

MINUTES

Mid-Columbia Fire and Rescue
Board of Directors Meeting
Conference Room 1, Station 1
1400 West 8th Street, The Dalles, Oregon
January 20, 2014

1. **ROLL CALL / AGENDA CHANGES**

Board President Robin Miles called the January 20, 2014 meeting of Mid-Columbia Fire and Rescue to order at 5:30 pm.

Directors present: Robin Miles, Tom Ashmore, Dick Schaffeld, John Willer and Bill Wolfe.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dave Lapof, Division Chief; Dana Woods, Office Manager.

Excused : Dan Hammel, Division Chief

Others: Tom Peachey, Legal Counsel; Eric Blumenthal, Lieutenant; Rick Harrington, Engineer; Steve Biehn, Captain

2. **MINUTES**

Director Ashmore moved to approve the minutes of the December 16, 2013 regular meeting. Director Wolfe seconded. The motion passed with all voting yes.

3. **PUBLIC COMMENT**

None

4. **OPEN PUBLIC HEARING**

The regular board meeting adjourned into the Open Public Hearing regarding a proposed supplemental budget for Fiscal Year 2013-2014.

Chief Palmer recapped the proposed adjustments to the 2013-2014 budget due to unforeseen additional Grant Monies to be received.

Board President Miles asked for any public comment. There was no comment from the public. The Open Public Hearing closed and reconvened back into the regular board meeting at 5:42 p.m..

5. **FINANCIAL REPORTS**

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

6. **COMMITTEE REPORTS**

Director Miles was out of town at the time of the Urban Renewal Committee meeting, so there were no updates to report.

7. **FIRE CHIEF'S REPORT**

Incident Report: There were 191 calls for service in the month of December. 156 were for EMS. 2013 call volume was down from previous year by 163 calls.

911 Usage: Usage was 11% for the month of December, unchanged from previous month. Chief Palmer shared that Sheriff Eiesland and Chief Waterbury would like to meet regarding the 911 payment percentages.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet. 8 new recruits getting ready to start Fire Academy.

Other items as needed:

1. FY 12-13 Audit Meeting / Work Session to be held February 10, 2014 at noon.
2. Information sheet / RFP for Station 2 Architectural services included for the Board's information.
3. Stacker Butte Radio Project : Klickitat County has been installing a new tower, which will benefit MCFR as well. State Radio project is also going in at Stacker Butte. ODOT is the lead on this project. They will be installing a new generator with associated equipment. The generator that's currently at Stacker Butte will be used at Station 2. Stacker Butte could potentially cost the consortium an additional \$5000 to move antennas onto new tower. This was unplanned and will require a supplemental budget if it happens in FY 13-14.
4. February Board Meeting to be moved to the 4th Monday (February 24) due to the Presidents Day Holiday.

8. **CORRESPONDENCE**

None

9. **OLD BUSINESS**

None

10. **NEW BUSINESS**

Budget Officer: Local budget law requires that the Board of Directors appoint a Budget Officer for the fiscal year 2014-2015 budget process.

MOTION : Director Ashmore moved to appoint Chief Palmer as Budget Officer for fiscal year 2014-2015. Director Willer seconded. The motion passed with Miles, Ashmore, Schaffeld, Wolfe and Willer voting yes.

Budget Committee: Two members of the budget committee's terms have expired. Chief Palmer has made contact with Diana Bailey and Steve McCabe, both of whom are willing to continue on the Budget Committee for another three year term.

MOTION : Director Miles moved to appoint Diana Bailey and Steve McCabe to another three year term on the Budget committee. Director Willer seconded. The Motion passed with Miles, Ashmore, Schaffeld, Wolfe and Willer voting yes.

Budget Calendar: Local budget law requires that the Board of Directors adopt a Budget Calendar for the fiscal year 2014-2015 budget process. The proposed budget calendar is included in the board packet.

MOTION : Director Miles moved to adopt the budget calendar for fiscal year 2014-2015 with corrections. Director Schaffeld seconded. The Motion passed with Miles, Ashmore, Schaffeld, Wolfe and Willer voting yes.

Resolution 2014-01: In accordance with Local Budget Law, a Supplemental Budget is necessary to be able to spend additional monies made available to the Fire District by Google and FEMA.

MOTION : Director Wolfe moved to adopt Resolution 2014-01 "A Resolution Adopting a Supplemental Budget and Appropriations". Director Schaffeld seconded. The motion passed with Miles, Ashmore, Schaffeld, Wolfe and Willer voting yes.

Resolution 2014-02: An Intergovernmental Agreement between MCFR, City of The Dalles, and Wasco County is necessary to outline the responsibilities of all Parties concerning the distribution and use of fees paid pursuant to the Enterprise Zone Tax Abatement Agreement Executed on 9/24/13.

MOTION : Director Wolfe moved to adopt Resolution 2014-02 “A Resolution Authorizing Mid-Columbia Fire and Rescue to Enter into an Intergovernmental Agreement with the City of The Dalles and Wasco County, for Distribution and Use of the Initial Project Fee Paid Pursuant to the Enterprise Zone Tax Abatement Agreement Executed on 09/24/2013”. Director Willer seconded. The motion passed with Miles, Ashmore, Schaffeld, Wolfe and Willer voting yes.

11. **BOARD OF DIRECTOR REMARKS**

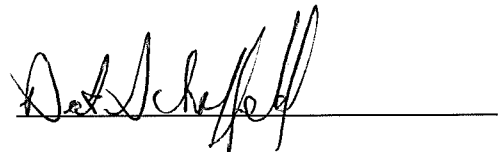
None

12. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 6:30 p.m.



Board President



Secretary / Treasurer