



CIVIL SERVICE COMMISSION MEETING  
Scheduled for 03/5/2021 at 10:00am

Commission members met in the training room at Station 1 and was hosted virtually.

**1. CALL MEETING TO ORDER:**

Commission Chair Chuck Covert called the Mid-Columbia Fire & Rescue Civil Service Commission Meeting to order at 10:00am.

**2. ROLL CALL:**

Commissioner John Willer, Commissioner Chair Chuck Covert, Commissioner John Hutchison, Fire Chief Robert Palmer, Assistant Fire Chief David Jensen, and Office Manager Stephanie Ziegler were all in attendance at Station 1.

There was no public that attended via video conference or in person.

**3. MINUTES:**

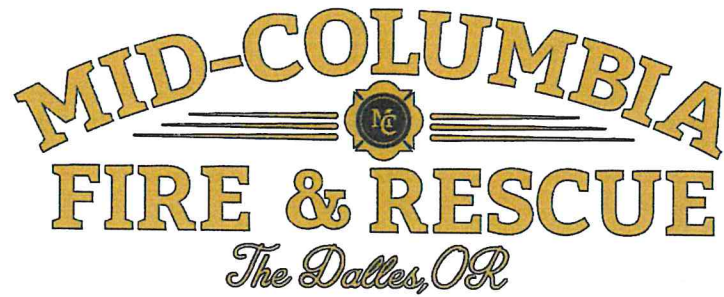
Commission Chair Covert asked if there were any changes to the February 9, 2021 minutes. Commissioner John Willer made a motion to accept the minutes as written. Commissioner John Hutchison seconded. Motion passed with 3 Ayes, no Nays.

**4. PUBLIC COMMENT:**

None

**5. CHIEF EXAMINER REPORT:**

Chief Examiner Palmer had nothing new to report, however he did advise the Commission of the Certified Candidate List which was the list that was used when hiring the 4 Firefighters that were hired back in July of 2020.



**6. OLD BUSINESS:**

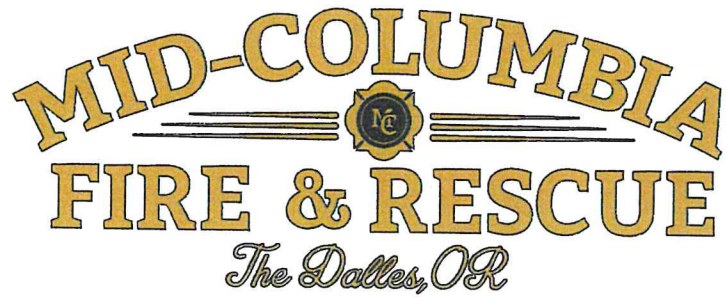
- a. Report of Captain's Promotion. Nick Ryan was officially promoted to Fire Captain on Tuesday February 16, 2021. Chief Palmer officially swore Nick into his position at the February 22, 2021 Board meeting.
- b. Report on Assistant Fire Chief reclassification and associated promotion. Division Chief David Jensen was reclassified and promoted to Assistant Fire Chief and was sworn in officially at the February 22, 2021 Board Meeting by Chief Palmer.
- c. Update on Lt. assessment process. Assistant Chief Jensen advised the Commission that Division Chief Coleman is putting together a training program in-house to hopefully promote from within to take place in the Spring of 2021.

**7. NEW BUSINESS:**

- a. Report on Firefighter assessment process to fill current and future position vacancies. Assistant Chief Jensen provided a brief statement to the Commission regarding the 2 vacancies, one due to the promotion of Nick Ryan to Captain and due to one of our EMT Firefighters giving notice and moving back to where his family is from. The process is in the application stage right now closing mid-April then the testing will begin. Once the testing is complete then if candidates are chosen they would start at Mid-Columbia Fire and Rescue mid-July.

**8. COMMISSION REMARKS:**

None



**9. ADJOURNMENT:**

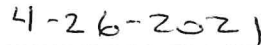
Commissioner John Hutchison made a motion to adjourn the meeting. Commissioner John Willer seconded. Motion passed with 3 Ayes and 0 Nays. Meeting was adjourned at 10:07am

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Minutes recorded and submitted by Stephanie Ziegler



Chairman



Date

  
Attest