

# MINUTES

Mid-Columbia Fire and Rescue  
Board of Directors Meeting  
Conference Room 1, Station 1  
1400 West 8<sup>th</sup> Street, The Dalles, Oregon  
February 24, 2014

## 1. **ROLL CALL / AGENDA CHANGES**

Board President Robin Miles called the February 24, 2014 meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

Directors present: Robin Miles, Tom Ashmore, Dick Schaffeld, John Willer and Bill Wolfe.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dave Lapof, Division Chief; Dan Hammel, Division Chief; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel; Steve Biehn, Captain; Fred Coleman, Captain.

## 2. **MINUTES**

Director Ashmore moved to approve the minutes of the January 20, 2014 regular meeting. Director Wolfe seconded. The motion passed with all voting yes.

## 3. **PUBLIC COMMENT**

None

## 4. **FINANCIAL REPORTS**

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

## 5. COMMITTEE REPORTS

President Miles shared the Conceptual Design pictures of the downtown area Urban Renewal Projects. Urban Renewal Committee is in the process of re-evaluating how the Urban Renewal dollars are distributed.

## 6. FIRE CHIEF'S REPORT

Incident Report: There were 222 calls for service in the month of January. 195 were for EMS.

911 Usage: Usage was 12% for the month of January, a slight increase from previous month.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet. Team Teaching will be starting in March.

Volunteer R&R Division Activities: Included in board packet.

Other items as needed:

1. Chief Palmer shared that MCF&R received a FEMA Recruitment and Retention Grant. It is a 4 year Grant totaling \$134,860 for the Volunteer Program.
2. Reminder that the Annual Banquet is Saturday March 1 at the Portage Grill.

## 7. CORRESPONDENCE

None

## 8. OLD BUSINESS

Station 2 RFP Conference was held and only 1 architect showed up. Currently waiting for proposals.

## 9. NEW BUSINESS

Resolution 2014-03: Each year, MCF&R hosts an annual awards banquet to honor members of the Fire District and its retirees. Each member and retiree may bring a guest as well. According to Ken Jones, the Fire Districts labor attorney, the District is allowed to pay for each members meal, as well as guests meals as long as it remains under the \$50.00 limit allowed by state law. Retirees and their guests are not considered public officials, therefore it is allowable for the District to pay for the cost of their dinner. The banquet will be held at The Portage Grill this year.

**MOTION: Director Ashmore moved to approve Resolution 2014-03, “A Resolution Extending an Invitation to Fire Service Retirees, and Guest, to Mid-Columbia Fire and Rescue’s (MCFR) Annual Awards Banquet”. Director Willer seconded the motion. The motion passed with Miles, Ashmore, Schaffeld, Wolfe and Willer voting yes.**

Resolution 2014-04: Each year, the District receives an Insurance Premium credit, partially due to the participation in the SDIS Best Practices program. This year, Special District Insurance Services has introduced a new Best Practices Program. This resolution would amend the existing Board Policy Manual and Incorporate a Duties and Responsibilities Policy for Board Members.

**MOTION: There was no motion to approve Resolution 2014-04. This Resolution will be postponed to a future meeting. Director Wolfe asked that the Board be provided with a copy of the example that was provided by Special District Insurance Services. It was also requested that our current policy be sent to SDIS for review – to see if it is sufficient for them in order to still qualify for the savings.**

## 10. EXECUTIVE SESSION

Adjourn to Executive Session in accordance with ORS 192.660(2) (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

The regular board meeting adjourned into executive session at 6:15 pm.

The executive session ended and the regular board meeting reconvened at 8:00 pm.

## 11. GOOD OF THE ORDER

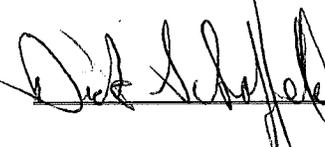
12. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 8:15 p.m.



---

Board President



---

Secretary / Treasurer