

Board Meeting Agenda

February 26, 2024

5:30 p.m.

Mid-Columbia Fire and Rescue Station
1400 West 8th Street, The Dalles, Oregon

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Agenda Changes**
- 5. Minutes**
 - a. Correction of Minutes, if any – Monday, January 22, 2024.
- 6. Public Comment**
 - a. During this portion of the meeting, a citizen may speak on any subject upon being recognized by the Board President. The citizen must state their name, address, and their discussion topic for the minutes. Five minutes per person will be allowed. If a response by the District is requested, the speaker will be referred to the Fire Chief for further action. At the discretion of the Board President, the issue may appear on a future meeting agenda for Fire District consideration.
 - b. The public may observe and/or listen to the meeting virtually by using either the link or the telephone number and access code provided below:

TELEPHONE NO.: +1 (562) 247-8422

AUDIO ACCESS CODE: 305-080-703

COMPUTER LINK: <https://attendee.gotowebinar.com/register/1951283931947348061>

WEBINAR ID: 124-770-003
 - c. Lifesaving Commendation Awards: Code Save – July 26, 2023
- 7. Financial Reports**
 - a. Balance Sheets/Combined Cash Accounts as of 01/31/2024
 - b. Ambulance Service Financial Report 02/01/23 to 01/31/24
- 8. Committee Reports**
 - a. Urban Renewal Report – Director Denstedt

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.

9. Fire Chief's Report

- a. Monthly Report – Chief Palmer
- b. Monthly Report – AC Jensen
- c. Monthly Report – DC Wood
- d. Monthly Report - DC Coleman
- e. Other items as needed

10. Correspondence

11. Old Business

12. New Business

- a. Resolution No. 2024-01 - Restatement of the Wasco County Fire Defense Board Intergovernmental Mutual Aid Agreement (IGA).
- b. Resolution No. 2024-02 - Restatement of the Five County Intergovernmental Mutual Aid Agreement (IGA).

13. Good of the Order

14. Adjournment



OUR MOTTO:

Educate, Serve & Protect

OUR SHARED VISION:

"To provide for the optimal safety and welfare of the community and our members."

OUR MISSION:

"We are committed to providing professional emergency and non-emergency services to minimize suffering, protect life, environment and property."

OUR VALUES:

P-rofessionalism
R-espect
I-ntegrity
D-uty
E-ngaged

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.



MINUTES
Mid- Columbia Fire and Rescue
Board of Directors Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
January 22, 2024

1. CALL MEETING TO ORDER

President Jacobs call the Mid-Columbia Fire and Rescue meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors Present: David Jacobs, Corey Case, Diana Bailey, and Walter Denstedt. Director Dick Schaffeld was absent.

Staff Present: Fire Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood, Division Chief Fred Coleman, Division Chief Josh Beckner, and Office Manager Stephanie Ziegler.

Others Present: Legal Counsel Andrew Meyers and private citizen Chris Schanno.

4. AGENDA CHANGES

None.

5. MINUTES

The minutes of the December 18, 2023, meeting stand approved as written.

6. PUBLIC COMMENT

President Jacobs asked if there was anyone online and then asked if there was any public that wished to comment. Private citizen Chris Schanno stated that he would like to address the Board. Mr. Shanno stated his address as 2575 Fax Rd, The Dalles OR. President Jacobs then read the public comment rules and stated that Mr. Schanno had 5 minutes to speak.

Mr. Schanno proceeded to make comment on the fire that occurred outside of the fire district located at 2445 Lower Eightmile Rd., The Dalles OR.



7. FINANCIAL REPORTS

- a. Balance Sheets/Combined Cash Accounts – There were no comments.
- b. Ambulance Service Financial Report – There was no comments.

8. COMMITTEE REPORTS

- a. Urban Renewal Report – Director Denstedt provided a report on the meeting that took place on January 16, 2024. Director Denstedt stated that the board had voted on constructing a parking lot on Second Street and also spoke about the First Street revitalization project.

9. FIRE CHIEF’S REPORT

- a. Fire Chief’s Report – Chief Palmer read through his report, giving a more detailed description of each item, which was included in the board packet.
- b. Monthly Report – AC Jensen, included in board packet. Chief Palmer read through Chief Jensen’s report. Chief Palmer stated that there will be a Community Expectation Survey sent out to the community. There was considerable discussion regarding the survey. Chief Jensen explained the purpose of the survey.
- c. Monthly Report – DC Beckner, included in board packet
- d. Monthly Report – DC Wood, included in board packet.
- e. Monthly Report – DC Coleman, included in board packet.
- f. Strategic Plan Update included in board packet.
- g. Information Sheet – Fires and Emergencies outside the District Boundaries. Chief Palmer provided a brief description of what the information sheet stated. The information sheet addressed circumstances surrounding the structure fire that took place outside the district boundary on January 4, 2023. Some discussion followed.

10. CORRESPONDENCE

Thank you letter from Flagstaff Retirement.

11. OLD BUSINESS

There was no old business.

12. NEW BUSINESS

There was no new business.



13. EXECUTIVE SESSION

Adjourn to Executive Session in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations at 18:30 p.m.

The board adjourned executive session at 18:58 p.m. Convened to regular session at 18:58 p.m.

14. GOOD OF THE ORDER

None.

15. ADJOURNMENT

President Jacobs adjourned the meeting at 18:59 p.m.

Board President

Secretary/Treasurer

MCFR INFORMATION SHEET

DATE: February 21, 2024

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Life Saving Award – Code Save

BACKGROUND: On July 26th, 2023, at 1535 hours an employee of Pacific Coast Producers in the area of 1st and Madison Streets collapsed in the presence of co-workers who, upon witnessing the incident, immediately went into action to begin initial lifesaving measures. **William Wersinger** started CPR and **Katie Hammond** placed the AED while **Brad Ellis** activated the emergency medical system by calling 911.

Once powered up and connected, the AED indicated an unshockable rhythm with no shock advised and CPR was continued. E-22 with Lt/EMT-I Cameron Kiyokawa and FF/Paramedic Greg Haner arrived on-scene and took over CPR.

M-23 with FF/EMT Cameron Crowley and FF/Paramedic Brian Johnson, E-21 with Capt./Paramedic Steven Biehn, FF/Paramedic Brennon Raynor and FF/EMT Austin Van Riper and M-21 with FF/EMT Collin Matthias and FF/EMT Sloan Hall each arrived, and crews began Advanced Life Support measures to include airway management, intraosseous (IV) access, medication administration, and cardiac defibrillation.

Upon completion of the first round of ACLS interventions, the patient regained pulse and blood pressure. Upon moving the patient to the medic unit, his pulse was lost, and CPR was manually resumed. The LUCAS mechanical CPR device was placed by crew members, but was not powered up due to the return of spontaneous circulation (ROSC) to the patient. Once ROSC had been achieved, crew members performed a 12-lead EKG which showed a normal sinus rhythm. Crew members additionally performed Rapid Sequence Intubation (RSI) on the patient and proceeded to manage the patient's sedation, pain and ultimately his airway with ACLS medications. The Patient was transported to the local hospital ER Code 3. The ambulance crew provided continued treatment and care throughout transport to the hospital. Upon arrival to their destination, crews transferred patient care to the hospital staff.

The gentleman on that day received bystander CPR, EMS intervention, transportation to the local hospital and referred for cardiology follow-up. This system is referred to as the chain of survival. The patient survived and is leading a normal and productive life.

The efforts of both the citizens on scene, the dispatchers, and emergency service crews that responded in quick fashion were instrumental in the outcome and associated chain of survival. The individuals being recognized this evening all played a significant part in responding to the needs of a citizen in distress from a sudden death event. The actions taken during the incident occurring on that afternoon reflect their dedication to the preservation of life and is to be highly commended. It is with great pleasure that we honor each of them this evening for their life-saving efforts.

Pacific Coast Producer Employees: William Wersinger, Safety Manager; Katie Hammond, Production Manager; and Brad Ellis, Plant Superintendent

Dispatchers: Sue Miller, and Cassi Caron

MCFR Members:

E-22 Crew: Lt. Cameron Kiyokawa, and FF Greg Haner

E-21 Crew: Capt. Steve Biehn, FF Brennan Raynor, and FF Austin Van Riper

M-23 Crew: FF Brian Johnson, and FF Cameron Crowley

M-21 Crew: FF Collin Matthias, and FF Sloan Hall

RECOMMENDATION/ACTION: Award commendations for a job well done.

MID-COLUMBIA FIRE & RESCUE
 COMBINED CASH INVESTMENT
 JANUARY 31, 2024

GENERAL FUND

COMBINED CASH ACCOUNTS

01-0-1009-00	LGIP	8,335,429.10
01-0-1020-00	PAYPAL BURN PERMIT ACCOUNT	9.68
01-0-1025-00	COLUMBIA BANK PAYPAL ACCOUNT	.00
01-0-1030-00	CHECKING ACCOUNT	20,019.96
01-0-1031-00	CHECKING ACCOUNT	187,852.20
01-0-1040-00	PETTY CASH	125.00
01-0-1075-00	AR CASH CLEARING	.00
	TOTAL COMBINED CASH	<u>8,543,435.94</u>
	 TOTAL UNALLOCATED CASH	 <u>8,543,435.94</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	6,726,226.31
20	ALLOCATION TO FF EQUIPMENT & SU	325,193.95
25	ALLOCATION TO FIREMED	62,252.86
30	ALLOCATION TO STACKER BUTTE	45,716.18
35	ALLOCATION TO DEBT SERVICE	353,400.50
40	ALLOCATION TO TECHNICAL RESCUE	60,603.92
45	ALLOCATION TO CAPITAL PROJECT	.00
50	ALLOCATION TO EQUIPMENT RESER	422,726.00
51	ALLOCATION TO BUILDING RESERVE	288,151.47
52	ALLOCATION TO TRAINING RESERVE	138,950.85
53	ALLOCATION TO RETIREMENT LIABILI	120,213.90
55	ALLOCATION TO BOND PRINCIPAL RE	.00
	TOTAL ALLOCATIONS TO OTHER FUN	<u>8,543,435.94</u>
	ALLOCATION FROM COMBINED CASH	<u>(8,543,435.94)</u>
	 ZERO PROOF IF ALLOCATIONS BALA	 <u>.00</u>

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

JANUARY 31, 2024

GENERAL FUND

ASSETS

10-0-1000-00	CASH ALLOCATION	6,726,226.31	
10-0-1015-00	PETTY CASH	.00	
10-0-1049-00	AMBULANCE	.00	
10-0-1050-00	AMBULANCE A/R	.00	
10-0-1055-00	AMB BILLING SERVICE A/ R	.00	
10-0-1065-00	A/R AMBULANCE HOLDING	.00	
10-0-1069-00	BAD DEBT ALLOWANCE	.00	
10-0-1080-00	A/R TAXES - GENERAL FUND	.00	
10-0-1085-00	OTHER RECEIVABLES - GF	.00	
10-0-1090-00	GRANT RECEIVABLE	.00	
10-0-1200-00	MISCELLANEOUS A/R	.00	
10-0-1250-00	AR BILLINGS	.00	
10-0-1499-00	UNDEPOSITED FUNDS	.00	
10-0-1510-00	MACHINERY AND EQUIPMENT	4,163,122.84	
10-0-1520-00	BUILDINGS AND STRUCTURES	3,514,225.18	
10-0-1530-00	LAND AND IMPROVEMENTS	71,508.00	
10-0-1600-00	AMOUNT PROV - LTD AERIAL	.00	
10-0-1601-00	AMOUNT PROV - LTD BONDS	.00	
10-0-1602-00	AMOUNT PROV LTD - COPIER	.00	
10-0-1603-00	AMOUNT PROV - LTD LAPTOPS	.00	
10-0-1605-00	AMOUNT PROV - 2005 BONDS	.00	
10-0-1700-00	PREPAID EXPENSES	.00	
	TOTAL ASSETS		14,475,082.33

LIABILITIES AND EQUITY

MID-COLUMBIA FIRE & RESCUE

BALANCE SHEET

JANUARY 31, 2024

GENERAL FUND

LIABILITIES

10-0-2010-00	GENERAL FUND A/P	.00
10-0-2010-02	AMBULANCE BILLING PAYABLE	.00
10-0-2011-00	LIFE FLIGHT A/P	.00
10-0-2012-00	RETAINAGE PAYABLE	.00
10-0-2015-00	ACCRUED COMP ABSENCE	.00
10-0-2015-01	ACCRUED WAGES	.00
10-0-2023-00	SHORT TERM HOLDING ACCOUNT	.00
10-0-2060-00	DEF REVENUE	.00
10-0-2065-00	OFFSET BEGINNING BALANCE	(7,176,153.74)
10-0-2100-00	BONDS PAYABLE LT	.00
10-0-2105-00	PAYROLL LIABILITIES	.00
10-0-2106-00	CHILD SUPPORT PAYABLE	.00
10-0-2107-00	GARNISHMENTS PAYABLE	.00
10-0-2110-00	UNION HOUSE FUND	.00
10-0-2111-00	ADMINISTRATION HOUSE FUND	.00
10-0-2115-00	HOLIDAY BANK	.00
10-0-2120-00	SHORT TERM DISABILITY	.00
10-0-2121-00	CANCER FUND	.00
10-0-2121-01	AFLAC ACCIDENT INSURANCE	.00
10-0-2121-02	AFLAC SHORT TERM DISABILITY	.00
10-0-2122-00	ADULT/FAMILY SERVICES	.00
10-0-2123-00	CELL PHONE	.00
10-0-2124-00	MEDICAL INSURANCE	5,064.79
10-0-2124-01	DEPENDENT CARE	.00
10-0-2124-02	UNREIMBURSED MED EXPENSES	.00
10-0-2124-03	PEHP PAYABLE	.00
10-0-2125-00	PAYROLL ASSET	.00
10-0-2125-01	THE DALLES COUNTRY CLUB	.00
10-0-2126-00	OTFCU	.00
10-0-2126-01	CRBC	.00
10-0-2127-00	STANDARD RETIREMENT	.00
10-0-2127-01	TRANSAMERICA	.00
10-0-2127-02	EMPLOYEE RETIREMENT	.00
10-0-2127-03	NATIONWIDE RETIREMENT	.00
10-0-2127-04	UNITED MISSOURI BANK	.00
10-0-2127-05	FIDELITY	.00
10-0-2128-00	AMERICAN FUNDS	.00
10-0-2128-01	SAFECO/SYMETRA	.00
10-0-2128-04	NW MUTUAL DEFERRED COMP	.00
10-0-2128-05	OLIVER CAPITAL DEFERRED COMP	.00
10-0-2129-00	LIFE INSURANCE	.00
10-0-2130-00	UNION DUES	.00
10-0-2130-01	ADDITIONAL UNION DUES	.00
10-0-2131-00	FLEX-TRAN LOAN	.00
10-0-2140-00	PERS POLICE/FIRE UNITS	277.28
10-0-2160-00	WORKERS' COMP	157.88
10-0-2200-00	FEDERAL W/H TAXES PAYABLE	.00
10-0-2210-00	MEDICARE TAXES PAYABLE	.00
10-0-2220-00	STATE W/H TAXES PAYABLE	.00
10-0-2221-00	HOLIDAY ACCRUALS	.00
10-0-2222-00	EMPLOYEE DRAWS	.00
10-0-2223-00	STATE OTT TAXES PAYABLE	244.22
10-0-2224-00	OREGON PAID LEAVE PAYABLE	2,442.14
10-0-2249-00	CAPITAL LEASES A/P	.00
10-0-2250-00	CAPITAL LEASES PAYABLE LT	.00

MID-COLUMBIA FIRE & RESCUE
BALANCE SHEET
JANUARY 31, 2024

GENERAL FUND

10-0-2251-00	AERIAL LEASE LT DEBT		.00	
10-0-2252-00	AERIAL LEASE LT		.00	
10-0-2253-00	COPIER LEASE LT		.00	
10-0-2254-00	LAPTOP LEASE LT		.00	
10-0-2255-00	BLUMENTHAL REPAYMENT LOAN		.00	
10-0-2256-00	2005 BONDS PAYABLE LT		.00	
10-0-2300-00	457 CLEARING		.00	
	TOTAL LIABILITIES			(7,167,967.43)
	<u>FUND EQUITY</u>			
10-0-3300-00	FIXED ASSETS		.00	
10-0-3381-00	INVESTMENT IN FIXED ASSETS		.00	
10-0-3500-00	FUND BALANCES		.00	
10-0-3551-00	PPA		.00	
10-0-3552-00	GENERAL FUND	7,176,153.77		
10-0-3570-00	CAPITAL ASSETS	7,748,856.02		
10-0-3570-01	RESTATE MODIFIED CASH		.00	
10-0-3900-00	RETAINED EARNINGS		.00	
10-0-3999-99	UNAPPROPRIATED FUND BALANCE		.00	
	REVENUE OVER EXPENDITURES - YTD	6,718,039.97		
	BALANCE - CURRENT DATE		21,643,049.76	
	TOTAL FUND EQUITY			21,643,049.76
	TOTAL LIABILITIES AND EQUITY			14,475,082.33

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-0-4300-00 BEGINNING FUND BALANCE	.00	4,763,407.74	4,571,157.00	(192,250.74)	104.2
10-0-4990-00 TAXES - PRIOR YEAR	4,187.51	133,053.71	110,000.00	(23,053.71)	121.0
10-0-4991-00 GF-INTEREST EARNED	27,905.96	134,153.86	60,000.00	(74,153.86)	223.6
10-0-4997-00 TAXES - CURRENT YEAR	89,739.68	4,115,732.41	4,250,000.00	134,267.59	96.8
10-0-4998-00 AMBULANCE REVENUE	185,848.34	1,083,366.44	1,575,000.00	491,633.56	68.8
10-0-4998-01 FIRE PROTECTION AGREEMENTS	.00	.00	40,000.00	40,000.00	.0
10-0-4998-04 GEMT AMBULANCE REVENUE	.00	294,078.57	505,000.00	210,921.43	58.2
10-0-4998-07 TRANSFER FROM FIREMED	.00	.00	5,000.00	5,000.00	.0
10-0-4998-08 TRANSFER FROM RET LIAB. FUND	.00	.00	91,242.00	91,242.00	.0
10-0-4999-00 GF-MISC REVENUE	3,383.06	26,181.09	104,000.00	77,818.91	25.2
10-0-4999-02 GRANT PROCEEDS	.00	.00	35,000.00	35,000.00	.0
TOTAL REVENUE	311,064.55	10,549,973.82	11,346,399.00	796,425.18	93.0

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN - PERSONAL SERVICES</u>					
10-1-6401-00	13,828.47	96,799.29	165,946.00	69,146.71	58.3
10-1-6402-00	12,786.38	89,504.66	153,444.00	63,939.34	58.3
10-1-6402-03	11,045.36	77,317.52	134,760.00	57,442.48	57.4
10-1-6402-04	12,542.84	87,799.88	150,521.00	62,721.12	58.3
10-1-6402-05	12,542.84	87,230.05	150,521.00	63,290.95	58.0
10-1-6403-07	5,344.61	36,903.25	63,632.00	26,728.75	58.0
10-1-6407-01	386.00	386.00	5,000.00	4,614.00	7.7
10-1-6414-01	.00	.00	40,785.00	40,785.00	.0
10-1-6415-01	.00	.00	15,957.00	15,957.00	.0
10-1-6421-02	15,217.01	110,754.00	171,451.00	60,697.00	64.6
10-1-6421-03	1,339.14	9,352.73	16,377.00	7,024.27	57.1
10-1-6422-01	219.27	991.84	3,960.00	2,968.16	25.1
10-1-6423-01	398.76	797.52	1,750.00	952.48	45.6
10-1-6424-01	14,586.52	87,475.17	163,100.00	75,624.83	53.6
10-1-6424-04	.00	854.00	6,000.00	5,146.00	14.2
10-1-6426-01	342.93	2,396.19	4,141.00	1,744.81	57.9
10-1-6430-01	254.89	1,694.21	3,400.00	1,705.79	49.8
10-1-6430-02	961.38	6,690.73	12,283.00	5,592.27	54.5
10-1-6430-03	3,884.89	27,141.10	47,580.00	20,438.90	57.0
10-1-6531-01	.00	2,819.71	.00	(2,819.71)	.0
TOTAL ADMIN - PERSONAL SERVICES	105,681.29	726,907.85	1,310,608.00	583,700.15	55.5

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - PERSONAL SRVCS</u>					
10-2-6403-02 CAPTAIN	25,421.27	197,183.81	335,000.00	137,816.19	58.9
10-2-6404-00 LIEUTENANT	20,983.41	160,814.61	297,900.00	137,085.39	54.0
10-2-6405-01 FIREFIGHTER	101,590.06	814,235.15	1,829,450.00	1,015,214.85	44.5
10-2-6405-02 SINGLE ROLE - EMS	8,729.55	83,793.33	368,000.00	284,206.67	22.8
10-2-6406-00 VOLUNTEER PROGRAM	821.97	7,139.42	22,250.00	15,110.58	32.1
10-2-6406-02 VOLUNTEER REIMBURSEMENT	.00	270.00	7,000.00	6,730.00	3.9
10-2-6407-00 UNIFORMS - PUBLIC SAFETY	251.49	21,244.25	43,320.00	22,075.75	49.0
10-2-6414-00 HOLIDAY	3,887.37	24,435.04	76,017.00	51,581.96	32.1
10-2-6414-01 VACATION	.00	.00	44,058.00	44,058.00	.0
10-2-6414-02 FUNERAL LEAVE	1,252.42	2,794.68	.00	(2,794.68)	.0
10-2-6415-00 SICK OT	3,894.60	68,038.63	88,200.00	20,161.37	77.1
10-2-6415-01 SICK LEAVE REDEMPTION	.00	.00	13,000.00	13,000.00	.0
10-2-6416-01 FIRE	937.81	45,456.84	100,827.00	55,370.16	45.1
10-2-6416-02 AMBULANCE	9,853.12	63,742.71	86,520.00	22,777.29	73.7
10-2-6416-04 TECH RESCUE	.00	18,301.61	34,760.00	16,458.39	52.7
10-2-6416-05 TRAINING	316.98	34,971.61	109,201.00	74,229.39	32.0
10-2-6416-06 OTHER	5,127.89	47,741.84	76,000.00	28,258.16	62.8
10-2-6416-07 AMBULANCE STAND-BY	2,439.50	12,243.01	12,000.00	(243.01)	102.0
10-2-6417-00 FLSA	6,244.77	45,736.24	116,565.00	70,828.76	39.2
10-2-6421-00 RETIREMENT - PUBLIC SAFETY	36,379.40	281,806.67	663,205.00	381,398.33	42.5
10-2-6421-01 PEHP PLAN - PUBLIC SAFETY	3,483.74	23,581.08	52,300.00	28,718.92	45.1
10-2-6422-00 WORKERS' COMPENSATION	23,190.15	45,851.83	86,520.00	40,668.17	53.0
10-2-6423-00 LIFE INSURANCE	3,588.84	7,177.68	18,128.00	10,950.32	39.6
10-2-6424-00 HEALTH INSURANCE	46,566.95	270,585.16	688,258.00	417,672.84	39.3
10-2-6424-03 OCCUPATIONAL HEALTHCARE	.00	9,155.23	47,195.00	38,039.77	19.4
10-2-6426-00 LONG TERM DISABILITY	1,509.72	10,095.41	21,929.00	11,833.59	46.0
10-2-6430-00 MEDICARE	2,693.15	23,060.49	51,905.00	28,844.51	44.4
10-2-6430-01 DEFINED CONTRIBUTION	10,091.74	77,457.60	132,600.00	55,142.40	58.4
10-2-6430-02 OREGON PAID LEAVE	721.98	6,084.75	14,500.00	8,415.25	42.0
10-2-6531-00 PAYROLL EXPENSES / SS	.00	227.23	9,600.00	9,372.77	2.4
TOTAL PUBLIC SAFETY - PERSONAL SRVCS	319,977.88	2,403,225.91	5,446,208.00	3,042,982.09	44.1

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - MATERIALS</u>					
10-3-6434-00	.00	799.00	94,046.00	93,247.00	.9
10-3-6435-00	695.00	4,277.17	6,000.00	1,722.83	71.3
10-3-6436-00	1,772.00	25,890.00	35,276.00	9,386.00	73.4
10-3-6441-00	5,953.82	15,701.03	32,350.00	16,648.97	48.5
10-3-6441-01	.00	5,058.38	1,600.00	(3,458.38)	316.2
10-3-6441-02	48.27	695.70	.00	(695.70)	.0
10-3-6442-00	132.08	1,303.99	3,600.00	2,296.01	36.2
10-3-6443-00	61.30	1,436.37	4,000.00	2,563.63	35.9
10-3-6445-01	130.43	1,437.37	1,600.00	162.63	89.8
10-3-6446-00	8,351.20	37,897.54	75,000.00	37,102.46	50.5
10-3-6451-00	293.60	7,271.24	15,700.00	8,428.76	46.3
10-3-6453-00	1,899.03	19,212.71	42,500.00	23,287.29	45.2
10-3-6453-01	.00	47.66	3,000.00	2,952.34	1.6
10-3-6454-00	42.99	1,817.40	4,600.00	2,782.60	39.5
10-3-6457-02	17.97	803.27	1,250.00	446.73	64.3
10-3-6457-03	.00	967.00	6,100.00	5,133.00	15.9
10-3-6457-04	.00	2,764.00	14,334.00	11,570.00	19.3
10-3-6457-05	.00	1,095.00	11,266.00	10,171.00	9.7
10-3-6459-00	4,172.70	112,111.62	191,218.00	79,106.38	58.6
10-3-6461-00	300.00	21,830.00	22,910.00	1,080.00	95.3
10-3-6462-00	1,390.00	8,888.50	72,800.00	63,911.50	12.2
10-3-6462-01	10,163.54	82,295.47	166,072.00	83,776.53	49.6
10-3-6464-00	212.28	2,092.44	4,500.00	2,407.56	46.5
10-3-6465-00	2,255.34	5,402.95	16,500.00	11,097.05	32.8
10-3-6466-00	1,025.81	7,109.50	14,500.00	7,390.50	49.0
10-3-6467-00	1,318.30	10,641.93	18,028.00	7,386.07	59.0
10-3-6468-00	283.28	1,982.96	4,000.00	2,017.04	49.6
10-3-6469-00	646.95	4,269.42	6,780.00	2,510.58	63.0
10-3-6477-00	.00	6,281.00	6,275.00	(6.00)	100.1
10-3-6479-00	110.00	2,879.00	1,775.00	(1,104.00)	162.2
10-3-6480-00	.00	3,000.00	22,000.00	19,000.00	13.6
10-3-6481-00	693.00	5,775.00	11,000.00	5,225.00	52.5
10-3-6482-00	4,368.83	45,503.51	95,000.00	49,496.49	47.9
10-3-6482-01	.00	1,678.54	10,560.00	8,881.46	15.9
10-3-6483-00	.00	297.00	1,500.00	1,203.00	19.8
10-3-6485-00	205.54	4,757.48	32,935.00	28,177.52	14.5
10-3-6485-01	258.18	16,474.60	31,600.00	15,125.40	52.1
10-3-6486-00	502.19	2,976.99	16,400.00	13,423.01	18.2
10-3-6486-01	297.98	3,369.34	25,500.00	22,130.66	13.2
10-3-6487-00	534.20	4,026.30	19,855.00	15,828.70	20.3
10-3-6491-00	62.94	12,877.00	325,000.00	312,123.00	4.0
10-3-6495-00	2,014.92	2,014.92	6,900.00	4,885.08	29.2
10-3-6497-00	790.00	790.00	2,800.00	2,010.00	28.2
10-3-6502-00	.00	.00	3,200.00	3,200.00	.0
10-3-6503-00	656.00	656.00	10,500.00	9,844.00	6.3
10-3-6507-00	5,859.99	27,391.17	92,650.00	65,258.83	29.6
10-3-6508-00	374.82	2,345.89	5,400.00	3,054.11	43.4
10-3-6509-00	.00	.00	33,000.00	33,000.00	.0
10-3-6510-00	2,368.77	6,772.48	17,154.00	10,381.52	39.5
10-3-6510-01	1,385.34	5,322.16	7,000.00	1,677.84	76.0
10-3-6511-00	270.00	2,045.00	3,500.00	1,455.00	58.4
10-3-6512-00	209.65	895.59	2,372.00	1,476.41	37.8

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-3-6513-00 MISCELLANEOUS EXPENSE	49.98	978.89	7,550.00	6,571.11	13.0
10-3-6520-00 911 SERVICES	4,764.00	33,348.00	59,000.00	25,652.00	56.5
TOTAL PUBLIC SAFETY - MATERIALS	66,942.22	577,555.48	1,719,956.00	1,142,400.52	33.6
CAPITAL OUTLAY					
10-4-6533-00 FIREFIGHTING EQUIPMENT	.00	80,917.88	102,230.00	21,312.12	79.2
10-4-6533-01 OFFICE EQUIPMENT	1,619.90	3,935.74	4,000.00	64.26	98.4
10-4-6533-05 RADIO EQUIPMENT	.00	5,729.99	6,875.00	1,145.01	83.4
10-4-6533-06 FIRE TRAINING EQUIPMENT	.00	33,661.00	36,750.00	3,089.00	91.6
TOTAL CAPITAL OUTLAY	1,619.90	124,244.61	149,855.00	25,610.39	82.9
OTHER & TRANSFERS					
10-6-7002-00 DUE TO FF EQUIP & SUPP	.00	.00	57,000.00	57,000.00	.0
10-6-7003-00 DUE TO BLDG RESERVE FUND	.00	.00	42,500.00	42,500.00	.0
10-6-7004-00 DUE TO EQUIPMENT RESERVE	.00	.00	419,000.00	419,000.00	.0
10-6-7007-00 DUE TO STACKER BUTTE	.00	.00	2,350.00	2,350.00	.0
10-6-7009-00 DUE TO RETIREMENT LIABILITY	.00	.00	40,600.00	40,600.00	.0
TOTAL OTHER & TRANSFERS	.00	.00	561,450.00	561,450.00	.0
CONTINGENCY					
10-7-8000-00 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
TOTAL CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
UNAPPROPRIATED FUND BALANCE					
10-8-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	2,058,322.00	2,058,322.00	.0
TOTAL UNAPPROPRIATED FUND BALANCE	.00	.00	2,058,322.00	2,058,322.00	.0
TOTAL FUND EXPENDITURES	494,221.29	3,831,933.85	11,346,399.00	7,514,465.15	33.8
NET REVENUE OVER EXPENDITURES	(183,156.74)	6,718,039.97	.00	(6,718,039.97)	.0

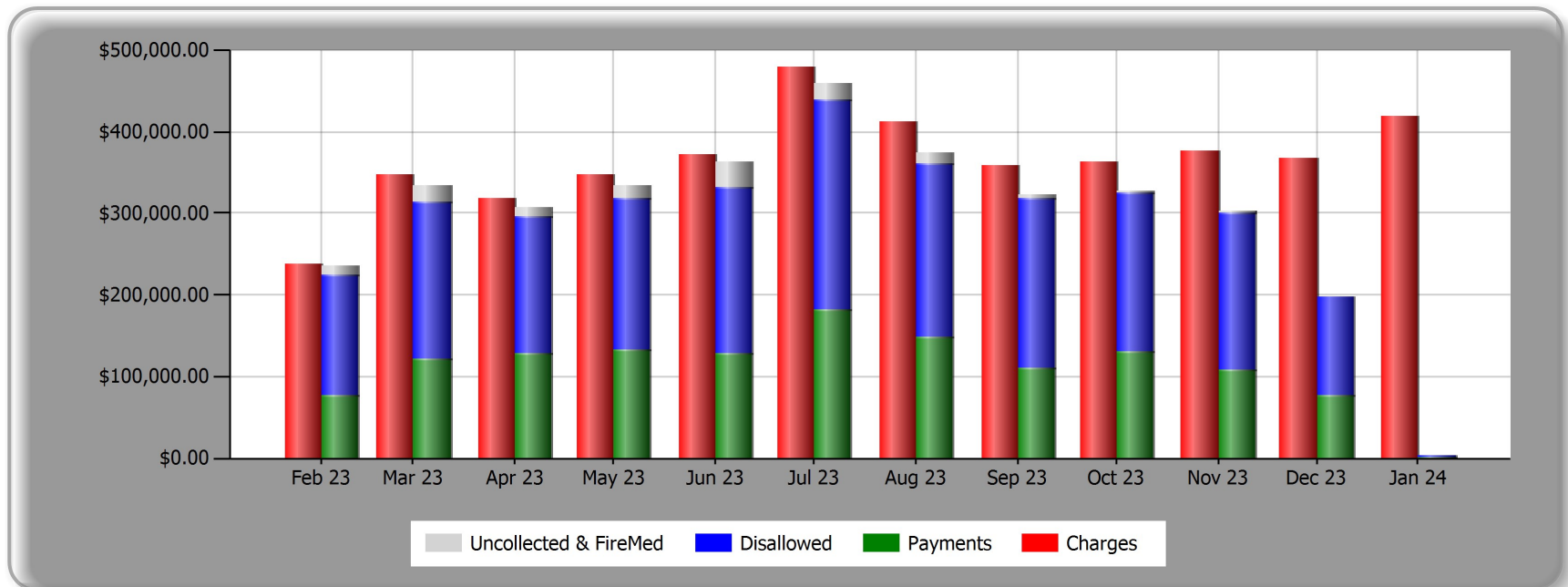
**Mid-Columbia Fire & Rescue
ANNUAL COLLECTION STATISTICS**

Date Of Service	2/1/2023
Date Of Service	1/31/2024
Invoices	0
Company	Mid-Columbia Fire & Rescue

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Feb 23	137	239,236.28	-77,471.02	32 %	-1,634.42	1 %	-147,960.23	62 %	-7,949.08	3 %	4,221.53	2 %
Mar 23	173	348,552.80	-120,905.92	35 %	-904.06	0 %	-194,106.04	56 %	-18,147.28	5 %	14,489.50	4 %
Apr 23	175	319,840.93	-129,341.12	40 %	-993.93	0 %	-166,736.38	52 %	-10,235.55	3 %	12,533.95	4 %
May 23	199	348,155.86	-132,506.54	38 %	-1,118.16	0 %	-185,364.73	53 %	-15,233.53	4 %	13,932.90	4 %
Jun 23	206	372,998.27	-128,207.80	34 %	-475.00	0 %	-204,726.54	55 %	-30,445.33	8 %	9,143.60	2 %
Jul 23	245	480,809.02	-181,374.44	38 %	-1,400.00	0 %	-257,299.17	54 %	-20,270.11	4 %	20,465.30	4 %
Aug 23	213	411,904.15	-149,632.81	36 %	-1,347.97	0 %	-212,670.90	52 %	-12,026.95	3 %	36,225.52	9 %
Sep 23	202	358,096.79	-110,142.89	31 %	-3,118.65	1 %	-209,829.87	59 %	-128.88	0 %	34,876.50	10 %
Oct 23	193	363,001.34	-131,986.41	36 %	-665.31	0 %	-194,424.95	54 %	0.27	0 %	35,924.94	10 %
Nov 23	201	376,538.62	-108,974.25	29 %	-444.10	0 %	-194,715.32	52 %	0.00	0 %	72,404.95	19 %
Dec 23	182	369,206.95	-77,375.28	21 %	0.00	0 %	-121,419.23	33 %	0.00	0 %	170,412.44	46 %
Jan 24	219	420,383.00	-1,430.29	0 %	0.00	0 %	-2,288.36	1 %	0.00	0 %	416,664.35	99 %

2,345 4,408,724.01 -1,349,348.77 -12,101.60 -2,091,541.72 -114,436.44 841,295.48

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



MCFR INFORMATION SHEET

DATE: February 26, 2024

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Fire Chief's Report

ASA UPDATE PROCESS: The draft ASA ordinance and Plan were both distributed to Providers for their review and input. MCFR Staff has completed review of both documents and submitted input back to the ASA Coordinator.

GROUND EMERGENCY TRANSPORT (GEMT) FFS PROGRAM: Reimbursement remains pending. We are gearing up for the next GEMT cycle.

OREGON GEMT CCO PROGRAM: The CY2024 Program timeline will be shared/posted in the near future. The non-federal amounts for the second half of 2023 (July 1-Dec. 31, 2023) are noted below:

CY 2023:

2023 Rate (Second half of calendar year) 2023 (July 1-Dec. 31, 2023):

- AO427 - \$590.00
- AO429 - \$623.00

CY 2024:

GEMT office staff is working on 2024 verifications and IGTs with OHA Office of Contracts. Further info. Must be obtained to initiate 2024 IGTs with OHA's Office of Contracts, with a CY2024 program operations timeline and other updated resources which will be shared in the near future.

By the end of March, GEMT program staff will follow-up with verification of participant eligibility.

STACKER BUTTE LEASE: The amendments to each sublease have been forwarded to all participating tenants for review and endorsement. To date, I have not received any signed documents from the subtenants.

MID-TERM BARGAINING: The PLO issue has settled. The MOU and associated policy are signed by both parties now in effect.

WILDLAND RISK REDUCTION/MITIGATION PROGRAM: DC Beckner is currently in the process of preparing for the upcoming wildland season. The District is currently in the process of recruiting qualified engine/crew bosses and firefighters to fill Crew 24 positions for the upcoming wildland season. Crew 24 will again engage in both wildland response and mitigation work for the District. We will additionally utilize other sources for mitigation work on a contract basis as needed.

GROUND AMBULANCE DATA COLLECTION SYSTEM (GADCS): Remains in process.

BUDGET PROCESS - FY 2024-25: The FY 2024-25 budget remains in the development process.

PETERSBURG RURAL FIRE PROTECTION ASSOCIATION (RFPA): No update.

PARAMEDIC TRAINING PROGRAM: Firefighter’s Fletcher, Clark, Crowley and EMT Daly have been selected to participate in the Paramedic training program for the District. Funds are planned to be appropriated in the FY 2024-25 budget for additional members to participate. We appreciate the hard work DC Coleman has invested into coordinating this program.

BANK TRANSITION: The bank transition is complete. One EFT straggler continues to deposit into the Umpqua account which I am working on with Systems Design to resolve. In light of this circumstance, we are holding off on closing the Umpqua account until this situation has been completely resolved.

FIVE COUNTY MA AGREEMENT: The final agreement has been forwarded to each County Fire Defense Board Chief for distribution to each respective County agency for review and authorization by their governing bodies to execute said IGA. I hope to have this project completed by the end of April 2024.

WASCO COUNTY FIRE DEFENSE BOARD MA AGREEMENT: The final agreement has been forwarded to each agency within Wasco County for review and authorization by their governing bodies to execute said IGA. I hope to have this project completed by the end of April 2024.

FIRE DISTRICT AWARDS BANQUET: For planning purposes, the annual Fire District Awards banquet will take place on Saturday, May 18, 2024 with social hour starting at 5:00 p.m. and dinner commencing at 6:00 p.m.

OUT OF DISTRICT RESPONSE: A letter was forwarded to Mr. Shanno on February 7, 2024 in response to his inquiries during the public comment portion of the January Board meeting.

SDAO CONFERENCE: Chief Palmer, President Jacobs, Director Shaffeld and Director Case all attended the SDAO conference from February 9th through the 12th. The conference provided the opportunity to network with other attendees and proved to be both educational and informative.

911 STATISTICS:

911 STATISTICS				
JANUARY 2024			YEAR-TO-DATE	
AGENCY	CALLS	PERCENT	CALLS	PERCENT
MCFR	350	17%	350	17%
TDPD	1129	54%	1129	54%
WCSO	607	29%	607	29%
TOTAL	2086	100%	2086	100%

RECOMMENDATION/ACTION: Staff update.

Assistant Fire Chief- Board Report

David Jensen, Assistant Fire Chief

January 2024

Major Topics for January 2024

- Staffing

Dual Role- 22 of 24 currently filled. (Unchanged)

- Of the 24 Dual-Role positions, currently 2 Firefighter/Paramedic positions are open. We did not gain any applicants on our last recruitment however, a qualified applicant applied following the close of the application period. The District opened up the recruitment again to accept the application and we have planned a testing process in early March.

Single-Role EMS- 4 of 6 currently filled. (Unchanged)

- All EMT positions are filled.
- Two of our Paramedic single-role positions are open, and we are actively recruiting.

Single-Role Wildland- (Unchanged)

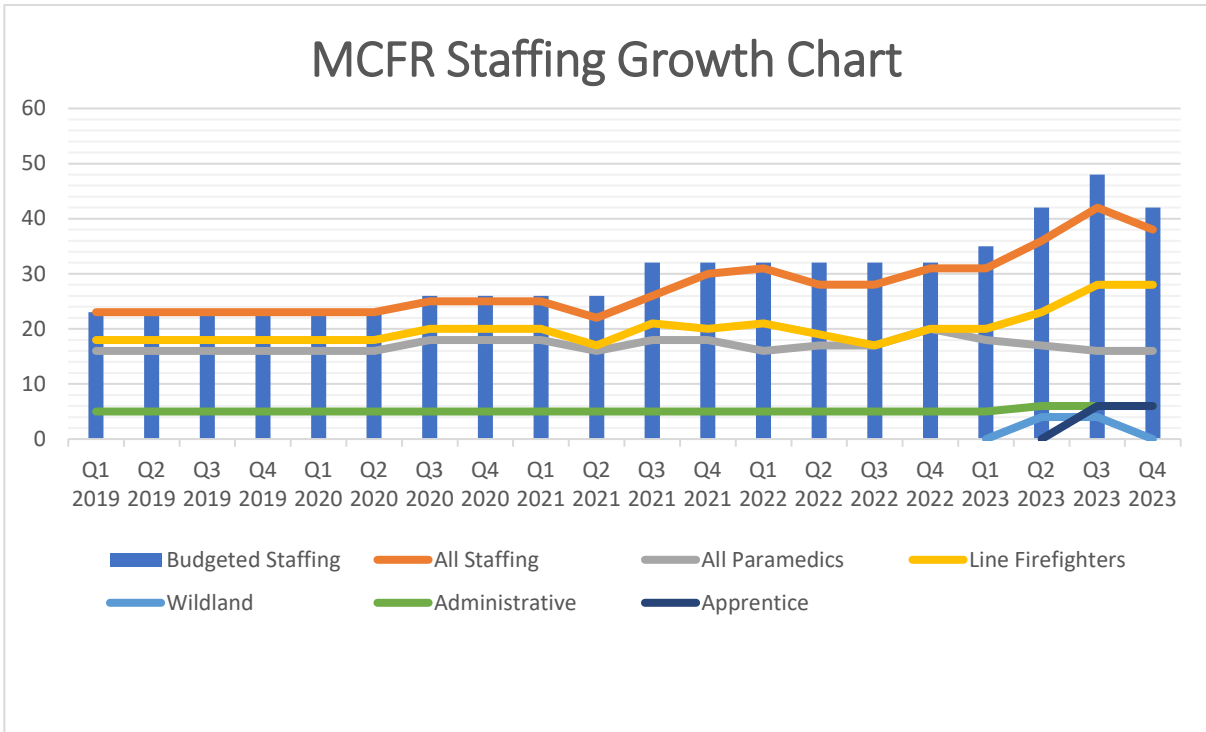
- Recruitment efforts have now begun for Wildland Season 2024 with interviews scheduled for February and March.

Apprentices- All Apprentice Positions are Filled 6 of 6. (Unchanged)

- All Apprentice positions are filled and are working as qualified firefighters, operating at a high level, and are on shift. Each station has 1 apprentice per shift.

Administration- 6 of 6 positions filled. (Unchanged)

- All Administrative positions are filled.
- Chief Coleman has announced his retirement for the end of March 2024. We currently have a Division Chief list from the previous recruitment. Chief Palmer has selected our current member, Lt. Adam Cole, to serve as the next Division Chief. This does leave open a Lieutenant position which will be posted in January.



Q4 2023 accounts for the seasonal nature of wildland staffing.

- Standards of Cover Update**

The large project for December and January was to continue updating the Standards of Coverage Document. Currently, I am preparing to send out and advertise a survey to our constituents regarding community expectations and community priorities. We are attempting to isolate the response distribution to only the Fire District.

- Technology Integrations**

Currently we are implementing many new systems and technologies to help improve our systems by making operations more efficient or making our processes more thorough. In this quarter, these processes include:

- Records Management System report writing
- Quality Assurance processes of Emergency Medical Services
- Timekeeping and automating the payroll process.
- Electronic Purchase Orders
- Apparatus Checks and Inventory
- Electronic Control Medication tracking
- Transitioning forms for personnel evaluations to electronic forms and electronic approvals and storage
- Maintenance work orders

- **Lieutenant Recruitment**

As mentioned in the staffing report, Lt. Cole will be promoted to Division Chief following the retirement of Division Chief Coleman. The recruitment to fill the Lieutenant position was posted in January. Division Chief Beckner is working on this recruitment and testing process.

- **Other ongoing projects/engagements:**

- Updating Standards of Cover
- Continuity of Operations Plan
- Managing Day-to-Day operations
- Conducting Daily Briefings at both Station 1 and Station 2 each morning to enhance communication.
- Reviewing response and productivity metrics to ensure forward progression.
- Reviewing evaluations on probationary firefighters and coaching probationary officers.
- Two training sessions with James Rowan (our organizational leadership coach)
- Review evaluations for probationary employees
- Dispatch meetings to complete the CAD RFP project with the County and City.
- Monitoring operational budget and the three grant funded lines we have currently operating.

- **Response Metrics**

A great, new report will be formulated soon. We are currently learning and building out our new records systems. I am certain it will be wonderful, but it is just taking some time.

Board Report

Josh Beckner, Division Chief
January 2024

We are rolling out the 2024 Wildland CWRR Defensible Space plan and look forward to another great season working in the community. We have approximately 25 residential and a few commercial locations to start with and another 100 in the outreach phase in Rowena and the Chenoweth area. Crew 24 is slated to begin the middle of April for the 2024 season. I have been working on my respective budget items as assigned for the next fiscal year. Below is a summary of the projects currently in motion or that have been completed recently as we enter the new year.

Programs

Advertising and Hiring

- Wildland Firefighter, Wildland Engine Boss, Firefighter Paramedic & Single Role Paramedic are all open currently. Lieutenant process is moving forward the end of February.

Facility Maintenance

- Browns Roofing is working on a plan to address damage to Station 1 after the last few winter storms.
- We are working with our contracted partners to wrap up any pending work orders and planning for routine maintenance in 2024.
- Various projects, maintenance and repairs are in the planning process.

Wildland Program

- CWRR Program for Defensible Space projects is ongoing.
- We should hear about theregional USFS CWDG Grant in March.
- NOFO Department of Interior has a mobile Water Supply Grant open for Engines and Tenders via the Infrastructure Investment and Jobs Act.

PPE/SCBA/Equipment

- Our in-house technicians have been making considerable progress on getting our SCBA maintenance and repairs done. This is great and operationally helps to ensure we have equipment for operations and training.
- The majority of our structural firefighting coats, pants and helmets have now been entered into our inventory system. Regular routine replacement will be addressed in the 24-25 Budget.

UAS Program

- We have been working on software to determine what maintenance and OPS program to utilize for regulatory compliance and reporting.
- I'm currently attending a Program Management course to ensure our program aligns with all applicable rules, regulations, and laws.

Meetings/Training/Safety/Other

- Meeting with OSFM regarding CWDG-Community Wildfire Defense Grant
- Meeting with OSFM on Wildland Preparedness Grant
- Meetings with ODF/USFS
- CWPC Youth Corp end of season meeting
- Assist DC Coleman with Apparatus Operator and Firefighter training and testing.
- Various Staff Meetings and Weekly Planning Meetings
- Coaching and Strategy Sessions with James Rowan
- CGCC Meetings & Training regarding UAS Program
- Board of Directors Meeting

Emergency Response /Staffing/ Fire Investigations

- All Calls – 3
- Motor Vehicle Accidents – 1
- Fire Response – 3
- Fire Investigation – 3
- Duty Officer – 8 Days in January

Prevention Division- Board Report

Jay Wood, Division Chief

January 2024

The district had four (4) hostile fires in January 2024. The first was a pan of food left on the stove. While the fire didn't damage the structure, there was acrid smoke throughout the home, requiring ventilation by our crew. Occupants' belongings may need extensive cleaning/replacement. A fire in a travel trailer with addition being used as a primary residence was destroyed by fire, likely caused by a propane heater too close to combustibles. An additional fire in a travel trailer used as a primary residence was destroyed by fire. This fire was likely caused by an unattended candle left by the occupant while he was outside the trailer. The last fire was a structure fire that caused extensive damage to a home, rendering it unlivable. The fire was likely caused by heat lamps found in the area of origin. Total values at risk for these fires was approximately \$775,000 with a loss of approximately \$356,000. These statistics cover only fires within MCFR.

The transition to ESO from Emergency Reporting is in full swing. As anticipated, once crews started entering incidents into the system, some unforeseen challenges arose. We've worked through these issues, including reviewing incident reports, required sections that were not apparent during setup, data mining, etc. ESO technical support personnel have worked through these issues with us and we've developed processes to ensure timely completion of incident reporting and data reports. We're still learning and will continue to do so as we move forward. We have been utilizing Emergency Reporting for 15 years for our records management system (RMS).

Community Risk Reduction [Prevention, Public Education, Code Enforcement]

- Site Team – There were two meetings in January. The first meeting was regarding an alley vacation that had zero impact on the fire district. I sent written comments to reflect that to the city. The second meeting had three projects. A drive through coffee cart with no district impact; a project we've reviewed previously coming back with some updates; and an industrial project which is an extension of a previous project. This last project has some potential hazards to firefighters as well as some access issues for our aerial fire apparatus that we worked through.
- Site Visits – Conducted a walkthrough of a new food truck prior to construction. The latest Oregon Fire Code has new requirements for food trucks that will have consequences for food truck owners. I've conducted several inspections over the last six (6) months in food trucks. Most have been well within the requirements.
- Assistant Chief Jensen and I met with City Codes Enforcement regarding debris burning within the city limits of The Dalles. I believe that both entities have a better understanding of how we each operate and when we can enforce the fire code and when they can enforce the city code.

Meetings/Training/Safety/Other:

- Various Staff Meetings and Weekly Planning Meetings.
- Coaching and Strategy Session with James Rowan.
- Meeting with ESO to discuss Hospital Hub
- Get Ready The Dalles planning meeting
- Meeting with FirstNet – Redundant Internet Connection Exploration
- Review of Last Year's Mile Post 87 with Risk Reduction crew from OSFM
- Monthly Fire Prevention Webinar from OSFM
- Meeting with our new Supervising Physician – Setting up ESO, QA Data
- Met with a new Oregon State Fire Marshal Regional Deputy working the east side of Oregon. He'll be assisting the regular deputy with fire investigations, inspections of complex facilities and general backup. This is a new position within the OSFM.
- Meeting with Pacific Office Automation on site at Station 1 and Station 2 for physical system annual review. A few things will be updated in the near future.
- Haz Mat Drill with Pacific Coast Producers and Oregon State Fire Marshal Haz Mat teams from the Portland Metro area. Acted as the initial Incident Commander then being relieved by Chief Palmer.

Emergency Responses/Station Staffing/Fire Investigations:

- Fire Investigations – Structure Fire with Heat Lamps
- All Calls – 1, 6 total for the district.
- EMS/Motor Vehicle Accident Response – 1
- Fire Response – 1
- Duty Officer – 8 days

Training Division- Board Report

Fred Coleman, Division Chief

January 2024

Career Training:

- SCBA masking drills
- Search and Rescue
- Ground ladders
- Eng. Company Ops
- Ropes and Knots
- Fluid Resuscitation
- Hemorrhage control
- CNS Injury
- Trauma Triage

Major projects and completion status:

- Probationary training and testing for Recruit classes, 2023-01, 2023-02, 2023-02E,
- Career officer development course-in progress, ½ complete
- Working on training for dispatchers- ongoing
- Apprenticeship Program- ongoing.
- Planning for Irons in the Fire Conference 2024- ¾ complete
- Planning for the CGTA Wildland Academy 2024-1/2 Completed
- Planning for the CGTA wildland courses hosted at MCFR- ½ Completed
- Working on Paramedic education for our EMT's- ½ completed

- **Meetings/ Training/ District Representation**
 - January 2nd Command Staff Meeting 0830
 - January 8th QA committee meeting 0830
 - January 11th Staff meeting 1500
 - January 11th Chief training 1530
 - January 15th Board Meeting 1730
 - January 16th Opioid Overdose taskforce 1000
 - January 18th Staff meeting 1500
 - January 18th Chief training 1530
 - January 25th Staff meeting 1500
 - January 25th Chief training 1530

Emergency Response and Station Staffing

- All Calls- 1 Rescue Response-
- EMS Response - Duty Chief Days This month 4
- MVA Response - 1
- Fire Response – 1

Current Volunteer Levels and Status:

Current 2024 Volunteers		
Position/ Qualification	Number	Volunteers
Instructor	1	Marc Crain
Support	2	Christina Buck (Medical Leave) Mark Bryan
Chaplain	2	Marilyn Roth, Paul Boehlke
Total Volunteers	5	

Training Totals

In total Since July 2020, we have completed the following training at MCFR:

- 1 12-week Apprenticeship FF I ,FF II Academy
- 9 Career Dual Role Academies
- 2 NFPA Driver
- 8 Career Single Role EMS Orientations
- 1 Career Single Role Wildland Academy
- 4 Volunteer Structure Academies with CGTA
- 4 Wildland Academy S-130, S-190 Field Day With CGTA
- 2 S-290 Intermediate Wildland Fire Behavior with CGTA 22 students
- 3** S-230/S-231 Crew/Engine Boss 49 Students
- 2 S-215 Wildland Urban Interface FF 43 students
- 1 S-219 Firing Operations 28 students
- 4 S-131 Wildland Firefighter type I
- 1 FI 210 Wildland investigation class
- 1 S-330 Strike Team Task Force Leader
- 120 Students for Nozzle Forward Class
- 40 students Irons Ready Forcible Entry

20 students Fire Ground Survival
80 students Art of Reading Smoke
1 Fire Officer I class 8 students.
2 Structure Firefighter II Academy 11 students
1 NFPA Fire & Emergency Services Instructor I- 8 Students
2 NFPA Ropes I & II – 32 Students total

We have certified the following:

1 Fire Officer I
5 NFPA Fire & Emergency Services Instructor I
3 NFPA Fire & Emergency Services Instructor II
4 DPSST Live Fire Instructor
4 DPSST Live Fire instructor in charge
12 NFPA Driver
13 Vol FF I Structure
6 Vol FF II Structure
9 Career FF 1
4 Career FF II Structure
75 Career/Vol Wildland FF type II
54 Career/Vol Wildland FF type I
4 Engine Boss
21 Career Apparatus Operator Eng., Water Tender, Wildland Type's III, VI
21 Aerial Operators
20 NFPA Ropes I & II
8 NFPA Common Passenger vehicle awareness level
8 NFPA Common Passenger Vehicle Operations Level
8 NFPA Common Passenger Vehicle Technician Level

Bold = Additions for the reporting month.

MCFR INFORMATION SHEET

DATE: February 26, 2024

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Resolution 2024-01- Restatement of the Wasco County Fire Defense Board Intergovernmental Mutual Aid Agreement.

SYNOPSIS: The Wasco County Fire Defense Board intergovernmental mutual aid agreement (IGA) between the “District” and County Fire Agencies is dated and requires restatement. The IGA has been updated and is being brought before the Board to consider for adoption.

NARRATIVE: The current Wasco County Fire Defense Board IGA became effective January 18, 2012 and is in need of updating primarily due to organizational changes that have taken place over the years among the participating parties. The purpose of a MA Agreement is to provide a legal means under the ORS for one jurisdiction to provide resources, facilities services, and other required support to another jurisdiction from which they expect to receive or to which they expect to provide assistance during an incident. It is in each participating agencies best interest to their respective constituencies to maintain an intergovernmental agreement for the joint provision of these services within their respective jurisdictions. Therefore, staff is recommending restatement of this IGA as presented to the Board to consider for adoption.

BUDGET IMPLICATION: Maintaining this cooperative agreement provides the ability to request emergency response resources on larger incidents that the District would not otherwise have the ability to provide through current budget appropriations.

RECOMMENDATION/ACTION: Adoption of Resolution 2024-01- “Restatement of the Wasco County Fire Defense Board Intergovernmental Mutual Aid Agreement”.

**MID-COLUMBIA FIRE AND RESCUE
RESOLUTION NO. 2024-01**

**Restatement of the Wasco County Fire Defense Board Intergovernmental Mutual
Aid Agreement**

WHEREAS, Mid-Columbia Fire and Rescue (herein after referred to as (“District”)) is a Rural Fire Protection District operating and existing under the provisions of ORS 478 et seq.; and

WHEREAS, an agreement known as the Wasco County Fire Defense Board Intergovernmental Mutual Aid Agreement (IGA) currently exists between District and Wasco County Fire Agencies (“Parties”) which provides resource support for EMS, Fire and Rescue emergency response within the protection areas of the “District” and “Parties” who are signatory to this agreement; and

WHEREAS, the State of Oregon has declared it to be a matter of statewide concern to promote intergovernmental cooperation for the purpose of furthering economy and efficiency in local government; and

WHEREAS, the State Legislature has given general authority for intergovernmental agreements by units of local government pursuant to the provisions of ORS 190.010 *et. Seq.*; and

WHEREAS, the current IGA is outdated and requires restatement to update said IGA for the purpose of maintaining the existing levels of continuity, cooperation, and response between the parties, and

WHEREAS, it is the desire of the “District” and “Parties” to jointly utilize their resources as applicable to maintain improved service, quality and interoperability during routine and emergency operations; and

WHEREAS, the Board of Directors of Mid Columbia Fire & Rescue has determined it is reasonable and prudent for the District to maintain an intergovernmental agreement to provide for such mutual services; and

WHEREAS, the “District” and “Parties” deem it to be in their best mutual interest to their respective constituencies to maintain an intergovernmental agreement for cooperation in providing resources for EMS, Fire and Rescue emergency response within the protection areas of the parties signatory to this agreement.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Directors of Mid-Columbia Fire and Rescue to take the following action:

1. The IGA attached hereto as Exhibit “A” is approved and adopted; the Fire Chief is authorized to take all necessary actions associated therewith to execute said IGA.

Approved and adopted this 26th day of February, 2024, by the Board of Directors of Mid-Columbia Fire and Rescue.

Ayes: _____
Nays: _____

Presiding Officer

Attest: _____
Secretary or Director

Approved as to form: _____
Andrew J. Myers

Wasco County Fire Defense Board Mutual Aid Agreement

DEFINITION OF MUTUAL AID: Whenever a city or fire district, upon at the scene of an emergency, determines that a condition exists which is beyond the abilities of the city or fire district to control, additional equipment and/or personnel may be requested, as pre-determined on a running schedule on file with Wasco County Central Dispatch Center.

Mutual Aid agreements are the means for one jurisdiction to provide resources, facilities, services, and other required support to another jurisdiction from which they expect to receive, or to which they expect to provide, assistance during an incident.

WHEREAS, it is necessary that a mutual aid agreement be entered into by and between members of the Wasco County Fire Defense Board for the mutual protection of life and property; and

WHEREAS, certain disasters have potential of surpassing the capacity of any community to effectively protect life, environment, and property; and

WHEREAS, the Parties enter into this agreement to secure the benefit of mutual cooperation and assistance in the face of an emergency created by structural fire, ground cover fire, medical emergencies, and other mutual services; and

WHEREAS, the Parties recognize the necessity to facilitate and comply with ORS 476.510 to 476.610 (the Oregon Emergency Conflagration Act), and to provide mutual aid during emergencies and during a declaration of emergency under ORS 401; and

WHEREAS, the Parties through this agreement by and between the governing bodies of the Fire Defense Board members intend to lay the legal foundation contemplated by ORS 190.010, 190.110 and 190.420 to permit the officers of their respective agencies to dispatch personnel and equipment to specified emergencies upon request without question as to legal authority to do so; and

WHEREAS, Oregon Revised Statutes 190.010, 190.110 and 190.420 provide that units of local government or public agencies of Oregon and public agencies of another state may enter into a written agreement with any other unit of local government for the performance of any and all functions and activities that any party to the agreement has the authority to perform; and

WHEREAS, it is the intention of this agreement to be liberally construed to permit the mutual response of needed resources upon request when manning, equipment and response demands permit and that neither party shall be liable to the other or to any third party for failure or inability to respond as contemplated; and

WHEREAS, the parties hereto recognize the need and desirability for a mutual aid agreement to improve the efficiency and effectiveness of the fire suppression and emergency medical services delivery system as necessary; and

WHEREAS, the legislature has given the general authority for intergovernmental agreements by units of local government pursuant to the provisions of ORS 190.010, 190.110 and 190.420; and

WHEREAS, the signing parties desire to enter into an agreement for mutual aid response to protect the lives and property encompassed within respective jurisdictions; and

WHEREAS, patrons of respective jurisdictions will be served more efficiently by this agreement, providing needed resources for initial fire attack and emergency response operations.

NOW, THEREFORE, UNDER THE AUTHORITY OF ORS CHAPTER 190 AND IN CONSIDERATION OF THE RECITALS ABOVE IN THE MUTUAL AGREEMENT, TERMS AND CONDITIONS SET FORTH BELOW, THE PARTIES AGREE AS FOLLOWS:

1. Term of Agreement: This agreement shall be effective on the date hereof and shall continue until the need for modification or until either governing body causes the termination hereof.
2. Parties' Response: Parties will provide mutual aid resources with trained personnel and safe working equipment upon request unless they notify the requesting party of their inability to respond due to unreasonable reduction in the level of protection within its jurisdiction, or that they are unable to respond because of compliance limitations on the use of funds by that agency.
3. Command and Control of Fire Suppression and Emergencies: Command and control of fires and emergencies (Incident Command) under this agreement shall be vested in the Chief Officer or Officer of the first arriving unit, until relieved by the Chief Officer or Officer of the home agency, as applicable. Further, each person participating remains an employee of that person's employing agency and is subject to the personnel policies solely of that employing agency.
4. Communications: Both Parties agree to maintain compatible radio communications with each other.
5. Notification of Inability to Respond: Should a Party find itself unable to provide resources and equipment for response due to emergencies, prior commitment of personnel or equipment, reduced manning, or other such contingency, it shall notify the requesting Party of its inability to respond either prior to or upon request for such resources. It is the intent of this agreement to provide reasonable assistance only, and not primary responsibility.

6. Withdrawal After Response: No unit shall disengage and withdraw under circumstances that would seriously jeopardize the lives and safety of other firefighters of either agency unless the Incident Commander is aware of the risk and specifically approves disengagement.
7. Liability Insurance: Each Party shall maintain in full force and effect adequate public liability and property damage insurance or self-insurance to cover any claims which may arise from providing assistance under this agreement.
8. Workman's Compensation Insurance: For purposes of workman's compensation and pay, each employee responding outside of the jurisdiction of his/her employment shall be deemed to be an employee of the responding party.
9. Tort Claims Liability: Any requesting party shall, to the extent permitted by any applicable constituted or Tort Claims Act Limitation, save and hold harmless any responding party against any and all claims or actions brought against the responding party, arising out of the responding party's efforts, except to the extent that such claims or actions arise out of any willful misconduct or grossly negligent action on the part of the responding party.
10. Status of Agreement as to Third Parties/Liability: Each party waives all claims against every other party for compensation of any loss, damage, personal injury, or death occurring as a consequence of participation in the performance of this agreement.
11. Administration: This agreement shall be reviewed annually, and updated as necessary, to remain current with Oregon law. To the extent that problems arise in the administration of this agreement which are not anticipated by the provision hereof, the parties agree to cooperate to find solutions which will promote the underlying purpose of this agreement.
12. Mutual Services: Both Parties will provide upon request, as far as practical, mutual aid resources and equipment for fire response, emergency medical and other mutual responses.
13. Financial Obligations: Each party shall bear its sole expense with regards to the obligations and duties imposed herein for the initial operational period. An "operational period" is defined by the Incident Commander as the amount of time necessary to accomplish the operational objectives assigned to personnel and equipment, and which is within safe work/rest ratio standards established in the fire service. Operational periods are event driven and are typically 12 hours in duration. The initial operational period may exceed 12 hours during the initial response to an emergency upon agreement with the responding mutual aid agencies.

In the event of a Presidential Disaster Declaration, or the Conflagration Act being invoked, this agreement shall not preclude or bar providers from claim, or collection of, any type of reimbursement, payment, or restitution. The parties hereto agree that any cost recovery actions brought by responding jurisdictions under this agreement against third

parties, shall be coordinated by the jurisdiction in which the incident giving rise to the response occurred.

14. **Termination of Agreement:** This agreement shall remain in full force and effect from and after the date of signature and execution of this agreement until terminated or modified. Any party may terminate their participation in this agreement by providing 60 days advance notice to the governing body of the other parties. Such notice shall be sent to the governing body of the other parties and a copy thereof to the Chief of the department of the parties notified. This agreement will remain in effect so long as there are two Parties remaining.

This agreement shall be effective on the _____ of _____, 2024.

IN WITNESS WHEREOF, the undersigned, pursuant to regulations duly and legally adopted, has caused this Agreement to be signed by its duly authorized officers as referenced by Exhibit “A” of this agreement.

ATTACHMENT "A"

Mid-Columbia Fire and Rescue:

Fire Chief

Date

Fire Chief – Print

E-mail

Contact #

Mosier Fire District:

Fire Chief

Date

Fire Chief – Print

E-mail

Contact #

City of Dufur FD

Fire Chief

Date

Fire Chief – Print

E-mail

Contact #

Wamic Rural Fire Protection District:

Fire Chief

Date

Fire Chief – Print

E-mail

Contact #

City of Maupin FD:

Fire Chief

Date

Fire Chief – Print

E-mail

Contact #

Tygh Valley Fire District:

Fire Chief

Date

Fire Chief – Print

E-mail

Contact #

Juniper Flat Rural Fire Protection District

Fire Chief

Date

Fire Chief – Print

E-mail

Contact #

City of Shaniko FD:

Fire Chief

Date

Fire Chief – Print

E-mail

Contact #

City of Antelope FD (Fire Protection coverage provided by Shaniko Fire Department):

Fire Chief

Date

Fire Chief – Print

E-mail

Contact #

MCFR INFORMATION SHEET

DATE: February 26, 2024

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Resolution 2024-02- Restatement of the Five County Intergovernmental Mutual Aid Agreement (IGA).

SYNOPSIS: The current IGA between the “District”, “Counties” and local county fire defense districts is dated and requires restatement. The IGA has been updated and is being brought before the Board to consider for adoption.

NARRATIVE: The current Five County IGA became effective June 14, 2013 and is in need of updating primarily due to organizational changes that have taken place over time among the “District”, “Counties” and local county fire defense districts. The purpose of a MA Agreement is to provide a legal means under the ORS and RCW for one jurisdiction to provide resources, facilities services, and other required support to another jurisdiction from which they expect to receive or to which they expect to provide assistance during an incident. It is in each participating agencies best interest to their respective constituencies to maintain an intergovernmental agreement for the joint provision of these services within their respective jurisdictions. Therefore, staff is recommending restatement of this IGA as presented to the Board to consider for adoption.

BUDGET IMPLICATION: Maintaining this cooperative agreement provides the ability to request emergency response resources on larger incidents that the District would not otherwise have the ability to provide through current budget appropriations.

RECOMMENDATION/ACTION: Adoption of Resolution 2024-02 - “Restatement of the Five County Intergovernmental Mutual Aid Agreement”.

**MID-COLUMBIA FIRE AND RESCUE
RESOLUTION NO. 2024-02**

Restatement of the Five County Intergovernmental Mutual Aid Agreement

WHEREAS, Mid-Columbia Fire and Rescue (herein after referred to as “District”) is a Rural Fire Protection District operating and existing under the provisions of ORS 478 et seq.; and

WHEREAS, Wasco County, Hood River County, Sherman County, Klickitat County, and Skamania County (collectively hereinafter the “Counties”) each have local county fire defense districts, consisting of multiple fire protection agencies, who provide fire suppression and emergency response services; and

WHEREAS, the “District” and “Counties” are party to an existing agreement known as the Five County Intergovernmental Mutual Aid Agreement (IGA) which provides resource support for EMS, Fire and Rescue emergency response within the protection areas of the parties signatory to this agreement; and

WHEREAS, the State of Oregon and Washington have each declared it to be a matter of statewide concern to promote intergovernmental cooperation for the purpose of furthering economy and efficiency in local government; and

WHEREAS, through this IGA, the governing bodies of the “District”, “Counties” and local county fire defense districts intend to lay the legal foundation contemplated by ORS 190.010, 190.110, 190.420, and RCW 39.34 to permit the officers of their respective fire agencies to dispatch personnel and equipment to specified emergencies upon request of a County, a local county fire defense district, and/or those individual agencies within the local county fire defense districts outlined herein (individually hereinafter “Agency” and collectively hereinafter “Agencies”), without question as to legal authority to do so; and

WHEREAS, the current IGA is outdated and requires restatement to update said IGA for the purpose of maintaining the current level of continuity, cooperation, and response between the “District”, “Counties” and local county fire defense districts, and

WHEREAS, it is the desire of the “District”, “Counties” and local county fire defense districts to jointly utilize their resources as applicable to maintain improved service, quality and interoperability during routine and emergency operations; and

WHEREAS, the Board of Directors of Mid Columbia Fire & Rescue has determined it is reasonable and prudent for the “District”, “Counties”, and local county fire defense districts to maintain an intergovernmental agreement to provide for such mutual services; and

WHEREAS, the “District”, “Counties” and local fire defense districts deem it to be in their best mutual interest to their respective constituencies to maintain an intergovernmental agreement for cooperation in providing resources for EMS, Fire and Rescue emergency response within the protection areas of the parties signatory to this agreement.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Directors of Mid-Columbia Fire and Rescue to take the following action:

1. The IGA attached hereto as Exhibit "A" is approved and adopted; the Fire Chief is authorized to take all necessary actions associated therewith to execute said IGA.

Approved and adopted this 26th day of February, 2024, by the Board of Directors of Mid-Columbia Fire and Rescue.

Ayes: _____

Nays: _____

Presiding Officer

Attest: _____
Secretary or Director

Approved as to form: _____
Andrew J. Myers

**FIVE COUNTY COOPERATIVE MUTUAL AID AGREEMENT
BETWEEN THE FIRE PROTECTION AGENCIES OF WASCO
COUNTY, HOOD RIVER COUNTY, SHERMAN COUNTY,
KLICKITAT COUNTY AND SKAMANIA COUNTY**

WHEREAS, Wasco County, Hood River County, Sherman County, Klickitat County, and Skamania County (collectively hereinafter the “Counties”) each have local county fire defense districts, consisting of multiple fire protection agencies, who provide fire suppression and emergency response services; and

WHEREAS, the Counties recognize the likelihood that fires or other like disasters occurring in their respective counties could reach such proportions that it would be impossible to control the disaster with the equipment and personnel of any single fire protection agency or fire defense district; and

WHEREAS, the Counties wish to enter into this agreement to secure the benefit of mutual cooperation and assistance in the event of an emergency created by structural fire, ground cover fire, medical emergency, or other emergency where mutual aid services are necessary to control the disaster; and

WHEREAS, through this agreement the governing bodies of the Counties and local county fire defense districts intend to lay the legal foundation contemplated by ORS 190.010, 190.110, 190.420, and RCW 39.34 to permit the officers of their respective fire agencies to dispatch personnel and equipment to specified emergencies upon request of a County, a local county fire defense district, and/or those individual agencies within the local county fire defense districts outlined herein (individually hereinafter “Agency” and collectively hereinafter “Agencies”), without question as to legal authority to do so; and

WHEREAS, Washington Statute RCW 39.34 provides that any powers, privileges, or authority exercised or capable of exercise by a public agency of Washington may be exercised and enjoyed jointly with any public agency of Washington or any other state having the same powers, privilege, or authority, and any two or more public agencies may enter agreements with one another for mutual cooperative action; and

WHEREAS, the Parties hereto recognize the need and desirability for mutual aid compacts to improve the efficiency and effectiveness of the fire suppression and emergency medical services system as necessary; and

WHEREAS, the legislature has given the general authority for intergovernmental agreements by units of local government pursuant to the provisions of ORS 190.010, 190.110, 190.420, and RCW 39.34; and

WHEREAS, citizens and residents of the Parties’ respective jurisdictions will be served more efficiently by this agreement, providing needed resources for initial, and as agreed upon, extended fire attack and emergency response operations; and

WHEREAS, the Parties recognize the necessity to have a cooperative mutual aid agreement in place to address mutual aid requests not covered by ORS 476.510 to 476.610 (the Oregon Emergency Conflagration Act), and RCW 43.43.960 to 43.43.965 (the Washington State Fire Mobilization Act); and

WHEREAS, it is necessary and proper that this Cooperative Mutual Aid Agreement be entered into by the undersigned for the mutual protection of life and property; and

WHEREAS, the local fire services of each jurisdiction listed below have approved and agree to be bound by the terms of this agreement.

NOW THEREFORE, IN CONSIDERATION of the covenants herein contained, each of the undersigned agrees:

1. To respond to mutual aid requests between Agencies as hereafter set forth, and pursuant to mutual aid and move-up procedures as established by the undersigned and administered by the Agencies in conformance with such procedures.
2. To furnish emergency equipment and personnel upon request, when available, to any of the undersigned when such assistance is necessary and appropriate.
3. That each Agency shall have the right to determine priority for providing fire suppression and/or other emergency services to any other Agency under this agreement. This determination shall be the responsibility of the commanding officer of the Agency sending the assistance.
4. That the officer in charge of the responding Agency may, in the exercise of best judgment and discretion, decline to commit apparatus or personnel to a position which would endanger such resources or overextend any Agency.
5. That an Agency responding under this plan will be made available for immediate, short duration assistance and that the requesting Agency shall release responding Agencies as soon as assistance is no longer required or when the responding Agencies are needed within their own jurisdiction.
6. That none of the Parties hereto shall be held liable to any other Party for damage to property, loss of equipment, injury to personnel, or for the payment of any compensation arising in the course of, or as a result of, any assistance or lack of assistance rendered under the terms of this agreement. This provision does not waive the legal rights of any individual.
7. That the aid and assistance rendered by the Parties hereto under the Oregon Emergency Conflagration Act, Washington State Fire Mobilization Act, state and national forest fire defense plans, civil defense plans, State of Oregon or Washington Regional Hazardous Materials Emergency Response Teams, and other agreements which are not mutual aid or mutual assistance agreements, shall not be governed by the terms of this agreement.

8. That mutual aid and move-up procedures shall be annually reviewed and updated. Each Agency is responsible for the coordination of resources and responses with other Agencies within their local county fire defense district.
9. That additional local fire service agencies may be added as Parties to this agreement as required. In Oregon, such agencies shall first be recommended by the Local County Fire Defense Board and be approved by each of the then existing Agencies. In Washington, such agencies must be approved by each of the then existing Agencies. Any additions shall be made by means of attachment to this agreement.
10. That the continued failure by any Agency to meet the requirements established herein shall be considered just cause for the removal as a participant in this agreement. Removal shall be initiated by any single Agency giving to the alleged noncompliant Party 30 days advance written notice of intent to seek removal. The alleged noncompliant Agency shall have 30 days in which to respond to the notice in writing to all other Parties. If, in response to the alleged noncompliant Party's response, the Party giving notice chooses to withdraw its notice of intent to seek removal, the process shall terminate. Otherwise, the issue of removal shall be put to a vote of all Agencies to this agreement with the issue to be decided by a simple majority vote of the Agencies.
11. That any Agency may withdraw from this agreement by giving thirty (30) days' written notice of its intent to withdraw to each of the other Agencies.
12. Each Agency represents that it has obtained authorization to be listed as a participant in this agreement.

This agreement shall be known as the FIVE COUNTY COOPERATIVE MUTUAL AID AGREEMENT and shall link together all participating fire protection agencies between Wasco County, Hood River County, Sherman County, Klickitat County and Skamania County.

This agreement is effective on the date signed by each of the Agencies, and is entered into for the purpose of securing to each Party cooperative mutual aid and emergency assistance between participating agencies within Wasco, Hood River, Sherman, Klickitat, and Skamania Counties for response to emergencies resulting from any cause.

1.0 DEFINITIONS.

“Assistance Costs” include personnel, equipment and service costs that extend beyond the first operational period of an emergency event that are incurred by the Providing Party. Assistance costs will be determined at rates according to the Oregon or Washington Mobilization Plan as applicable, and must be eligible costs as determined by such Plan(s), or under the Public Assistance Program or the Fire Management Assistance Grant Program authorized under the Stafford Act, 42 U.S.C. 5121-5206, and the implementing regulations of 44 CFR § 204 and § 206, as they may be amended from time to time, and as set forth in the Federal Emergency Management Agency (FEMA) policy.

EFFECTIVE: 06/14/13

REVISED: 02/21/24

FIVE COUNTY COOPERATIVE MUTUAL AID AGREEMENT

“Emergency” is a human-caused or natural event or circumstance within the jurisdiction of any Agency causing or threatening loss of life, damage to the environment, injury to person or property, human suffering, or financial loss, and the event is or is likely to be beyond the capacity of the Agency in terms of personnel, equipment, and facilities, and therefore requires mutual aid and emergency assistance. Events include, but are not limited to, fire, explosion, flood, severe weather, drought, earthquake, volcanic activity, spills or releases of hazardous materials, contamination, utility or transportation emergencies, disease, acts of terrorism or sabotage, and use of weapons of mass destruction.

“Emergency Assistance” includes, but is not limited to, personnel, services, equipment, materials, or supplies offered during an emergency by the Providing Party and accepted by the Requesting Party to assist in maintaining or restoring normal services beyond the first operational period of the emergency, when such service has been disrupted by the emergency, and emergency assistance from other Parties is necessary or advisable, as determined by the Requesting Party. Services include, but are not limited to, incident management, search and rescue, media relations, emergency medical, firefighting, and hazmat.

“Mutual Aid” means emergency assistance requested by the Requesting Party and provided by the Providing Party during emergencies where the emergency assistance is dispatched as provided in Section 4.4, or the Requesting Party’s resources are exhausted. This emergency assistance is intended to be unpaid emergency assistance for a period of not more than 12 hours, or the first operational period of the emergency, whichever is less. The Providing Party and the Requesting Party may mutually agree to extend the period of time, but Providing Party is entitled to reimbursement of assistance costs as set forth in this agreement during such extended period as mutually agreed upon by both Parties. Operations during declarations of emergency under ORS 401.165 or RCW 43.43.960 – 43.43.965 exceed the intent of unpaid mutual aid assistance and shall be governed by such Acts.

“Operational Period” is defined by the Incident Commander as the amount of time necessary to accomplish the operational objectives assigned to personnel and equipment and which is within safe work/rest ratio standards established in the fire service. Operational periods are event driven and are typically 12 hours in duration. The operational period may exceed 12 hours during the initial response to an emergency if mutually agreed upon by the Requesting and Providing Parties. As determined by the Incident Commander, the subsequent operational period shall not exceed 24 hours.

For an incident within Oregon Department of Forestry (ODF) protected lands or Washington Department of Natural Resources (DNR) protected lands, mutual aid resources are limited to the first 12-hour operational period. After the initial 12 hours, extension of resources under this mutual aid agreement must be approved by individual Parties, or may be provided under separate agreement between the ODF or DNR and the

individual Parties. This mutual aid agreement is not intended to replace agreements between any participating fire agencies and the Washington State DNR.

“Providing Party” means a Party to this agreement that provides emergency assistance to a Requesting Party under this agreement.

“Requesting Party” means the Party that has legal jurisdiction over the emergency incident, which has made a request for emergency assistance, and that has received emergency assistance under this agreement.

“County Fire Defense Board” means the association and organization of local fire agencies as defined in the Oregon Plan.

“Participating Fire Agency” means a fire agency organized and operating pursuant to Oregon or Washington State Law and may include fire protection districts, regional fire authorities, or city or town fire departments.

2.0 AUTHORITY AND SCOPE OF AGREEMENT.

This agreement is entered into under the authority granted to the Parties by their respective charters, Oregon Revised Statutes (ORS) and Revised Code of Washington (RCW). ORS 190.010 authorizes units of local government to enter into written agreements with any other units of local government for the purpose of any and all functions and activities that the Parties to the agreement, its officers, or agencies, have authority to perform, and ORS 190.010 authorizes units of state and local governments to enter into agreements with each other to cooperate in the performance of their duties.

ORS Chapters 190 (Government Corporation), 453 (Hazmat), 476 (Fire), 475 (Controlled Substance), and 477 (Protects Forests and Vegetation) extend the powers and authorities of the Parties to this agreement beyond their boundaries when operating under this agreement. ORS 402.010 allows the state, counties, and cities, in collaboration with private agencies, to enter into cooperative assistance agreements for emergency aid and resources.

Washington Statute RCW 39.34 provides that any powers, privileges, or authority exercised or authorized to be exercised by a public agency of Washington may be exercised and enjoyed jointly with any public agency of Washington or any other state having the same powers, privilege, or authority, and any two or more public agencies may enter into an agreement with one another for mutual cooperative action.

RCW 52.12.031 authorizes fire protection districts to enter into contracts with other governmental entities under RCW 39.34 to provide fire prevention protection, fire suppression and emergency medical services.

3.0 OPERATIONS.

Each of the undersigned Parties hereby authorizes their respective Agency to enter into cooperative mutual aid agreements with adjacent county fire defense districts and adjacent participating fire agencies, provided the agreements are in substantial conformance with established standards, Oregon Revised Statute and Revised Code of Washington. Upon exercise of a mutual aid agreement between fire defense districts or between participating fire agencies, and notification to the Fire Chiefs of the undersigned Parties, the undersigned Parties agree to comply with the direction of their respective county fire defense district and/or Agency and to provide mutual aid or emergency assistance consistent with the provisions of this agreement.

4.0 TYPE OF EQUIPMENT AND PERSONNEL

The Parties agree to provide to all other Parties to this agreement personnel and equipment which is normally staffed and assigned to emergencies, subject to the following conditions:

4.1 The standards for personnel and equipment available for mutual assistance pursuant to this agreement may be referenced within the operational guidelines, (Attachment "A") of this agreement.

4.2 The Parties recognize and agree such personnel and equipment may be periodically unavailable under this agreement due to normal operating requirements. There is no obligation of a participating agency to overextend their own resources to the point of being unable to provide adequate service levels to their own response area. When any significant change occurs to the available equipment and/or personnel which shall last more than 30 days, the Party experiencing such change should notify all other Parties to this agreement.

4.3 Each of the Parties agrees to furnish to a Requesting Party such mutual aid assistance as the Requesting Party may deem reasonable and necessary to successfully abate an emergency in the Requesting Party's jurisdiction. Provided, however, the Party to whom the request is made shall have sole discretion to refuse such request, or withdraw from a request, if sending such assistance may lead to an unreasonable reduction in the level of protection within its jurisdiction, and provided further that a state or local agency may refuse a request for assistance if necessary to comply with any limitations on the use of dedicated funds by that agency. A Requesting Party agrees to release a Providing Party as soon as assistance is no longer required, upon reasonable request of the Providing Party to meet the resource needs of their own jurisdiction, or upon conclusion of the agreed upon operational period (12 to 24 hours).

4.4 A Providing Party will not deploy without a request for mutual aid assistance by a Requesting Party.

4.5 It is recognized and agreed by the Parties that closest unit response is in the best interest of all communities within the Counties and from time-to-time minor response imbalances between participating agencies may occur and shall be considered diminutive and inconsequential as compared to the benefits conferred upon the communities by the terms of this agreement. The Parties agree that equipment and personnel, when sent, shall be dispatched within a reasonable time frame, and first response by the Requesting Party shall not be a prerequisite to a request for emergency assistance under this agreement.

4.6 The Parties agree it is in the public interest for them to cooperate in developing an effective mutual aid system in an effort to provide for adequate response of personnel and equipment upon request. The Parties may further utilize move-up of personnel and equipment when necessary to maintain adequate levels of protection throughout all jurisdictions as the situation warrants.

5.0 SUPERVISION/AGENCY AUTHORITY

When emergency assistance is furnished under this agreement, the Requesting Party shall retain incident command responsibility for the incident and shall establish overall supervision of the emergency through the nationally recognized incident command system. However, when officers from the Requesting Party have not arrived at the scene of the incident, the commanding officer of the Providing Party arriving first shall assume incident command until relieved. "Supervision," as used in this section, refers to conduct of the mission. Personnel participating in the mission remain an employee or volunteer of the Providing Party, and are subject to the policies and procedures of the Providing Party.

Unless expressly authorized by the Requesting Party, a Providing Party, its officers, employees, and agents, are not authorized to make any representation, enter into any agreement, waive any right, or incur any obligation in the name of, on behalf of, or as an agent for, the Requesting Party.

6.0 EMERGENCY CONFLAGRATION ACT OR HAZARDOUS MATERIALS RESPONSE

Aid and assistance given under order of the Administrator of the State Emergency Management Division in the event of the emergency proclamation by the Governor, or under the Oregon Emergency Conflagration Act or Washington State Fire Mobilization Act; or in response to hazardous material incident pursuant to the terms of a contract with the respective State Fire Marshal and in conformance with administrative rules regarding hazardous materials response promulgated by the respective State Fire Marshal and the State of Oregon or Washington, is not to be governed by this agreement. If an incident is declared a conflagration or mobilization under the Oregon Emergency Conflagration Act or Washington State Fire Mobilization Act, participating resources will be demobilized from the incident upon the arrival of State mobilized resources unless otherwise authorized and approved for State reimbursement.

7.0 REPEAL OF OTHER AGREEMENTS

This agreement does NOT supersede or repeal any automatic aid agreements or pre-programmed first response agreements, hazardous materials response agreements with the State of Oregon or State of Washington, mutual aid hazardous materials agreements with other State Response Teams, equipment sharing agreements with local, State or Federal agencies, or emergency planning agreements established at the local, County, State or Federal level, the Oregon Urban Search and Rescue Task Force Mutual Aid Agreement, or agreements with ODF or Washington State DNR for provision of services beyond the first 12 hours of an incident.

8.0 GENERAL WAIVERS

Each Party to this agreement waives all claims against all other Parties to this agreement for compensation for any loss, damage, personal injury, or death occurring to personnel or equipment as a consequence of the performance, failure to perform, or delay in performance, arising out of this agreement; excepting, however, payment of assistance costs required by this agreement.

9.0 HOLD HARMLESS

Any Requesting Party shall, to the extent permitted by any applicable constitutional or Tort Claims Act limitation, save and hold harmless any Providing Party against any and all claims or actions brought against the Providing Party, arising out of the Providing Party's efforts, except to the extent that such claims or actions arise out of any willful misconduct or grossly negligent action on the part of the Providing Party.

10.0 WORKERS' COMPENSATION

Each Party to this agreement agrees to provide workers' compensation insurance or equivalent coverage to each of its employees and volunteers, and that while responding under this agreement each Party recognizes that while overall incident command supervision will usually be provided by the jurisdiction in which the incident occurs, supervision of individual employees will be provided by their regular supervisors. The intent of this provision is to prevent the creation of "special employer" relationships under Oregon or Washington workers' compensation law.

11.0 REFUSALS TO PERFORM

This is a mutual aid agreement, and it is assumed that all available assistance will generally be provided. Any Responding Party may refuse to perform any specific task when, in the sole determination of the Providing Party's commanding officer, response would create an unreasonable risk of danger to the Providing Party's employees, volunteers, independent contractors, equipment or any third party.

12.0 COMPENSATION/PUBLIC ASSISTANCE /FIRE MANAGEMENT ASSISTANCE

The Parties agree that the emergency assistance available or provided during the operational period are roughly equivalent, and agree the availability and provision of such constitute adequate consideration under this agreement without reimbursement of assistance costs. Assistance costs beyond the original operational period, however, are subject to reimbursement by the Requesting Party unless otherwise agreed. The Requesting Party will take all reasonable actions to apply to FEMA for reimbursement of the Providing Party's eligible costs. To the extent legally required, the Providing Party will submit its claim for reimbursement to the Requesting Party. Both the Requesting Party and Providing Party will keep detailed records of the emergency assistance requested and received, and provide those records as part of the supporting documentation for a reimbursement request. The Parties will cooperate to the fullest extent possible to facilitate reimbursement of eligible assistance costs.

13.0 TERMINATION

Any Party hereto may terminate its participation in this agreement at any time by giving 30 days' written notice of the intention to do so to any and all other Parties. Such notice shall be sent to the governing body of the other Parties and a copy thereof to the Chief of the department and or district of the Parties notified. This agreement will remain in effect so long as there are at least two Parties remaining to the agreement.

14.0 COMPLIANCE WITH GOVERNMENT REGULATIONS

Each Party to this agreement agrees to comply with federal, state, and local laws, codes, regulations, and ordinances applicable to the work performed under this agreement.

15.0 FORCE MAJEURE

No Party to this agreement shall be held responsible for delay or default caused by pandemics, fires, riots, acts of God and/or war which is beyond the reasonable control of the Parties.

16.0 AMENDMENTS

The terms and conditions of this agreement shall not be waived, altered, modified, supplemented, or amended in any manner whatsoever without prior written approval of the Parties.

17.0 TERM OF AGREEMENT

This agreement shall be effective and continue in full force and effect until execution of a successor agreement, or termination as set forth above.

18.0 EXECUTION OF AGREEMENT

This agreement shall be adopted as follows:

The agreement shall be approved by the legislative body of each Agency and a signed copy shall be maintained on file with each Agency.

All signatures shall be executed in counterparts, using the form appearing on the next pages attached hereto.

It being the intention to avoid numerous signings of original documents, photocopies of the original document will be prepared and delivered to each organization concerned herewith upon execution of said original document.

The effective date of this agreement shall be the date it is signed and dated by the last signing Agency, and it shall remain in effect until modified or repealed.

The original signed copy of this agreement shall be maintained on file at the office of the Wasco County Fire Defense Board Chief.

Each Agency to this agreement shall receive a copy of the final signed agreement.

ATTACHMENT "A"

IN WITNESS WHEREOF, each of the undersigned has caused the agreement to be approved by their respective governing authority and its duly authorized officers.

WASCO COUNTY FIRE DEFENSE DISTRICT – OREGON

Mid-Columbia Fire & Rescue

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

Mosier Fire District

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

Dufur Fire Department

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

Tygh Valley RFPD

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

Wamic Fire & EMS

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

Maupin Fire Department

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

Juniper Flat RFPD

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

Shaniko Fire Department

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

Antelope Fire Department (Fire protection coverage provided by Shaniko Fire Department)

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

IN WITNESS WHEREOF, each of the undersigned has caused the agreement to be approved by their respective governing authority and its duly authorized officers.

HOOD RIVER COUNTY FIRE DEFENSE DISTRICT – OREGON

Hood River Fire & EMS

_____ Fire Chief	_____ Date	
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Westside RFPD

_____ Fire Chief	_____ Date	
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Wy'East Fire District

_____ Fire Chief	_____ Date	
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Parkdale Fire District

_____ Fire Chief	_____ Date	
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Cascade Locks Fire & EMS

_____ Fire Chief	_____ Date	
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

IN WITNESS WHEREOF, each of the undersigned has caused the agreement to be approved by their respective governing authority and its duly authorized officers.

SHERMAN COUNTY FIRE DEFENSE DISTRICT – OREGON

North Sherman County RFPD

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

South Sherman Fire & Rescue

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

Moro Fire Department

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

Moro RFPD

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

IN WITNESS WHEREOF, each of the undersigned has caused the agreement to be approved by their respective governing authority and its duly authorized officers.

KLICKITAT COUNTY FIRE DEFENSE DISTRICT – WASHINGTON STATE

Klickitat County Fire Protection District #1 – Trout Lake

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Klickitat County Fire Protection District #2 – Bickleton

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Klickitat County Fire Protection District #3 – Husum

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Klickitat County Fire Protection District #4 - Lyle

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Klickitat County Fire Protection District #5 – Centerville

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Klickitat County Fire Protection District #6 – Dallesport

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Klickitat County Fire Protection District #7– Rural 7

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Klickitat County Fire Protection District #8 – Glenwood

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Klickitat County Fire Protection District #9 – Roosevelt

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Klickitat County Fire Protection District #11 – Wishram

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Klickitat County Fire Protection District #12 – Klickitat

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Klickitat County Fire Protection District #13 – Appleton

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Klickitat County Fire Protection District #14 – High Prairie

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Klickitat County Fire Protection District #15 – Wahkiacus

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Goldendale Volunteer Fire Department

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

Bingen Fire Department

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

West Klickitat Regional Fire Authority – Husum and White Salmon

_____ Fire Chief	_____ Governing Official	_____ Date
_____ Fire Chief - Print	_____ E-mail	_____ Contact #

IN WITNESS WHEREOF, each of the undersigned has caused the agreement to be approved by their respective governing authority and its duly authorized officers.

SKAMANIA COUNTY FIRE DEFENSE DISTRICT – WASHINGTON STATE

Skamania County Fire Protection District #1 – Carson

_____	ATTEST: _____	
Commissioner		

Commissioner		
_____	_____	
Commissioner	Secretary	
_____	_____	_____
Fire Chief	Governing Official	Date
_____	_____	_____
Fire Chief - Print	E-mail	Contact #

Skamania County Fire Protection District #2 – Stevenson

_____	ATTEST: _____	
Commissioner		

Commissioner		
_____	_____	
Commissioner	Secretary	
_____	_____	_____
Fire Chief	Governing Official	Date
_____	_____	_____
Fire Chief - Print	E-mail	Contact #

Skamania County Fire Protection District #3 – Underwood

Commissioner

ATTEST: _____

Commissioner

Commissioner

Secretary

Fire Chief

Governing Official

Date

Fire Chief - Print

E-mail

Contact #

Skamania County Fire Protection District #4 – Washougal

Commissioner

ATTEST: _____

Commissioner

Commissioner

Secretary

Fire Chief

Governing Official

Date

Fire Chief - Print

E-mail

Contact #

Skamania County Fire Protection District #5 – Skamania

Commissioner

ATTEST: _____

Commissioner

Commissioner

Secretary

Fire Chief

Governing Official

Date

Fire Chief - Print

E-mail

Contact #

City of Stevenson Volunteer Fire Department

Mayor

City Administrator/Clerk

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

City of Stevenson Volunteer Fire Department

Mayor

City Administrator/Clerk

Fire Chief

Date

Fire Chief - Print

E-mail

Contact #

Operational Guideline

Five County Mutual Aid Resource Deployment

Purpose:

To provide a guideline for response to mutual aid requests to maintain consistent manpower and resources among all participating jurisdictions. In addition, to provide a safe and more effective workforce to support the requesting agency during a multi-agency response.

Scope:

This attachment should be referenced as a guideline and adhered to as best practice using ICS modular units as a reference. Deviations to the below recommendations should be carefully evaluated prior to responding to the requesting agency's mutual aid request. It is incumbent of participating agencies to provide properly trained personnel with compliant personal protection equipment (PPE) when operating in a mutual aid capacity during an incident.

Responsibilities:

Unless otherwise communicated by the Incident Commander (IC), it is best practice to deliver resources as a 'unit' to the assigned reporting location. The responding agency should, whenever possible, notify the requesting agency of the specific details of the resources being sent either directly through respective PSAP Centers or directly to Incident Command.

Agencies sending personnel to mutual aid requests have the responsibility to ensure personnel are adequately trained for the position to which they are assigned – including supervisors. Likewise, apparatus equipment is expected to be well maintained and fully operational.

Supervisors are responsible for 100% accountability of their subordinates, resources, and equipment at all times during all incident responses. In-team manifests should always be used and maintained by the supervisor throughout the duration of the incident. Manifests should be provided to the receiving agency's representative to ensure all personnel are included in incident accountability tracking system.

All supervisors and responding personnel are responsible for ensuring they are properly briefed to make their deployment as safe and efficient as possible. Personnel are responsible for ensuring the safety and well-being of their team members.

Requesting agencies are responsible for providing enough detail to PSAP centers for the responding personnel to have prior knowledge/description of the incident to which they are being requested for response. The IC or their designee is responsible to ensure resources are checked in, properly briefed, and placed into the accountability system before being assigned. Examples of assignment may consist of structural protection, anchor/flank/pinch, exposure protection, rescue, fire attack, ventilation, salvage, overhaul, etc.

Resource Deployment Examples may include:

Wildland Strike Team (Like Resources)

- 3 -Type 3 NWCG wildland engines
- 2 -Type 6 NWCG wildland engines
- 1 – Type 2-3 Water Tender
- 1 – Strike Team Leader/Supervisor

Wildland Taskforce (Mixed Resources)

- 5- Type 3 NWCG wildland engines
- 1 – Type 2-3 Water Tender
- 1 -Taskforce Leader/Supervisor

Note: It is preferred that the Taskforce Leader/Supervisor be NWCG or DPSST qualified. Upon agency approval, this may be adjusted to a competent and experienced line officer with wildland experience.

Water Tender Strike Team (Like Resources)

- 5- Type 1 Water Tenders
- 1-Taskforce Leader/Supervisor

Water Tender Task Force (Mixed Resources)

- 5- Type 2-3 Water Tenders
- 1-Taskforce Leader/Supervisor

Structural Strike Team (Like Resources)

- 5- Type 1 Engines
- 1-Taskforce Leader/Supervisor

*** Typically for Urban structure protection.

Short Task Force or Strike Team

Two to three resources for the intended response with a TF or ST Leader. Anything less than two resources is considered a single resource. Upon being checked in, a single resource may be grouped up into a Strike Team or Task Force or purposes of safety and efficiency.

Mutual Aid for Structure Fire - Special Call

Closest forces to incident.

Number and type of apparatus as requested by IC

3-person minimum staffing is best practice. NO LESS THAN TWO qualified firefighters.

Supervisor/Liaison from responding agency/county.