

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Training Room, Station 1
1400 West 8th Street, The Dalles, Oregon
April 20, 2015

1. **ROLL CALL / AGENDA CHANGES**

Board President Robin Miles called the April 20, 2015 meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

Directors present: Robin Miles, Tom Ashmore, Crystal Dodge and Dick Schaffeld

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dan Hammel, Division Chief; Dave Lapof, Division Chief; Dana Woods, Office Manager

Others: Tom Peachey, Legal Counsel; Joel Brown, Lieutenant and his son Maverick; Larry Renard, Retiree; Larry Lange, Retiree; Walt Denstedt, Engineer; Dee Apperson, Citizen

Excused: John Willer

Agenda Changes: Additional New Business – Surplus Property.

2. **PLEDGE OF ALLEGIANCE**

President Miles led the Pledge of Allegiance.

3. **SWEARING IN OF NEW BOARD MEMBER**

Tom Peachey administered the Oath of Office to newly appointed Board Member, Crystal Dodge.

4. **MINUTES**

Minutes from the March 16 Regular Board Meeting were accepted as presented.

5. **PUBLIC COMMENT**

None

6. FINANCIAL REPORTS

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

7. COMMITTEE REPORTS

None

8. FIRE CHIEF'S REPORT

Incident Report: There were 203 total calls for the month of March, with 170 of them being EMS calls.

911 Usage: 10% usage for the month of March – no change from the previous month. No updates regarding discussions with Frontier Communications.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet.

Other: None

9. CORRESPONDENCE

Update from Page, Wolfberg & Wirth regarding the status of Ambulance Bonus Payments.

10. OLD BUSINESS

- a. Station 2 Update: Chief Palmer gave a status update of the Station 2 Remodel project.

11. **NEW BUSINESS**

- a. Oregon Fire Service Museum Representative – Stan Parker : Addressed the Board to express an interest in old Engine 3. It is one of the last of it's kind that still runs and is fully functional and the Museum would like to place it on display. Retirees Larry Renard and Larry Lange both spoke in favor of donating the Engine to the Fire Museum. If for some reason the museum should ever have to get rid of it, they would contact MCF&R first.

MOTION: Director Schaffeld moved to donate the old Engine 3 to the Oregon Fire Service Museum. Director Ashmore seconded. The motion passed with Miles, Ashmore, Schaffeld and Dodge voting yes.

- b. Resolution 2015-04: Because of recent wage and benefit changes, it is necessary to revise the MCFR Employee Handbook. The complete review of the Handbook has brought about additional changes as well. Complete revised Handbook is included in Board packets.

MOTION: Director Ashmore moved to adopt Resolution 2015-04 “Revisions to MCFR Employee Handbook”. Director Dodge seconded. The motion passed with Miles, Ashmore, Schaffeld and Dodge voting yes.

- c. Resolution 2015-05: MCF&R has recently completed the RFP process for Ambulance Billing Services. Three billing agencies responded and were evaluated by a committee consisting of Chief Palmer, Div. Chief Wood, Div. Chief Lapof and Dana Woods.

MOTION: Director Schaffeld moved to adopt Resolution 2015-05 “Authorizing Fire Chief to enter into a contract for ambulance billing, collection, and patient account services with Systems Design, Inc.”. Director Ashmore seconded. The motion passed with Miles, Ashmore, Schaffeld and Dodge voting yes.

- d. Board Policy Review : Chapters 6-11 reviewed for inclusion into draft resolution for future adoption.
- e. Surplus items: The Fire District again has accumulated property awaiting surplus. Property of this nature is taken out of service and placed into storage. Once approved for surplus, the property will be discarded, sold or donated to another governmental organization.

MOTION: Director Schaffeld moved to declare item listed in Exhibit "A" as surplus property. Director Ashmore seconded. The motion passed with Miles, Ashmore, Schaffeld, and Dodge voting yes.

12. **EXECUTIVE SESSION**

- a. Adjourn to Executive Session in accordance with ORS 192.660(2) (a) to consider the employment of a public officer, employee, staff member or individual agent; and ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

The regular board meeting adjourned into executive session at 7:23 pm.

The executive session ended and the regular board meeting reconvened at 8:19 pm.

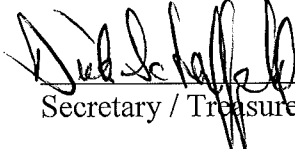
13. **GOOD OF THE ORDER**

14. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 8:20 p.m.



Board President



Secretary / Treasurer