

## MINUTES

Mid-Columbia Fire and Rescue  
Board of Directors Meeting  
Conference Room 1, Station 1  
1400 West 8<sup>th</sup> Street, The Dalles, Oregon  
December 17, 2012

### 1. ROLL CALL / AGENDA CHANGES

Board President Tom Ashmore called the December 17, 2012 meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

Directors present: Tom Ashmore, Charles Rosebraugh, Harry Larsen, and Robin Miles.

Excused : Dick Schaffeld

Staff: Bob Palmer, Fire Chief; Dan Hammel, Division Chief; Jay Wood, Division Chief; Dana Woods, Office Specialist

Others: Tom Peachey; Legal Counsel, Captain Fred Coleman, and Jane Herman.

Agenda Changes: There are no changes to the agenda.

Director Ashmore asked for a moment of silence to recognize the victims of the Clackamas Town Center shootings and the Newtown, CT. shootings.

### 2. MINUTES

Director Rosebraugh moved to approve the minutes of the November 19, 2012 regular meeting as presented. Director Larsen seconded. The motion passed with all voting yes.

### 3. PUBLIC COMMENT

Audience: None

### 4. FINANCIAL REPORTS

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

5. COMMITTEE REPORTS

Director Miles reported on the Urban Renewal Committee's discussions regarding the downtown parking structure where the Granada is located.

6. FIRE CHIEF'S REPORT

Incident Report: There were 196 calls for service in the month of November. 169 were for EMS.

There were 15 inter-facility transfers during the month of November.

911 Usage: Usage for the month of November was at 12.17%, a slight decrease from the prior month.

Training Division Report: Included in board packet. President Ashmore inquired about the deadline for S-290 Training. Division Chief Wood stated that the deadline was October and that he's still trying to get everyone caught up.

Prevention Division Activities: Included in board packet. President Ashmore inquired about the Juvenile Firesetter program and what it involves. Division Chief Hammel stated that there is an interview process; an interview with the child and an interview with the parent/guardian. Those interview results are then scored for a ranking on the Juvenile Firesetter scale. There are three levels to that scale; curiosity / maybe a little more than just curiosity / definite firesetter concern.

Other items as needed: Director Miles inquired as to how it's dealt with when a department has to respond to an incident such as the Newtown, CT incident.

7. CORRESPONDENCE

None

8. OLD BUSINESS

None

9. NEW BUSINESS

Resolution 2012-14: Director Rosebraugh expressed concern over page 42 of the Employee Handbook which allows occasional use of District Property for personal use. He expressed that he is adamantly against personal use of District Property at any time. Chief Palmer did indicate that occasional network audits are done to assure that nothing inappropriate is being done on the District computers.

**MOTION : Director Rosebraugh moved to approve Resolution 2012-14, "A Resolution Adopting the MCFR Employee Handbook and Revisions to Chapter 8 of the Board Policy Manual and Rescinding the MCFR Exempt Employee Handbook", only with the elimination of the 2<sup>nd</sup> sentence of the 1<sup>st</sup> paragraph under Computer Use on page 42 of the Employee Handbook. Director Miles seconded the motion with the change mentioned. The motion passed with Ashmore, Rosebraugh, and Miles voting "yes". Director Larsen opposed.**

District Legal Counsel also pointed out that this change would also require the elimination of the 2<sup>nd</sup> sentence of the 3<sup>rd</sup> paragraph under the Computer Use section of page 42.

Resolution 2012-15: The current trustees that are listed on the Districts Qualified 457 Deferred Compensation Plan need to be updated, as two of the current trustees are no longer employed by the District.

**MOTION : Director Larsen moved to approve Resolution 2012-15, "A Resolution Amending the Mid-Columbia Fire and Rescue Qualified 457 Deferred Compensation Plan". Director Rosebraugh seconded the motion. The motion passed with Ashmore, Rosebraugh, and Larsen voting "yes". Director Miles opposed.**

10. BOARD OF DIRECTOR REMARKS

None

11. ADJOURNMENT

There being no further business the meeting was adjourned by motion at 6:25 pm.

Tom Ashmore  
Board President



Charles Rosebraugh  
Secretary / Treasurer

