

# MINUTES

Mid-Columbia Fire and Rescue  
Board of Directors Meeting  
Station 1  
1400 W. 8<sup>th</sup> Street, The Dalles, Oregon  
January 18, 2016

## 1. **ROLL CALL / AGENDA CHANGES**

Board President Robin Miles called the January 18, 2016 meeting of Mid-Columbia Fire and Rescue to order at 5:31pm.

Directors present: Robin Miles, Tom Ashmore and John Willer. Dick Schaffeld arrived at 5:58 pm.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dan Hammel, Division Chief; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel

Excused: Crystal Dodge and Dave Lapof, Division Chief

## 2. **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Board President Miles.

## 3. **MINUTES**

Minutes from the December 21, 2015 Regular Board Meeting were accepted as presented.

## 4. **PUBLIC COMMENT**

None

## 5. **FINANCIAL REPORTS**

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

## 6. COMMITTEE REPORTS

Nothing to report.

## 7. FIRE CHIEF'S REPORT

Incident Report: There were 212 calls for service in the month of December. 183 were for EMS.

911 Usage: 8% for the month of December, a 2% decrease from the previous month.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet. Div. Chief Hammel gave a brief overview of the dispatch CAD system.

Volunteer R&R Division Activities: Included in board packet.

### Other:

1. Chief Palmer noted that the budget process is beginning. President Miles indicated that she would like to see some fuel money budgeted for Dallesport Fire because they respond so frequently to assist MCF&R.
2. Bargaining Schedule: Chief Palmer handed out the Collective Bargaining schedule in case any Board members choose to attend and observe.
3. GO Bond Update: The apparatus committee met and will provide feedback to Chief Palmer so that the Bond Equipment list can be updated. The Chiefs are currently in the process of recruiting community members for a PAC.

## 8. CORRESPONDENCE

None

## 9. OLD BUSINESS

- a. Training Tower Update: Process is moving ahead slowly. Currently waiting on the tower design to be completed so that Miller Consulting can complete the foundation design. Once tower and foundation designs are complete, an accurate project cost can be obtained.
- b. Policy Review: Policies 1 through 10 are complete. Policies 11 through 15 are currently out for review / comment.

10. **NEW BUSINESS**

- a. Firehouse Park: The agreement with Wasco County Parks and Rec. for Firehouse Park will expire in June of 2016. Chief Palmer distributed the existing agreement for the Boards review. Currently, Parks and Rec. maintain the Park and the Fire District pays the utilities which include water and power. After discussion, the Board consensus is that the District retain ownership of the park, but they would like to see Parks and Rec. take over responsibility of the utilities and to provide updated liability insurance to include more appropriate limits of liability.
- b. Surplus items: The Fire District again has accumulated property awaiting surplus. Property of this nature is taken out of service and placed into storage. Once approved for surplus, the property will be discarded, sold or donated to another governmental organization.

**MOTION: Director Ashmore moved to declare the items noted on Exhibits "A" "B" and "C" as surplus property. Director Willer seconded. The motion passed with Miles, Ashmore, Willer and Schaffeld voting yes.**

- c. February Board Meeting: The regularly scheduled Board Meeting for February would fall on Presidents Day. In past years, the meeting has been pushed out a week to the fourth Monday of the month so there is not a conflict with the holiday. It was Board consensus to hold the February meeting on the 22<sup>nd</sup>.

11. **EXECUTIVE SESSION**

- a. Adjourn to Executive Session in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

The regular board meeting adjourned into executive session at 6:43 pm.

The executive session ended and the regular board meeting reconvened at 7:47 pm.

12. **GOOD OF THE ORDER**

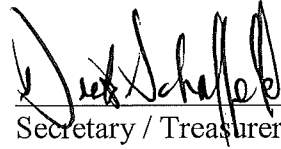
None

13. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 7:48 p.m.



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Board President



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Secretary / Treasurer