

# **MINUTES**

Mid-Columbia Fire and Rescue  
Board of Directors Meeting  
Training Room, Station 1  
1400 West 8<sup>th</sup> Street, The Dalles, Oregon  
August 15, 2016

## **1. ROLL CALL / AGENDA CHANGES**

Board President John Willer called the August 15, 2016 meeting of Mid-Columbia Fire and Rescue to order at 5:31 pm.

Directors present: Robin Miles, Tom Ashmore, Crystal Dodge and John Willer.

Staff: Bob Palmer, Fire Chief; Jay Wood, Division Chief; Dave Lapof, Division Chief; Dan Hammel, Division Chief; Dana Woods, Office Manager.

Others: Andrew Myers, Legal Counsel; Walt Denstedt, Firefighter; Dee Apperson, Citizen.

Excused: Dick Schaffeld

Agenda Changes: None

## **2. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by President Willer.

## **3. MINUTES**

Minutes from the July 18, 2016 Regular Board Meeting were accepted as presented.

## **4. PUBLIC COMMENT**

None

## 5. FINANCIAL REPORTS

Cash Accounts Summary: Included in board packet.

Ambulance Service Financial Report: Included in board packet.

## 6. COMMITTEE REPORTS

Nothing new to report on the progress of the Urban Renewal restructure.

## 7. FIRE CHIEF'S REPORT

Incident Report: There were 233 calls for service in the month of July. 193 were for EMS.

911 Usage: Usage was 10% for the month of July – a 1% decrease from the previous month.

Training Division Report: Included in board packet.

Prevention Division Activities: Included in board packet.

Volunteer R&R Division Activities: Included in board packet.

### Other:

- Firefighter Matt Lachance has turned in his resignation. Chief Palmer has sent offers of employment letters to 2 people, with a target start date of August 29, 2016.
- A Grant extension has been drafted for Div. Chief Lapof's position.
- We did not receive the AFG Grant for a new Tender.
- Chief Palmer is working on the supplemental budget to account for the additional SAFER position dollars. Will hopefully have it ready for the September meeting.

## 8. CORRESPONDENCE

Thank-You card received from Mosier Fire District.

9. **OLD BUSINESS**

- a. Training Tower Update: Project is moving forward. Drawings and calculations for the proposed training tower foundation have been completed and stamped. Updates to the pilings price will hopefully bring the project cost down.
- b. GO Bond Update: Paperwork has been submitted to Wasco County Clerk's office. Wasco County will not be compiling a voter's pamphlet, so there will be no opportunity to provide extra information to the voters.

Director Miles asked if there could be a committee formed within the Fire District to check on the feasibility of putting a team together and hosting a "Fire Games" event - an event referred to as "Fire Muster". Chief Palmer responded that Staff will form a committee to explore the possibility of having an event at next years' Open House.

Director Miles also wanted to make sure that the Board was aware of the fact she heard that Dallesport was considering not signing the Mutual Aid Agreement with MCF&R. Chief Palmer responded that it wasn't an issue because he had already addressed it with Dallesport and he's exploring several options of ways to assist Dallesport with some of their needs.

10. **NEW BUSINESS**

- a. Resolution 2016-09 Transferring funds from the Operating Contingency to Fire Suppression Expense. Due to the extent and complexity of the Wassen Pond fire in July, it was necessary for the Fire District to hire two wildland suppression hand crews. The cost of these crews amounted to approximately \$21,000 and was an unforeseen but necessary expense. To cover this cost, it is necessary to transfer funds from the General Fund Operating Contingency.

**MOTION:** Director Miles moved to adopt Resolution 2016-09 "A Resolution Authorizing Transfer of Funds from the General Fund Operating Contingency to Line 6491-00 Fire Suppression Expense". Director Ashmore seconded. The motion passed with Miles, Ashmore, Dodge and Willer voting yes.

11. **GOOD OF THE ORDER**

None

12. **EXECUTIVE SESSION**


- a. Adjourn to Executive Session in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations and ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent.
- b. Adjourn to Executive Session in accordance with ORS 192.660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

The regular board meeting adjourned into executive session at 6:13 pm.

The executive session ended and the regular board meeting reconvened at 7:36 pm.

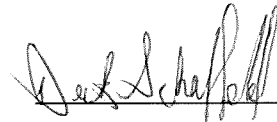
13. **ADJOURNMENT**

There being no further business, the meeting was adjourned by motion at 7:37 p.m.



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Board President



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Secretary / Treasurer