

Board Meeting Agenda

August 15, 2022

5:30 p.m.

Mid-Columbia Fire and Rescue Station
1400 West 8th Street, The Dalles, Oregon

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Agenda Changes**
- 5. Minutes**
 - a. Correction of Minutes, if any – Monday, July 18, 2022
- 6. Public Comment**
 - a. During this portion of the meeting, a citizen may speak on any subject upon being recognized by the Board President. The citizen must state their name, address, and their discussion topic for the minutes. Five minutes per person will be allowed. If a response by the District is requested, the speaker will be referred to the Fire Chief for further action. At the discretion of the Board President, the issue may appear on a future meeting agenda for Fire District consideration.
 - b. The public may observe and/or listen to the meeting virtually by using either the link or the telephone number and access code provided below:

TELEPHONE NO.: +1 (562) 247-8422

AUDIO ACCESS CODE: 469-887-664

COMPUTER LINK:
<https://attendee.gotowebinar.com/register/4080646516425979406>

WEBINAR ID: 365-452-899
- 7. Swearing-In of Newly Appointed Line Officers**
- 8. FF Denstedt Retirement Award**
- 9. Financial Reports**
 - a. Financial Report
 - b. Ambulance Service Financial Report
 - c. Ambulance Service Payer Production Statistics
- 10. Committee Reports**
 - a. Urban Renewal Report (Included in Board Packet) - Director Bailey
 - b. Enterprise Zone Report – Director Jacobs

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.

11. Fire Chief's Report

- a. Fire Chiefs Update
- b. Monthly Report – AC Jensen
- c. Monthly Report – DC Coleman
- d. Monthly Report - DC Wood
- e. Other items as needed

12. Correspondence

- a. No correspondence

13. Old Business

- a. Status of Board training associated with SDIS Best Practices program

14. New Business

15. Executive Session

- a. Adjourn to Executive Session in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

16. Good of the Order

17. Adjournment



OUR MOTTO:

Educate, Serve & Protect

OUR SHARED VISION:

"To provide for the optimal safety and welfare of the community and our members."

OUR MISSION:

"We are committed to providing professional emergency and non-emergency services to minimize suffering, protect life, environment and property."

OUR VALUES:

P-rofessionalism
R-espect
I-ntegrity
D-uty
E-ngaged

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.



MINUTES
Mid- Columbia Fire and Rescue
Board of Directors Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
July 18, 2022

1. CALL MEETING TO ORDER

Board President David Jacobs called the July 18, 2022, meeting of the Mid-Columbia Fire and Rescue to order at 5:30pm.

2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors Present: David Jacobs, Diana Bailey, Dave Peters, Corey Case, Dick Schaffeld.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood, Division Chief Fred Coleman, and Office Manager Stephanie Ziegler.

Others Present: Legal Counsel Andrew Myers and City Finance Director Angie Wilson.

4. AGENDA CHANGES

None.

5. ELECTION OF BOARD OFFICERS

President Jacobs opened up the Election of Board Officers. Director Bailey nominated David Jacobs as Board President. Director Peters seconded. All those in favor: 5 Ayes, 0 Nays. Motion carried.

Nominations for Vice President. Director Case nominated Diana Bailey. Director Schaffeld seconded. All those in favor: 5 Ayes, 0 Nays. Motion carried.

Nominations for Secretary/Treasurer: Director Bailey nominated Dave Peters. Director Schaffeld seconded. All in favor: 5 Ayes, 0 Nays. Motion carried.

6. MINUTES

The minutes of the June 20, 2022, stand approved as written.

7. PUBLIC COMMENT

None.

8. FINANCIAL REPORTS

- a. Caselle Update – Angie Wilson, City of The Dalles. Angie Wilson gave an overview of how Caselle will work with the financials, and what the district can expect with



Caselle. She stated that Caselle is a better software program than QuickBooks was. Angie handed out the financial reports from Caselle. She went through each page giving an overview of each report. Director Case wanted to see a combined balance sheet with all the funds combined. Angie stated that the district can choose what reports they would like. The board would like summarized reports. Chief Palmer stated that if the board decides they want a full report on the financials he can go online and pull those reports for them. Discussion followed her report with questions being asked and Angie answering their questions. There were some questions asked regarding the audit, however Chief Palmer stated that those questions would be more appropriate for the auditor.

- b. Financial Report – Chief Palmer stated that we are working on pulling all the paperwork together to give to the auditor. He stated that Angie would be shadowing with A.J. Olson, the auditor, to see if she would be able to handle doing the financial statements for the audit instead of having this completed by a third party. Chief Palmer stated that it may be more cost effective for the city to do the financial statements instead of a third-party auditor. Director Case asked if we would be getting updated end of year reports. Chief Jensen stated we would be.
- c. Ambulance Service Financial Report – Chief Palmer stated that he added payer mix statistics to the Ambulance Report. Director Bailey had requested this information be made available. He stated that Medicare and Medicaid are the biggest payers. He stated that we could report on the payer mix every quarter. The lowest payers are commercial and private. Chief Palmer compiled a spreadsheet together on the CCO and GEMT fee for service, stated there was one payment that we were still attempting to locate. The payments are very hard to track.

9. COMMITTEE REPORTS

- a. Urban Renewal Report – Director Bailey stated there was nothing new to report.
- b. Enterprise Zone Report – President Jacobs stated there was nothing new to report.

10. FIRE CHIEFS REPORT

- a. Fire Chiefs Update – Chief Palmer read through his report that was included in the board packet. He gave an update on each item. Chief Palmer stated that he had received an email from Google wanting to meet to go over the Emergency Response Plan. He stated that Google is in site review right now with the Planning Commission. Chief Palmer stated that the next bargaining meeting with the union will be August 9, 2022. There is an MOU signed between the district and the union extending the living area to 100 miles. He stated that by extending the residency requirement it expanded the pool of applicants for the positions that we are hiring for. He stated that he has been in contact with other Agencies, and they are stating that they are having problems hiring people also. Chief Palmer stated that an Executive Session will be planned after the next board meeting to go over the status of bargaining. The new patch came in, however it was not what we had ordered. Office Manager Ziegler is having the patch re-done with a different vendor. On Staffing Chief Palmer stated



that Lt. Blumenthal has been appointed to B Shift Captain and Firefighter Wright has been appointed to A Shift Lt. There are three new hires, two of which appointed as firefighters and one of which is appointed as a Lieutenant.

- b. Monthly Report – AC Jensen included in the board packet. Chief Palmer went through Chief Jensen’s report, spoke briefly about each item.
- c. Monthly Report – DC Wood included in board packet. Chief Palmer also went through Chief Woods report.
- d. Monthly Report – DC Coleman included in board packet. Chief Palmer briefly went through Chief Coleman’s report.
- e. There will be a swearing in for firefighters and new officers at the next board meeting

11. CORRESPONDENCE

No Correspondence.

12. OLD BUSINESS

No Old Business.

13. NEW BUSINESS

- a. Resolution No. 2022-06 “ Notice of Designation of Special District Registered Office of Registered Agent.” Director Peters made a motion to approve Resolution No. 2022-06, Notice of Designation of Special District Registered Office of Registered Agent. Director Bailey seconded. President Jacobs asked all in favor: 5 Ayes, 0 Nays. Motion carried. Chief Palmer asked Legal Counsel Myers who all needed to sign the Notice. Legal Counsel stated that the Board President and the Secretary/Treasurer needs to sign, and it will need to be notarized by Office Manager Ziegler.
- b. Information Sheet – “SDIS Best Practices Program. Chief Palmer stated that “Exhibit A” is a list of Credit Opportunities, stating that each of the board members need to take at least one class with SDIS. The board can attend one class in person or attend virtually. Chief Palmer also stated that they can do one of the classes through Vector Solutions. He stated in order for the district to receive a discount each board member will need to take at least one class to receive credit. Discussion followed.
- c. Information Sheet – Audit Engagement Process. Independent Audit Review. Chief Palmer and President Jacobs to sign Engagement Agreement.



14. GOOD OF THE ORDER

Nothing.

15. ADJOURNMENT

President Jacobs adjourned the meeting at 18:37pm.

Board President

Board Secretary/Treasurer

MCFR INFORMATION SHEET

DATE: August 15, 2022

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Swearing in of newly appointed line officers.

BACKGROUND: Line officers Lieutenant Erik Wright and Captain Eric Blumenthal will be sworn into their newly appointed positions at this evenings Board meeting.

BUDGET IMPLICATION: N/A

RECOMMENDATION/ACTION: Congratulations to both on achieving their goals and ambitions. Please wish them well in their new positions with the Fire District.

MCFR INFORMATION SHEET

DATE: August 15, 2022

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Firefighter Walter Denstedt retirement award

BACKGROUND: Tonight, we want to recognize and honor Firefighter Walter Denstedt for 30 years of faithful and dedicated service to the Fire District and community we serve. The award he is receiving this evening is a token of our deep appreciation and gratitude for the time he has committed to the Fire District and a job well done. Thank you.

BUDGET IMPLICATION: N/A

RECOMMENDATION/ACTION: Congratulations to FF Denstedt on your retirement. You have earned it.

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-0-4300-00 BEGINNING FUND BALANCE	.00	.00	2,062,112.00	2,062,112.00	.0
10-0-4990-00 TAXES - PRIOR YEAR	99,591.29	99,591.29	110,000.00	10,408.71	90.5
10-0-4991-00 GF-INTEREST EARNED	2,221.78	2,221.78	42,000.00	39,778.22	5.3
10-0-4997-00 TAXES - CURRENT YEAR	14,896.18	14,896.18	3,940,000.00	3,925,103.82	.4
10-0-4998-00 AMBULANCE REVENUE	154,958.78	154,958.78	1,350,000.00	1,195,041.22	11.5
10-0-4998-04 GEMT AMBULANCE REVENUE	.00	.00	606,000.00	606,000.00	.0
10-0-4998-07 TRANSFER FROM FIREMED	.00	.00	5,000.00	5,000.00	.0
10-0-4998-08 TRANSFER FROM RET LIAB. FUND	.00	.00	50,000.00	50,000.00	.0
10-0-4999-00 GF-MISC REVENUE	2,083.77	2,083.77	104,000.00	101,916.23	2.0
10-0-4999-02 GRANT PROCEEDS	.00	.00	35,000.00	35,000.00	.0
TOTAL REVENUE	273,751.80	273,751.80	8,304,112.00	8,030,360.20	3.3

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN - PERSONAL SERVICES</u>					
10-1-6401-00 FIRE CHIEF	11,174.79	11,174.79	139,042.00	127,867.21	8.0
10-1-6402-00 ASSISTANT CHIEF	10,586.45	10,586.45	131,715.00	121,128.55	8.0
10-1-6402-04 DIVISION CHIEF-PREV/PUBLIC ED.	10,331.92	10,331.92	128,554.00	118,222.08	8.0
10-1-6402-05 DIVISION CHIEF - FEMA FUNDED	10,331.92	10,331.92	128,554.00	118,222.08	8.0
10-1-6403-07 OFFICE MANAGER / ADMIN. CLERK	4,272.67	4,272.67	62,617.00	58,344.33	6.8
10-1-6407-01 UNIFORMS - ADMINISTRATION	.00	.00	3,000.00	3,000.00	.0
10-1-6421-02 RETIREMENT - ADMINISTRATION	17,235.47	17,235.47	124,002.00	106,766.53	13.9
10-1-6421-03 PEHP - ADMINISTRATION	979.90	979.90	11,810.00	10,830.10	8.3
10-1-6422-01 WORKERS COMP - ADMINISTRATION	2,441.74	2,441.74	2,600.00	158.26	93.9
10-1-6423-01 LIFE INSURANCE - ADMIN	.00	.00	1,500.00	1,500.00	.0
10-1-6424-01 HEALTH INS - ADMINISTRATION	10,995.71	10,995.71	123,100.00	112,104.29	8.9
10-1-6424-04 OCC. HEALTH - ADMINISTRATION	.00	.00	5,500.00	5,500.00	.0
10-1-6426-01 LONG TERM DISABILITY - ADMIN	548.64	548.64	2,800.00	2,251.36	19.6
10-1-6430-02 MEDICARE - ADMINISTRATION	656.77	656.77	8,925.00	8,268.23	7.4
10-1-6430-03 DEFINED CONT. - ADMIN	2,308.79	2,308.79	29,181.00	26,872.21	7.9
10-1-6531-00 PAYROLL EXPENSES / SS	247.09	247.09	2,500.00	2,252.91	9.9
10-1-6531-01 SOCIAL SECURITY - ADMIN	16.74	16.74	.00	(16.74)	.0
TOTAL ADMIN - PERSONAL SERVICES	82,128.60	82,128.60	905,400.00	823,271.40	9.1

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - PERSONAL SRVCS</u>					
10-2-6403-02 CAPTAIN	14,548.08	14,548.08	294,580.00	280,031.92	4.9
10-2-6404-00 LIEUTENANT	17,796.97	17,796.97	272,950.00	255,153.03	6.5
10-2-6405-01 FIREFIGHTER	62,583.75	62,583.75	1,256,700.00	1,194,116.25	5.0
10-2-6405-02 SINGLE ROLE - EMS	16,684.80	16,684.80	337,470.00	320,785.20	4.9
10-2-6406-00 VOLUNTEER PROGRAM	.00	.00	20,750.00	20,750.00	.0
10-2-6406-02 VOLUNTEER REIMBURSEMENT	280.00	280.00	7,000.00	6,720.00	4.0
10-2-6407-00 UNIFORMS - PUBLIC SAFETY	2,838.16	2,838.16	23,880.00	21,041.84	11.9
10-2-6414-00 HOLIDAY	3,346.32	3,346.32	66,541.00	63,194.68	5.0
10-2-6414-01 VACATION	.00	.00	30,000.00	30,000.00	.0
10-2-6415-00 SICK OT	8,630.06	8,630.06	90,846.00	82,215.94	9.5
10-2-6415-01 SICK LEAVE REDEMPTION	.00	.00	9,000.00	9,000.00	.0
10-2-6416-01 FIRE	2,102.93	2,102.93	99,890.00	97,787.07	2.1
10-2-6416-02 AMBULANCE	8,390.02	8,390.02	121,128.00	112,737.98	6.9
10-2-6416-04 TECH RESCUE	.00	.00	9,408.00	9,408.00	.0
10-2-6416-05 TRAINING	281.32	281.32	48,510.00	48,228.68	.6
10-2-6416-06 OTHER	2,727.42	2,727.42	56,000.00	53,272.58	4.9
10-2-6416-07 AMBULANCE STAND-BY	405.13	405.13	12,000.00	11,594.87	3.4
10-2-6417-00 FLSA	4,929.82	4,929.82	103,632.00	98,702.18	4.8
10-2-6421-00 RETIREMENT - PUBLIC SAFETY	43,849.89	43,849.89	549,648.00	505,798.11	8.0
10-2-6421-01 PEHP PLAN - PUBLIC SAFETY	2,331.24	2,331.24	45,763.00	43,431.76	5.1
10-2-6422-00 WORKERS' COMPENSATION	56,946.30	56,946.30	70,000.00	13,053.70	81.4
10-2-6423-00 LIFE INSURANCE	.00	.00	16,103.00	16,103.00	.0
10-2-6424-00 HEALTH INSURANCE	30,820.09	30,820.09	516,270.00	485,449.91	6.0
10-2-6424-03 OCCUPATIONAL HEALTHCARE	3,955.00	3,955.00	41,796.00	37,841.00	9.5
10-2-6426-00 LONG TERM DISABILITY	1,786.77	1,786.77	17,500.00	15,713.23	10.2
10-2-6430-00 MEDICARE	2,040.42	2,040.42	35,000.00	32,959.58	5.8
10-2-6430-01 DEFINED CONTRIBUTION	4,380.95	4,380.95	79,980.00	75,599.05	5.5
TOTAL PUBLIC SAFETY - PERSONAL SRVCS	291,655.44	291,655.44	4,232,345.00	3,940,689.56	6.9

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>PUBLIC SAFETY - MATERIALS</u>						
10-3-6434-00	GENERAL INSURANCE	.00	.00	79,700.00	79,700.00	.0
10-3-6435-00	ADVERTISING, PUBLICATIONS	200.00	200.00	10,600.00	10,400.00	1.9
10-3-6436-00	DUES, SUBSCRIPTIONS	5,597.57	5,597.57	28,503.00	22,905.43	19.6
10-3-6437-00	ELECTIONS	.00	.00	7,605.00	7,605.00	.0
10-3-6441-00	OFFICE EXPENSE	1,695.89	1,695.89	24,180.00	22,484.11	7.0
10-3-6441-01	OFFICE EQUIP MAINTENANCE	134.99	134.99	1,600.00	1,465.01	8.4
10-3-6441-02	OFFICE EQUIPMENT LEASE	239.36	239.36	3,150.00	2,910.64	7.6
10-3-6442-00	BANK CHARGES	270.89	270.89	2,400.00	2,129.11	11.3
10-3-6443-00	JANITORIAL SUPPLIES	.00	.00	3,500.00	3,500.00	.0
10-3-6445-01	RESIDENCE SUPPLIES	.00	.00	1,600.00	1,600.00	.0
10-3-6446-00	GAS AND DIESEL	4,440.42	4,440.42	75,000.00	70,559.58	5.9
10-3-6451-00	TIRE, BATTERIES	2,621.40	2,621.40	18,880.00	16,258.60	13.9
10-3-6453-00	EQUIPMENT MAINTENANCE	1,499.98	1,499.98	42,500.00	41,000.02	3.5
10-3-6453-01	TRAINING PROP MTCE & OPERATION	.00	.00	2,000.00	2,000.00	.0
10-3-6454-00	COMMUNICATION REPAIR	.00	.00	4,600.00	4,600.00	.0
10-3-6457-02	SM EQ MAINT, SHOP SUPPLIES	.00	.00	1,250.00	1,250.00	.0
10-3-6457-03	FIRE EQUIPMENT MAINTENANCE	1,248.19	1,248.19	5,950.00	4,701.81	21.0
10-3-6457-04	EMS EQUIPMENT MAINTENANCE	1,622.43	1,622.43	14,334.00	12,711.57	11.3
10-3-6457-05	EQUIPMENT TESTING	.00	.00	11,280.00	11,280.00	.0
10-3-6459-00	AMBULANCE BILLING EXPENSE	4,231.17	4,231.17	188,800.00	184,568.83	2.2
10-3-6461-00	AUDIT, BUDGET	.00	.00	21,350.00	21,350.00	.0
10-3-6462-00	LEGAL SERVICES	5,145.40	5,145.40	100,300.00	95,154.60	5.1
10-3-6462-01	PROFESSIONAL SERVICES	10,564.64	10,564.64	120,212.00	109,647.36	8.8
10-3-6464-00	WATER	573.28	573.28	4,500.00	3,926.72	12.7
10-3-6465-00	NATURAL GAS	90.15	90.15	12,000.00	11,909.85	.8
10-3-6466-00	ELECTRICITY	1,206.06	1,206.06	14,000.00	12,793.94	8.6
10-3-6467-00	TELEPHONE	1,084.93	1,084.93	31,752.00	30,667.07	3.4
10-3-6468-00	SEWER	283.28	283.28	4,000.00	3,716.72	7.1
10-3-6469-00	GARBAGE	313.74	313.74	6,780.00	6,466.26	4.6
10-3-6477-00	EMS TRAINING SUPPLIES	.00	.00	6,155.00	6,155.00	.0
10-3-6479-00	EMS DUES	.00	.00	5,990.00	5,990.00	.0
10-3-6480-00	PHYSICIAN ADVISOR	.00	.00	12,000.00	12,000.00	.0
10-3-6481-00	AMBULANCE TRANSPORT EXP	945.00	945.00	11,000.00	10,055.00	8.6
10-3-6482-00	AMBULANCE EXPENDABLES	6,179.89	6,179.89	60,000.00	53,820.11	10.3
10-3-6482-01	AMBULANCE NON EXPENDABLE	.00	.00	5,800.00	5,800.00	.0
10-3-6483-00	HAZARDOUS MATERIALS	.00	.00	1,500.00	1,500.00	.0
10-3-6485-00	FF SUPPLIES-TOOLS/EQU	.00	.00	19,100.00	19,100.00	.0
10-3-6485-01	FIREFIGHTING SUPPLIES - PPE	.00	.00	33,425.00	33,425.00	.0
10-3-6486-00	FIRE PREVENTION SUPPLIES	.00	.00	16,999.00	16,999.00	.0
10-3-6486-01	PUBLIC EDUCATION	560.00	560.00	20,800.00	20,240.00	2.7
10-3-6487-00	FIRE TRAINING SUPPLIES	1,378.21	1,378.21	18,055.00	16,676.79	7.6
10-3-6491-00	FIRE SUPPRESSION EXPENSE	.00	.00	10,000.00	10,000.00	.0
10-3-6495-00	FIRE BOARD MEALS, LODGING	.00	.00	6,900.00	6,900.00	.0
10-3-6497-00	FIRE BOARD CONFERENCE	.00	.00	2,800.00	2,800.00	.0
10-3-6502-00	EMS SCHOLARSHIP	.00	.00	4,300.00	4,300.00	.0
10-3-6503-00	BARGAINING UNIT - VOLUNTARY	.00	.00	10,500.00	10,500.00	.0
10-3-6507-00	GENERAL TRAINING - ALL	1,665.00	1,665.00	25,840.00	24,175.00	6.4
10-3-6508-00	ADMINISTRATION - VOLUNTARY	.00	.00	4,000.00	4,000.00	.0
10-3-6509-00	VOLUNTEER	.00	.00	34,500.00	34,500.00	.0
10-3-6510-00	BUILDING MAINTENANCE	2,946.86	2,946.86	13,740.00	10,793.14	21.5
10-3-6510-01	BLDG MAINT. AGREEMENTS	1,262.73	1,262.73	7,000.00	5,737.27	18.0
10-3-6511-00	GROUNDS MAINTENANCE	1,175.00	1,175.00	3,150.00	1,975.00	37.3

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-3-6512-00 POSTAGE, SHIPPING	.00	.00	2,372.00	2,372.00	.0
10-3-6513-00 MISCELLANEOUS EXPENSE	364.45	364.45	7,550.00	7,185.55	4.8
10-3-6520-00 911 SERVICES	4,755.83	4,755.83	57,000.00	52,244.17	8.3
TOTAL PUBLIC SAFETY - MATERIALS	64,296.74	64,296.74	1,242,802.00	1,178,505.26	5.2
CAPITAL OUTLAY					
10-4-6533-00 FIREFIGHTING EQUIPMENT	.00	.00	18,750.00	18,750.00	.0
10-4-6533-01 OFFICE EQUIPMENT	.00	.00	11,200.00	11,200.00	.0
10-4-6533-05 RADIO EQUIPMENT	.00	.00	10,125.00	10,125.00	.0
10-4-6533-07 FIRE HYDRANT / PREVENTION	.00	.00	1,600.00	1,600.00	.0
10-4-6533-09 EMS TRAINING EQUIPMENT	.00	.00	2,300.00	2,300.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	43,975.00	43,975.00	.0
OTHER & TRANSFERS					
10-6-7002-00 DUE TO FF EQUIP & SUPP	.00	.00	57,000.00	57,000.00	.0
10-6-7003-00 DUE TO BLDG RESERVE FUND	.00	.00	42,500.00	42,500.00	.0
10-6-7004-00 DUE TO EQUIPMENT RESERVE	.00	.00	419,000.00	419,000.00	.0
10-6-7007-00 DUE TO STACKER BUTTE	.00	.00	2,350.00	2,350.00	.0
10-6-7008-00 DUE TO TECHNICAL RESCUE	.00	.00	3,710.00	3,710.00	.0
10-6-7009-00 DUE TO RETIREMENT LIABILITY	.00	.00	5,000.00	5,000.00	.0
TOTAL OTHER & TRANSFERS	.00	.00	529,560.00	529,560.00	.0
CONTINGENCY					
10-7-8000-00 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
TOTAL CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
UNAPPROPRIATED FUND BALANCE					
10-8-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	1,250,030.00	1,250,030.00	.0
TOTAL UNAPPROPRIATED FUND BALANCE	.00	.00	1,250,030.00	1,250,030.00	.0
TOTAL FUND EXPENDITURES	438,080.78	438,080.78	8,304,112.00	7,866,031.22	5.3
NET REVENUE OVER EXPENDITURES	(164,328.98)	(164,328.98)	.00	164,328.98	.0

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2022

FF EQUIPMENT & SUPPRESSION RES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
20-0-4300-00 BEGINNING FUND BALANCE	.00	.00	305,875.00	305,875.00	.0
20-0-4801-00 INTEREST EARNED-FF RESERVE	314.13	314.13	2,500.00	2,185.87	12.6
20-0-4802-00 X-FER FROM GF TO FF EQUIP	.00	.00	57,000.00	57,000.00	.0
TOTAL REVENUE	314.13	314.13	365,375.00	365,060.87	.1
 <u>FF EQUIPMENT & SUP - MATERIALS</u>					
20-3-6538-03 SUPPRESSION EXPENSES	.00	.00	50,000.00	50,000.00	.0
TOTAL FF EQUIPMENT & SUP - MATERIALS	.00	.00	50,000.00	50,000.00	.0
 <u>CAPITAL OUTLAY</u>					
20-4-6538-00 CAPITAL OUTLAY FF EQUIP	.00	.00	315,375.00	315,375.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	315,375.00	315,375.00	.0
TOTAL FUND EXPENDITURES	.00	.00	365,375.00	365,375.00	.0
 NET REVENUE OVER EXPENDITURES	 314.13	 314.13	 .00	 (314.13)	 .0

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2022

FIREMED

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
25-0-4300-00 BEGINNING FUND BALANCE	.00	.00	57,489.00	57,489.00	.0
25-0-4812-00 INTEREST EARNED FM	74.01	74.01	1,000.00	925.99	7.4
25-0-4812-02 FIREMED FEES	1,061.25	1,061.25	40,000.00	38,938.75	2.7
TOTAL REVENUE	1,135.26	1,135.26	98,489.00	97,353.74	1.2
25-0-6539-00 FIREMED MTLs & SERVICES	.00	.00	6,200.00	6,200.00	.0
25-0-6539-01 FM CAPITAL OUTLAY	.00	.00	87,289.00	87,289.00	.0
25-0-6539-02 X-FER FIREMED TO GENERAL FUND	.00	.00	5,000.00	5,000.00	.0
TOTAL DEPARTMENT 0	.00	.00	98,489.00	98,489.00	.0
TOTAL FUND EXPENDITURES	.00	.00	98,489.00	98,489.00	.0
NET REVENUE OVER EXPENDITURES	1,135.26	1,135.26	.00	(1,135.26)	.0

MID-COLUMBIA FIRE & RESCUE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2022

STACKER BUTTE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-0-4300-00 BEGINNING FUND BALANCE	.00	.00	40,769.00	40,769.00	.0
30-0-4825-00 X-FER GENERAL FUND TO SB	.00	.00	2,350.00	2,350.00	.0
30-0-4825-01 SUB-LEASE & RENTAL FEES	2,358.17	2,358.17	19,170.00	16,811.83	12.3
30-0-4825-03 SB INTEREST	42.31	42.31	1,000.00	957.69	4.2
30-0-4825-04 STACKER BUTTE REIMBURSEMENT	398.10	398.10	9,625.00	9,226.90	4.1
TOTAL REVENUE	2,798.58	2,798.58	72,914.00	70,115.42	3.8
30-0-6534-00 STACKER BUTTE MTLs & SVCS	477.93	477.93	28,510.00	28,032.07	1.7
30-0-6534-01 STACKER BUTTE CAPITAL OUTLAY	.00	.00	5,000.00	5,000.00	.0
30-0-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	39,404.00	39,404.00	.0
TOTAL DEPARTMENT 0	477.93	477.93	72,914.00	72,436.07	.7
TOTAL FUND EXPENDITURES	477.93	477.93	72,914.00	72,436.07	.7
NET REVENUE OVER EXPENDITURES	2,320.65	2,320.65	.00	(2,320.65)	.0

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2022

DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
35-0-4300-00 BEGINNING FUND BALANCE	.00	.00	44,408.00	44,408.00	.0
35-0-4831-00 CURRENT YEAR TAXES DSF	1,276.23	1,276.23	317,445.00	316,168.77	.4
35-0-4832-00 DSF PRIOR YEAR TAXES	8,530.20	8,530.20	4,000.00	(4,530.20)	213.3
35-0-4833-00 INTEREST EARNED DSF	65.50	65.50	2,000.00	1,934.50	3.3
TOTAL REVENUE	9,871.93	9,871.93	367,853.00	357,981.07	2.7
35-0-6561-00 INTEREST EXPENSE DSF	.00	.00	85,224.00	85,224.00	.0
35-0-6562-00 PRINCIPAL EXPENSE DSF	.00	.00	210,000.00	210,000.00	.0
35-0-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	72,629.00	72,629.00	.0
TOTAL DEPARTMENT 0	.00	.00	367,853.00	367,853.00	.0
TOTAL FUND EXPENDITURES	.00	.00	367,853.00	367,853.00	.0
NET REVENUE OVER EXPENDITURES	9,871.93	9,871.93	.00	(9,871.93)	.0

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2022

TECHNICAL RESCUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
40-0-4300-00 BEGINNING FUND BALANCE	.00	.00	57,984.00	57,984.00	.0
40-0-4841-00 INTEREST EARNED TR	58.42	58.42	1,000.00	941.58	5.8
40-0-4844-00 X-FER FROM GF TO TECH RESCUE	.00	.00	3,710.00	3,710.00	.0
TOTAL REVENUE	58.42	58.42	62,694.00	62,635.58	.1
<u>TECH RESCUE - MATERIALS & SERV</u>					
40-3-6540-02 TECH RESCUE MTLs & SERVICES	.00	.00	1,000.00	1,000.00	.0
TOTAL TECH RESCUE - MATERIALS & SERV	.00	.00	1,000.00	1,000.00	.0
<u>CAPITAL OUTLAY</u>					
40-4-6540-01 CAPITAL OUTLAY TECH RESCUE	.00	.00	61,694.00	61,694.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	61,694.00	61,694.00	.0
TOTAL FUND EXPENDITURES	.00	.00	62,694.00	62,694.00	.0
NET REVENUE OVER EXPENDITURES	58.42	58.42	.00	(58.42)	.0

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2022

EQUIPMENT RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
50-0-4300-00 BEGINNING FUND BALANCE	.00	.00	944,695.00	944,695.00	.0
50-0-4863-00 INTEREST EARNED ER	920.30	920.30	3,500.00	2,579.70	26.3
50-0-4864-00 TRANSFER IN FROM GF	.00	.00	419,000.00	419,000.00	.0
TOTAL REVENUE	920.30	920.30	1,367,195.00	1,366,274.70	.1
50-0-6535-00 CAPITAL OUTLAY APPARATUS	2,178.00	2,178.00	1,367,195.00	1,365,017.00	.2
TOTAL DEPARTMENT 0	2,178.00	2,178.00	1,367,195.00	1,365,017.00	.2
TOTAL FUND EXPENDITURES	2,178.00	2,178.00	1,367,195.00	1,365,017.00	.2
NET REVENUE OVER EXPENDITURES	(1,257.70)	(1,257.70)	.00	1,257.70	.0

MID-COLUMBIA FIRE & RESCUE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2022

BUILDING RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-0-4300-00 BEGINNING FUND BALANCE	.00	.00	77,750.00	77,750.00	.0
51-0-4873-00 INTEREST EARNED BR	83.29	83.29	1,200.00	1,116.71	6.9
51-0-4874-00 XFER FROM GF TO BLD RSV	.00	.00	42,500.00	42,500.00	.0
TOTAL REVENUE	83.29	83.29	121,450.00	121,366.71	.1
51-0-6536-00 CAPITAL OUTLAY BUILDING	.00	.00	121,450.00	121,450.00	.0
TOTAL DEPARTMENT 0	.00	.00	121,450.00	121,450.00	.0
TOTAL FUND EXPENDITURES	.00	.00	121,450.00	121,450.00	.0
NET REVENUE OVER EXPENDITURES	83.29	83.29	.00	(83.29)	.0

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2022

TRAINING RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
52-0-4300-00 BEGINNING FUND BALANCE	.00	.00	104,513.00	104,513.00	.0
52-0-4881-00 TRAINING RES REV FROM CLASSE	.00	.00	8,500.00	8,500.00	.0
52-0-4882-00 TRAINING RES OTHER REVENUE	.00	.00	56,000.00	56,000.00	.0
52-0-4883-00 INT EARNED, TRAINING	114.40	114.40	2,000.00	1,885.60	5.7
TOTAL REVENUE	114.40	114.40	171,013.00	170,898.60	.1
<u>TRAINING RES - MATERIALS & SER</u>					
52-3-6537-01 TRAINING RES. MAT & SERVICES	.00	.00	8,500.00	8,500.00	.0
52-3-6537-02 TRAINING TOWER LOAN PRINCIPAL	.00	.00	51,829.00	51,829.00	.0
52-3-6537-03 TRAINING TOWER LOAN INTEREST	.00	.00	7,567.00	7,567.00	.0
TOTAL TRAINING RES - MATERIALS & SER	.00	.00	67,896.00	67,896.00	.0
<u>CAPITAL OUTLAY</u>					
52-4-6537-00 CAPITAL OUTLAY TRAINING	45,942.00	45,942.00	103,117.00	57,175.00	44.6
TOTAL CAPITAL OUTLAY	45,942.00	45,942.00	103,117.00	57,175.00	44.6
TOTAL FUND EXPENDITURES	45,942.00	45,942.00	171,013.00	125,071.00	26.9
NET REVENUE OVER EXPENDITURES	(45,827.60)	(45,827.60)	.00	45,827.60	.0

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2022

RETIREMENT LIABILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
53-0-4300-00 BEGINNING FUND BALANCE	.00	.00	102,745.00	102,745.00	.0
53-0-4886-00 INTEREST EARNED RET. LIABILITY	107.01	107.01	1,000.00	892.99	10.7
53-0-4887-00 XFER FROM GF TO RET. FUND	.00	.00	5,000.00	5,000.00	.0
TOTAL REVENUE	107.01	107.01	108,745.00	108,637.99	.1
53-0-6550-01 X-FER RET LIAB TO GENERAL FUND	.00	.00	50,000.00	50,000.00	.0
53-0-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	58,745.00	58,745.00	.0
TOTAL DEPARTMENT 0	.00	.00	108,745.00	108,745.00	.0
TOTAL FUND EXPENDITURES	.00	.00	108,745.00	108,745.00	.0
NET REVENUE OVER EXPENDITURES	107.01	107.01	.00	(107.01)	.0

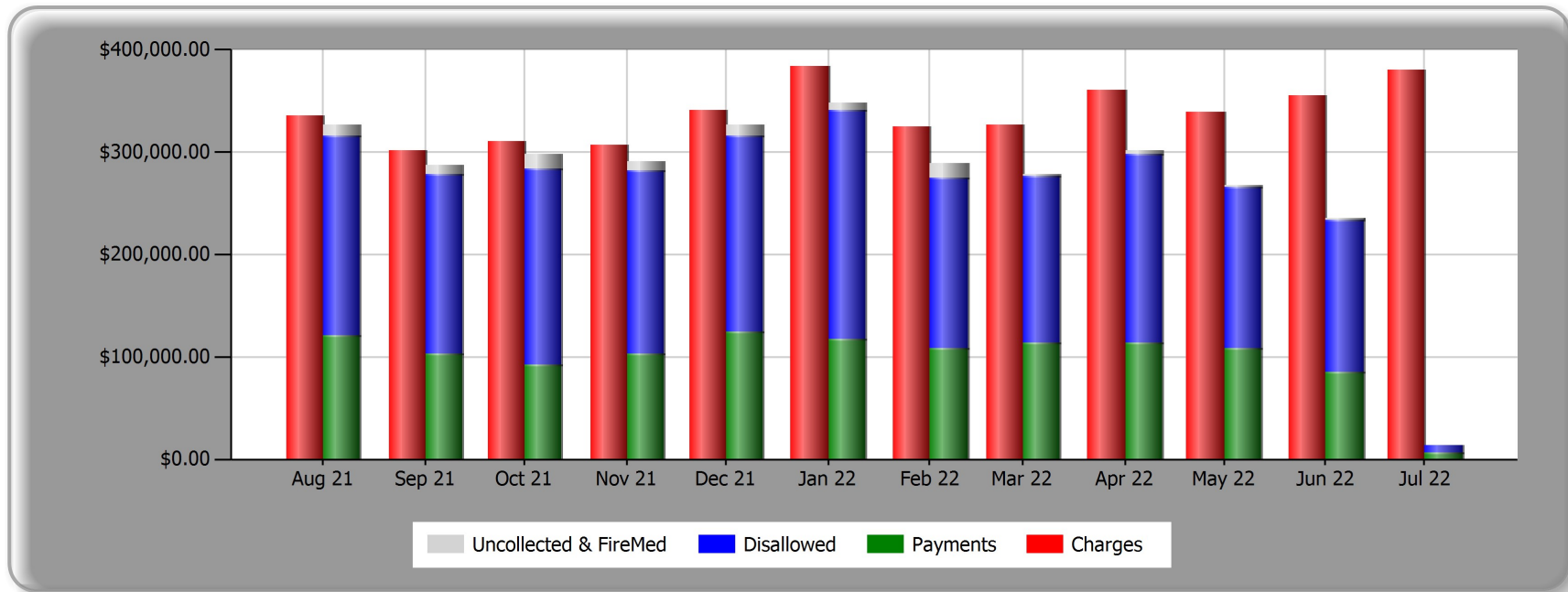
**Mid-Columbia
ANNUAL COLLECTION STATISTICS**

Date Of Service	08-01-21
Date Of Service	07-31-22
Invoices	0
Company	Mid-Columbia

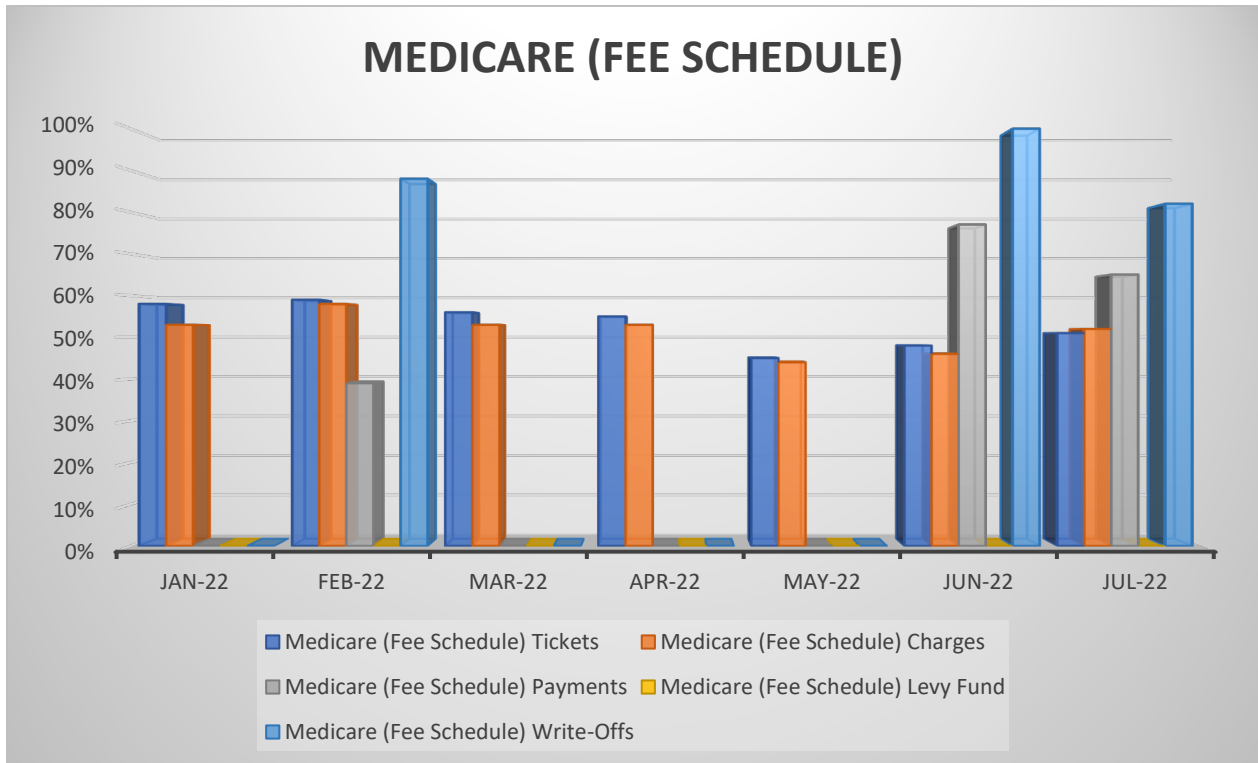
Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Aug 21	188	336,110.16	-121,601.58	36 %	-30.35	0 %	-194,451.01	58 %	-9,906.28	3 %	10,120.94	3 %
Sep 21	171	301,225.79	-103,078.74	34 %	-2,364.53	1 %	-175,172.43	58 %	-6,712.89	2 %	13,897.20	5 %
Oct 21	165	311,502.80	-92,003.68	30 %	-1,368.90	0 %	-191,387.03	61 %	-13,161.51	4 %	13,581.68	4 %
Nov 21	153	307,370.03	-102,233.39	33 %	-1,834.47	1 %	-179,483.93	58 %	-6,572.43	2 %	17,245.81	6 %
Dec 21	185	340,726.13	-125,343.21	37 %	-340.14	0 %	-190,916.72	56 %	-10,618.23	3 %	13,507.83	4 %
Jan 22	212	384,409.19	-117,790.33	31 %	-4,466.81	1 %	-223,449.09	58 %	-2,966.65	1 %	35,736.31	9 %
Feb 22	175	325,274.99	-108,190.94	33 %	-2,806.67	1 %	-166,331.78	51 %	-12,027.38	4 %	35,918.22	11 %
Mar 22	176	326,499.44	-113,365.49	35 %	-1,425.00	0 %	-163,877.94	50 %	0.00	0 %	47,831.01	15 %
Apr 22	196	361,564.03	-113,878.11	31 %	-2,471.13	1 %	-184,514.26	51 %	0.00	0 %	60,700.53	17 %
May 22	184	340,103.13	-108,952.85	32 %	-1,000.00	0 %	-157,186.27	46 %	0.00	0 %	72,964.01	21 %
Jun 22	192	355,134.78	-85,533.30	24 %	-474.54	0 %	-149,325.77	42 %	0.00	0 %	119,801.17	34 %
Jul 22	201	381,020.45	-6,345.34	2 %	0.00	0 %	-6,932.76	2 %	0.00	0 %	367,742.35	97 %

2,198 4,070,940.92 -1,198,316.96 -18,582.54 -1,983,028.99 -61,965.37 809,047.06

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports

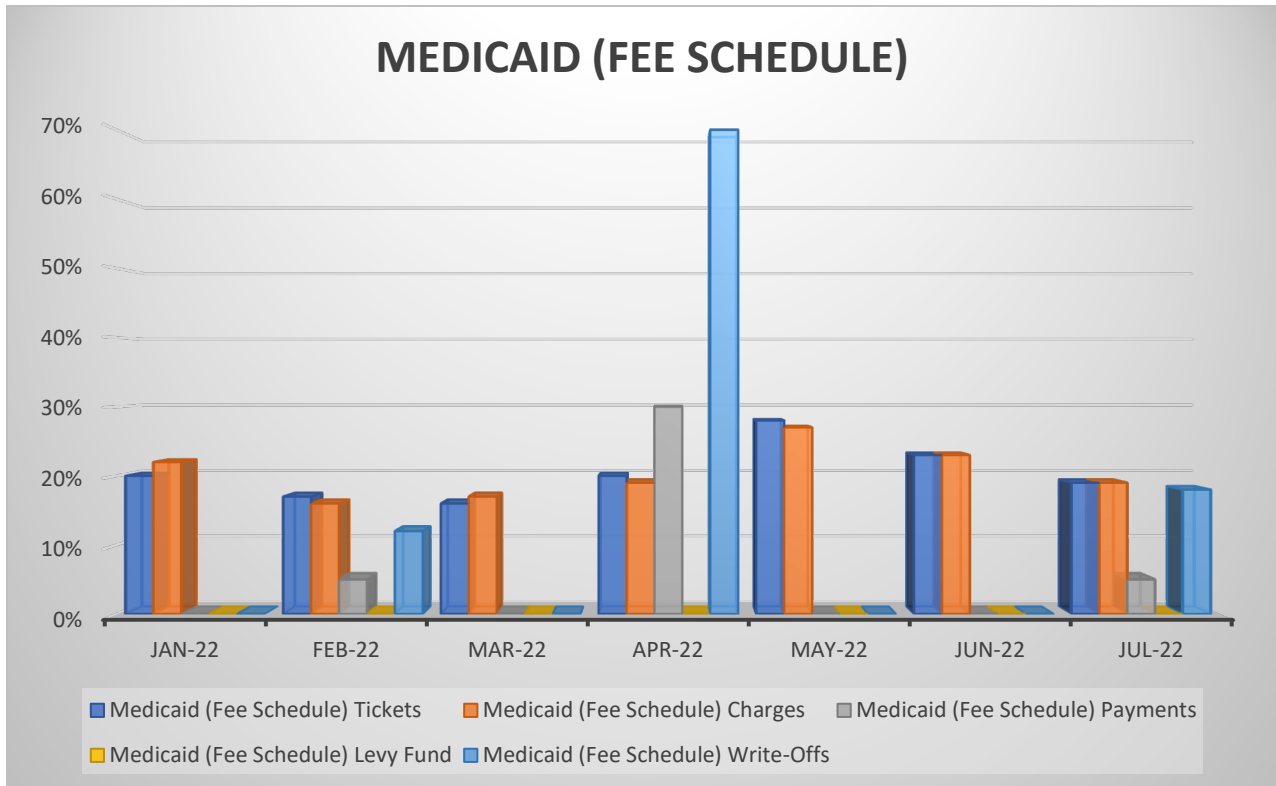


PAYER PRODUCTION STATISTICAL CHARTS
JANUARY THRU JULY 2022



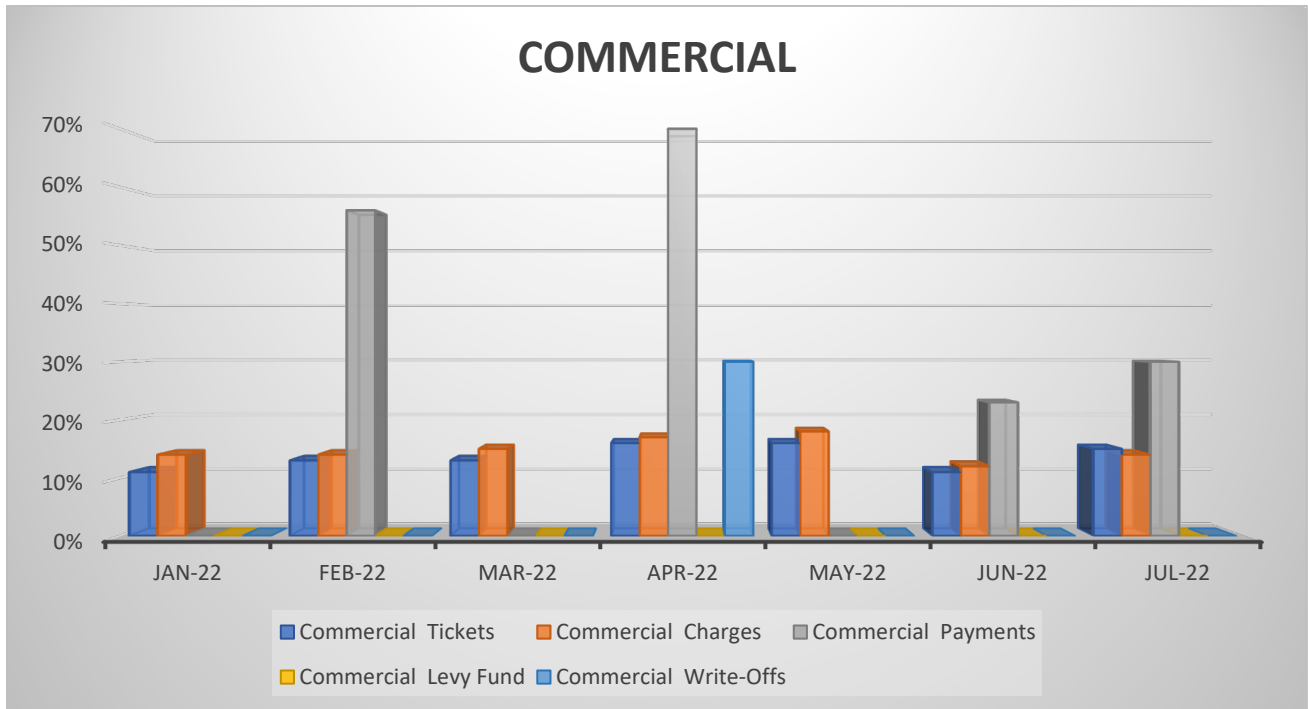
	Medicare (Fee Schedule)				
	Tickets	Charges	Payments	Levy Fund	Write-Offs
Jan-22	58%	53%	0%	0%	0%
Feb-22	59%	58%	39%	0%	88%
Mar-22	56%	53%	0%	0%	0%
Apr-22	55%	53%	0%	0%	0%
May-22	45%	44%	0%	0%	0%
Jun-22	48%	46%	77%	0%	100%
Jul-22	51%	52%	65%	0%	82%

PAYER PRODUCTION STATISTICAL CHARTS
 JANUARY THRU JULY 2022



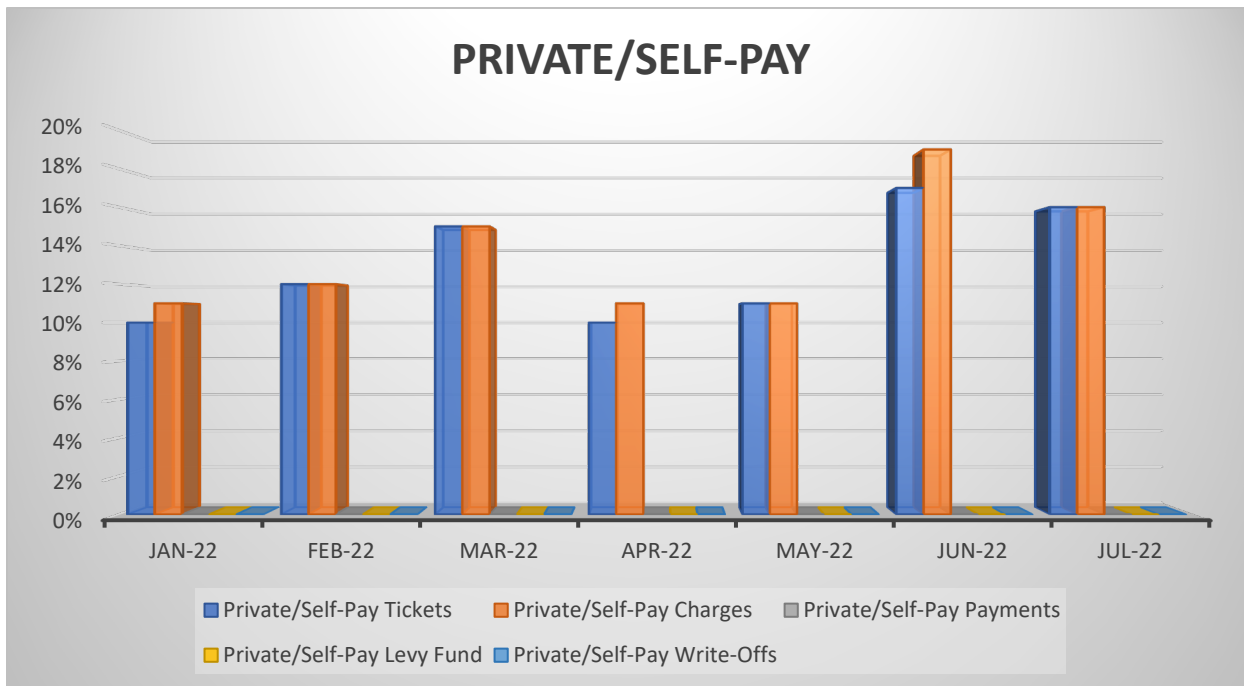
	Medicaid (Fee Schedule)				
	Tickets	Charges	Payments	Levy Fund	Write-Offs
Jan-22	20%	22%	0%	0%	0%
Feb-22	17%	16%	5%	0%	12%
Mar-22	16%	17%	0%	0%	0%
Apr-22	20%	19%	30%	0%	70%
May-22	28%	27%	0%	0%	0%
Jun-22	23%	23%	0%	0%	0%
Jul-22	19%	19%	5%	0%	18%

PAYER PRODUCTION STATISTICAL CHARTS
JANUARY THRU JULY 2022



	Commercial				
	Tickets	Charges	Payments	Levy Fund	Write-Offs
Jan-22	11%	14%	0%	0%	0%
Feb-22	13%	14%	56%	0%	0%
Mar-22	13%	15%	0%	0%	0%
Apr-22	16%	17%	70%	0%	30%
May-22	16%	18%	0%	0%	0%
Jun-22	11%	12%	23%	0%	0%
Jul-22	15%	14%	30%	0%	0%

PAYER PRODUCTION STATISTICAL CHARTS
 JANUARY THRU JULY 2022



	Private/Self-Pay				
	Tickets	Charges	Payments	Levy Fund	Write-Offs
Jan-22	10%	11%	0%	0%	0%
Feb-22	12%	12%	0%	0%	0%
Mar-22	15%	15%	0%	0%	0%
Apr-22	10%	11%	0%	0%	0%
May-22	11%	11%	0%	0%	0%
Jun-22	17%	19%	0%	0%	0%
Jul-22	16%	16%	0%	0%	0%

MCFR INFORMATION SHEET

DATE: August 15, 2022

TO: Fire District Board of Directors

FROM: Diana Bailey, Board Vice President

ISSUE: Urban Renewal Report

UR Staff Updates:

- The DEQ grant is still in process and Tony Building is still on track for demolition
- Hanlon Development is moving forward with development at 523 E 3rd Street. Project will require a height variation therefore they are working with planning departments on this. Plan is to develop a 5-story building with raised ceiling on the ground floor for commercial use and 4 levels of housing (100 Units) above.

Staffing Transition in Community Development and Urban Renewal Program:

City Manager Matthew Klebes reported that Alice Cannon has stepped down as Community Development Director but will remain in the capacity of a contractor for URA. Josh Chandler, Senior City Planner, will be interim Community Development Director. Board members wished Alice well in her transition to her new position with Wasco County.

Urban Renewal Incentive Program Update and Discussion:

Much discussion amongst the board on the program documents, application forms, guidelines, and award letter template.

- Staff and City Manager to discuss how URAB and City of TD Economic Development funds can work together to support small local businesses with improvements < \$50,000.
- No soft launch. Application process to launch in the first week of August
- Alice Cannon and Jonathan Kara to review other URA Incentive programs and how they impose liens on properties. It is the hope that they can address how to ensure grant funds are invested in projects and assure accountability all while encouraging small business owners to utilize incentive programs.

First Street Project Update and Next Steps – URAB updated on project and the challenges of schedules and increasing costs. Consensus of URAB was to support forfeiture of Federal Grant and transition to City of TD and KPFF for management of this project. This transition will help to ensure the project is completed by Summer 2024 (up to 2 years earlier than with support of Federal Grant) and could result in an approximate \$800,000 overall reduction in cost. City of TD will discuss it at the September council meeting.

RECOMMENDATION/ACTION: Board update.

MCFR INFORMATION SHEET

DATE: August 15, 2022

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Fire Chief's Report

ASA UPDATE PROCESS: I have received no update from Wasco County ASA Coordinator as to the status of the ASA Ordinance revision.

STUDENT INTERN PROGRAM: CGCC is on schedule to start the Paramedic program in the Fall of 2022. We view this as an opportunity to attract more students to the Fire District's student intern program.

GROUND EMERGENCY TRANSPORT (GEMT) FFS PROGRAM: We are currently preparing for both the WA and OR FY 2021-22 GEMT reimbursement process. A revised spreadsheet was forwarded to the Board reflecting the funds reimbursed through the GEMT FFS program from its origination.

OREGON GEMT CCO PROGRAM: The OHA received approval and is moving forward with the 2022 GEMT CCO Supplemental Payment Program. I am currently attempting to establish agreements with any remaining CCO's for purposes of reimbursement. A revised spreadsheet was forwarded to the Board reflecting the funds reimbursed through the GEMT CCO program from its origination.

COMMUNITY PLANNING AND DEVELOPMENT: Staff met twice with Google representatives recently, the first meeting to discuss the emergency response plan for the GOR project and second meeting to address emergency response planning for the Project O2, TLK and GOR sites. I am in the process of finalizing review of the emergency response plan for the GOR project and will draft and forward a final report to Google shortly.

COVID-19 PANDEMIC RESPONSE: Masks are not required for most indoor settings, but certain groups still need to wear a mask in health care settings to keep everyone safe. Some businesses and schools may still choose to require masks. People may also choose to continue to wear well-fitting masks to protect themselves and others. You can reference the full rule on masking, including a list of health care settings where masks are still required on OHA's website. Quarantine requirements are lifted for most populations. Most people do not need to quarantine when exposed to someone with COVID-19. You still must stay away from others if you test positive for COVID-19 or have COVID-19 symptoms after exposure.

STRATEGIC PLAN STATUS: Staff continues to address the objectives encompassed within the strategic plan. A progress update will be provided to the Board at our October 2022 Board meeting.

STACKER BUTTE LEASE: I have received no update from Janelle Depolo as to the status of our proposed addendum to the Stacker Butte lease.

POLICY REVISION: The Discipline and Substance Abuse policies remain under review in the bargaining process. The labor attorneys have been tasked with working out the final details of the policy language. All other policies have been TA'd.

COLLECTIVE BARGAINING PROCESS: The Parties met on July 12th as scheduled. We reviewed the status of pending and TA'd articles. Proposals and concepts were discussed. One Article was TA'd. Our next bargaining session is scheduled for August 9th.

PATCH PROJECT: The patches initially ordered did not meet District standards. The patches were re-ordered from a more reputable vendor. Once they arrive, we will start transitioning out the outdated patches.

OSFM GRANT AWARD: The 2022 Wildfire Season Staffing Grant is enabling MCFR to increase the availability of local firefighters through October 1, 2022. These grant funds are allowing the District to hire back an extra firefighter each day during peak demand time periods to provide for supplemental staffing as necessary to meet the intended purpose of this grant. Thus far, it has worked out very well with the increased wildland fire activity that is taking place.

RECRUIT FF ACADEMY: Recent hires Lt. Dan Wagner, FF Gregory Haner, and FF Kameron Barone are currently undergoing their recruit academy training which commenced on August 8, 2022. We are very excited to have them on board and look forward to their graduation ceremony. Please welcome each of them onto our team.

HIRING UPDATE: Job offers have been made and accepted to fill the two single-role Paramedic vacancies within the District. Upon successfully passing the background process, they are scheduled to commence their employment on September 7, 2022. Additionally, the District has advertised to establish a firefighter eligibility list to fill future vacancies.

THE DALLES MARINA FIRE: This fire started at 0749 hours the evening of August 1, 2022. Crews arrived to find several boat houses well involved and exposing adjacent structures. The fire destroyed 5 boat houses, and 6 boathouses sustained extensive damage from exposure. 11 boathouses were saved. Embers from this fire ignited juniper bushes and pine trees downwind along the I-84 right-away at the boat basin overpass. Crews quickly responded and extinguished this fire. One FF was overcome with heat exhaustion and was transported to the hospital. Crews on scene consisted of MCFR, Dallesport, Mosier, Dufur, Wy 'East, Westside, Klickitat County, and a short mobilization task force from Multnomah County. City, County and Oregon State LEO's were on scene to assist with public safety and security issues. Fire crews were off the scene at 0600 hours the following morning. The fire cause is listed as undetermined.

MILLER ROAD FIRE: This fire started the afternoon of August 2, 2022, and spread rapidly through juniper, sage brush and grassy fuels fanned by brisk winds. Mutual aid from Hood River and Klickitat County as well as South County departments responded to assist with fire attack and structure protection. The conflagration act was requested and invoked by the governor later that evening to respond additional structural task forces for fire attack and structure protection the next morning.

As of this report, significant work on the Miller Road Fire was done by firefighters from the rural fire districts, Oregon State Fire Marshall (OSFM), and Northwest Incident Management Team 8

(NWIMT8). Fire containment as of August 8th stood at 95%. Hand crews focused on mop-up operations along the 25 miles of the fire’s perimeter and around structures to establish a cold black containment line preventing any lingering interior fire from escaping. The size of the fire reached 11,156 acres. There was a total of 420 resources, 38 engines, 2 dozers, 10 water tenders and 5 structural task forces on site as of August 8th. 881 residences and 216 minor structures were threatened. One structure was lost. Fire cause remains under investigation.

MP 87 FIRE: This fire came in at 0949 hours on August 4, 2022. Crews arrived to find a fire pushed by brisk winds through trees, brush, and tall grassy fuels. Several homeless camps were in the area. A level 3 evacuation was implemented for exposed businesses in the vicinity and a level 2 for Columbia View Heights East to Lone Pine Trailer Park. Crews on scene consisted of MCFR, Dallesport, Dufur, Klickitat District #12, ODF, USFS, two task forces provided by the OSFM from the Miller Rd. fire camp and a Type 2 helicopter mobilized through the conflagration act. The fire grew to a size of 10 acres. The fire was human caused however the nature of the fire is listed as undetermined.

911 STATISTICS:

911 STATISTICS				
JULY 2022			YEAR-TO-DATE	
AGENCY	CALLS	PERCENT	CALLS	PERCENT
MCFR	385	13%	2347	12%
TDPD	1758	58%	11904	62%
WCSO	904	30%	4950	26%
TOTAL	3047	100%	19201	100%

RECOMMENDATION/ACTION: Staff update.

Assistant Fire Chief- Board Report

David Jensen, Assistant Fire Chief

July 2022

Major Topics for July 2022

- Staffing

The single role program has the final two paramedic opening tentatively filled with two applicants who are completing the pre-hiring process. Both of these new Paramedics will start on September 12th.

Three new hire employees (one Lieutenant, and two Firefighters) began academy on August 8th and they will be on the line starting August 27th.

We posted for Firefighter Paramedics in a search to fill three open positions due to the officer promotions and retirement of Firefighter Denstedt. We have received four qualified Firefighter Paramedic Applications and we hope to fill all three positions.

- Type 3 Purchasing Process (Update)

Boise Mobile Equipment has now confirmed our Chassis have arrived in Boise, ID. We anticipate these pieces of apparatus will arrive in fall 2022.

- Continuity of Operations Plan (COOP) (continuing project)

This project is continuing and will take several months to complete.

History:

As a result of our newly adopted Strategic Plan, I have begun to develop the Continuity of Operations Plan for the District. This document will include action plans for any various types of disasters, natural and human caused. The total document will be completed by several people internal to MCFR. Initially, we had planned to contract out this work however, with further research it was determined that this project will take significant time and commitment by the district even if we used a contractor to complete the work. The plan now is to complete the project internally.

- Records Management System (RMS) Transition (In progress, awaiting data transition and training from ESO)

History:

The District's Record Management System must transition to a new provider. This is due to Emergency Reporting (our current provider) merging into ESO. The current price we pay for records management will not change this year, but if we choose to stay with ESO after the transition, we will see a significant increase in access costs (20k plus). This will be a budget item for 2023/24 FY. As an urgent wrinkle in this project, we are transitioning away from the current EMS

reporting software as it will be out of compliance at the end of 2022. ESO estimates this will take 60 -90 days which includes training our members.

- Computer Aided Dispatching RFP (Still in progress)
The District is in partnership with Wasco County and the City of The Dalles to develop a Request for Proposal (RFP) to replace the Computer-Aided Dispatching system (CAD). Wasco County has begun to use a grant writing consultant to see if we can help offset the costs. It is currently estimated by Wasco County Finance that we will be able to pay for the majority of this project through reserve funds at County 911, which we pay into through fees. It would be good to keep those reserve funds and use grant funding, but we are moving forward regardless of the grant outcome as it is an essential service.
- Turnout Time Metrics
In July, response times dipped more than expected. With increased staffing, I expect September and October numbers to significantly improve. The goal is 90% response time compliance. Filling the single role vacancies will make a significant improvement. For July, Medic 23 met the 60 second standard 82% of the time. In total, M23 calls responded from the stations in less than 75 seconds 90% of the time. This is excellent work by the EMS crews. Total apparatus response out of Station 1 and Station 2 responded in less than 2 minutes 90% of the time.

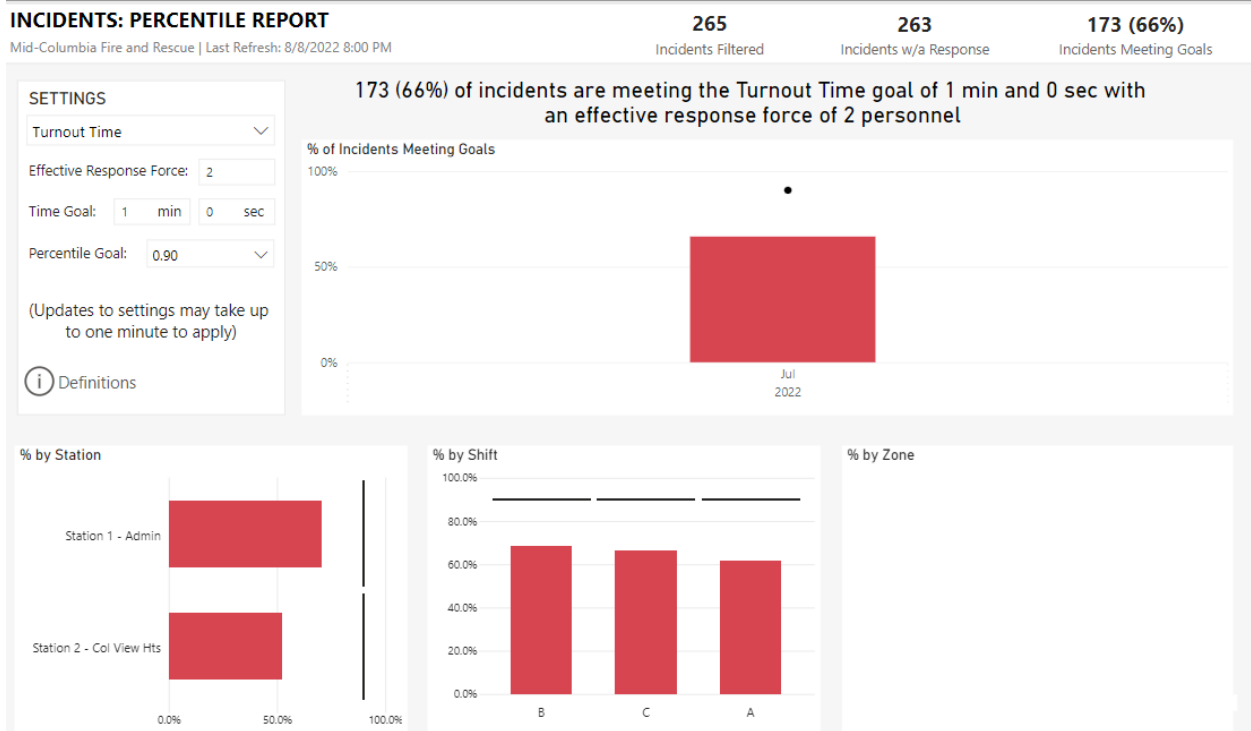
EMS Calls for Service July 2022

Percentage of *EMS Calls* Meeting 60 Second Response Compliance:

A Shift- 62% flat from 62.92%, *B Shift*- 68.8% up from 78.05%, *C Shift*- 66.7 up from 65.75%

Station 1 overall- **70.4%** down from 71.43%, *Station 2* overall- **52.2%** down from 63.6%

Districtwide **65.8%** down from 68.9%



Fire and Other Calls for Service July 2022

Percentage of *Fire/Other Calls* Meeting 80 Second Response Compliance:

A Shift- **55%** down from 74.1%, *B Shift*- **72.7%** up from 48.1%, *C Shift*- **50%** down from 73.7%

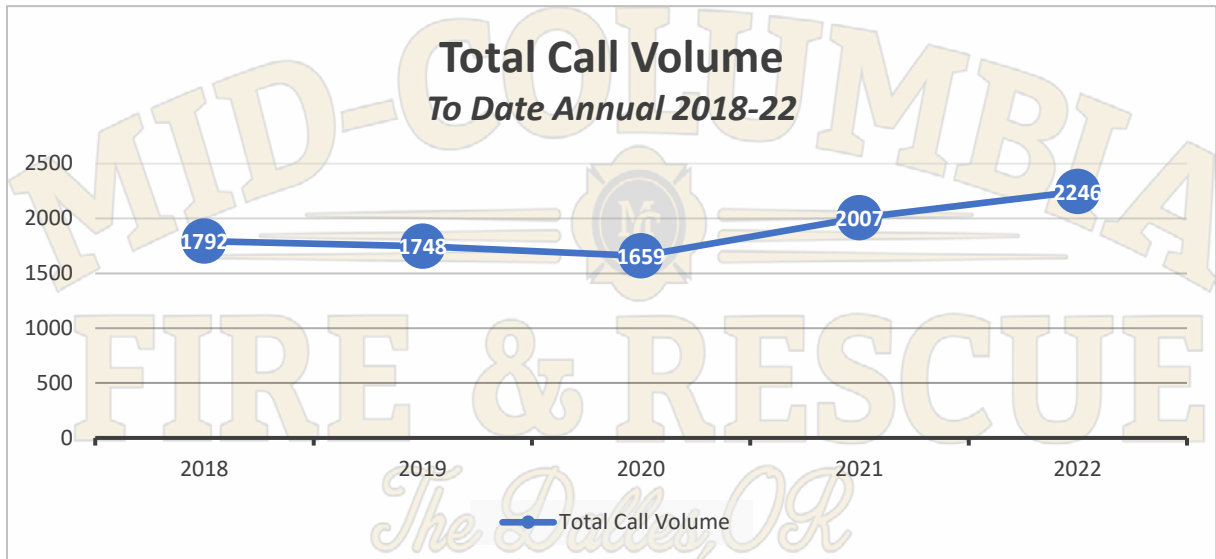
Station 1 overall- **62.7%** from 63.83%, Station 2 overall- **48%** down from 66.67%

Districtwide **59.4%** down from 64.9%

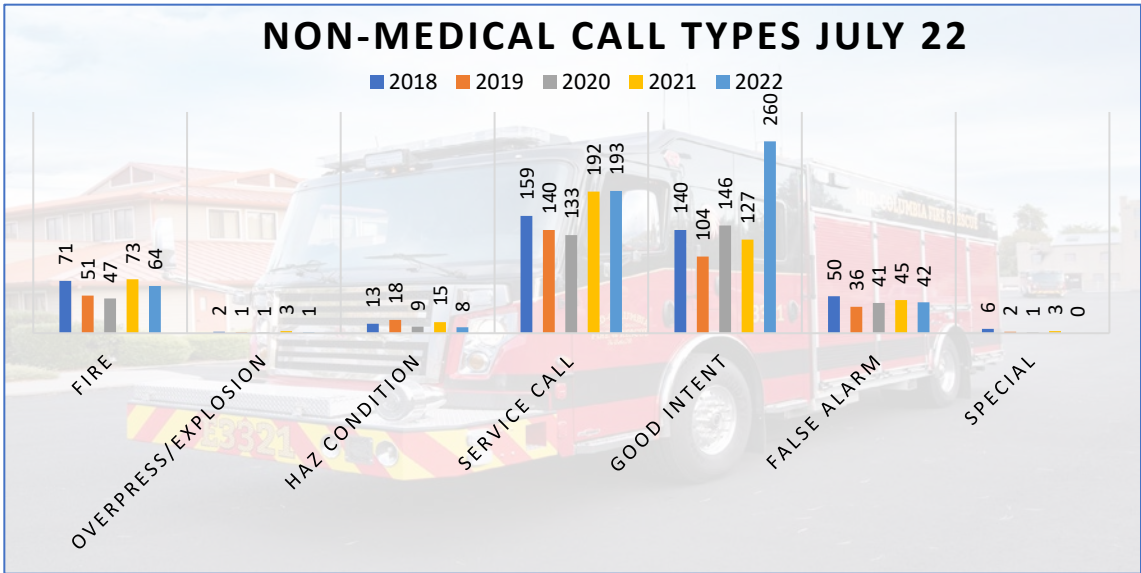


District Response Metrics

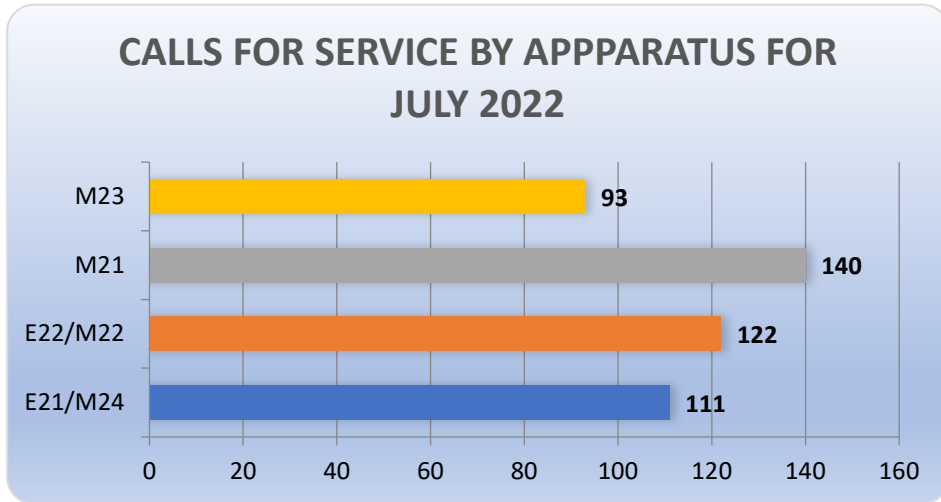
Below are the current statistics year-over-year, January 1st through July 31st



Call Types Jan-July 2018-22					
	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
EMS/Rescue	1351	1395	1279	1549	1678
Fire	71	51	47	73	64
Overpressure/Explosion	2	1	1	3	1
Haz Condition	13	18	9	15	8
Service Call	159	140	133	192	193
Good Intent	140	104	146	127	260
False Alarm	50	36	41	45	42
Special	6	2	1	3	0



Call Distribution by Apparatus for July 2022



Prevention Division- Board Report

Jay Wood, Division Chief

July 2022

Now that the IT Transition project (front end work remaining) is nearly completed, I focused on the next phase which is a potential replacement of our main office machine (Copier/Fax/Scanner/Printer) as well as potential to replace our Phone System. Pacific Office (POA) initially quoted us for IT Managed Services followed by office machine and printer as well as a third option for the phones. I felt it most prudent to focus on the Managed Services portion as the focus and then move into investigating whether it was cost effective to change machines/printers and phones. Later in July, I focused on the office equipment and phones with several discussions with our sales rep as well as others. At the end of July, Chief Palmer made the decision to move phones and copier/printers over to POA. Copier transition will be fairly quick with printers and phones to come a bit later due to the back end work required.

The district had four hostile fire events (with monetary loss) for July 2022 with an estimated total of \$5,800,000 in property at risk. The total loss of property and contents was \$37,700. The fires were: A storage shed fire at Chenowith Water on Pomona St due to electrical malfunction; A fire at Flagstone in a resident room believed to be cause by a cigarette improperly discarded; An exhaust fan in an apartment at Casa Lomas Apartments ignited insulation and framing; An exterior wall fire caused by cigarettes being discarded in a plastic container.

Public Education in July consisted of ordering supplies for Fire Prevention Week activities. This year, Fire Prevention Week is October 9-15 and commemorates the Great Chicago Fire. I will be conducting in school activities this year barring a decision by the schools to not allow outside activities again. I also met with the other Get Ready The Dalles planning committee members to finalize Get Ready The Dalles events. It will be much more low-key this year and consist mainly of static displays. There will be no formalized educational sessions as in the past.

Shift personnel have completed inspections and are slightly off track for the year. Officers met with Chief Jensen and inspections were one of the topics discussed. With the newly appointed Captain and two Lieutenants, I hope to see company inspections back on track soon. There were 31 fire system reports completed for June 2022, with 20 Compliant Systems and 11 with deficiencies.

The company/software that we use for our Fire and EMS Records Management (Emergency Reporting or ERS) was purchased by another company called ESO. I had further demo sessions with ESO, and I like what I saw. I think it will prove beneficial once the transition is made and I hope to see that relationship be a positive and worthy endeavor. At the very least,

we will be transitioning over to the EMS Reporting portion of ESO no later than the end of the calendar year as ERS is non-compliant with NEMSIS 3.5.

Community Risk Reduction [Prevention, Public Education, Code Enforcement]

- Site Visits/Code Questions – Met with local manufacturing business about them voluntarily installing a Fire Suppression System after a close call at their facility. Later, I met with a potential system installer as they had questions regarding hydrant location and Fire Department Connection Location.
- Site Team – 2 Meetings with 3 Site Plan Review's and a Minor Partition application. Site Plan Review for potential new Brewery and Pub on the Port; small RV park; large industrial property development.
- Plan Review/Code Research – For site team, review of large industrial development standards/codes. Also engaged State Fire Marshal's Office for confirmation of my findings. Also did calculations for City Occupancies for maximum occupancy numbers. Certificates sent for posting in the various areas.

Meetings/Training/Safety/Other:

- Various Staff Meetings and Weekly Planning Meetings
 - Board Meeting
- Coaching and Strategy Sessions with James Rowan

Emergency Responses/Station Staffing/Fire Investigations:

- All Calls – 0 on my duty shifts, 12 for the district.
 - Motor Vehicle Accident – 0
 - EMS Incident as Driver - 1
 - Fire Response – 2
 - Duty Officer – 5 days

Training Division- Board Report

Fred Coleman, Division Chief

July 2022

Recruiting:

Volunteer Training:

- Reviewing cold trailing
- Reviewing Briefings from S-130
- Type VI Pumping and drafting
- Type VI Progressive hose lays

Career Training:

- SCBA masking drills
- 1st due Company Operations
- 2nd Due company Operations
- Company level task performances
- Ventilation techniques BVM, CPAP, ETT, IGEL

Major projects and completion status:

- Probationary training and testing for Recruit Class 2021-01- **Complete**
- Probationary training and testing for Recruit classes 2021-02,2021-03E, 2021-04E and 2022-01E
- Career officer development course-in progress, ½ complete
- Working on getting an instructor I for our region-started ¾ complete- scheduled
- Working on Instructor II for region- ¾ complete- scheduled
- Working on training for dispatchers- on going
- Working on the volunteer recruitment process- Started ¾ complete
- Setting up Car Live Fire prop. – **Complete**
- Planning and scheduling the 1-year probation period for class 2202-01E- ¼ complete
- Planning and Scheduling Dual Role academy 2022-01- ¾ complete
- Planning the 1-year probationary period for class 2202-01- ¾ complete
- Planning and scheduling Officers Academy 2022-01O- ¾ complete
- Planning the 1-year probationary period for class 2022-01O- ¾ complete
- Planning and scheduling for Dual Role academy 2022-02- ¼ complete
- Planning for May 2023 MCFR Fire School- ¼ complete

- **Meetings/ Training/ District Representation**

- Duty Chief July 3rd – 7th
- Preplan-meeting with ODF USFS July 4th , 1800
- Volunteer Business Meeting July 6th 1900-2000
- National Fire Academy class WUI Fire Operations for Structural Chief Officers July 9-10 0800-1700 Umatilla County Fire District # 1
- Meet with New Student July 11th 0800
- Live Fire Car Prop training July 13th 0900-1300
- Volunteer Drill July 13th , 1900-2100
- B-shift task performance July 14th 1000-1100
- Staff Meeting July 14th 1500-1530
- Officer Development Rowan July 14th , 1530-1630
- Board Meeting July 18th, 1730
- Overdose Prevention Task Force Meeting July 19th, 1000
- CGTA Meeting July 20th, 1000
- Volunteer Drill July 20th , 1900-2100
- Chiefs Training July 21st, 1000
- Staff meeting July 21st , 1500
- Officer Development Rowan July 21st , 1530-1630
- C-Shift task performance July 22nd , 1000-1100
- Duty Chief July 23rd -27th
- A-Shift task performance July 27th 1000-1100

Total Duty Chief days in July-12

Emergency Response and Station Staffing

- All Calls-2 Rescue Response- 0
- EMS Response - 3
- MVA Response -
- Fire Response – 5

Current Volunteer Levels and Status:

June 2022 Volunteers		
Position/ Qualification	Number	Volunteers
Lieutenant/FF2/WFFT2	1	Eric Pyles
FF1/WFFT2	2	Loren Gilbert, Chuck Laochumnvanit
FF1/WFFT2/EMT	1	Tristan Sheppard (Leave of Absence)
FF1/WFF2/ EMT	1	Tanner Fletcher student
FF1/WFFT2/Paramedic	1	Dave Bandel
Apparatus Operator	2	Jeff Holland, Jesse Witkowski
Support	1	Christina Buck (Medical Leave)
Chaplain	3	Marilyn Roth, Doug Marquardt, Paul Boehlke
Total Volunteers	12	

July Volunteer Hours

Training Hours= 26

Response Ready Hours= 120

Total Hours= 146

Training Totals

In total Since July 2020, we have completed the following training at MCFR:

3 Career Dual Role Academies

3 Career Single Role EMS Orientations

2 Volunteer Structure Academies with CGTA

2 Wildland Academy With CGTA

1 S-290 Intermediate Wildland Fire Behavior with CGTA 7 students

1 S-230/S-231 Crew/Engine Boss 19 Students

1 S-215 Wildland Urban Interface FF 27 students including 12 remotely taught in Wamic

2 S-131 Wildland Firefighter type I

55 Students for Nozzle Forward Class

And we have certified the following:

6 Vol FF I Structure

4 Vol FF II Structure

1 Career FF II Structure

47 Career/Vol Wildland FF II

29 Career/Vol Wildland FF I

2 Engine Boss

9 Career Apparatus Operator Eng., Water Tender, Wildland Type's III, VI

11 Aerial Operators

18 NFPA Ropes I & II

Bold = Additions for the reporting month.

MCFR INFORMATION SHEET

DATE: August 15, 2022

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Board Member Training for Best Practices Survey

BACKGROUND: The SDAO Best Practices is requiring Board training in certain topics to qualify for credit on our GL insurance premium. Information was provided to Board members on how to access and complete training to meet this requirement.

BUDGET IMPLICATION: N/A

RECOMMENDATION/ACTION: Chief Palmer is following up with Board members on the status of completing this training before moving forward with submitting the Best Practices survey.