

Board Meeting Agenda

September 19, 2022

5:30 p.m.

Mid-Columbia Fire and Rescue Station
1400 West 8th Street, The Dalles, Oregon

1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

4. Agenda Changes

5. Minutes

- a. Correction of Minutes, if any – Monday, August 15, 2022

6. Public Comment

- a. During this portion of the meeting, a citizen may speak on any subject upon being recognized by the Board President. The citizen must state their name, address, and their discussion topic for the minutes. Five minutes per person will be allowed. If a response by the District is requested, the speaker will be referred to the Fire Chief for further action. At the discretion of the Board President, the issue may appear on a future meeting agenda for Fire District consideration.
- b. The public may observe and/or listen to the meeting virtually by using either the link or the telephone number and access code provided below:

TELEPHONE NO.: +1 (914) 614-3221

AUDIO ACCESS CODE: 198-447-665

COMPUTER LINK:

<https://attendee.gotowebinar.com/register/2708967278512597771>

WEBINAR ID: 631-909-011

7. Financial Reports

- a. Balance Sheets as of 08/31/2022– All Funds
- b. Budget Report as of 08/31/2022 – All Funds
- c. Ambulance Service Financial Report – 09/01/21 to 08/31/22

8. Committee Reports

- a. Urban Renewal Report (Included in Board Packet) - Director Bailey
- b. Enterprise Zone Report – Director Jacobs

9. Fire Chief's Report

- a. Fire Chiefs Update

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.

- b. Monthly Report – AC Jensen
- c. Monthly Report – DC Coleman
- d. Monthly Report - DC Wood
- e. Other items as needed

10. Correspondence

- a. Thank You – Ron Dawirtl

11. Old Business

12. New Business

- a. Information Sheet - Board Policy Amendment: Non-Sufficient Fund Checks

13. Good of the Order

14. Adjournment



OUR MOTTO:

Educate, Serve & Protect

OUR SHARED VISION:

“To provide for the optimal safety and welfare of the community and our members.”

OUR MISSION:

“We are committed to providing professional emergency and non-emergency services to minimize suffering, protect life, environment and property.”

OUR VALUES:

P-rofessionalism
R-espect
I-ntegrity
D-uty
E-ngaged

Upon request, auxiliary aids and/or special services will be provided. To request services, please contact us at 541-296-9445 or through Oregon Relay 1-800-735-2900 at least three business days in advance.



MINUTES

Mid- Columbia Fire and Rescue
Board of Directors Meeting
In Person / Virtually Held
1400 W 8th Street, The Dalles, OR 97058
August 15, 2022

1. CALL MEETING TO ORDER

Board President David Jacobs called the August 15, 2022, meeting of Mid-Columbia Fire and Rescue to order at 5:30pm.

2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

3. ROLL CALL

Directors Present: David Jacobs, Dave Peters, and Corey Case. Dick Schaffield and Diana Bailey were absent.

Staff Present: Chief Bob Palmer, Division Chief Fred Coleman, and Office Manager Stephanie Ziegler.

Others Present: Legal Counsel Andrew Myers and Elizabeth Rovianek, family of Lt. Erik Wright, family of Captain Eric Blumenthal, on duty B Shift crew, and private citizen Walter Denstedt.

4. AGENDA CHANGES

New recruits will be introduced before the swearing in of Lt. Wright, and Captain Blumethal.

5. MINUTES

Minutes from the July 18, 2022, meeting stand approved as written.

6. PUBLIC COMMENT

President Jacobs asked if there was anyone online that would like to comment, no one online, he then asked if there was anyone in the audience that would like to speak. Walter Denstedt, private citizen spoke regarding the Single Role EMS program.

Introduction of the new recruits. Chief Palmer had the 3 new recruits step forward and introduced them to the board. We have 2 new Firefighter/EMT's Kameron Barone, and Greg Haner and then he introduced Dan Wagner who comes in as a Lieutenant. They will graduate from the academy on August 26, 2022. There will be a graduation with reception following starting at 4:00pm.



7. SWEARING-IN OF NEWLY APPOINTED LINE OFFICERS

Chief Palmer had Erik Wright come forward to be sworn in as a Lieutenant, his wife came forward to pin his badge on. Chief Palmer then presented Lt. Wright with his Statement of Appointment.

Lt. Eric Blumenthal was then called forward and sworn in as Captain, his dad stepped forward to pin his badge on. He was also presented with his Statement of Appointment.

8. FF DENSTEDT RETIREMENT AWARD

Chief Palmer presented FF Walter Denstedt with his retirement award, and recognized FF Denstedt for his dedication and service to the fire district for 30 years.

9. FINANCIAL REPORTS

- a. Financial Report – President Jacobs asked if there were any comments regarding the financial report. Director Case stated he was happy to see the Cash Summary report included. Director Case stated he would like to see a report that shows the balances in the different accounts. Chief Palmer stated that he would show the other reports that the financial director had sent to him and then decide which reports should be included.
- b. Ambulance Service Financial Report – Chief Palmer went through the Ambulance Financial report that he was included in the board packet.
- c. Ambulance Service Payer Production Statistics – The graphs that were included in the board packet illustrate the Payer Mix percentages.

10. COMMITTEE REPORTS

- a. Urban Renewal Report –A written report submitted by Director Bailey was included in the board packet.
- b. Enterprise Zone – President Jacobs stated he had nothing new to report, however Chief Palmer included some updates in his Chief's report.

11. FIRE CHIEF'S REPORT

Fire Chief's Update – Chief Palmer provided an overview of the Fire Chief's report. He added that he had met with Google representatives regarding the Emergency Response Plan for Building 1 of the GOR project.

- a. Monthly Report – AC Jensen, included in Board Packet.
- b. Monthly Report – DC Coleman, included in Board Packet.
- c. Monthly Report – DC Wood, included in Board Packet.

12. CORRESPONDENCE

No correspondence.

13. OLD BUSINESS

- a. Status of Board training associated with SDIS Best Practices program. Chief Palmer asked the board members that were present if they had done the training, and each



stated they had. Chief Palmer also stated that Director Bailey, and Director Schaffeld had completed their training also. Chief Palmer will now complete the survey on Best Practices and submit it so that the district can receive a credit on the District's GL Insurance Premium.

14. NEW BUSINESS

There was no New Business.

15. EXECUTIVE SESSION

- a. Adjourn to Executive Session in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. President Jacobs adjourned to Executive Session at 6:18pm.
- b. Executive Session adjourned by President Jacobs at 6:37pm to reenter the regular board meeting.

16. GOOD OF THE ORDER

President Jacobs asked if there was anything for the Good of the Order. He did remind everyone that FF Walt Denstedt's retirement BBQ would be this coming weekend, August 20th and 21st.

17. ADJOURNMENT

President Jacobs adjourned the meeting at 6:38pm.

Board President

Secretary/Treasurer

MID-COLUMBIA FIRE & RESCUE
 COMBINED CASH INVESTMENT
 AUGUST 31, 2022

GENERAL FUND

COMBINED CASH ACCOUNTS

01-0-1009-00	LGIP	3,746,871.11
01-0-1020-00	PAYPAL BURN PERMIT ACCOUNT	.00
01-0-1025-00	COLUMBIA BANK PAYPAL ACCOUNT	.00
01-0-1030-00	CHECKING ACCOUNT	120,392.15
		<hr/>
	TOTAL COMBINED CASH	3,867,263.26
		<hr/>
	TOTAL UNALLOCATED CASH	3,867,263.26
		<hr/> <hr/>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	2,054,459.87
20	ALLOCATION TO FF EQUIPMENT & SU	309,141.79
25	ALLOCATION TO FIREMED	77,195.91
30	ALLOCATION TO STACKER BUTTE	43,885.60
35	ALLOCATION TO DEBT SERVICE	67,996.67
40	ALLOCATION TO TECHNICAL RESCUE	59,831.26
45	ALLOCATION TO CAPITAL PROJECT	.00
50	ALLOCATION TO EQUIPMENT RESER	942,489.15
51	ALLOCATION TO BUILDING RESERVE	85,296.25
52	ALLOCATION TO TRAINING RESERVE	117,380.38
53	ALLOCATION TO RETIREMENT LIABILI	109,586.38
55	ALLOCATION TO BOND PRINCIPAL RE	.00
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUN	3,867,263.26
	ALLOCATION FROM COMBINED CASH	(3,867,263.26)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALA	.00
		<hr/> <hr/>

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 AUGUST 31, 2022

GENERAL FUND

ASSETS

10-0-1000-00	CASH ALLOCATION	2,054,459.87	
10-0-1015-00	PETTY CASH	125.00	
10-0-1049-00	AMBULANCE	.00	
10-0-1050-00	AMBULANCE A/R	.00	
10-0-1055-00	AMB BILLING SERVICE A/R	.00	
10-0-1085-00	A/R AMBULANCE HOLDING	.00	
10-0-1069-00	BAD DEBT ALLOWANCE	.00	
10-0-1080-00	A/R TAXES - GENERAL FUND	.00	
10-0-1085-00	OTHER RECEIVABLES - GF	.00	
10-0-1090-00	GRANT RECEIVABLE	.00	
10-0-1200-00	MISCELLANEOUS A/R	.00	
10-0-1499-00	UNDEPOSITED FUNDS	.00	
10-0-1510-00	MACHINERY AND EQUIPMENT	4,163,122.84	
10-0-1520-00	BUILDINGS AND STRUCTURES	3,514,225.18	
10-0-1530-00	LAND AND IMPROVEMENTS	71,508.00	
10-0-1600-00	AMOUNT PROV - LTD AERIAL	.00	
10-0-1601-00	AMOUNT PROV - LTD BONDS	.00	
10-0-1602-00	AMOUNT PROV LTD - COPIER	.00	
10-0-1603-00	AMOUNT PROV - LTD LAPTOPS	.00	
10-0-1605-00	AMOUNT PROV - 2005 BONDS	.00	
10-0-1700-00	PREPAID EXPENSES	.00	
	TOTAL ASSETS		<u>9,803,440.89</u>

LIABILITIES AND EQUITY

MID-COLUMBIA FIRE & RESCUE
BALANCE SHEET
AUGUST 31, 2022

GENERAL FUND

LIABILITIES

10-0-2010-00	GENERAL FUND A/P	.00
10-0-2010-02	AMBULANCE BILLING PAYABLE	.00
10-0-2011-00	LIFE FLIGHT A/P	.00
10-0-2012-00	RETAINAGE PAYABLE	.00
10-0-2015-00	ACCRUED COMP ABSENCE	.00
10-0-2015-01	ACCRUED WAGES	.00
10-0-2023-00	SHORT TERM HOLDING ACCOUNT	.00
10-0-2060-00	DEF REVENUE	.00
10-0-2100-00	BONDS PAYABLE LT	.00
10-0-2105-00	PAYROLL LIABILITIES	.00
10-0-2106-00	CHILD SUPPORT PAYABLE	.00
10-0-2107-00	GARNISHMENTS PAYABLE	.00
10-0-2110-00	UNION HOUSE FUND	.00
10-0-2111-00	ADMINISTRATION HOUSE FUND	.00
10-0-2115-00	HOLIDAY BANK	.00
10-0-2120-00	SHORT TERM DISABILITY	.00
10-0-2121-00	CANCER FUND	.00
10-0-2121-01	AFLAC ACCIDENT INSURANCE	.00
10-0-2121-02	AFLAC SHORT TERM DISABILITY	.00
10-0-2122-00	ADULT/FAMILY SERVICES	.00
10-0-2123-00	CELL PHONE	.00
10-0-2124-00	MEDICAL INSURANCE	(7,387.78)
10-0-2124-01	DEPENDENT CARE	.00
10-0-2124-02	UNREIMBURSED MED EXPENSES	.00
10-0-2124-03	PEHP PAYABLE	.00
10-0-2125-00	PAYROLL ASSET	.00
10-0-2125-01	THE DALLES COUNTRY CLUB	.00
10-0-2126-00	OTFCU	.00
10-0-2126-01	CRBC	.00
10-0-2127-00	STANDARD RETIREMENT	.00
10-0-2127-01	TRANSAMERICA	.00
10-0-2127-02	EMPLOYEE RETIREMENT	.00
10-0-2127-03	NATIONWIDE RETIREMENT	.00
10-0-2127-04	UNITED MISSOURI BANK	.00
10-0-2127-05	FIDELITY	.00
10-0-2128-00	AMERICAN FUNDS	.00
10-0-2128-01	SAFECO/SYMETRA	.00
10-0-2128-04	NW MUTUAL DEFERRED COMP	.00
10-0-2128-05	OLIVER CAPITAL DEFERRED COMP	.00
10-0-2129-00	LIFE INSURANCE	.00
10-0-2130-00	UNION DUES	.00
10-0-2130-01	ADDITIONAL UNION DUES	.00
10-0-2131-00	FLEX-TRAN LOAN	.00
10-0-2140-00	PERS POLICE/FIRE UNITS	(6,305.49)
10-0-2160-00	WORKERS' COMP	218.06
10-0-2200-00	FEDERAL W/H TAXES PAYABLE	.00
10-0-2210-00	MEDICARE TAXES PAYABLE	.00
10-0-2220-00	STATE W/H TAXES PAYABLE	.00
10-0-2221-00	HOLIDAY ACCRUALS	.00
10-0-2222-00	EMPLOYEE DRAWS	.00
10-0-2223-00	STATE OTT TAXES PAYABLE	(173.56)
10-0-2249-00	CAPITAL LEASES A/P	.00
10-0-2250-00	CAPITAL LEASES PAYABLE LT	.00
10-0-2251-00	AERIAL LEASE LT DEBT	.00
10-0-2252-00	AERIAL LEASE LT	.00

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 AUGUST 31, 2022

GENERAL FUND

10-0-2253-00	COPIER LEASE LT		.00	
10-0-2254-00	LAPTOP LEASE LT		.00	
10-0-2255-00	BLUMENTHAL REPAYMENT LOAN		.00	
10-0-2256-00	2005 BONDS PAYABLE LT		.00	
10-0-2300-00	457 CLEARING		.00	
	TOTAL LIABILITIES			(13,648.77)
	<u>FUND EQUITY</u>			
10-0-3300-00	FIXED ASSETS		.00	
10-0-3381-00	INVESTMENT IN FIXED ASSETS		.00	
10-0-3500-00	FUND BALANCES		.00	
10-0-3551-00	PPA		.00	
10-0-3552-00	GENERAL FUND		2,425,621.46	
10-0-3570-00	CAPITAL ASSETS		7,748,856.02	
10-0-3570-01	RESTATED MODIFIED CASH		.00	
10-0-3900-00	RETAINED EARNINGS		.00	
10-0-3999-99	UNAPPROPRIATED FUND BALANCE		.00	
	REVENUE OVER EXPENDITURES - YTD	(357,387.82)		
	BALANCE - CURRENT DATE		9,817,089.66	
	TOTAL FUND EQUITY			9,817,089.66
	TOTAL LIABILITIES AND EQUITY			9,803,440.89

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 AUGUST 31, 2022

FF EQUIPMENT & SUPPRESSION RES

<u>ASSETS</u>			
20-0-1000-00	CASH ALLOCATION	309,141.79	
		<u>309,141.79</u>	
	TOTAL ASSETS		<u>309,141.79</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
20-0-2010-00	ACCOUNTS PAYABLE	.00	
		<u>.00</u>	
	TOTAL LIABILITIES		00
<u>FUND EQUITY</u>			
20-0-3565-00	FIRE FIGHTER EQUIPMENT	320,958.64	
20-0-3900-00	RETAINED EARNINGS	.00	
	REVENUE OVER EXPENDITURES - YTD	(11,816.85)	
		<u>(11,816.85)</u>	
	BALANCE - CURRENT DATE	309,141.79	
		<u>309,141.79</u>	
	TOTAL FUND EQUITY		<u>309,141.79</u>
	TOTAL LIABILITIES AND EQUITY		<u>309,141.79</u>

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 AUGUST 31, 2022

FIREMED

ASSETS

25-0-1000-00	CASH ALLOCATION	77,195.91	
25-0-1056-00	BAD DEBT ALLOWANCE	.00	
25-0-1499-01	FIREMED UNDEPOSITED FUNDS	.00	
	TOTAL ASSETS		77,195.91

LIABILITIES AND EQUITY

LIABILITIES

25-0-2010-00	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

25-0-3567-00	FIREMED	74,562.51	
25-0-3570-03	RESTATE MODIFIED CASH - FM	.00	
25-0-3900-00	RETAINED EARNINGS	.00	
	REVENUE OVER EXPENDITURES - YTD	2,633.40	
	BALANCE - CURRENT DATE	77,195.91	
	TOTAL FUND EQUITY		77,195.91
	TOTAL LIABILITIES AND EQUITY		77,195.91

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 AUGUST 31, 2022

STACKER BUTTE

ASSETS

30-0-1000-00	CASH ALLOCATION	43,885.60	
30-0-1210-00	STACKER BUTTE A/R	.00	
	TOTAL ASSETS		43,885.60

LIABILITIES AND EQUITY

LIABILITIES

30-0-2010-00	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

30-0-3568-00	STACKER BUTTE	40,951.68	
30-0-3570-04	RESTATED MODIFIED CASH - SB	.00	
30-0-3900-00	RETAINED EARNINGS	.00	
	REVENUE OVER EXPENDITURES - YTD	2,933.92	
	BALANCE - CURRENT DATE	43,885.60	
	TOTAL FUND EQUITY		43,885.60
	TOTAL LIABILITIES AND EQUITY		43,885.60

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 AUGUST 31, 2022

DEBT SERVICE

ASSETS

35-0-1000-00	CASH ALLOCATION	67,996.67	
35-0-1081-00	A/R TAXES - DEBT SERVICE	.00	
35-0-1085-01	OTHER RECEIVABLES - DS	.00	
	TOTAL ASSETS		<u>67,996.67</u>

LIABILITIES AND EQUITY

LIABILITIES

35-0-2010-00	ACCOUNTS PAYABLE	.00	
35-0-2061-00	DEF REVENUE	.00	
35-0-2080-00	DEBT SERVICE ST LIABILITY	.00	
35-0-2550-00	DEBT SERVICE FUND	.00	
35-0-2555-00	BONDS PAYABLE	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

35-0-3561-00	DEBT SERVICE	57,116.78	
35-0-3570-02	RESTATED MODIFIED CASH - DS	.00	
35-0-3900-00	RETAINED EARNINGS	.00	
	REVENUE OVER EXPENDITURES - YTD	10,879.89	
	BALANCE - CURRENT DATE	67,996.67	
	TOTAL FUND EQUITY		<u>67,996.67</u>
	TOTAL LIABILITIES AND EQUITY		<u>67,996.67</u>

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 AUGUST 31, 2022

TECHNICAL RESCUE

<u>ASSETS</u>			
40-0-1000-00	CASH ALLOCATION		59,831.26
	TOTAL ASSETS		<u>59,831.26</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
40-0-2010-00	ACCOUNTS PAYABLE		.00
	TOTAL LIABILITIES		.00
<u>FUND EQUITY</u>			
40-0-3562-00	TECHNICAL RESCUE		59,692.90
40-0-3900-00	RETAINED EARNINGS		.00
	REVENUE OVER EXPENDITURES - YTD	<u>138.36</u>	
	BALANCE - CURRENT DATE		<u>59,831.26</u>
	TOTAL FUND EQUITY		<u>59,831.26</u>
	TOTAL LIABILITIES AND EQUITY		<u>59,831.26</u>

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 AUGUST 31, 2022

CAPITAL PROJECT

<u>ASSETS</u>			
45-0-1000-00	CASH ALLOCATION		.00
	TOTAL ASSETS		<u>.00</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
45-0-2010-00	ACCOUNTS PAYABLE		.00
	TOTAL LIABILITIES		.00
<u>FUND EQUITY</u>			
45-0-3560-00	FUND BALANCE CAP PROJECT		.00
45-0-3900-00	RETAINED EARNINGS		.00
	REVENUE OVER EXPENDITURES - YTD	<u>.00</u>	
	BALANCE - CURRENT DATE		<u>.00</u>
	TOTAL FUND EQUITY		<u>.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>.00</u>

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 AUGUST 31, 2022

EQUIPMENT RESERVE

<u>ASSETS</u>			
50-0-1000-00	CASH ALLOCATION		942,489.15
	TOTAL ASSETS		<u>942,489.15</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
50-0-2010-00	ACCOUNTS PAYABLE		.00
	TOTAL LIABILITIES		.00
<u>FUND EQUITY</u>			
50-0-3556-00	EQUIPMENT RESERVE (APPARATUS)		942,487.67
50-0-3900-00	RETAINED EARNINGS		.00
	REVENUE OVER EXPENDITURES - YTD	<u>1.48</u>	
	BALANCE - CURRENT DATE		<u>942,489.15</u>
	TOTAL FUND EQUITY		<u>942,489.15</u>
	TOTAL LIABILITIES AND EQUITY		<u>942,489.15</u>

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 AUGUST 31, 2022

BUILDING RESERVE

<u>ASSETS</u>			
51-0-1000-00	CASH ALLOCATION		85,296.25
	TOTAL ASSETS		<u>85,296.25</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
51-0-2010-00	ACCOUNTS PAYABLE		00
	TOTAL LIABILITIES		.00
<u>FUND EQUITY</u>			
51-0-3557-00	BUILDING RESERVE		85,099.00
51-0-3900-00	RETAINED EARNINGS		.00
	REVENUE OVER EXPENDITURES - YTD	<u>197.25</u>	
	BALANCE - CURRENT DATE		<u>85,296.25</u>
	TOTAL FUND EQUITY		<u>85,296.25</u>
	TOTAL LIABILITIES AND EQUITY		<u>85,296.25</u>

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 AUGUST 31, 2022

TRAINING RESERVE

<u>ASSETS</u>			
52-0-1000-00	CASH ALLOCATION	117,380.38	
	TOTAL ASSETS		117,380.38
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
52-0-2010-00	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00
<u>FUND EQUITY</u>			
52-0-3559-00	TRAINING	162,826.16	
52-0-3900-00	RETAINED EARNINGS	.00	
	REVENUE OVER EXPENDITURES - YTD	(45,445.78)	
	BALANCE - CURRENT DATE	117,380.38	
	TOTAL FUND EQUITY		117,380.38
	TOTAL LIABILITIES AND EQUITY		117,380.38

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 AUGUST 31, 2022

RETIREMENT LIABILITY FUND

<u>ASSETS</u>			
53-0-1000-00	CASH ALLOCATION		109,586.38
	TOTAL ASSETS		<u>109,586.38</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
53-0-3569-00	RETIREMENT LIABILITY		109,332.96
	REVENUE OVER EXPENDITURES - YTD	253.42	
	BALANCE - CURRENT DATE		<u>109,586.38</u>
	TOTAL FUND EQUITY		<u>109,586.38</u>
	TOTAL LIABILITIES AND EQUITY		<u>109,586.38</u>

MID-COLUMBIA FIRE & RESCUE
 BALANCE SHEET
 AUGUST 31, 2022

BOND PRINCIPAL REDUCTION

<u>ASSETS</u>			
55-0-1000-00	CASH ALLOCATION	.00	
	TOTAL ASSETS		.00
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
55-0-2010-00	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00
<u>FUND EQUITY</u>			
55-0-3563-00	BOND DEFEASANCE	.00	
55-0-3900-00	RETAINED EARNINGS	.00	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	.00	
	TOTAL FUND EQUITY		.00
	TOTAL LIABILITIES AND EQUITY		.00

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-0-4300-00 BEGINNING FUND BALANCE	.00	.00	2,062,112.00	2,062,112.00	.0
10-0-4990-00 TAXES - PRIOR YEAR	11,362.64	110,953.93	110,000.00	(953.93)	100.9
10-0-4991-00 GF-INTEREST EARNED	2,719.53	4,941.31	42,000.00	37,058.69	11.8
10-0-4997-00 TAXES - CURRENT YEAR	.00	14,896.18	3,940,000.00	3,925,103.82	.4
10-0-4998-00 AMBULANCE REVENUE	157,299.74	312,258.52	1,350,000.00	1,037,741.48	23.1
10-0-4998-04 GEMT AMBULANCE REVENUE	11,759.85	11,759.85	606,000.00	594,240.15	1.9
10-0-4998-07 TRANSFER FROM FIREMED	.00	.00	5,000.00	5,000.00	.0
10-0-4998-08 TRANSFER FROM RET LIAB. FUND	.00	.00	50,000.00	50,000.00	.0
10-0-4999-00 GF-MISC REVENUE	374.12	2,457.89	104,000.00	101,542.11	2.4
10-0-4999-02 GRANT PROCEEDS	.00	.00	35,000.00	35,000.00	.0
TOTAL REVENUE	183,515.88	457,267.68	8,304,112.00	7,846,844.32	5.5

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN - PERSONAL SERVICES</u>					
10-1-6401-00 FIRE CHIEF	11,174.79	22,349.58	139,042.00	116,692.42	16.1
10-1-6402-00 ASSISTANT CHIEF	10,586.45	21,172.90	131,715.00	110,542.10	16.1
10-1-6402-04 DIVISION CHIEF-PREV/PUBLIC ED.	10,331.92	20,663.84	128,554.00	107,890.16	16.1
10-1-6402-05 DIVISION CHIEF - FEMA FUNDED	10,331.92	20,663.84	128,554.00	107,890.16	16.1
10-1-6403-07 OFFICE MANAGER / ADMIN. CLERK	4,272.67	8,545.34	62,617.00	54,071.66	13.7
10-1-6407-01 UNIFORMS - ADMINISTRATION	.00	.00	3,000.00	3,000.00	.0
10-1-6421-02 RETIREMENT - ADMINISTRATION	3,887.66	22,649.15	124,002.00	101,352.85	18.3
10-1-6421-03 PEHP - ADMINISTRATION	933.96	1,913.86	11,810.00	9,896.14	16.2
10-1-6422-01 WORKERS COMP - ADMINISTRATION	8.87	2,415.42	2,600.00	184.58	92.9
10-1-6423-01 LIFE INSURANCE - ADMIN	.00	.00	1,500.00	1,500.00	.0
10-1-6424-01 HEALTH INS - ADMINISTRATION	9,245.72	20,241.43	123,100.00	102,858.57	16.4
10-1-6424-04 OCC. HEALTH - ADMINISTRATION	.00	.00	5,500.00	5,500.00	.0
10-1-6426-01 LONG TERM DISABILITY - ADMIN	274.32	822.96	2,800.00	1,977.04	29.4
10-1-6430-02 MEDICARE - ADMINISTRATION	652.84	1,309.61	8,925.00	7,615.39	14.7
10-1-6430-03 DEFINED CONT. - ADMIN	2,308.79	4,617.58	29,181.00	24,563.42	15.8
10-1-6531-00 PAYROLL EXPENSES / SS	208.30	455.39	2,500.00	2,044.61	18.2
10-1-6531-01 SOCIAL SECURITY - ADMIN	.00	16.74	.00	(16.74)	.0
TOTAL ADMIN - PERSONAL SERVICES	64,218.21	147,837.64	905,400.00	757,562.36	16.3

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - PERSONAL SRVCS</u>					
10-2-6403-02 CAPTAIN	21,517.92	36,066.00	294,580.00	258,514.00	12.2
10-2-6404-00 LIEUTENANT	15,070.91	32,867.88	272,950.00	240,082.12	12.0
10-2-6405-01 FIREFIGHTER	59,437.34	128,964.04	1,256,700.00	1,127,735.96	10.3
10-2-6405-02 SINGLE ROLE - EMS	15,888.00	32,572.80	337,470.00	304,897.20	9.7
10-2-6406-00 VOLUNTEER PROGRAM	.00	.00	20,750.00	20,750.00	.0
10-2-6406-02 VOLUNTEER REIMBURSEMENT	.00	280.00	7,000.00	6,720.00	4.0
10-2-6407-00 UNIFORMS - PUBLIC SAFETY	8,542.90	11,381.06	23,880.00	12,498.94	47.7
10-2-6414-00 HOLIDAY	3,381.80	8,353.32	66,541.00	58,187.68	12.6
10-2-6414-01 VACATION	.00	.00	30,000.00	30,000.00	.0
10-2-6415-00 SICK OT	5,863.95	14,494.01	90,846.00	76,351.99	16.0
10-2-6415-01 SICK LEAVE REDEMPTION	.00	.00	9,000.00	9,000.00	.0
10-2-6416-01 FIRE	14,938.85	17,041.78	99,890.00	82,848.22	17.1
10-2-6416-02 AMBULANCE	2,217.52	10,607.54	121,128.00	110,520.46	8.8
10-2-6416-04 TECH RESCUE	.00	.00	9,408.00	9,408.00	.0
10-2-6416-05 TRAINING	2,258.61	2,539.93	48,510.00	45,970.07	5.2
10-2-6416-06 OTHER	11,798.48	14,525.90	56,000.00	41,474.10	25.9
10-2-6416-07 AMBULANCE STAND-BY	416.50	821.63	12,000.00	11,178.37	6.9
10-2-6417-00 FLSA	4,373.88	9,303.70	103,632.00	94,328.30	9.0
10-2-6421-00 RETIREMENT - PUBLIC SAFETY	5,502.27	49,805.75	549,648.00	500,042.25	9.0
10-2-6421-01 PEHP PLAN - PUBLIC SAFETY	2,256.07	4,587.31	45,763.00	41,175.69	10.0
10-2-6422-00 WORKERS' COMPENSATION	54.70	57,036.19	70,000.00	12,963.81	81.5
10-2-6423-00 LIFE INSURANCE	.00	.00	16,103.00	16,103.00	.0
10-2-6424-00 HEALTH INSURANCE	25,866.32	56,686.41	516,270.00	459,583.59	11.0
10-2-6424-03 OCCUPATIONAL HEALTHCARE	1,193.96	5,148.96	41,796.00	36,647.04	12.3
10-2-6426-00 LONG TERM DISABILITY	779.24	2,566.01	17,500.00	14,933.99	14.7
10-2-6430-00 MEDICARE	2,232.75	4,400.45	35,000.00	30,599.55	12.6
10-2-6430-01 DEFINED CONTRIBUTION	4,221.24	8,602.19	79,980.00	71,377.81	10.8
TOTAL PUBLIC SAFETY - PERSONAL SRVCS	207,813.21	508,452.86	4,232,345.00	3,723,892.14	12.0

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY - MATERIALS</u>					
10-3-6434-00	GENERAL INSURANCE	.00	.00	79,700.00	79,700.00 .0
10-3-6435-00	ADVERTISING, PUBLICATIONS	384.26	584.26	10,600.00	10,015.74 5.5
10-3-6436-00	DUES, SUBSCRIPTIONS	3,087.50	8,685.07	28,503.00	19,817.93 30.5
10-3-6437-00	ELECTIONS	.00	.00	7,605.00	7,605.00 .0
10-3-6441-00	OFFICE EXPENSE	775.75	2,471.64	24,180.00	21,708.36 10.2
10-3-6441-01	OFFICE EQUIP MAINTENANCE	168.59	303.58	1,600.00	1,296.42 19.0
10-3-6441-02	OFFICE EQUIPMENT LEASE	539.92	779.28	3,150.00	2,370.72 24.7
10-3-6442-00	BANK CHARGES	227.55	498.44	2,400.00	1,901.56 20.8
10-3-6443-00	JANITORIAL SUPPLIES	793.35	793.35	3,500.00	2,706.65 22.7
10-3-6445-01	RESIDENCE SUPPLIES	262.84	262.84	1,600.00	1,337.16 16.4
10-3-6446-00	GAS AND DIESEL	10,282.03	14,722.45	75,000.00	60,277.55 19.6
10-3-6451-00	TIRE, BATTERIES	551.32	3,172.72	18,880.00	15,707.28 16.8
10-3-6453-00	EQUIPMENT MAINTENANCE	3,346.45	4,846.43	42,500.00	37,653.57 11.4
10-3-6453-01	TRAINING PROP MTCE & OPERATION	.00	.00	2,000.00	2,000.00 .0
10-3-6454-00	COMMUNICATION REPAIR	775.43	775.43	4,600.00	3,824.57 16.9
10-3-6457-02	SM EQ MAINT, SHOP SUPPLIES	193.95	193.95	1,250.00	1,056.05 15.5
10-3-6457-03	FIRE EQUIPMENT MAINTENANCE	.00	1,248.19	5,950.00	4,701.81 21.0
10-3-6457-04	EMS EQUIPMENT MAINTENANCE	.00	1,622.43	14,334.00	12,711.57 11.3
10-3-6457-05	EQUIPMENT TESTING	2,464.15	2,464.15	11,280.00	8,815.85 21.9
10-3-6459-00	AMBULANCE BILLING EXPENSE	4,705.54	8,936.71	188,800.00	179,863.29 4.7
10-3-6461-00	AUDIT, BUDGET	.00	.00	21,350.00	21,350.00 .0
10-3-6462-00	LEGAL SERVICES	2,900.45	8,045.85	100,300.00	92,254.15 8.0
10-3-6462-01	PROFESSIONAL SERVICES	12,657.00	23,221.64	120,212.00	96,990.36 19.3
10-3-6464-00	WATER	493.86	1,067.14	4,500.00	3,432.86 23.7
10-3-6465-00	NATURAL GAS	88.38	178.53	12,000.00	11,821.47 1.5
10-3-6466-00	ELECTRICITY	1,397.42	2,603.48	14,000.00	11,396.52 18.6
10-3-6467-00	TELEPHONE	3,579.48	4,664.41	31,752.00	27,087.59 14.7
10-3-6468-00	SEWER	283.28	566.56	4,000.00	3,433.44 14.2
10-3-6469-00	GARBAGE	313.74	627.48	6,780.00	6,152.52 9.3
10-3-6477-00	EMS TRAINING SUPPLIES	5,735.00	5,735.00	6,155.00	420.00 93.2
10-3-6479-00	EMS DUES	.00	.00	5,990.00	5,990.00 .0
10-3-6480-00	PHYSICIAN ADVISOR	.00	.00	12,000.00	12,000.00 0
10-3-6481-00	AMBULANCE TRANSPORT EXP	525.00	1,470.00	11,000.00	9,530.00 13.4
10-3-6482-00	AMBULANCE EXPENDABLES	11,921.14	18,101.03	60,000.00	41,898.97 30.2
10-3-6482-01	AMBULANCE NON EXPENDABLE	249.98	249.98	5,800.00	5,550.02 4.3
10-3-6483-00	HAZARDOUS MATERIALS	.00	.00	1,500.00	1,500.00 .0
10-3-6485-00	FF SUPPLIES-TOOLS/EQU	8,659.40	8,659.40	19,100.00	10,440.60 45.3
10-3-6485-01	FIREFIGHTING SUPPLIES - PPE	3,230.31	3,230.31	33,425.00	30,194.69 9.7
10-3-6486-00	FIRE PREVENTION SUPPLIES	1,891.04	1,891.04	16,999.00	15,107.96 11.1
10-3-6486-01	PUBLIC EDUCATION	491.88	1,051.88	20,800.00	19,748.12 5.1
10-3-6487-00	FIRE TRAINING SUPPLIES	183.35	1,561.56	18,055.00	16,493.44 8.7
10-3-6491-00	FIRE SUPPRESSION EXPENSE	1,737.39	1,737.39	10,000.00	8,262.61 17.4
10-3-6495-00	FIRE BOARD MEALS, LODGING	.00	.00	6,900.00	6,900.00 .0
10-3-6497-00	FIRE BOARD CONFERENCE	.00	.00	2,800.00	2,800.00 .0
10-3-6502-00	EMS SCHOLARSHIP	.00	.00	4,300.00	4,300.00 .0
10-3-6503-00	BARGAINING UNIT - VOLUNTARY	.00	.00	10,500.00	10,500.00 .0
10-3-6507-00	GENERAL TRAINING - ALL	1,227.28	2,892.28	25,840.00	22,947.72 11.2
10-3-6508-00	ADMINISTRATION - VOLUNTARY	495.00	495.00	4,000.00	3,505.00 12.4
10-3-6509-00	VOLUNTEER	.00	.00	34,500.00	34,500.00 .0
10-3-6510-00	BUILDING MAINTENANCE	1,504.25	4,451.11	13,740.00	9,288.89 32.4
10-3-6510-01	BLDG MAINT, AGREEMENTS	306.74	1,569.47	7,000.00	5,430.53 22.4
10-3-6511-00	GROUNDS MAINTENANCE	270.00	1,445.00	3,150.00	1,705.00 45.9

MID-COLUMBIA FIRE & RESCUE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-3-6512-00 POSTAGE, SHIPPING	31.45	31.45	2,372.00	2,340.55	1.3
10-3-6513-00 MISCELLANEOUS EXPENSE	580.98	945.43	7,550.00	6,604.57	12.5
10-3-6520-00 911 SERVICES	4,755.83	9,511.66	57,000.00	47,488.34	16.7
TOTAL PUBLIC SAFETY - MATERIALS	94,068.26	158,365.00	1,242,802.00	1,084,437.00	12.7
CAPITAL OUTLAY					
10-4-6533-00 FIREFIGHTING EQUIPMENT	.00	.00	18,750.00	18,750.00	.0
10-4-6533-01 OFFICE EQUIPMENT	.00	.00	11,200.00	11,200.00	.0
10-4-6533-05 RADIO EQUIPMENT	.00	.00	10,125.00	10,125.00	.0
10-4-6533-07 FIRE HYDRANT / PREVENTION	.00	.00	1,600.00	1,600.00	.0
10-4-6533-09 EMS TRAINING EQUIPMENT	.00	.00	2,300.00	2,300.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	43,975.00	43,975.00	.0
OTHER & TRANSFERS					
10-6-7002-00 DUE TO FF EQUIP & SUPP	.00	.00	57,000.00	57,000.00	.0
10-6-7003-00 DUE TO BLDG RESERVE FUND	.00	.00	42,500.00	42,500.00	.0
10-6-7004-00 DUE TO EQUIPMENT RESERVE	.00	.00	419,000.00	419,000.00	.0
10-6-7007-00 DUE TO STACKER BUTTE	.00	.00	2,350.00	2,350.00	.0
10-6-7008-00 DUE TO TECHNICAL RESCUE	.00	.00	3,710.00	3,710.00	.0
10-6-7009-00 DUE TO RETIREMENT LIABILITY	.00	.00	5,000.00	5,000.00	.0
TOTAL OTHER & TRANSFERS	.00	.00	529,560.00	529,560.00	.0
CONTINGENCY					
10-7-8000-00 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
TOTAL CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
UNAPPROPRIATED FUND BALANCE					
10-8-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	1,250,030.00	1,250,030.00	.0
TOTAL UNAPPROPRIATED FUND BALANCE	.00	.00	1,250,030.00	1,250,030.00	.0
TOTAL FUND EXPENDITURES	366,099.68	814,655.50	8,304,112.00	7,489,456.50	9.8
NET REVENUE OVER EXPENDITURES	(182,583.80)	(357,387.82)	.00	357,387.82	.0

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2022

FF EQUIPMENT & SUPPRESSION RES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
20-0-4300-00 BEGINNING FUND BALANCE	.00	.00	305,875.00	305,875.00	.0
20-0-4801-00 INTEREST EARNED-FF RESERVE	413.02	727.15	2,500.00	1,772.85	29.1
20-0-4802-00 X-FER FROM GF TO FF EQUIP	.00	.00	57,000.00	57,000.00	.0
TOTAL REVENUE	413.02	727.15	365,375.00	364,647.85	.2
 <u>FF EQUIPMENT & SUP - MATERIALS</u>					
20-3-6538-03 SUPPRESSION EXPENSES	7,800.00	7,800.00	50,000.00	42,200.00	15.6
TOTAL FF EQUIPMENT & SUP - MATERIALS	7,800.00	7,800.00	50,000.00	42,200.00	15.6
 <u>CAPITAL OUTLAY</u>					
20-4-6538-00 CAPITAL OUTLAY FF EQUIP	4,744.00	4,744.00	315,375.00	310,631.00	1.5
TOTAL CAPITAL OUTLAY	4,744.00	4,744.00	315,375.00	310,631.00	1.5
TOTAL FUND EXPENDITURES	12,544.00	12,544.00	365,375.00	352,831.00	3.4
NET REVENUE OVER EXPENDITURES	(12,130.98)	(11,816.85)	.00	11,816.85	.0

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2022

FIREMED

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
25-0-4300-00 BEGINNING FUND BALANCE	.00	.00	57,489.00	57,489.00	.0
25-0-4812-00 INTEREST EARNED FM	103.14	177.15	1,000.00	822.85	17.7
25-0-4812-02 FIREMED FEES	1,395.00	2,456.25	40,000.00	37,543.75	6.1
TOTAL REVENUE	1,498.14	2,633.40	98,489.00	95,855.60	2.7
25-0-6539-00 FIREMED MTLs & SERVICES	.00	.00	6,200.00	6,200.00	.0
25-0-6539-01 FM CAPITAL OUTLAY	.00	.00	87,289.00	87,289.00	.0
25-0-6539-02 X-FER FIREMED TO GENERAL FUND	.00	.00	5,000.00	5,000.00	.0
TOTAL DEPARTMENT 0	.00	.00	98,489.00	98,489.00	.0
TOTAL FUND EXPENDITURES	.00	.00	98,489.00	98,489.00	.0
NET REVENUE OVER EXPENDITURES	1,498.14	2,633.40	.00	(2,633.40)	.0

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2022

STACKER BUTTE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-0-4300-00 BEGINNING FUND BALANCE	.00	.00	40,769.00	40,769.00	.0
30-0-4825-00 X-FER GENERAL FUND TO SB	.00	.00	2,350.00	2,350.00	.0
30-0-4825-01 SUB-LEASE & RENTAL FEES	391.67	2,749.84	19,170.00	16,420.16	14.3
30-0-4825-03 SB INTEREST	58.63	100.94	1,000.00	899.06	10.1
30-0-4825-04 STACKER BUTTE REIMBURSEMENT	796.20	1,194.30	9,625.00	8,430.70	12.4
TOTAL REVENUE	1,246.50	4,045.08	72,914.00	68,868.92	5.6
30-0-6534-00 STACKER BUTTE MTLs & SVCS	633.23	1,111.16	28,510.00	27,398.84	3.9
30-0-6534-01 STACKER BUTTE CAPITAL OUTLAY	.00	.00	5,000.00	5,000.00	.0
30-0-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	39,404.00	39,404.00	.0
TOTAL DEPARTMENT 0	633.23	1,111.16	72,914.00	71,802.84	1.5
TOTAL FUND EXPENDITURES	633.23	1,111.16	72,914.00	71,802.84	1.5
NET REVENUE OVER EXPENDITURES	613.27	2,933.92	.00	(2,933.92)	.0

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2022

DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
35-0-4300-00 BEGINNING FUND BALANCE	.00	.00	44,408.00	44,408.00	.0
35-0-4831-00 CURRENT YEAR TAXES DSF	.00	1,276.23	317,445.00	316,168.77	.4
35-0-4832-00 DSF PRIOR YEAR TAXES	917.12	9,447.32	4,000.00	(5,447.32)	236.2
35-0-4833-00 INTEREST EARNED DSF	90.84	156.34	2,000.00	1,843.66	7.8
TOTAL REVENUE	1,007.96	10,879.89	367,853.00	356,973.11	3.0
35-0-6561-00 INTEREST EXPENSE DSF	.00	.00	85,224.00	85,224.00	.0
35-0-6562-00 PRINCIPAL EXPENSE DSF	.00	.00	210,000.00	210,000.00	.0
35-0-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	72,629.00	72,629.00	.0
TOTAL DEPARTMENT 0	.00	.00	367,853.00	367,853.00	.0
TOTAL FUND EXPENDITURES	.00	.00	367,853.00	367,853.00	.0
NET REVENUE OVER EXPENDITURES	1,007.96	10,879.89	.00	(10,879.89)	.0

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2022

TECHNICAL RESCUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
40-0-4300-00 BEGINNING FUND BALANCE	.00	.00	57,984.00	57,984.00	.0
40-0-4841-00 INTEREST EARNED TR	79.94	138.36	1,000.00	881.64	13.8
40-0-4844-00 X-FER FROM GF TO TECH RESCUE	.00	.00	3,710.00	3,710.00	.0
TOTAL REVENUE	79.94	138.36	62,694.00	62,555.64	.2
<u>TECH RESCUE - MATERIALS & SERV</u>					
40-3-6540-02 TECH RESCUE MTLs & SERVICES	.00	.00	1,000.00	1,000.00	.0
TOTAL TECH RESCUE - MATERIALS & SERV	.00	.00	1,000.00	1,000.00	.0
<u>CAPITAL OUTLAY</u>					
40-4-6540-01 CAPITAL OUTLAY TECH RESCUE	.00	.00	61,694.00	61,694.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	61,694.00	61,694.00	.0
TOTAL FUND EXPENDITURES	.00	.00	62,694.00	62,694.00	.0
NET REVENUE OVER EXPENDITURES	79.94	138.36	.00	(138.36)	.0

MID-COLUMBIA FIRE & RESCUE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2022

EQUIPMENT RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
50-0-4300-00 BEGINNING FUND BALANCE	.00	.00	944,695.00	944,695.00	.0
50-0-4863-00 INTEREST EARNED ER	1,259.18	2,179.48	3,500.00	1,320.52	62.3
50-0-4864-00 TRANSFER IN FROM GF	.00	.00	419,000.00	419,000.00	.0
TOTAL REVENUE	1,259.18	2,179.48	1,367,195.00	1,365,015.52	.2
50-0-6535-00 CAPITAL OUTLAY APPARATUS	.00	2,178.00	1,367,195.00	1,365,017.00	.2
TOTAL DEPARTMENT 0	.00	2,178.00	1,367,195.00	1,365,017.00	.2
TOTAL FUND EXPENDITURES	.00	2,178.00	1,367,195.00	1,365,017.00	.2
NET REVENUE OVER EXPENDITURES	1,259.18	1.48	.00	(1.48)	.0

MID-COLUMBIA FIRE & RESCUE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2022

BUILDING RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-0-4300-00 BEGINNING FUND BALANCE	.00	.00	77,750.00	77,750.00	.0
51-0-4873-00 INTEREST EARNED BR	113.96	197.25	1,200.00	1,002.75	16.4
51-0-4874-00 XFER FROM GF TO BLD RSV	.00	.00	42,500.00	42,500.00	.0
TOTAL REVENUE	113.96	197.25	121,450.00	121,252.75	.2
51-0-6536-00 CAPITAL OUTLAY BUILDING	.00	.00	121,450.00	121,450.00	.0
TOTAL DEPARTMENT 0	.00	.00	121,450.00	121,450.00	.0
TOTAL FUND EXPENDITURES	.00	.00	121,450.00	121,450.00	.0
NET REVENUE OVER EXPENDITURES	113.96	197.25	.00	(197.25)	.0

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2022

TRAINING RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
52-0-4300-00 BEGINNING FUND BALANCE	.00	.00	104,513.00	104,513.00	.0
52-0-4881-00 TRAINING RES REV FROM CLASSE	225.00	225.00	8,500.00	8,275.00	2.7
52-0-4882-00 TRAINING RES OTHER REVENUE	.00	.00	56,000.00	56,000.00	.0
52-0-4883-00 INT EARNED, TRAINING	156.82	271.22	2,000.00	1,728.78	13.6
TOTAL REVENUE	381.82	496.22	171,013.00	170,516.78	.3
 <u>TRAINING RES - MATERIALS & SER</u>					
52-3-6537-01 TRAINING RES. MAT & SERVICES	.00	.00	8,500.00	8,500.00	.0
52-3-6537-02 TRAINING TOWER LOAN PRINCIPAL	.00	.00	51,829.00	51,829.00	.0
52-3-6537-03 TRAINING TOWER LOAN INTEREST	.00	.00	7,567.00	7,567.00	.0
TOTAL TRAINING RES - MATERIALS & SER	.00	.00	67,896.00	67,896.00	.0
 <u>CAPITAL OUTLAY</u>					
52-4-6537-00 CAPITAL OUTLAY TRAINING	.00	45,942.00	103,117.00	57,175.00	44.6
TOTAL CAPITAL OUTLAY	.00	45,942.00	103,117.00	57,175.00	44.6
TOTAL FUND EXPENDITURES	.00	45,942.00	171,013.00	125,071.00	26.9
NET REVENUE OVER EXPENDITURES	381.82	(45,445.78)	.00	45,445.78	.0

MID-COLUMBIA FIRE & RESCUE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2022

RETIREMENT LIABILITY FUND

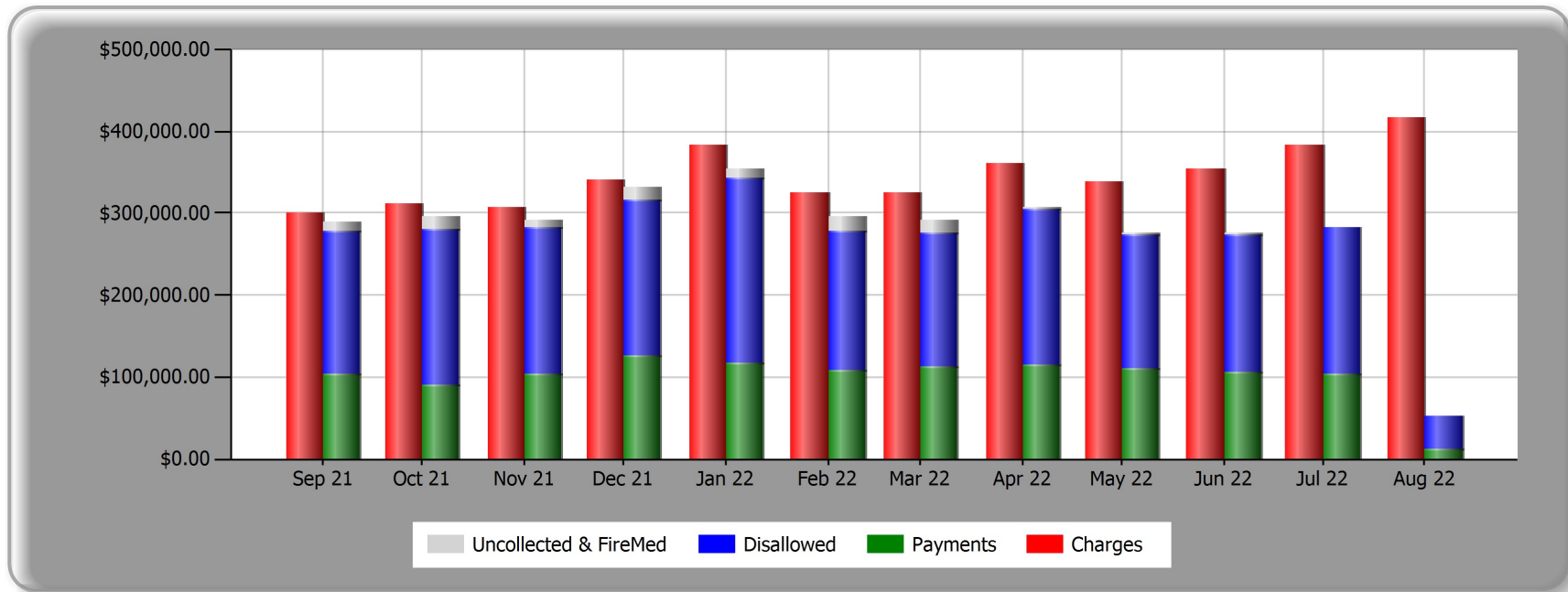
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
53-0-4300-00 BEGINNING FUND BALANCE	.00	.00	102,745.00	102,745.00	.0
53-0-4886-00 INTEREST EARNED RET. LIABILITY	146.41	253.42	1,000.00	746.58	25.3
53-0-4887-00 XFER FROM GF TO RET. FUND	.00	.00	5,000.00	5,000.00	.0
TOTAL REVENUE	146.41	253.42	108,745.00	108,491.58	.2
53-0-6550-01 X-FER RET LIAB TO GENERAL FUND	.00	.00	50,000.00	50,000.00	.0
53-0-8600-00 UNAPPROPRIATED ENDING FUND BAL	.00	.00	58,745.00	58,745.00	.0
TOTAL DEPARTMENT 0	.00	.00	108,745.00	108,745.00	.0
TOTAL FUND EXPENDITURES	.00	.00	108,745.00	108,745.00	.0
NET REVENUE OVER EXPENDITURES	146.41	253.42	.00	(253.42)	.0

**Mid-Columbia
ANNUAL COLLECTION STATISTICS**

Date Of Service	09/01/21
Date Of Service	08/31/22
Invoices	0
Company	Mid-Columbia

Month	Tickets	Charges	Payments	%	FireMed	%	Disallowed	%	Uncollected	%	Pending	%
Sep 21	171	301,225.79	-103,514.81	34 %	-2,364.53	1 %	-176,200.97	58 %	-6,712.89	2 %	12,432.59	4 %
Oct 21	165	311,502.80	-91,715.00	29 %	-1,368.90	0 %	-189,829.26	61 %	-14,681.30	5 %	13,908.34	4 %
Nov 21	153	307,370.03	-103,648.72	34 %	-1,834.47	1 %	-179,483.93	58 %	-6,572.43	2 %	15,830.48	5 %
Dec 21	185	340,726.13	-125,722.74	37 %	-1,546.96	0 %	-191,014.61	56 %	-13,787.44	4 %	8,654.38	3 %
Jan 22	212	384,409.19	-118,295.02	31 %	-4,466.81	1 %	-224,474.09	58 %	-8,135.86	2 %	29,037.41	8 %
Feb 22	175	325,274.99	-109,456.64	34 %	-2,806.67	1 %	-168,077.29	52 %	-16,823.62	5 %	28,110.77	9 %
Mar 22	176	326,499.44	-113,490.49	35 %	-1,760.63	1 %	-163,877.94	50 %	-12,597.55	4 %	34,772.83	11 %
Apr 22	196	361,564.03	-115,359.60	32 %	-2,471.13	1 %	-189,620.36	52 %	-906.41	0 %	53,206.53	15 %
May 22	184	340,103.13	-111,758.63	33 %	-1,000.00	0 %	-163,434.04	48 %	-169.14	0 %	63,741.32	19 %
Jun 22	192	355,134.78	-107,151.18	30 %	-474.54	0 %	-167,923.61	47 %	0.00	0 %	79,585.45	22 %
Jul 22	202	383,550.96	-104,178.95	27 %	0.00	0 %	-179,159.99	47 %	0.00	0 %	100,212.02	26 %
Aug 22	237	417,407.93	-12,480.67	3 %	0.00	0 %	-39,138.81	9 %	0.00	0 %	365,788.45	88 %
		2,248	4,154,769.20	-1,216,772.45		-20,094.64	-2,032,234.90		-80,386.64		805,280.57	

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



MCFR INFORMATION SHEET

DATE: September 19, 2022

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Fire Chief's Report

ASA UPDATE PROCESS: The District has received no update from the Wasco County ASA coordinator regarding the status of the ASA ordinance revision.

STUDENT INTERN PROGRAM: The Fire District currently has four student interns on board. All are enrolled in EMT programs at various levels. Kudos to DC Coleman for all his recruitment efforts to keep this program moving forward.

GROUND EMERGENCY TRANSPORT (GEMT) FFS PROGRAM: We continue to prepare for both the WA and OR FY 2021-22 GEMT reimbursement process. Cost reports have been received from both OHA and WHA to utilize for the application process.

OREGON GEMT CCO PROGRAM: Agreements have been established with remaining CCO's for purposes of reimbursement. CCO attestation agreements have been forwarded to the OHA to ensure reimbursement is received from those CCO's with which we have contracts in place. We have been informed by the OHA that reimbursement from CCO's back to January 1, 2022, should commence soon. The OHA is moving forward with the application process for the next reimbursement period.

COMMUNITY PLANNING AND DEVELOPMENT: The emergency response plan for the GOR1 project as submitted by Google was approved by the Fire District. A letter of notification was forwarded to Google and the City Planning Department. Whiting Turner, the primary contractor for the project, is coordinating with the Fire District for this project.

COVID-19 PANDEMIC RESPONSE: Cleaning recommendations in the post-pandemic world:

If less than 24 hours have passed since the person who is sick or diagnosed with COVID-19 has been in the space, clean and disinfect the space.

If more than 24 hours have passed since the person who is sick or diagnosed with COVID-19 has been in the space, cleaning is enough. You may choose to also disinfect depending on certain conditions or everyday practices required by your facility.

If more than 3 days have passed since the person who is sick or diagnosed with COVID-19 has been in the space, no additional cleaning (beyond regular cleaning practices) is needed.

STRATEGIC PLAN STATUS: A progress report will be provided to the Board at our October 2022 Board meeting.

STACKER BUTTE LEASE: I am currently awaiting an update from Janelle Depolo as to the status of our proposed addendum to the Stacker Butte lease.

POLICY REVISION: All policies have been TA'd with the exception of the Discipline and Substance Abuse policies which remain under review in the bargaining process. The labor attorneys continue to work out the details of the policy language.

COLLECTIVE BARGAINING PROCESS: Our last bargaining session was held on August 9th. Upon conclusion of the session, the Union informed the Fire District they would be filing the necessary documents for mediation.

PATCH PROJECT: Complete.

OSFM WILDLAND STAFFING GRANT: This grant has enabled the District to increase the availability of local firefighters each day during peak demand time periods. The funding provides supplemental staffing as necessary to meet the intended purpose of this grant. This grant has shown to be quite beneficial in light of the increased wildland fire activity we have been experiencing.

RECRUIT FF ACADEMY: Lt. Dan Wagner, FF Gregory Haner, and FF Kameron Barone have graduated from the three-week recruit academy and are now assigned to shiftwork. The EMS recruit academy will commence on September 12, 2022, followed by our next FF recruit academy on October 17, 2022.

OLD DUFUR ROAD FIRE: This fire started on August 30, 2022, at 1301 hours. The fire originated on MCFR jurisdiction and then moved into Columbia Rural's fire district. Aircraft was not necessary based on the quick response and actions taken by MCFR, USFS, ODF and Columbia Rural to keep this fire at 25 acres. Mother nature cooperated as well by keeping the wind at bay. If the fire had started the Saturday prior, the wind conditions that day would have made for more challenging conditions.

OSFM CONFLAGRATIONS: On the heels of the Miller Road conflagration in August, the Governor has declared additional conflagrations within the State over the past few weeks. In August as well, Governor Kate Brown invoked the Conflagration Act for the Rum Creek Fire located in Josephine County and in September for the Double Creek and Sturgill fires located in Wallowa County. Despite the Rum Creek Fire releasing resources, the OSFM's pool of identified-available resources has been running thin. OSFM remains vigilant as the heat wave and associated red-flag warnings and fire weather watches in the Northwest continue.

911 STATISTICS:

911 STATISTICS				
August 2022			YEAR-TO-DATE	
AGENCY	CALLS	PERCENT	CALLS	PERCENT
MCFR	381	13%	2728	12%
TDPD	1867	63%	13771	62%
WCSO	712	24%	5662	26%
TOTAL	2960	100%	22161	100%

“GET READY THE DALLES”: This is a longstanding emergency preparedness event held yearly in The Dalles, is back after a pandemic hiatus. The event will be held from 10 a.m. to 1 p.m. on Saturday, Sept. 17, here at Mid-Columbia Fire & Rescue, at 1400 W.

8th Street. Sponsored by Northwest Natural Gas and hosted by MCFR, local experts will have information about preparedness for various kinds of emergencies. The first 300 people at this popular event will also receive a free lunch.

RECOMMENDATION/ACTION: Staff update.

Assistant Fire Chief- Board Report

David Jensen, Assistant Fire Chief

August 2022

Major Topics for August 2022

- Staffing

The single role program is now completely filled with Paramedics and EMTs. Both of the last two new paramedics started academy on September 12th. However, one of the Paramedics has been given a contingent job offer to fill a dual role firefighter paramedic position. Assuming this all moves forward, on October 17th this Paramedic will make the transition over to the fire side.

In our last recruit and hiring process we had four Paramedic Firefighter openings. We subsequently have made contingent offers of employment to four Paramedic Firefighter candidates. All have accepted the offers and are in the background and physical examination process. All who pass this process will be in our internal on-boarding firefighter academy beginning October 17th.

- Type 3 Purchasing Process (Status Quo from last update)

Boise Mobile Equipment has confirmed our chassis have arrived in Boise, ID. We anticipate these pieces of apparatus will arrive in fall 2022.

- Continuity of Operations Plan (COOP) (continuing project)

This project is continuing and will take several months to complete.

History:

As a result of our newly adopted Strategic Plan, I have begun to develop the Continuity of Operations Plan for the District. This document will include action plans for any various types of disasters, natural and human caused. The total document will be completed by several people internal to MCFR. Initially, we had planned to contract out this work however, with further research it was determined that this project will take significant time and commitment by the district even if we used a contractor to complete the work. The plan now is to complete the project internally.

- Records Management System (RMS) Transition (In progress, no new information)

History:

The District's Record Management System must transition to a new provider. This is due to Emergency Reporting (our current provider) merging into ESO. The current price we pay for records management will not change this year, but if we choose to stay with ESO after the transition, we will see a significant increase in access costs (20k plus). This will be a budget item for 2023/24 FY. As an urgent wrinkle in this project, we are transitioning away from the current EMS reporting software as it will be out of compliance at the end of 2022. ESO estimates this will take 60 -90 days which includes training our members.

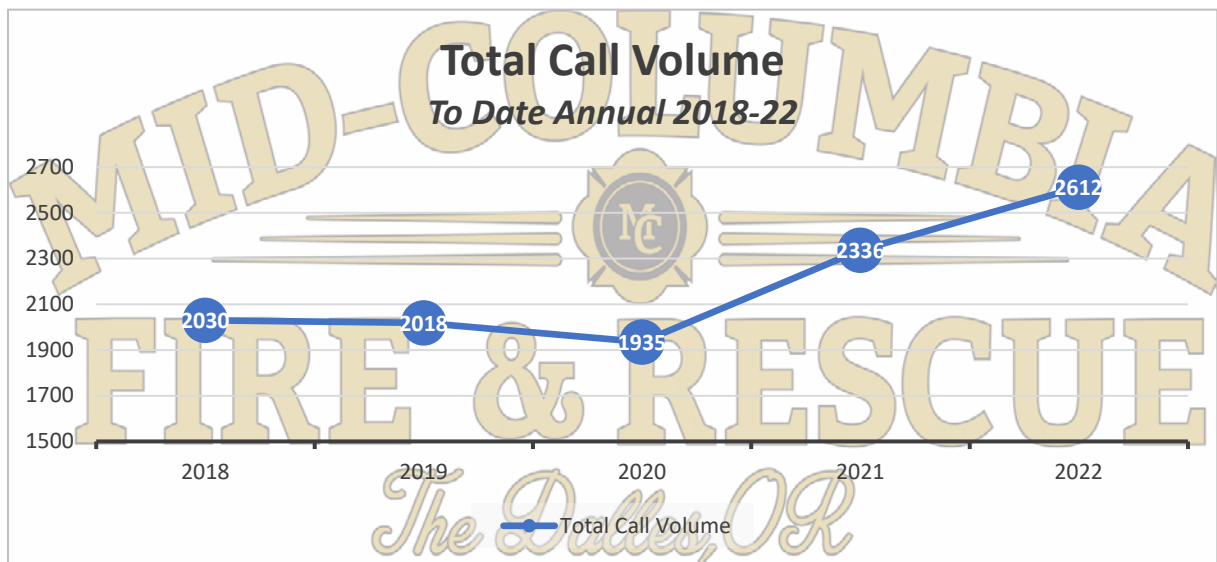
- Computer Aided Dispatching RFP (Still in progress, no new information)
 The District is in partnership with Wasco County and the City of The Dalles to develop a Request for Proposal (RFP) to replace the Computer-Aided Dispatching system (CAD). Wasco County has begun to use a grant writing consultant to see if we can help offset the costs. It is currently estimated by Wasco County Finance that we will be able to pay for the majority of this project though reserve funds at County 911, which we pay into through fees. It would be good to keep those reserve funds and use grant funding, but we are moving forward regardless of the grant outcome as it is an essential service.

- Turnout Time Metrics

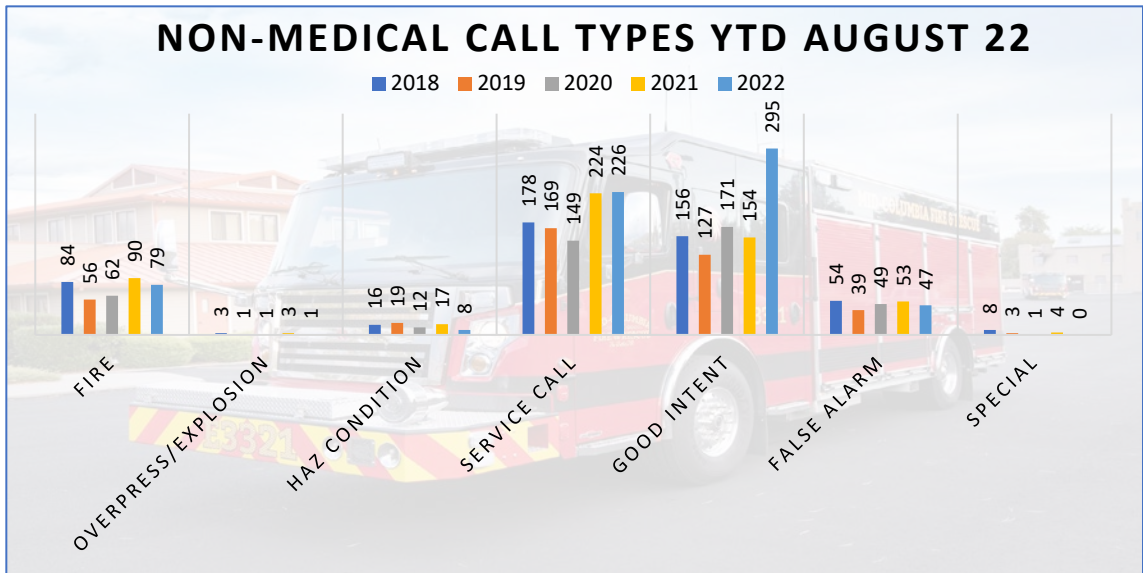
Our August data is in flux currently, as we change vendors, I am still sifting through data manually. This month does not have a time report but will have the standard response and trending data. As soon as this is resolved I will again publish our performance data.

District Response Metrics

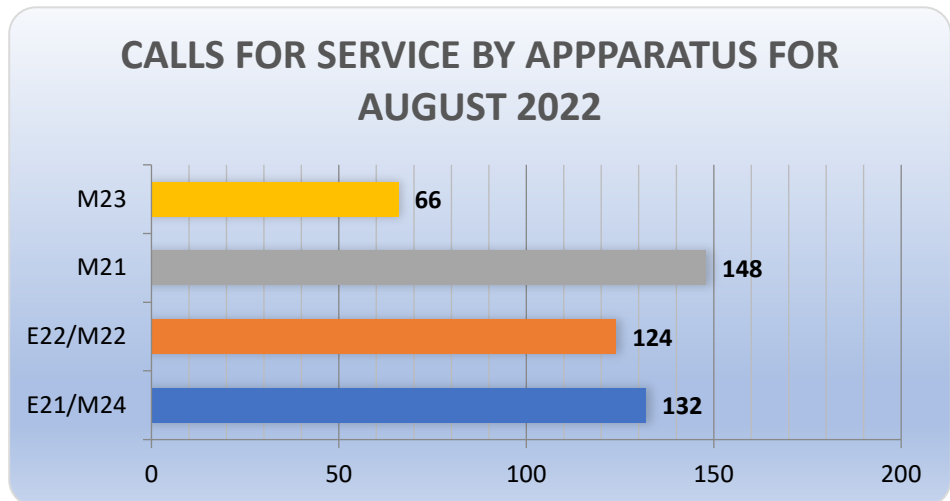
Below are the current statistics year-over-year, January 1st through August 31st



Call Types Jan-August 2018-22					
	2018	2019	2020	2021	2022
EMS/Rescue	1531	1603	1488	1791	1956
Fire	84	56	62	90	79
Overpressure/Explosion	3	1	1	3	1
Haz Condition	16	19	12	17	8
Service Call	178	169	149	224	226
Good Intent	156	127	171	154	295
False Alarm	54	39	49	53	47
Special	8	3	1	4	0



Call Distribution by Apparatus for August 2022



Prevention Division- Board Report

Jay Wood, Division Chief

August 2022

IT Transition is still ongoing. I worked with POA on some of the back-end work and the Statement of Work. We are moving forward with everything to do with IT, phones, printers, copiers, etc. and it is moving along at the anticipated pace. Equipment has been ordered and we just now have to wait for the equipment to be delivered and installed.

The district had five hostile fire events (with monetary loss) for August 2022 with an estimated total of \$1,805,700 in property at risk. The total loss of property and contents was \$1,145,700. The fires were: A fire at The Dalles Marina that damaged or destroyed 10 floating recreational homes accounting for 93.6% of the loss; an exterior fire damaging the foundation of a local business; three vehicle fires.

Public Education in August had me doing a walk-through, assessment of, and education on emergency activities at the Discovery Center with their new Executive Director. She and her staff had questions and concerns about maximum occupancy levels as well as what to do in a wildfire situation. Since their parking area is so large and with only a single entry and exit point, their staff and visitors will have an adequate safety zone to evacuate to should there be a wildfire that directly impacts their facility. We also discussed medical emergencies and will schedule some first aid and CPR classes with their staff over the next several months. We conducted one CPR and First Aid class in August. We participated in the Shop with a Hero event spearheaded by the Salvation Army. We had a variety of our personnel there including Sparky, 3 Chief Officers, 2 Volunteers, 1 Single Role EMT and 1 of our newest members from the Firefighter Academy. We all shopped with a child who was qualified through the Salvation Army and each child was able to purchase around \$100 for school clothes and shoes for their first day of school. There were 50 or more children who worked with each Firefighter, EMT, Police Officer, Sheriff's Deputy and Sheriff, NORCOR officer, OSP Trooper.

There has been no movement yet on the transition from Emergency Reporting to ESO. We've been told that the transition is coming soon and certainly before the end of 2022 as our current Records Management System is non-compliant with NEMSIS 3.5 requirements set forth by the State of Oregon EMS. This transition will require training to be conducted with shift personnel on the actual use of the new system as well as training for the administrative side so we can properly bill for incidents as well as utilize data for various reports.

Community Risk Reduction [Prevention, Public Education, Code Enforcement]

- Site Visits/Code Questions – Discovery Center – Occupancy Limits and Fire Response; Downtown business – Fire Extinguisher Locations and walkthrough; new local development access issues follow-up from Site Team; Local Church visit for their upcoming community event Station 2 will be attending

- Site Team – 2 Meetings – Missed one due to fire activity and the other due to previously scheduled vacation. Provided written comments regarding: Minor Partition; No comments for combing two lots into one; written comments for major residential development and met with developer after the meeting; Site Plan review for a family fun center.
- Get Ready The Dalles Planning Meetings
- Plan Review/Code Research – Large residential development with several multi-story buildings regarding general fire apparatus access as well as ladder truck access roads.

Meetings/Training/Safety/Other:

- Conducted Shift Level training regarding Fire Watch requirements for occupancies who have issues/impairments to their sprinkler systems and/or fire alarm systems.
- Presented Community Risk Reduction and Computer Network information to the Firefighter Academy
- Various Staff Meetings and Weekly Planning Meetings
- Coaching and Strategy Sessions with James Rowan

Emergency Responses/Station Staffing/Fire Investigations:

- All Calls – 4 on my duty shifts, 10 for the district.
- Motor Vehicle Accident – 1
- Fire Response – 3
- Duty Officer – 10 days



Shop with a Hero (L to R): DC Wood, Chief Palmer, DC Coleman, Sparky, Vol FF Loren Gilbert, EMT-Intermediate Amy Asher, recruit FF/Paramedic Greg Haner, Vol Driver Jesse Witkowski

Training Division- Board Report

Fred Coleman, Division Chief

August 2022

Recruiting:

Volunteer Training:

- Masking Porch drills
- 1st due company task performances
- 2nd due company task performances

Career Training:

- SCBA masking drills
- 1st due company task performances
- 2nd due company task performances
- New Protocol Changes Review
- CVA/Stroke protocol Review
- CHF/COPD Protocol Review
- Dexamethasone Review

Major projects and completion status:

- Probationary training and testing for Recruit classes 2021-02 **Complete**, 2021-03E, 2021-04E and 2022-01E
- Career officer development course-in progress, ½ complete
- Working on getting an instructor I for our region-started **Complete**
- Working on Instructor II for region- ¾ complete
- Working on training for dispatchers- on going
- Working on the volunteer recruitment process- Started ¾ complete
- Planning and scheduling the 1-year probation period for class 2202-01E- **Complete**
- Planning and Scheduling Dual Role academy 2022-01-**Complete**
- Planning the 1-year probationary period for class 2202-01**Complete**
- Planning and scheduling Officers Academy 2022-01O- **Complete**
- Planning the 1-year probationary period for class 2022-01O- **Complete**
- Planning Single Role Orientation 2022-02E- ¾ Complete
- Planning and scheduling for Dual Role academy 2022-02- ¾ complete
- Planning for NWCG FI-210 Wildland cause determination class- ½ Complete
- Planning for Volunteer FF II Academy with CGTA- ¾ Complete

- Planning for Volunteer FF I Academy with CGTA- ¾ Complete
- Planning for winter wildland Academy with CGTA- ½ Complete
- Planning for S-131- ¾ Complete
- Planning for S-230 - ¾ Complete
- Planning for S-231 – ¾ Complete
- Planning for S-290 - ¾ Complete
- Planning for S-219-1/4 Complete
- Planning for Fire Officer I course- ¼ Complete
- Planning for May 2023 MCFR Fire School- ¾ complete
- Planning for S-330- ¼ Complete

- **Meetings/ Training/ District Representation**

- Duty Chief August 12th -13th
- Recruit Academy Dual Roles August 8th – 26th
- Officers meeting August 10th
- Staff Meeting August 11th
- Chief Officer Training August 11th
- Shop with a Hero August 13th
- Board Meeting August 15th
- CGTA Hood River August 17th
- QA Meeting August 23rd
- Final Probationary hands-on test FF Cole August 24th
- OSU Extension Office Live Fire Burns August 24th
- Staff Meeting August 25th
- Chief Officer Training August 25th
- Academy Graduation August 26th
- Case Reviews August 29th
- Map Testing for Single Role EMT August 30th
-

Emergency Response and Station Staffing

- All Calls-1 Rescue Response- 1
- EMS Response -3
- MVA Response - 3
- Fire Response – 3

Current Volunteer Levels and Status:

August 2022 Volunteers		
Position/ Qualification	Number	Volunteers
Lieutenant/FF2/WFFT2	1	Eric Pyles
FF1/WFFT2	2	Loren Gilbert, Chuck Laochumnvanit
FF1/WFFT2/EMT	1	Tristan Sheppard (Leave of Absence)
FF1/WFF2/ EMT	1	Tanner Fletcher student
FF1/WFFT2/Paramedic	1	Dave Bandel
Apparatus Operator	2	Jeff Holland, Jesse Witkowski
Support	1	Christina Buck (Medical Leave)
Chaplain	3	Marilyn Roth, Doug Marquardt, Paul Boehlke
Total Volunteers	12	

August Volunteer Hours

Training Hours= 16

Response Ready Hours=88

Total Hours= 104

Training Totals

In total since July 2020, we have completed the following training at MCFR:

- 4 Career Dual Role Academies
- 3 Career Single Role EMS Orientations
- 2 Volunteer Structure Academies with CGTA
- 2 Wildland Academy With CGTA
- 1 S-290 Intermediate Wildland Fire Behavior with CGTA 7 students
- 1 S-230/S-231 Crew/Engine Boss 19 Students
- 1 S-215 Wildland Urban Interface FF 27 students including 12 remotely taught in Wamic
- 2 S-131 Wildland Firefighter type I
- 55 Students for Nozzle Forward Class

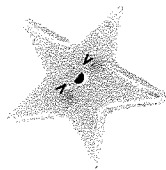
And we have certified the following:

- 6 Vol FF I Structure
- 4 Vol FF II Structure
- 1 Career FF II Structure
- 47 Career/Vol Wildland FF II
- 29 Career/Vol Wildland FF I
- 2 Engine Boss
- 9 Career Apparatus Operator Eng., Water Tender, Wildland Type's III, VI
- 11 Aerial Operators
- 18 NFPA Ropes I & II

Bold = Additions for the reporting month.



SEPT 11
21 years



mid
Columbia
fire
DEPT

Thank
you take
care of
people

Joe
Banda



From:

Ron Dawintl
Cascade Locks, OR

MCFR INFORMATION SHEET

DATE: September 19, 2022

TO: Fire District Board of Directors

FROM: Bob Palmer, Fire Chief

ISSUE: Board Policy Amendment – Non-Sufficient Fund Checks

BACKGROUND: Currently, the District has no policy in place when a payment is received for services rendered and it is returned for non-sufficient funds. A procedure is needed on how to follow-up on non-sufficient fund checks if, and when such a circumstance occurs. Policy 7.10, attached as Exhibit “A”, has been drafted for the Board’s consideration for inclusion into the Mid-Columbia Fire and Rescue Board Policy Manual. The policy has been reviewed by the Fire District’s Auditor and Financial Officer for content and each have approved the language as drafted.

BUDGET IMPLICATION: N/A

RECOMMENDATION/ACTION: Motion by the Board of Directors to adopt and incorporate Policy 7.10 Non-Sufficient Fund Checks (Exhibit “A”) as an amendment to the Mid-Columbia Fire and Rescue Board Policy Manual.

Mid-Columbia Fire & Rescue Board of Directors Policy Manual

POLICY 7.6 Billing for Recovering Fire Suppression
Costs caused by use of Fireworks by a
Minor Child 34

POLICY 7.7 Accounts Receivable Policy 35

POLICY 7.8 Ambulance Billing Accounts Receivable Policy 36

POLICY 7.9 Financial Assistance Policy 37

POLICY 7.10 Non-Sufficient Fund Checks 41

CHAPTER 7 – APPENDIX “A”: Annual Federal Poverty Guideline

CHAPTER 7 – APPENDIX “B”: Individual Written Notice of
Financial Assistance

CHAPTER 8

POLICY 8.1 Personnel Management 43

POLICY 8.2 Appointments, Qualifications and Separation 44

CHAPTER 9

POLICY 9.1 Safety and Loss Prevention Policy 46

CHAPTER 10

POLICY 10.1 Vehicle Use 48

APPENDIX I

OREGON PUBLIC MEETINGS AND RECORDS LAW

APPENDIX II

ELECTED OFFICIALS GUIDE

APPENDIX III

OREGON ETHICS LAW

ADOPTED: August 21, 2006
REVISED: September 19, 2022

POLICY 1.1: GOVERNANCE BY POLICIES

A. GOVERNANCE BY POLICIES

The primary duty and function of the Board of Directors is to establish policies for the governance of the District. It is the policy of the Board to delegate to the Fire Chief the responsibility for the day-to-day administration of the District, in a manner consistent with the policies and directions of the Board. It is the objective of Mid-Columbia Fire and Rescue, to support the highest possible professional standards in fire district administration and government.

B. COMPLIANCE WITH LAW

Policies shall comply with all applicable federal, state, and local laws and regulations. If any policy or portion thereof is found to conflict with any local, state, or federal law or regulation, such policy shall be deemed void without further Board action. It shall be the responsibility of all District personnel to bring any such conflict to the Board's attention immediately upon discovery.

C. COMPLIANCE WITH POLICIES

All District personnel shall comply with the policies adopted by the Board of Directors. Any failure to comply shall constitute grounds for disciplinary action or termination as provided for herein.

D. POLICIES DO NOT CREATE RIGHTS

Policies of the District shall not create any enforceable right, contract, employment agreement or expectation on the part of any person; and any deviation from a District policy shall not in itself render any District action invalid, void, or voidable, nor shall such deviation constitute evidence of negligence. The Board may deviate from policy when to do so will serve the public interest or would avoid hardship as the Board may determine.

POLICY 7.10 NON-SUFFICIENT FUND CHECKS

A. RECEIPT OF INSUFFICIENT FUND CHECK(S)

1. When a check is returned for insufficient funds, the Fire District or their designated representative will attempt to contact the person a minimum of two times to collect the money. The first contact may be by phone and the second by written letter. In either situation, the Fire District representative will explain to the person that they must pay by cash or mail a cashier's check or money order for the returned check plus a returned check fee of \$35.00. In addition, if this person does business with the Fire District in the future, they must always pay by cash, a cashier's check or by money order.
2. If the returned check was for a permit or other document that can be revoked, the person should also be informed that unless payment is made within 10 days (or an appropriate amount of time) the permit or other document will be revoked.
3. The Fire District will document the contacts on a log sheet when trying to collect on a returned check indicating the date contact was attempted, the date contact was made and a few notes about what was said.

B. RECEIPT OF PAYMENT ON A RETURNED CHECK

1. When an agency receives payment for a returned check, the money should be deposited following Fire District procedure for deposits. The amount for the returned check fee should be accounted for in account code used to record the returned check from the financial institution.
2. Print Deposit document and have signed. Take to the finance office.
3. The Fire District should attempt to return the insufficient fund check to the owner.

C. WHEN COLLECTION FOR A RETURNED CHECK CANNOT BE MADE

1. When money due from an insufficient fund check cannot be collected, but a commodity/permit has been distributed or service has been performed, the agency must document this event so that the information may be used to take applicable action. The Fire District will submit this information to the appropriate Fire District representative (e.g., Finance Office, Office Manager, Third Party Billing Agency, etc.) to write the amount off as an uncollectible debt.

2. Detailed documentation must be provided, as necessary, that shows every reasonable attempt was implemented to collect the debt.

CHAPTER 7 APPENDIX

APPENDIX A:

The District will reference the most current version of the Federal Poverty Guidelines for determining the need for financial assistance to a patient.

APPENDIX B:

Individual Written Notice of Financial Assistance and Financial Assistance Application Form