

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Conference Room 1, Station 1
1400 West 8th Street, The Dalles, Oregon
June 17, 2013

1. **ROLL CALL / AGENDA CHANGES**

Board President Tom Ashmore called the June 17, 2013 meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

Directors present: Tom Ashmore, Harry Larsen, Charles Rosebraugh and Robin Miles.

Staff: Jay Wood, Division Chief; Dan Hammel, Division Chief; Dave Lapof, Division Chief; Dana Woods, Office Manager

Excused: Robert Palmer, Fire Chief

Unexcused: Dick Schaffeld

Others: Tom Peachey, Legal Counsel; Walt Denstedt, Engineer; Fred Coleman, Captain; Steve Biehn, Captain; Bill Wolfe, Board Member Elect

Agenda Changes: Addition of letter from Oregon Department of Revenue.

2. **MINUTES**

Director Rosebraugh moved to approve the minutes of the May 20, 2013 regular meeting. Director Larsen seconded. The motion passed with all voting yes.

3. **PUBLIC COMMENT**

None

4. **OPEN PUBLIC HEARING**

The regular board meeting adjourned into the Open Public Hearing on the 2013-2014 proposed budget. Board President Tom Ashmore began by reading the Budget Hearing Guidelines. Board President Ashmore asked for any public comment. There was no comment from the public. The Open Public Hearing closed and reconvened back into the regular board meeting.

5. FINANCIAL REPORTS

Cash Accounts Summary: Included in board packet. Director Miles inquired about line item 6406-01 Cadet program and asked how come it never gets spent. Currently, MCF&R does not have an active Cadet Program, but Division Chief Lapof is working on reinstating the program.

Ambulance Service Financial Report: Included in board packet.

Division Chief Wood distributed a letter from the Oregon Department of Revenue, which outlined an additional unexpected tax revenue payment for a property in our area that had been classified incorrectly. The letter did not specify which property it was.

6. COMMITTEE REPORTS

Director Miles was unable to attend the Urban Renewal Meeting because it was the same night as the MCF&R Budget Committee meeting.

7. FIRE CHIEF'S REPORT

Incident Report: There were 215 calls for service in the month of May. 181 were for EMS. This is down significantly from May of 2012 in which there were 271 calls for service.

911 Usage: Usage was 12% for the month of May, a slight increase compared to the previous month.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet. Director Miles wanted to pass on to the group that she had a conversation with one of the Volunteer Recruits regarding his opinion of the volunteer process, and he had very high praises for Division Chief Lapof and the current process.

Other items as needed: Annual 4th of July picnic will be at Station 1. "Board 101" training, presented by SDAO, will be Monday July 8, 2013 at 7:00 pm.

8. CORRESPONDENCE

Burn Ban Declaration from Wasco County Board of Commissioners.

9. **OLD BUSINESS**

Director Miles asked if the website is ready for online purchases of burn permits. There is currently an issue with the map that is necessary to designate the difference between City and County residences. The issue should be resolved within the next month, so it should be ready to go when burn season opens in the Fall.

10. **NEW BUSINESS**

Resolution 2013-10 Adopting the Budget: The budget committee approved the proposed 2013-2014 Mid-Columbia Fire and Rescue Budget as presented, with total appropriations in all funds in the amount of \$5,134,214.

MOTION: Director Larsen moved to adopt Resolution 2013-10 “Adopting the Budget”. Director Miles seconded. The motion passed with Miles, Rosebraugh, Ashmore and Larsen voting yes.

Resolution 2013-11: A Special District election was held on May 21, 2013 for Mid-Columbia Fire and Rescue Board positions #2 and #4. A Certificate of Election must be signed by the President and Secretary of the Board certifying the results of the Special District Election.

MOTION: Director Miles moved to approve Resolution 2013-11 “Certificate of Election”. Director Larsen seconded. The motion passed with Ashmore, Rosebraugh, Miles and Larsen voting yes.

Resolution 2013-12: Qualified 457 Deferred Compensation Plan Amendments and Consolidation of existing 457 Deferred Compensation Plans into a single 457 Deferred Compensation Plan structure.

MOTION: Director Rosebraugh moved to approve Resolution 2013-12 “Qualified 457 Deferred Compensation Plan Amendment and Consolidation”. Director Larsen seconded. The motion passed with Ashmore, Rosebraugh, Miles and Larsen voting yes.

11. **BOARD OF DIRECTOR REMARKS**

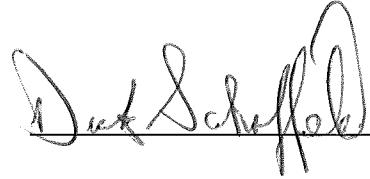
Director Ashmore presented retiring Board Member Harry Larsen with an award in appreciation of his years of dedicated service.

12. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 6:00 pm.



Board President



Secretary / Treasurer