

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Training Room, Station 1
1400 West 8th Street, The Dalles, Oregon
January 19, 2015

1. **ROLL CALL / AGENDA CHANGES**

Board Vice President Tom Ashmore called the January 19, 2015 meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

Directors present: Tom Ashmore, John Willer, Bill Wolfe and Dick Schaffeld. Robin Miles arrived at 5:38 pm.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dan Hammel, Division Chief; Dave Lapof, Division Chief; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel; Anne Copper, Mid-Columbia Health Foundation; Eric Blumenthal, Lieutenant; Erik Wright, Firefighter.

Agenda Changes: Red Cross License Agreement and Surplus Equipment

2. **PLEDGE OF ALLEGIANCE**

3. **MINUTES**

Director Willer moved to approve the minutes of the December 15, 2014 Regular Board meeting. Director Schaffeld seconded. The motion passed with Miles, Willer, Wolfe, Schaffeld and Ashmore voting yes.

4. **PUBLIC COMMENT**

Anne Copper from the Mid-Columbia Health Foundation gave a brief presentation about the Tradition of Compassion Event that will be held at Station 1 on March 5th.

5. **FINANCIAL REPORTS**

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

6. **COMMITTEE REPORTS**

None

7. **FIRE CHIEF'S REPORT**

Incident Report: There were 214 total calls for the month of December, with 187 of them being EMS calls.

911 Usage: 12% usage for the month of December – no change from the previous month.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet.

Other:

1. Distribute Policies for Board Review: Chapters 4-7 of the Board Policy Manual were distributed with the Board Packet.
2. Fiscal Year 2013-2014 Audit Work Session will be Thursday January 29, 2015 at 12:00 pm.

8. **CORRESPONDENCE**

None

9. **OLD BUSINESS**

- a. Board Policy Chapters 1-3 Discussion : It was decided after review that the Board President term needs to be reviewed. Tom Peachey also questioned the policy that addresses removing a Board Member. He will research the statute prior to the next Board Meeting.
- b. Fire District Strategic Plan Objectives: Director Miles inquired about the “Home Safety Survey Program listed in Item 3-B of the Strategic Plan. Division Chief

- Hammel gave an overview of the smoke detector grant program. Direct Wolfe inquired about “quarterly Hands On Training” listed in Item 2-B of the plan. Division Chief Wood indicated that it hasn’t been happening quarterly – and that they are in the final stages of securing a home for a burn to learn.
- c. Station 2 Update: Demolition to start the week of January 19th.

10. **NEW BUSINESS**

- a. Second Reading and Public Comment – Ordinance 2015-01-Repealing fire code ordinance and adopting provisions relating to the enforcement of the Oregon State Fire Code. Chief Palmer read the Ordinance by title only. President Miles call for public comment and there was none.
- b. Resolution No. 2015-01

MOTION: Director Ashmore moved to adopt Resolution 2015-01, entitling Ordinance No. 2015-01, repealing Ordinance 2010-01 Oregon Fire Code and adopting the 2014 Edition Fire Code Provisions with Amendments, with its effective date being 30 days from the date hereof”. Director Willer seconded. The motion passed with Miles, Schaffeld, Ashmore, Wolfe and Willer voting yes.

- c. Tradition of Compassion Philanthropy Event : Organized by the Mid-Columbia Health Foundation to honor outstanding businesses, organizations and people doing great things in our community. The Foundation is interested in holding this event at Station 1 on March 5, 2015. Looking for Board Authorization to host the event and to allow the serving of beer / wine at the event. President Miles feels that hosting an event like this falls in line with the Strategic Plan.

MOTION: Directory Schaffeld moved to approve the hosting of Tradition of Compassion Philanthropy Event and to allow the serving of alcoholic beverages at the event. Director Ashmore seconded. The motion passed with Miles, Ashmore, Schaffeld, Wolfe and Willer voting yes.

- d. February Board Meeting: Because of the observance of Presidents Day on February 16, the Board agreed to meet on February 23rd.
- e. Red Cross License Agreement: The Red Cross’s lease on their current location is up at the end of January. They have lost the funding to continue leasing office space. MCF&R has offered up the use of the old volunteer office / library. Legal Counsel has reviewed the license agreement for the temporary use of facilities at Station 1 .

MOTION: Director Wolfe moved to authorize Chief Palmer to take all necessary actions to complete the execution of a license agreement with the American Red Cross. Director Schaffeld seconded. The motion passed with Miles, Ashmore, Schaffeld, Wolfe and Willer voting yes.

- f. Surplus items: The Fire District again has accumulated property awaiting surplus. Property of this nature is taken out of service and placed into storage. Once approved for surplus, the property will be discarded, sold or donated to another governmental organization.

MOTION: Director Wolfe moved to declare item listed in Exhibit "A" as surplus property. Director Willer seconded. The motion passed with Miles, Ashmore, Schaffeld, Wolfe and Willer voting yes.

11. **EXECUTIVE SESSION**

- a. Adjourn to Executive Session in accordance with ORS 192.660(2) (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

The regular board meeting adjourned into executive session at 6:32 pm.

The executive session ended and the regular board meeting reconvened at 6:47 pm.

President Miles called for a motion to Ratify the Collective Bargaining Agreement with Mid-Columbia Firefighters Local 1308, based on the Fire Chief's recommendation.

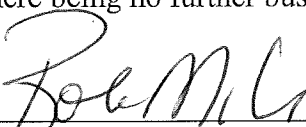
MOTION: Director Schaffeld made a motion to ratify the Union contract. Director Ashmore seconded. The motion passed with Miles, Ashmore, Schaffeld, Wolfe and Willer voting yes.

12. **GOOD OF THE ORDER**

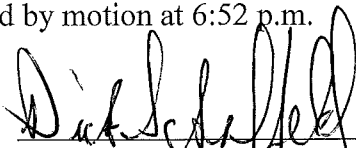
Chief Palmer handed out Challenge Coins to the Board Members. These were gifts from the Christmas party.

13. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 6:52 p.m.



Board President



Secretary / Treasurer