

## MINUTES

Mid-Columbia Fire and Rescue  
Board of Directors Meeting  
Training Room, Station 1  
1400 West 8<sup>th</sup> Street, The Dalles, Oregon  
October 20, 2014

### 1. **ROLL CALL / AGENDA CHANGES**

Board President Robin Miles called the October 20, 2014, meeting of Mid-Columbia Fire and Rescue to order at 5:30 p.m.

Directors present: Robin Miles, Tom Ashmore, Bill Wolfe and John Willer.

Staff: Bob Palmer, Fire Chief, Dave Lapof, Division Chief, and Dan Hammel, Division Chief, and Jay Wood, Division Chief. Dana Woods, Office Manager, was absent.

Others: Tom Peachey, Legal Counsel.

Excused: Dick Schaffeld

### 2. **MINUTES**

Minutes approved by motion.

### 3. **PUBLIC COMMENT**

None.

### 4. **FINANCIAL REPORTS**

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report. Included in board packet.

### 5. **COMMITTEE REPORTS**

a. Urban Renewal - Director Miles reported that the down town project appears to be moving forward and that they have added new Board members.

### 6. **FIRE CHIEF'S REPORT**

Incident Report:

The Chief read the following reports:

Jay Wood reported that the Basketball game is coming up on November 8, 2014.

Dan Hammel reported that open house was a huge success. They cooked 500 hot dogs and they recruited a new volunteer from the event.

Dave Lapof reported that they will be manning the old fire house and passing out candy on Halloween.

There was discussion of the fatigue standard. We are not finding a great deal of resources. We have received some material from other countries (Canada and Australia) and it is under review.

The Chief announced that they had (3) three new hires in their second week of training and that Kyle Holstein is filling in for Mark Roth. Mark will not be returning and will be going on long term disability.

Cost Recovery Issue: Review of information sheet. There are cost recovery provisions. We have cost sharing agreements in place that govern the issue.

911 Usage: 911 Reports statistics at 11%.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Volunteer R & R Division Activities: Included in board packet.

Other items as needed: The Chief discussed a meeting that he had with an ISO representative regarding the District's last evaluation. It appears that it might be beneficial to have an ISO rating done in the near future when Station 2 is complete. He is hopeful that this would allow us to improve back to a #4 grade. The grading process will take approximately 2 weeks.

Station 2 update. We are in the bid process. We published notice and bids will be opened on October 29, 2015. We have received a list of companies that are reviewing plans. Thirteen (13) companies have reviewed the site.

State Homeland Security Grant: This grant is geared towards communication. We applied with assistance of the County. We received the grant for approximately \$18,000.00. We are planning on construction to be completed by June 2015.

7. **CORRESPONDENCE**

None.

8. **OLD BUSINESS**

BIA Contract, we provided a contract to BIA and Mike Kelly of BIA responded with their own version. We want them to pay the cost of legal review and compliance. We have contacted an attorney that will estimate this cost.

9. **NEW BUSINESS**

Resolution 2014-09:

**MOTION: Director Ashmore moved to approve Resolution 2014-09.  
"A Resolution Accepting the Grant and approving the Agreement with OEM."  
Director Willer seconded the motion. The motion passed with 4-0-1.**

The Board discussed the need to replace Chief Palmer's vehicle that was lost in the accident and the need to transfer funds to make the purchase. The vehicle was insured for \$9,500.00, less the \$500.00 deductible. SDAO has also agreed to pay for the upfitting equipment cost.

The Board reviewed the spread sheet for the vehicle cost. There is a State contract that allows us to avoid a bid. Dodge was the lowest cost. The Chief also has a policy we may adopt on surplus sales of property that may permit Ebay sales. The Board reviewed the list of current vehicles. President Miles is opposed to the purchase of a new vehicle. The plan was to have purchased a new vehicle this year, but we had delayed it. Director Willer pointed out that we have many resources to assist in the purchase that would result in a \$3,000.00 total outlay for us. Lapof, pointed out that he just bought an old truck with 84,000 miles for \$18,000.00. The grant money is only available if we spend the money. Dan Hammel pointed out the value of a warranty. The Chief explained that staff vehicles are run under more vigorous conditions.

Director Wolfe made a motion to direct the Chief to review other options to purchase a used vehicle. It was seconded by President Miles. The motion was voted on with Directors Miles and Wolfe voting Yeah and Directors Ashmore and Willer abstaining. The motion did not pass. The President directed that the Chief place the matter on the agenda for the next meeting and directed that the Chief explore other options for acquiring a vehicle.

Motion to declare surplus property made by Director Willer and was seconded by Director Ashmore.

10. **EXECUTIVE SESSION**

The board then adjourned to Executive Session at 6:45 p.m. pursuant to the provisions of ORS 192.660(2)(d) to conduct deliberations with the persons designated by the governing body to

carry on labor negotiations. The Executive Session concluded at 7:05 p.m.

A motion was made to enter into a Memorandum of Understanding with the Union regarding agreements reached during labor negotiations. The motion was made by Director Wolfe and seconded by Director Willer and passed 4-0-1.

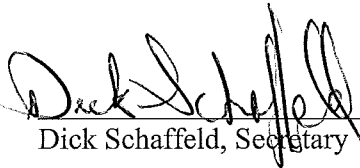
10. **GOOD OF THE ORDER**

Director Wolfe asked about Mosier. They apparently are in some turmoil there.

11. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 7:13 p.m.

  
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Robin Miles, Board President

  
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Dick Schaffeld, Secretary