

MINUTES  
Mid- Columbia Fire and Rescue  
Board of Directors Meeting  
Virtually Held  
1400 W 8<sup>th</sup> Street, The Dalles, OR 97058  
June 21, 2021

**1. CALL MEETING TO ORDER**

Board President David Jacobs called the June 21, 2021, meeting of the Mid-Columbia Fire and Rescue to order at 5:30 pm.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by President Jacobs.

**3. ROLL CALL**

Directors present via video conference: David Jacobs, Dave Peters, and Diana Bailey.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Fred Coleman, and Office Manager Stephanie Ziegler. Division Chief Jay Wood attended via video conference.

Others Present: Andrew Myers, Legal Counsel via video conference.

Excused: Dick Schaffeld and Mike Cronin.

**4. AGENDA CHANGES**

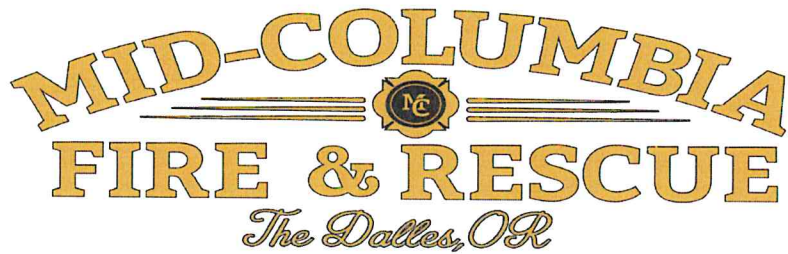
Chief Palmer stated that he added Surplus Equipment information sheet with associated list (Exhibit A) under New Business and emailed this new agenda item to all Directors. Chief Palmer also stated that he sent a corrected Resolution 2021-03. The FY date of 2020-21 was changed to the correct date of FY 2021-22.

**5. MINUTES**

The minutes of the May 17, 2021, regular board meeting was approved as written.

**6. PUBLIC COMMENT**

- a. Board Meeting: There was no public comment, therefore President Jacobs waived the reading of the Public Meeting Law.
- b. Budget Hearing: The public was able to listen to the budget hearing proceedings by telephone or view and listen to the proceedings through video conferencing.



## **7. OPEN PUBLIC HEARING**

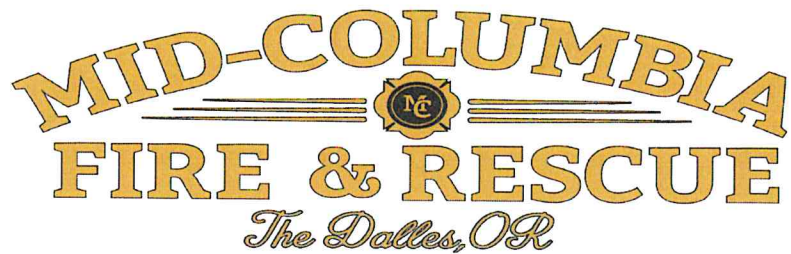
- a. President Jacobs opened the Budget Hearing to the public.
- b. President Jacobs asked if there were any written public testimony on the budget, Chief Palmer stated there were none. President Jacobs asked if there was anyone that was attending the Budget Hearing via the phone. Assistant Chief Jensen stated there was no one on the phone. There was no public testimony regarding the Budget Hearing.
- c. Board of Directors discussion and adjustments. President Jacobs asked the Board of Directors if there were any adjustments that needed to be made to the Budget or if they had any questions. There were none made.
- d. Adjournment: President Jacobs adjourned the Budget Hearing at 5:38 pm.

## **8. FINANCIAL REPORTS**

- a. Cash Account Summary: No comments made.
- b. Ambulance Service Financial Report: Director Bailey had a question regarding the ambulance revenue being shown on page 20 of the Board Packet. She asked why the percentage was showing only 98% when the call volume was so high. Assistant Chief Jensen stated that the revenue has not been accounted for yet. There were no other comments made.

## **9. COMMITTEE REPORTS**

- a. Urban Renewal Report: Director Bailey stated the Urban Renewal meeting had been cancelled. She had nothing new to report.
- b. Enterprise Zone Report: President Jacobs reported there was a meeting on May 20, 2021, between Design LLC and Mid-Columbia Fire and Rescue. The district presented their final offer concerning the Emergency Response plan. President Jacobs stated that Design LLC refused to negotiate with the district. Design LLC stated that any funding would need to come from the SIP monies that were already negotiated with the SIP Sponsors. President Jacobs along with Chief Palmer, AC Jensen, DC Wood and DC Coleman attended a meeting with the SIP Sponsors on June 8, 2021. He stated that they did make a tentative agreement with the SIP Sponsors. President Jacobs stated they thought the agreement was okay. The agreement is pending approval from all parties involved. President Jacobs stated that he did not want to make the agreement public until a final decision has been reached on Design LLC's end.



#### **10. FIRE CHIEF'S REPORT**

- a. Incident Reports/911 Statistics: There were 275 calls in May, there were only 245 calls a year ago. Year to date there is 1321 calls. Last year we were at 1120 calls.
- b. Fire Chief Update: Chief Palmer read through his report which was included in the Board packet.
- c. Operations Monthly Report: Assistant Chief Jensen went through his report, which is included in the Board packet. He gave an update on the hiring process. He stated that the district just completed a testing process to establish two lists, a Firefighter/Paramedic list and a Firefighter/EMT list. He stated that currently we have 5 openings for Firefighter/Paramedic, however 2 of those openings will be filled in two weeks and the other 3 openings will be filled from the current list that was established. That academy would then start in September.
- d. Training Monthly Report: Included in Board Packet. Chief Coleman gave an update on training for the Volunteers.
- e. Prevention Monthly Report: Included in Board Packet. Chief Wood added that with COVID coming to an end he would be able to get back out into the community again.

#### **11. CORRESPONDENCE**

None

#### **12. OLD BUSINESS**

None

#### **13. NEW BUSINESS**

- a. Resolution No. 2021-03, a resolution adopting the budget, making appropriations, and imposing and categorizing taxes. President Jacobs asked if there was any discussion needed on the Resolution. Chief Palmer did make note that he had revised the Resolution. There were FY dates that were incorrect and revised to reflect the correct date of FY 2021-22. President Jacobs stated he would entertain a motion. Director Peters made a motion for approval of Resolution No. 2021-03 as amended. Director Bailey seconded. President Jacobs asked if there were any additional comments. Hearing none he asked for a roll call vote. Bailey voted aye, Peters voted aye, and Jacobs voted aye. There were 0 nays. Motion carries.



**MID-COLUMBIA**  
**FIRE & RESCUE**  
*The Dalles, OR*

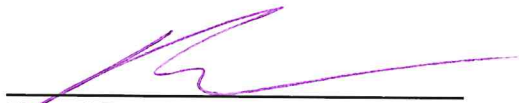
- b. Resolution No. 2021-04, Certification of Election. President Jacobs asked Chief Palmer who could sign the Certification of Election. Chief Palmer stated he is allowed to sign the election results based on authorization of the Board by adoption of the Resolution. President Jacobs was re-elected to the board and Cory Case was elected. President Jacobs stated he would entertain a motion. Director Bailey made a motion to adopt Resolution No. 2021-04 certifying the results of the special district election held on May 18, 2021 and authorizing Chief Palmer to sign the certification of election. Director Peters seconded. President Jacobs asked for "All in Favor" say Aye. 3 Ayes, 0 Nays. Motion carries.
- c. Surplus Item List was presented to the board. President Jacobs stated he would entertain a motion for the Surplus item list. Director Peters made a motion to declare items noted on Exhibit A as surplus. Director Bailey seconded. President Jacobs asked "All in Favor" say Aye. 3 Ayes, 0 Nays. Motion carries.

**14. GOOD OF THE ORDER**

President Jacobs thanked Director Cronin for his service on the board. There were no other comments made.

**15. ADJOURNMENT**

The meeting was adjourned by President Jacobs at 6:03 pm

  
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Board President

  
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Secretary/Treasurer