

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Station 1
1400 W. 8th Street, The Dalles, Oregon
February 22, 2016

1. ROLL CALL / AGENDA CHANGES

Board President Robin Miles called the February 22, 2016 meeting of Mid-Columbia Fire and Rescue to order at 5:32 pm.

Directors present: Robin Miles, Tom Ashmore, Dick Schaffeld, John Willer and Crystal Dodge.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dan Hammel, Division Chief; Dave Lapof, Division Chief; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel; Eric Blumenthal, Lieutenant; Erik Wright, Firefighter; Walt Denstedt, Firefighter; Dee Apperson, Citizen.

2. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Board President Miles.

3. MINUTES

Minutes from the January 18, 2016 Regular Board Meeting were accepted as presented.

4. PUBLIC COMMENT

None

5. FINANCIAL REPORTS

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

6. **COMMITTEE REPORTS**

Urban Renewal Committee is currently considering three proposals for the Granada / Recreation Building.

7. **FIRE CHIEF'S REPORT**

Incident Report: There were 243 calls for service in the month of January. 206 were for EMS.

911 Usage: 11% for the month of January, a 3% increase from the previous month.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet.

Other: None

8. **CORRESPONDENCE**

None

9. **OLD BUSINESS**

- a. Training Tower Update: Tower design is complete – with a ship date of mid-June. Currently waiting on load calculations – once completed the foundation design can begin.
- b. GO Bond Update: Citizen Panel Meeting scheduled for Wednesday February 24 at 7 pm. Chief Palmer briefly went over the PowerPoint that he will be presenting.
- c. Firehouse Park Update: IGA has been submitted to Phil Lewis at Wasco County Parks and Recreation District.
- d. Policy Review: Policies 17 – 26 distributed for review and comment at the next Board meeting.

10. **NEW BUSINESS**

- a. Resolution No. 2016-01: Each year, MCF&R hosts an annual awards banquet to honor members of the Fire District and its retirees. Each member and retiree may bring a guest as well. Past legal interpretation is that the District is allowed to pay for

each members meal, as well as guests meals as long as it remains under the \$50.00 limit allowed by state law. Retirees and their guests are not considered public officials, therefore it is allowable for the District to pay for the cost of their dinner.

MOTION: Director Willer moved to adopt Resolution 2016-01, "A Resolution Extending an Invitation to Fire Service Retirees, and Guest, to Mid-Columbia Fire and Rescue's Annual Awards Banquet. Director Schaffeld seconded. The motion passed with Miles, Ashmore, Schaffeld, Willer and Dodge.

- b. Quarterly Fire District Community Newsletter: Staff is considering a quarterly newsletter that would be distributed to the community. The newsletter would provide information to the community as to the operations and events of the Fire District. DC Lapof would organize the newsletter. There is currently funding in one of the Grants to cover the first two newsletters.
- c. Fire District Office Hours: At the request of President Miles, there was extensive discussion on the Fire District staffing and operation of the Front Office. Although there is a doorbell in the entryway for patrons to use if the front door is locked, President Miles expressed that she would like to see the front door unlocked at all times during regular business hours (9 a.m. to 5 p.m.). This will still require the use of a doorbell system as there are times when the front office is unstaffed. The Board concurred and directed Staff, based on this policy, to come up with an operational solution to cover the front office during the lunch hour and from the hour of 4 to 5 p.m.

11. **EXECUTIVE SESSION**

- a. Adjourn to Executive Session in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

The regular board meeting adjourned into executive session at 6:49 pm.

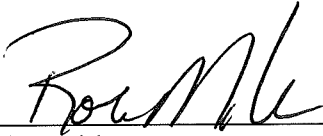
The executive session ended and the regular board meeting reconvened at 7:36 pm.

12. **GOOD OF THE ORDER**

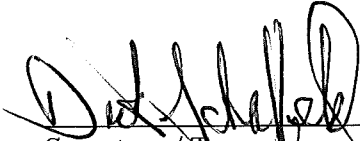
None

13. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 7:36 p.m.



Board President



Secretary / Treasurer