

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Training Room, Station 1
1400 West 8th Street, The Dalles, Oregon
February 23, 2015

1. **ROLL CALL / AGENDA CHANGES**

Board President Robin Miles called the February 23, 2015 meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

Directors present: Robin Miles, Tom Ashmore, John Willer, Bill Wolfe and Dick Schaffeld (arrived @ 5:38 pm)

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dan Hammel, Division Chief; Dave Lapof, Division Chief; Dana Woods, Office Manager.

Others: Tom Peachey, Legal Counsel

2. **PLEDGE OF ALLEGIANCE**

President Miles led the Pledge of Allegiance.

3. **MINUTES**

Director Willer moved to approve the minutes of the January 19, 2015 Regular Board meeting. Director Ashmore seconded. The motion passed with Miles, Willer, Wolfe, Schaffeld and Ashmore voting yes.

4. **PUBLIC COMMENT**

None

5. **FINANCIAL REPORTS**

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

6. COMMITTEE REPORTS

Director Willer attended the Urban Renewal Advisory Committee meeting. Urban Renewal voted to purchase the Elks Building for Neon Museum. Portland Art Museum agreed to raise the funding necessary to repair and renovate the building.

7. FIRE CHIEF'S REPORT

Incident Report: There were 201 total calls for the month of January, with 175 of them being EMS calls.

911 Usage: 10% usage for the month of January – a decrease from the previous month.

Training Division Report: Included in board packet. President Miles and Director Wolfe had several questions regarding Training OT lines and General Training line in the Budget. Director Wolfe asked how many Quarterly All Shift Drills had happened since the inception of the Strategic Plan – Div. Chief Wood said that there had been 2, with a Burn to learn scheduled for May.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet. President Miles asked how many Cadets we currently have. Div. Chief Lapof responded that we have 6 Cadets.

Other:

1. Distribute Policies for Board Review: Chapters 8-11 of the Board Policy Manual were distributed with the Board Packet.
2. Glossary of Fire Service Terms was also distributed to Board Members.

8. CORRESPONDENCE

Included in the Board Packet were Thank You letters from the Salvation Army and Mr. and Mrs. Doug Sawyer. Also included was an Invitation to the VFW Auxiliary Recognition Dinner.

9. OLD BUSINESS

- a. Board Policy Chapters 1-3 revisions were made based on input. District Legal Counsel Tom Peachey still doing some research – these revisions should be able to be finalized at the March meeting.

- b. Board Policy Chapters 4-7 revisions were distributed. District Legal Counsel Tom Peachey noted that the Policy should specify that the Board President is responsible for the Meeting Agenda. Chief Palmer and Tom Peachey to review Public Record Fees prior to the next regular Board Meeting.
- c. Station 2 Update: Interior of the building has been demoed and prepped for renovation. Communication tower has been taken down to be relocated. Foundation for the addition has been completed.

10. **NEW BUSINESS**

- a. Resolution No. 2015-02 : Each year, MCF&R hosts an annual awards banquet to honor members of the Fire District and its retirees. Each member and retiree may bring a guest as well. According to Ken Jones, the Fire Districts labor attorney, the District is allowed to pay for each members meal, as well as guests meals as long as it remains under the \$50.00 limit allowed by state law. Retirees and their guests are not considered public officials, therefore it is allowable for the District to pay for the cost of their dinner.

MOTION: Director Ashmore moved to adopt Resolution 2015-02, "A Resolution Extending an Invitation to Fire Service Retirees, and Guest, to Mid-Columbia Fire and Rescue's Annual Awards Banquet. Director Schaffeld seconded. The motion passed with Miles, Schaffeld, Ashmore, Wolfe and Willer voting yes.

Direct Schaffeld had several questions regarding the use of Fire District Vehicles as outlined in District Policy #11, that was distributed with the Board Packet.

- b. Objective 4-C of the Fire Districts five year Strategic Plan calls for reviewing Ambulance Revenue Options in the year 2015. Staff feels that this is a good opportunity to advertise a RFP to determine if another billing agency exists that can provide the same or better service at a lesser cost.

MOTION: Director Schaffeld made a motion authorizing Chief Palmer to move forward with the RFP process for Ambulance Billing Services. Director Wolfe seconded. The motion passed with Miles, Ashmore, Willer, Schaffeld and Wolfe voting yes.

11. **EXECUTIVE SESSION**

- a. Adjourn to Executive Session in accordance with ORS 192.660(2) (a) to consider the employment of a public officer, employee, staff member or individual agent; and

ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.


The regular board meeting adjourned into executive session at 6:45 pm.

The executive session ended and the regular board meeting reconvened at 7:30 pm.

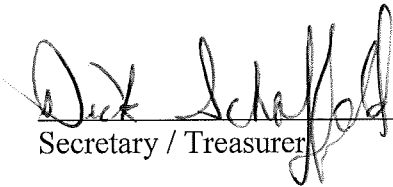
12. **GOOD OF THE ORDER**

13. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 7:41 p.m.



Board President



Secretary / Treasurer