

MINUTES
Mid- Columbia Fire and Rescue
Board of Directors Meeting
Hybrid Meeting
1400 W 8th Street, The Dalles, OR 97058
August 16, 2021

1. CALL MEETING TO ORDER

Board President David Jacobs called the August 16, 2021, meeting of the Mid-Columbia Fire and Rescue to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

President David Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors present: David Jacobs, Diana Bailey, Dick Shaffeld, Dave Peters, and Corey Case.

Staff Present: Chief Bob Palmer, Division Chief Fred Coleman, Office Manager Stephanie Ziegler. Assistant Chief David Jensen and Division Chief Jay Wood were excused.

Others Present: Legal Counsel Andrew Myers and Gerald Baker

There was no other public that attended in person or via phone conference.

4. AGENDA CHANGES

After Executive Session the Board to consider the ratification of the Single Roll EMS Mid-Term Bargaining with the Union.

5. MINUTES

The Minutes of the July 19, 2021, regular board meeting stand approved as amended by Office Manager Stephanie Ziegler.

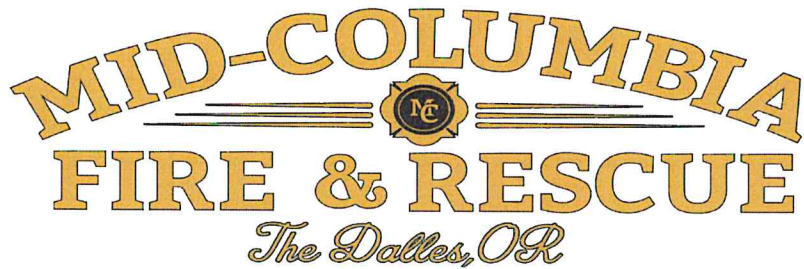
6. PUBLIC COMMENT

None

7. FINANCIAL REPORT

a. Cash Account Summary

An updated cash account summary was distributed by Chief Palmer to the Board Members before the meeting. The original cash account summary included both July and a portion of August, the new cash account summary only included July. Chief



Palmer stated one of the reason's there was such a difference was the first cash account summary showed two payrolls instead of just the one for July. Some totals were higher than they should have been. Also mentioned by President Jacobs was the 911 statement. 911 had not been invoicing MCFR on a regular monthly basis so MCFR had received a bill for January through June to be paid in July which put 911 underbudget for the previous FY and overbudget for the current FY. No other comments were made.

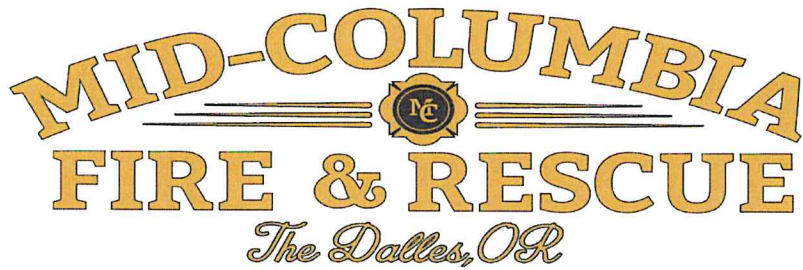
- b. Ambulance Service Financial Report
No comments were made.

8. COMMITTEE REPORTS

- a. Urban Renewal Report – Director Bailey stated there was no meeting last month. The next meeting will be tomorrow August 17, 2021.
- b. Enterprise Zone Report – President Jacobs stated there was nothing new to report. Chief Palmer stated that he had contacted Tyler Stone with Wasco County. Tyler stated that the SIP Sponsors were still in negotiations with Google and there was nothing new to report. Chief Palmer also commented that the Google Executives were upset that MCFR had conducted some research with other areas in the country with what other agencies were doing in reference to fire response to Google to some of their facilities. Chief Palmer will look into this.

9. FIRE CHIEF'S REPORT

- a. Incident Reports/911 Statistics – Chief Palmer stated the call volume for July 2021 was 333 calls, last year at this time there was 301 calls. Year to date this time we are at 2009 compared to last year at this time we were at 1659 total runs. At last Board meeting the board had requested some statistics from Chief Jensen in reference to call volume over the last 5 years. Chief Jensen included those statistics in his monthly Board report. Chief Palmer stated that we are extremely busy running 3 and 4 calls at one time. President Jacobs asked if there was a reason why the call volume is up so high. Chief Palmer stated that a number of factors including demographics, weather and lifestyle all play into response activity. Structure fires, wildland fires, car fires all seem to be on the increase. The hospital is also full and are divert much of the time. We are having to transport patients to Hood River Hospital which takes more time to transport than normal. Director Bailey asked if Chief Palmer could pull out the types of calls that the ambulance is getting. DC Coleman stated that even the Sheriff's Department and the City Police Department are busier than normal, and no one can determine why.



- b. Fire Chief's Report: Included in the board packet. Chief Palmer read through his report touching briefly on each topic.
- c. Assistant Chief Jensen Monthly Report: Included in board packet. Chief Palmer spoke briefly about Chief Jensen's report.
- d. Division Chief Coleman Monthly Report: Included in board packet.
- e. Division Chief Wood Monthly Report: Included in board packet.
- f. Board Member pictures. Chief Palmer would like to take professional photos for posting on the website. Chief Palmer stated he would have Chief Wood set up the time to have the photographs taken which would be sometime in September or October.

10. CORRESPONDENCE

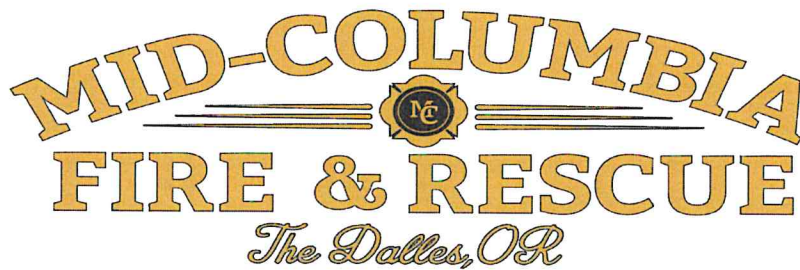
Letter form Northwest Retirement Plans. The letter states that the district will need to find another 3rd party Administrator to administer the 457 plans. Chief Palmer stated he would put together an RFP to look for an Administrator. Chief Palmer has reached out to Oliver Capital Management; however, he has not heard back from them. We will either need to take this responsibility on ourselves, or have someone new in place by the end of December.

11. OLD BUSINESS

Nothing under Old Business

12. NEW BUSINESS

- a. Resolution No. 2021-08 "A Resolution Approving the Petition for Annexation of Certain Real Property in Wasco County, State of Oregon, to be Annexed into and become part of Mid-Columbia Fire and Rescue and to submit approval of this Petition for Annexation with the Wasco County Board of Commissioners. President Jacobs stated that the Annexation had been brought up briefly at the previous board meeting and that Chief Palmer had done some research into the Annexation which has been included in the board packet. President Jacobs asked if there were additional questions for Chief Palmer. There were not. The property owner Gerald Baker spoke on behalf of the Annexation and why he needs the district to annex the property into the fire district. He is trying to go through the Planning Department for a hardship case with his father. Director Case asked how many times the fire district had annexed in a property. Chief Palmer and President Jacobs stated that this is the first time that we could remember receiving a request for the district to consider annexing a piece of property into the district. Chief Palmer also stated that Mr. Baker's property is next to his neighbor's property that is in the Fire District and if that property required service, we would be responding by Mr. Baker's property. Therefore, it would make sense to respond to Mr. Baker's property as well.



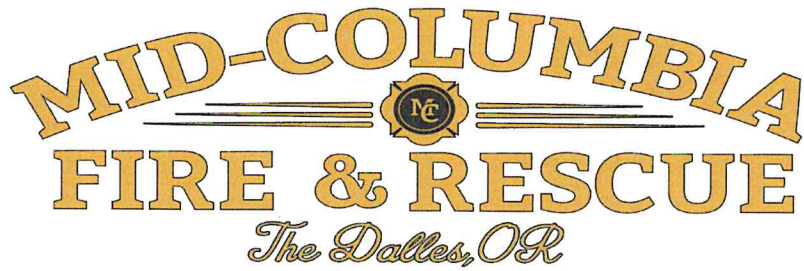
- Chief Palmer also stated that Mr. Baker was planning to install a 4,000-gallon cistern to help with the water supply situation. Director Bailey thanked Chief Palmer for all the research he performed on the Annexation. She stated she felt comfortable moving forward. President Jacobs advised Mr. Baker that he was not in MCFR's ambulance district. He stated he was aware he was in Dufur's ambulance district. President Jacobs asked if there were any further questions and Chief Palmer asked Legal Counsel Myers if he had any questions. There being no further questions, President Jacobs stated he was ready to entertain a motion. Director Bailey moved to approve the petition to annex in the subject property into Mid-Columbia Fire and Rescue Resolution No. 2021-08. Director Shaffeld seconded. President Jacobs called for the vote. 5 Ayes, 0 Nays. Motion carried. Chief Palmer will write a letter to go along with the Resolution for Mr. Baker.
- b. Resolution No. 2021-09 "A Resolution Amending the Mid-Columbia Fire and Rescue Qualified 457 Deferred Compensation Plan through NWR Plans Inc. to Appoint and Restate the Trustees of the Plan. Will need to drop Dana Woods and add Chief Jensen as a Trustee. President Jacobs asked if there were any questions. Hearing none he stated he would entertain a motion. Director Peters made a motion to approve Resolution No. 2021-09 Amendment to Mid-Columbia Fire and Rescue 457 Deferred Compensation Plan. Director Bailey seconded. President Jacobs called for the vote. 5 Ayes, 0 Nays. Motion carries.
 - c. Information Sheet – Surplus Equipment presented on Exhibit A. Director Bailey moved to declare items on Exhibit A as surplus. Director Peters seconded. He called for the vote. 5 Ayes, 0 Nays. Motion carries.

13. EXECUTIVE SESSION

- a. Adjourn to Executive Session at 6:14 pm in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Reconvened to regular session at 6:50 pm.

President Jacobs stated that they had adjourned the Executive Session regarding discussion of the TA'd language proposed during mid-term bargaining. He asked if there was any additional discussion. Hearing none he stated he would entertain a motion for ratification of the proposal as TA'd. Director Bailey asked if the each of the articles had to be addressed individually or if they could be addressed in whole. Chief Palmer stated the motion could be stated as ratifying the EMS only package proposal dated August 12, 2021 by a motion. Director Bailey made a motion to accept the proposal in its final version dated August 12, 2021. Director Peters seconded. President Jacobs called for a vote. 5 Ayes, 0 Nays. Motion carried.



14. GOOD OF THE ORDER

President Jacobs asked if the board wanted to continue meeting in person or if board wanted to go back to zoom meetings. The decision was made to continue meeting in person with masks in place, however President Jacobs stated that you could take your mask off to speak.

15. ADJOURNMENT

President Jacobs adjourned the meeting at 6:57 pm.

Board President

Secretary/Treasurer