



MINUTES

Mid- Columbia Fire and Rescue
Board of Directors Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
August 21, 2023

1. CALL MEETING TO ORDER

President Jacobs called the Mid-Columbia Fire and Rescue Meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors Present: David Jacobs, Diana Bailey, Corey Case, Dick Schaffeld, Walter Denstedt.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Josh Beckner, and Office Manager Stephanie Ziegler. Division Chief Jay Wood and Division Chief Fred Coleman were excused.

Others Present: Legal Counsel Elizabeth Rovianek in place of Andrew Meyers.

4. AGENDA CHANGES

None.

5. MINUTES

The minutes of the July 17, 2023, meeting stand approved as written.

6. PUBLIC COMMENT

None.

7. FINANCIAL REPORTS

- a. Balance Sheets/Combined Cash Accounts – There were no comments.
- b. Ambulance Service Report – There were no comments.

8. COMMITTEE REPORT

- a. Urban Renewal Report – Director Denstedt gave a comprehensive report on the Urban Renewal meeting he attended. He stated that there were two things that were voted on, one was the old Recreation building needing an extension and the other was on the Basalt Commons building. Discussion followed.



9. FIRE CHIEF'S REPORT

- a. Fire Chief's Report – Chief Palmer gave an updated description of the items he had included in his report, which was also included in the Board packet. One item that was discussed was in-house training for MCFR members that would like to become Paramedics. Jacobs asked if there was any interest from our members and Chief Jensen responded that yes there was interest. A brief discussion followed.
- b. Monthly Report – AC Jensen. Included in Board packet.
- c. Monthly Report – DC Beckner. Included in Board packet.
- d. Monthly Report – DC Wood. Included in Board Packet.
- e. Monthly Report – DC Coleman. Included in Board Packet.

10. CORRESPONDENCE

Letter from Oregon Secretary of State Audits Division reminding the district of its judiciary responsibilities. Chief Palmer stated that RTO Accounting is currently engaged in handling the Fire District's audit.

11. OLD BUSINESS

None.

12. NEW BUSINESS

- a. Resolution No. 2023-09 "Establishing Authorized Check Signers for Mid-Columbia Fire and Rescue". The fire district will be transitioning from Umpqua bank to First Interstate Bank; therefore, the district needs to establish check signers for the districts checking account. Discussion from Director Bailey regarding signing the ACH printout along with signing the checks for payment of invoices. The board concurred to continue the signing process. Director Bailey made a motion to adopt Resolution No. 2023-09, "Establishing Authorized Check Signers for Mid-Columbia Fire and Rescue". Director Schaffeld seconded. All in favor; 5 Ayes, 0 Nays. Motion carried.
- b. Information Sheet – Surplus Property. Director Case made a motion to declare items noted on Exhibit "A" as surplus property. Director Bailey seconded. All in favor; 5 Ayes, 0 Nays. Motion carried.

After the last motion Director Denstedt asked President Jacobs if he could add something to New Business. He wanted to know about a possible remodel up at Station 2 adding another bedroom to the office area. Discussion followed. President Jacobs stated that it was just discussions taking place at the operational level and not a board level topic as yet. He added no money has been appropriated for such a project as yet and is just at the operational stage right now. Chief Palmer and A/C Jensen confirmed Director Jacobs comments.



13. GOOD OF THE ORDER

Director Denstedt asked about the dorms

14. ADJOURNMENT

President Jacobs adjourned the meeting at 18:33 p.m.

Board President

Secretary/Treasurer