

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Training Room, Station 1
1400 West 8th Street, The Dalles, Oregon
July 21, 2014

1. **ROLL CALL / AGENDA CHANGES**

Board Vice President Tom Ashmore called the July 21, 2014 meeting of Mid-Columbia Fire and Rescue to order at 5:35 pm.

Directors present: Tom Ashmore, Bill Wolfe, John Willer and Dick Schaffeld. Board President Robin Miles arrived at 5:57 pm.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dan Hammel, Division Chief; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel; Erik Wright, Firefighter; Paul DePriest, Engineer; Steve Biehn, Captain; Mike Medina, Firefighter; AJ Mounsey, Firefighter; Rick Harrington, Engineer

Excused: Dave Lapof, Division Chief

2. **ELECTION OF BOARD OFFICERS**

At the first regular board meeting in July of each year, board officers are elected. The board shall choose a President, Vice President and a Secretary/Treasurer. The officers shall preside until the following July when election of officers are again held.

Vice President Tom Ashmore explained the procedure for electing officers. He then called for nominations for the office of President. Director Willer nominated Robin Miles for the position of President. Director Schaffeld then moved to close nominations and vote on the position of President. Robin Miles was elected to continue in the position of President unanimously.

Nominations were called for the office of Vice President. Director Wolfe nominated Tom Ashmore to the position of Vice President. Nominations were then closed and a vote called for. Tom Ashmore elected to the position of Vice President unanimously.

Nominations were called for the office of Secretary/Treasurer. Director Wolfe nominated Dick Schaffeld. Nominations were then closed and a vote called for. Dick Schaffeld elected to the position of Secretary/Treasurer unanimously.

3. MINUTES

Director Willer moved to approve the minutes of the June 6, 2014 Special Board meeting and the June 16, 2014 Regular Board meeting. Director Wolfe seconded. The motion passed with all voting yes.

4. PUBLIC COMMENT

None

5. FINANCIAL REPORTS

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

6. COMMITTEE REPORTS

President Miles attended the Urban Renewal Committee meeting, and reported that there is a couple that's interested in purchasing the old Elks Building and turning it into a neon museum with a restaurant and gift shop.

Also it was reported that Parks and Rec. will be approaching Urban Renewal Agency to ask for additional funds for the pool to be able to complete the planned amenities (splash park and climbing wall).

7. FIRE CHIEF'S REPORT

Incident Report: There were 252 calls for service in the month of June. 218 were EMS related.

911 Usage: Usage was 11% for the month of June, a slight increase from the prior month.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet.

Other:

1. State Homeland Security Grant : Attempting to obtain a \$48,000 to \$50,000 Grant to offset the cost of relocating the tower at Station 2.
2. AFG SCBA Grant : We have accepted the Grant for 39 air packs and are in the process of writing an amendment to try to increase the number of packs to 46.
3. The KME Engine from San Diego is here. In the process of getting it set up to accommodate our needs as well as getting bids for changing the decals.
4. Celilo Village Fire Protection Contract : Because of recent fire activity, BIA is again inquiring about the status of the Fire Protection Contract.
5. Best Practices checklist from SDAO was distributed to Board Members. This must be completed and returned to SDAO by 11/15/14 in order to receive the credit to our 2015 Insurance Contribution.

8. **CORRESPONDENCE**

None

9. **OLD BUSINESS**

None

10. **NEW BUSINESS**

IGA Between Wasco County and MCFR for GIS Services: MCFR has been utilizing GIS mapping services through Wasco County for the past 12 years. There is no increase in cost to utilize the same services for the next year. Director Willer made a motion to authorize Chief Palmer to sign the IGA for GIS Services for the next year. Director Schaffeld seconded. The motion passed with all voting yes.

Resolution 2014-08 Adopting Revisions to the Cooperative Fire Protection Agreement and Annual Operating Plan between Mid-Columbia Fire and Rescue and the Bureau of Land Management Prineville District Rivers Division, Central Oregon Fire Management Service. The current agreement is outdated so it has been revised and is now being brought to the Board for renewal.

MOTION: Director Wolfe moved to adopt Resolution 2014-08 “Adopting Revisions to the Cooperative Fire Protection Agreement and Annual Operating Plan between Mid-Columbia Fire and Rescue and the Bureau of Land Management Prineville District Rivers Division, Central Oregon Fire Management Service”. President Miles seconded. The motion passed with Miles, Ashmore, Schaffeld, Wolfe and Willer voting yes.

11. **EXECUTIVE SESSION**

Adjourn to Executive Session in accordance with ORS 192.660(2) (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

The regular board meeting adjourned into executive session at 6:18 pm.

The executive session ended and the regular board meeting reconvened at 7:09 pm.

12. **BOARD OF DIRECTOR REMARKS**

None

13. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 7:12 p.m.



Board President



Secretary / Treasurer