbia Fire and Rescue to order at 5:40 pm.

Directors present: John Willer, Robin Miles and Dick Schaffeld. Crystal Dodge arrived at 5:55 pm.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel

Agenda Changes: None

## **2. MINUTES**

Minutes from the January 16, 2017 Regular Board Meeting were accepted as presented.

## **3. PUBLIC COMMENT**

None

#### 4. OPEN PUBLIC HEARING

The regular board meeting adjourned into the Public Hearing regarding a proposed supplemental budget for Fiscal Year 2016-2017. Chief Palmer recapped the proposed adjustments to the 2016-2017 budget to accommodate unanticipated revenue and expenditures related to construction of the Training Tower. Board President Willer asked for any public comment. There was no comment from the public. The Public Hearing closed and reconvened back into the regular board meeting at 5:42 p.m.

#### 5. FINANCIAL REPORTS

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

#### 6. COMMITTEE REPORTS

President Willer attended the Urban Renewal Committee meeting and reported that currently, there is not much going on with Urban Renewal, but that an extension has been granted to the Company that is interested in the Granada Building. The future of the Recreation Building is still up in the air.

#### 7. FIRE CHIEF'S REPORT

Incident Report: There were 286 calls for service in the month of January. 219 were for EMS.

911 Usage: Usage was 13% for the month of January – no change from the previous month.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Other:

1. Hiring Process: Chief Palmer will interview 3 people on February 28 – still have one Grant position to fill.
2. Training Tower Update: Conditional Use Permits have all been submitted to City Planning.

3. GO Bond: David Ulbricht from SDAO is currently exploring the market and the different options available to see which is best for the District.
4. VFW Auxiliary Appreciation Dinner: To be held at Station 1 on March 15, 2017 at 6 pm. All members of the Fire District are invited to attend.

## 8. CORRESPONDENCE

- a. Letter of Appreciation included in the Board Packet.

## 9. OLD BUSINESS

- a. Priority Planning: The Fire Districts current Strategic Plan will end in 2018. At a previous Board Meeting the decision was made to conduct another process to establish another 3-5 year plan. The recommendation was to solicit SDAO to assist with this process. The cost for this process is quoted as not to exceed \$5500, which will be incorporated into the FY 17-18 Budget.  
Directors Miles and Dodge asked that the Chief provide updates regarding the current Strategic Plan and which items / goals have been met.

## 10. NEW BUSINESS

- a. Resolution 2017-02: Adoption of Supplemental Budget and Appropriations to accommodate unanticipated revenue and expenditures related to the construction of the Training Tower.

**MOTION:** Director Miles moved to adopt Resolution 2017-02 “A Resolution Adopting a Supplemental Budget and Appropriations”. Director Dodge seconded. The motion passed with Miles, Schaffeld, Dodge and Willer voting yes.

- b. Resolution 2017-03: A Resolution showing Mid-Columbia Fire and Rescue’s support of legislation restoring recreational immunity to landowners and their officers, employees, agents or volunteers who are acting within the scope of their employment or duties to allow Oregonians access to their lands for recreational use.

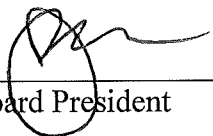
**MOTION:** Director Miles moved to adopt Resolution 2017-03 “A Resolution Recommending Restoration of Recreational Immunity”. Director Schaffeld seconded. The motion passed with Miles, Schaffeld, Dodge and Willer voting yes.

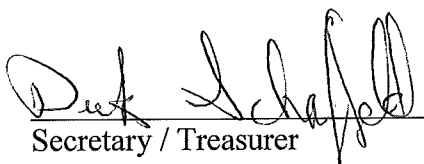
**11. GOOD OF THE ORDER**

None

**12. ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 6:28 p.m.

  
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Board President

  
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Secretary / Treasurer