



## MINUTES

Mid- Columbia Fire and Rescue  
Board of Directors Meeting  
In Person / Virtually Held  
1400 W 8<sup>th</sup> Street, The Dalles, OR 97058  
June 19, 2023

### 1. CALL MEETING TO ORDER

President Jacobs called the Mid-Columbia Fire and Rescue meeting to order at 5:30 p.m.

### 2. PLEDGE OF ALLEGIANCE

President Jacobs led the Pledge of Allegiance.

### 3. ROLL CALL

Directors Present: David Jacobs, Dave Peters, Corey Case, Diana Bailey, and Dick Schaffeld.

Staff Present: Chief Bob Palmer, Assistant Chief David Jensen, Division Chief Jay Wood, Division Chief Fred Coleman, Division Chief Josh Beckner, and Office Manager Stephanie Ziegler.

Others Present: Legal Counsel Andrew Meyers, Budget Committee Member Wally Wolfe and Private Citizen Walter Denstedt.

### 4. AGENDA CHANGES

There were no agenda changes, however Chief Palmer handed out 3 sheets for the board packet that were revised.

### 5. MINUTES

- a. The minutes of the May 5, 2023, special board meeting were approved as written.
- b. The minutes of the May 15, 2023, meeting stand approved as written.

### 6. PUBLIC COMMENT

Private citizen Walter Denstedt spoke briefly about late night transfers.

### 7. FINANCIAL REPORTS

- a. Balance Sheets/Combined Cash Accounts – Director Case asked why there was no transfer done from the Retirement Line to the General Fund. Chief Palmer initially thought that there had not been anyone that had retired so there was no need to



transfer, however, then realized Walt Denstedt had retired at the end of July, however, he had little to no leave accruals to cash out. The retirement line is used if there has to be a pay out of vacation and sick when someone retires. Any minimal accruals remaining were most likely absorbed by the General Fund. Chief Palmer noted he would double check to confirm this circumstance.

Ambulance Service Financial Report – No comments.

#### **8. OPEN PUBLIC HEARING**

- a. President Jacobs opened the public hearing at 5:41 p.m.
- b. There was no public in attendance or online to give testimony on the FY 2023-24 approved budget.
- c. There were no adjustments made, the approved budget stands approved as written.
- d. President Jacobs adjourned the public hearing at 5:42 p.m.

#### **9. COMMITTEE REPORT**

- a. Urban Renewal Report – Director Peters was unable to attend the meeting, he had nothing to report.

#### **10. FIRE CHIEF'S REPORT**

- a. Fire Chief's Update – Included in Board Packet. Chief Palmer read through his report giving a more detailed description to each item he included in his report. He noted MARS is unable to sign a contract with the district because of insurance issues. Chief Palmer added the district would still be able to work with them on mitigation. Chief Palmer also wanted to let the board know that he has been holding interviews with the crew. He stated that those are going well, and he is learning a lot.
- b. Monthly Report – AC Jensen. Included in board packet. Chief Jensen spoke briefly about the new dashboard/monitors that have been installed in both stations.
- c. Monthly Report – DC Beckner. Included in board packet. Chief Beckner spoke briefly about the new wildland crew (Crew 24). He added are doing a great job, ODF likes working with them, and hopes to do more training with this crew. Chief Jensen stated that Crew 24 really stepped up at the last two fires. Having the wildland crews working the fires makes it possible for the dual roles to work the medical calls. On the MP 87 fire Chief Palmer stated that the fire was kept to 150 acres. There were 7 structures lost. He stated that aircraft had been called in and was being paid for by the State, however, they were cancelled because of the power lines in the area and the high winds.
- d. Monthly Report – DC Wood. Included in board packet. Chief Jensen wanted the board to know that the business inspections have really been going well. He stated that the district is on task to meet the standard for both training and business inspections. He stated with the crews having to go into all the businesses to do



inspections also helps with their training, and they learn the layout of the businesses.

- e. Monthly Report – DC Coleman. Included in board packet. Chief Palmer stated that Chief Coleman has been very busy doing a considerable amount of training.

#### **11. CORRESPONDENCE**

- a. Thank you letter from The Dalles Middle School
- b. Wasco County Burn Ban Proclamation
- c. Chief Palmer read a thank you letter that was submitted regarding a fire that had taken place on May 21, 2023. Chief Jensen will add the letter to the dashboard.

#### **12. OLD BUSINESS**

None.

#### **13. NEW BUSINESS**

- a. Resolution No. 2023-04 "A Resolution Adopting the Budget, Making Appropriations, and Imposing and Categorizing Taxes". President Jacobs asked if there were any questions on the Budget. He also asked Budget Committee Member Wally Wolfe if he had any additional questions, he also thanked Wally for his many years of service on the committee. Hearing that there were no additional questions, Director Bailey made a motion to approve Resolution No. 2023-04 "A resolution adopting the budget, making appropriations, imposing taxes, and categorizing taxes for FY 2023-24" with no recommended budget adjustments per Exhibit "A". Director Case seconded. All in favor: 5 Ayes, 0 Nays, Motion carried.
- b. Resolution No. 2023-05 "A Resolution Amending Fire District Cost Recovery Fees and Adopting a Consolidated Schedule of Cost Recovery Fees and Service Charges". Chief Palmer explained why he wanted to consolidate the cost recovery fees and service changes. Brief discussion followed. Director Case made a motion to adopt Resolution No. 2023-05 – "A Resolution amending fire district cost recovery fees and adopting a consolidated schedule of cost recovery fees and service charges. Director Bailey seconded. All in favor; 5 Ayes, 0 Nays. Motion carried.
- c. Resolution No. 2023-06 "Certificate of Election". Director Bailey made a motion to adopt Resolution No. 2023-06 certifying the results of the Special District election held on May 16, 2023. Director Schaffeld seconded. All in favor: 5 Ayes, 0 Nays. Motion carried.
- d. Resolution No. 2023-07 "A Resolution Authorizing the Fire Chief to Execute an Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Office of State Fire Marshal Concerning Distribution and Use of Grant Funds Awarded for the 2023 Community Wildfire Risk Reduction Program Grant". Director Case made a motion to adopt Resolution No. 2023-07 "A Resolution authorizing the Fire Chief to



Execute an intergovernmental agreement between Mid-Columbia Fire and Rescue and Office of State Fire Marshal concerning distribution and use of grant funds awarded for the 2023 Community Wildfire Risk Reduction Program Grant. Director Bailey seconded. All in favor; 5 Ayes, 0 Nays. Motion carried.

- e. Resolution No. 2023-08 "A Resolution Authorizing the Fire Chief to Execute an Intergovernmental Agreement between Mid-Columbia Fire and Rescue and Office of State Fire Marshal Concerning Distribution and Use of Grant Funds Awarded for the 2023 OSFM Wildfire Season Staffing Grant". Director Peters made a motion to adopt Resolution No. 2023-08 "A resolution authorizing the Fire Chief to execute an intergovernmental agreement between Mid-Columbia Fire and Rescue and Office of State Fire Marshal concerning distribution and use of grant funds awarded for the 2023 OSFM Wildfire Season Staffing Grant. Director Schaffeld seconded. All in favor; 5 Ayes, 0 Nays. Motion carried.
- f. Information Sheet – Surplus items. There were no surplus items added, will be on added to next board packet in July.

**14. GOOD OF THE ORDER**

- a. Appreciation award – Director David Peters. Chief Palmer and President Jacobs presented Director Peters with an appreciation award for his time on the board.

**15. ADJOURNMENT**

President Jacobs adjourned the meeting at 6:23 p.m.



A purple ink signature, appearing to be "M. Palmer", written over a horizontal line.

Board President

A blue ink signature, appearing to be "G. A. C.", written over a horizontal line.

Board Secretary/Treasurer