

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Training Room, Station 1
1400 West 8th Street, The Dalles, Oregon
June 15, 2015

1. **ROLL CALL / AGENDA CHANGES**

Board President Robin Miles called the June 15, 2015 meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

Directors present: Robin Miles, Tom Ashmore, Dick Schaffeld and John Willer.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dave Lapof, Division Chief; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel

Excused: Crystal Dodge

Agenda Changes: Addition of Pledge of Allegiance, led by President Miles.

2. **MINUTES**

Minutes from the May 18, 2015 Regular Board Meeting were accepted as presented.

3. **PUBLIC COMMENT**

None

4. **OPEN PUBLIC HEARING**

The regular board meeting adjourned into the Open Public Hearing at 5:32 pm to receive public testimony regarding the 2015-2016 proposed budget. Chief Palmer gave an overview of recommended adjustments to the proposed budget that was approved by the budget committee. Board President Miles asked for any public comment. There was no comment from the public. The Open Public Hearing closed and reconvened back into the regular board meeting at 5:38 pm.

5. FINANCIAL REPORTS

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

6. COMMITTEE REPORTS

None

7. FIRE CHIEF'S REPORT

Incident Report: There were 244 calls for service in the month of May. 204 were for EMS.

911 Usage: Usage was 11% for the month of May – no change from the previous month.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet.

Other:

1. Systems Design, LLC: Process of switching Ambulance Billing Agencies is moving forward and paperwork has been signed and returned to Systems Design.
2. ODF Regulated Fire Season: Effective Friday June 19, 2015 for all lands protected by the Central Oregon Forest Protection District.
3. Sale of Surplus Apparatus: Rescue-1 has recently sold for about \$4500. The 2004 medic chassis was sold to AA&L Apparatus Repair for \$1500. The purchase price will be paid as a trade for repair labor.
4. 4th of July Picnic to be held at Station 1 – flyers have been distributed.
5. The Dalles 4th of July Celebration Event will begin with a parade at 10 am, will continue with festivities at Lewis and Clark park, ending with large fireworks display. This could potentially prove to be a very busy day for the District.

8. CORRESPONDENCE

- a. SDIS Best Practices Program included for the Board.
- b. Thank You note for the Fire District's participation in the 2015 Children's Fair.

9. **OLD BUSINESS**

a. Station 2 Update: Project is about 96% complete. Punch list is complete – with targeted move in of Mid-July.

10. **NEW BUSINESS**

Resolution 2015-08 Adopting the Budget: The budget committee approved the proposed 2015-2016 Mid-Columbia Fire and Rescue Budget as presented. The governing body authorized adjustments proposed by Budget Officer with total appropriations in all funds in the amount of \$5,734,893.

MOTION: Director Ashmore moved to adopt Resolution 2015-08 “Adopting the Budget, Making Appropriations and Imposing and Categorizing Taxes”. Director Willer seconded. The motion passed with Miles, Ashmore, Schaffeld and Willer voting yes.

Resolution 2015-09 Amending Board of Directors Policy Manual: Review of the Board Policy is complete. Revisions have been incorporated into the proposed Draft Policy for final consideration. The Fire Chief and Legal Counsel have reviewed revisions to ensure accuracy and compliance with Best Practices and applicable Oregon Revised Statutes.

MOTION: Director Schaffeld moved to adopt Resolution 2015-09 “Amending Board of Directors Policy Manual”. Director Ashmore seconded. The motion passed with Miles, Ashmore, Schaffeld and Willer voting yes.

Resolution 2015-10 Certifying Special District Election Results: A Special District election was held on May 19, 2015 for Mid-Columbia Fire and Rescue Board positions #1, #3, #4 and #5. A Certificate of Election must be signed by the President and Secretary of the Board certifying the results of the Special District Election.

MOTION: Director Ashmore moved to adopt Resolution 2015-10 “Certificate of Election”. Director Willer seconded. The motion passed with Miles, Schaffeld, Ashmore and Willer voting yes.

Surplus items: The Fire District again has accumulated property awaiting surplus. Property of this nature is taken out of service and placed into storage. Once approved for surplus, the property will be discarded, sold or donated to another governmental organization.

MOTION: Director Willer moved to declare the items noted on Exhibit "A" as surplus property. Director Ashmore seconded. The motion passed with Miles, Ashmore, Willer and Schaffeld voting yes.

11. **GOOD OF THE ORDER**

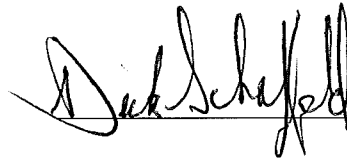
None

12. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 6:22 p.m.



Board President



Secretary / Treasurer