



CIVIL SERVICE COMMISSION MEETING
FRIDAY January 27, 2023, at 11:00am
MID-COLUMBIA FIRE AND RESCUE STATION 1
1400 W 8TH ST, THE DALLES OR 97058

1. CALL MEETING TO ORDER

Commission Chair Chuck Covert called the Mid-Columbia Fire and Rescue Civil Service Commission meeting to order at 1100 hours.

2. ROLL CALL

Commission Chair Chuck Covert, Commissioner John Willer, Commissioner John Hutchison, Fire Chief Bob Palmer, and Assistant Chief David Jensen. Office Manager Stephanie Ziegler was absent.

3. AGENDA CHANGES

No agenda changes.

4. MINUTES

Commission Chair Covert asked if there were any changes to the June 10, 2022, minutes. Commissioner Hutchison made a motion to approve the minutes as written. Commissioner Willer seconded. Chair Covert called for a vote: 3 Ayes, 0 Nays. Motion carried.

5. PUBLIC COMMENT

No Public comment.

6. CHIEF EXAMINERS REPORT

- a. Update – Status of District recruitment (Firefighter, Lieutenant, and Captain classification). Chief Palmer gave an update on the hiring. Chief Jensen expanded on the Fire District hiring. He addressed the status of dual role, single role EMS, single role wildland, lieutenant, division chief and did an overview of the fire district growth.
- b. Update- Firefighter Apprenticeship program. Chief Palmer provided an overview of the aspects and details of the firefighter apprenticeship program.

7. OLD BUSINESS

None.

8. NEW BUSINESS

- a. Information Sheet – Update of Lieutenant position description and selection criteria. Assistant Chief Jensen provided an overview of the recommended changes to the lieutenant job description and associated selection criteria as noted in the attachments within the



information packet. Chief Palmer noted the legislative changes in job descriptions and selection criteria. Commissioner Willer made a motion to approve the amended Job Description and selection criteria as modified in collaboration with IAFF Local 1308. Commissioner Hutchison seconded. Motion carried with 3 Ayes, 0 Nays.

9. GOOD OF THE ORDER

Commissioner Hutchison complemented the staff on the quality of information given and excellent job they do.

10. ADJOURNMENT

Chair Covert made a motion to adjourn the meeting. Commissioner Hutchison seconded. Motion carried with 3 Ayes, 0 Nays. Meeting was adjourned at 1135 hours.

Chuck Covert

Chairman

2-21-2024

Date