

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Training Room, Station 1
1400 West 8th Street, The Dalles, Oregon
March 16, 2015

1. **ROLL CALL / AGENDA CHANGES**

Board President Robin Miles called the March 16, 2015 meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

Directors present: Robin Miles, Tom Ashmore, John Willer and Dick Schaffeld

Staff: Bob Palmer, Fire Chief; Dave Lapof, Division Chief; Dana Woods, Office Manager; Dan Hammel, Division Chief arrived at 5:42 pm.

Others: Tom Peachey, Legal Counsel; Crystal Dodge, Citizen; Captain Fred Coleman arrived at 5:53 pm.

Excused: Jay Wood, Division Chief

President Miles was feeling under the weather and asked that Vice President Ashmore preside over the meeting.

2. **PLEDGE OF ALLEGIANCE**

Vice President Ashmore led the Pledge of Allegiance.

3. **MINUTES**

Minutes from the February 23 Regular Board Meeting and the March 5 Special Board Meeting were accepted as presented.

4. **PUBLIC COMMENT**

None

5. FINANCIAL REPORTS

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

6. COMMITTEE REPORTS

Director Willer to attend the Urban Renewal Advisory Committee meeting on March 17, 2015 and will report on that at the April 20 Board meeting.

7. FIRE CHIEF'S REPORT

Incident Report: There were 199 total calls for the month of February, with 163 of them being EMS calls.

911 Usage: 10% usage for the month of February – no change from the previous month.

Training Division Report: Included in board packet. President Miles commented that she was pleased to see that the website had been updated to include meeting minutes / agendas.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet.

Other: None

8. CORRESPONDENCE

Letters of Thanks included in the Board packet; one from the Community Intro. Class at Wahtonka Community School and one from Mid-Columbia Health Foundation.

9. OLD BUSINESS

- a. Station 2 Update: Chief Palmer gave a status update of the Station 2 Remodel project.

10. OPEN PUBLIC HEARING

The regular board meeting adjourned into the Open Public Hearing regarding Public Contract Rules. Hearing was a joint meeting of the MCF&R Board of Directors and the Local Contract Review Board. Board Vice President Ashmore asked for any public comment. There was no comment from the public. The Open Public Hearing closed and reconvened back into the regular board meeting at 5:55 p.m.

11. NEW BUSINESS

- a. Resolution No. 2015-03 : Replacement of rules the Fire District has previously adopted in order to address statutory amendments and the Attorney General's Model Rules adopted in the interim.

MOTION: President Miles moved to adopt Resolution 2015-03, "Joint Resolution of the Board of Directors and Local Contract Review Board Opting Out of the Attorney General's Model Public Contracting Rules and Amending Public Contracting Rules for Mid-Columbia Fire and Rescue". Director Willer seconded. The motion passed with Miles, Schaffeld, Ashmore and Willer voting yes.

- b. Revisions to Board Policy Chapters 1-3, 4-7, 8-11 and Draft Mid-Columbia Fire and Rescue Resolution 2015-____, "Amending Board of Directors Policy". Chapters 1-3 are complete. There are still some loose ends on Chapters 4-7 that need to be wrapped up. Chapters 8-11 are still open for review. Chief Palmer and Tom Peachey will compile changes / recommendations for Board review. Once review / revision process is complete, Resolution will be submitted to the Board for final consideration and approval.
- c. Appointment of new Board member: On March 5, 2015, a press release was sent to The Dalles Chronicle announcing the resignation of Board Member Bill Wolfe and requesting that any citizen interested in filling the vacant Board position through June 30, 2015 contact Chief Palmer. As of March 11, 2015, Chief Palmer had not received any contact from persons expressing an interest in filling the vacancy. There was however one interested party in attendance at the meeting, Crystal Dodge. Crystal introduced herself to the Board and gave a brief overview of why she was interested in filling the vacancy.

MOTION: President Miles made a motion to appoint Crystal Dodge to fill the vacant Board position through June 30, 2015. Director Schaffeld seconded. The motion passed with Miles, Ashmore, Willer and Schaffeld voting yes.

12. **EXECUTIVE SESSION**

- a. Adjourn to Executive Session in accordance with ORS 192.660(2) (a) to consider the employment of a public officer, employee, staff member or individual agent; and ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

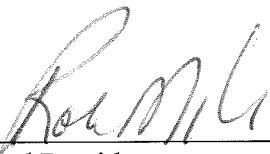
The regular board meeting adjourned into executive session at 6:20 pm.

The executive session ended and the regular board meeting reconvened at 7:05 pm.

13. **GOOD OF THE ORDER**

14. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 7:10 p.m.



Board President



Secretary / Treasurer