

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Training Room, Station 1
1400 West 8th Street, The Dalles, Oregon
May 18, 2015

1. ROLL CALL / AGENDA CHANGES

Board President Robin Miles called the May 18, 2015 meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

Directors present: Robin Miles, Tom Ashmore, Crystal Dodge and John Willer

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dan Hammel, Division Chief; Dave Lapof, Division Chief; Dana Woods, Office Manager

Others: Tom Peachey, Legal Counsel; Fred Coleman, Captain

Excused: Dick Schaffeld

Agenda Changes: None

2. PLEDGE OF ALLEGIANCE

President Miles led the Pledge of Allegiance.

3. MINUTES

Minutes from the April 20, 2015 Regular Board Meeting were accepted as presented.

4. PUBLIC COMMENT

None

5. **OPEN PUBLIC HEARING**

The regular board meeting adjourned into the Open Public Hearing regarding a proposed supplemental budget for Fiscal Year 2014-2015. Chief Palmer recapped the proposed adjustments to the 2014-2015 budget to accommodate a loan from City of The Dalles against future Enterprise Zone fees allocated to MCFR for a different project. Board President Miles asked for any public comment. There was no comment from the public. The Open Public Hearing closed and reconvened back into the regular board meeting at 5:34 p.m..

6. **FINANCIAL REPORTS**

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

7. **COMMITTEE REPORTS**

Director Willer was not able to attend the most recent Urban Renewal Advisory Committee meeting so there was no update. Next meeting scheduled for May 19, 2015.

8. **FIRE CHIEF'S REPORT**

Incident Report: There were 208 total calls for the month of April, with 178 of them being EMS calls.

911 Usage: 11% usage for the month of April – a slight increase from the previous month.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet.

Other: None

9. **CORRESPONDENCE**

None

10. **OLD BUSINESS**

- a. Station 2 Update: Chief Palmer gave a status update of the Station 2 Remodel project. Overall project is 71% complete.
- b. Discussion – Board Policy Manual Revisions : The review / revisions have been completed by Chief Palmer and Tom Peachey, which are included in the packet for the Board's review.

11. **NEW BUSINESS**

- a. Resolution 2015-06: Fund Transfers: In accordance with the adopted 2014-2015 budget for Mid-Columbia Fire and Rescue, scheduled transfers of appropriations from one fund to another is necessary to meet current and future financial objectives.

MOTION: Director Ashmore moved to adopt Resolution No. 2015-06 “Transfer of Funds to the General, Reserve and Special Funds”. Director Willer seconded. The motion passed with Miles, Ashmore, Willer and Dodge voting yes.

- b. Resolution 2015-07: In accordance with Local Budget Law, a Supplemental Budget is necessary when approved appropriations / expenditures need to be adjusted by more than 10%. The Building Reserve Fund requires a Supplemental Budget to allow the expenditure of funds for the Station 2 project.

MOTION: Director Willer moved to adopt Resolution No. 2015-07 “A Resolution Adopting a Supplemental Budget and Appropriations”. Director Ashmore seconded. The motion passed with Miles, Ashmore, Willer and Dodge voting yes.

12. **EXECUTIVE SESSION**

- a. Adjourn to Executive Session in accordance with ORS 192.660(2) (a) to consider the employment of a public officer, employee, staff member or individual agent.

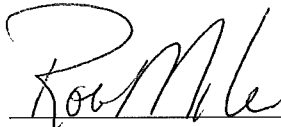
The regular board meeting adjourned into executive session at 6:14 pm.

The executive session ended and the regular board meeting reconvened at 6:30 pm.

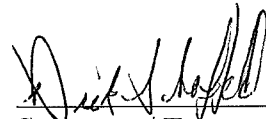
13. **BOARD OF DIRECTOR REMARKS**

14. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 6:31 p.m.



Board President



Secretary / Treasurer